MANSFIELD SHIRE COUNCIL
Ordinary Meeting of Council

MINUTES

TUESDAY, 16 APRIL 2019
MANSFIELD SHIRE OFFICE
33 Highett Street, Mansfield
5.00PM

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MINUTES

1. OPENING OF THE MEETING

The Mayor, Cr Harry Westendorp, opened the meeting at 5.00pm.

Councillors: Marg Attley Tolmie Ward
              Peter Olver Mansfield Ward
              Paul Sladdin Bonnie Doon Ward
              Paul Volkering Mansfield Ward
              Harry Westendorp Jamieson Ward

Chief Executive Officer: Alex Green
Development Services Manager: Ben McKay
Finance Manager: Mandy Kynnersley
Governance and Risk Co-ordinator: Michelle Kain
Statutory Planner: Jack Francis
Waste Management Officer: Rebecca Kirley

2. STATEMENT OF COMMITMENT

The Councillors affirmed the following Statement of Commitment:

“We the Councillors of Mansfield Shire / declare that we will undertake on every occasion / to carry out our duties in the best interests of the community / and that our conduct shall maintain the standards of the Code of Good Governance / so that we may faithfully represent / and uphold the trust placed in this Council by the people of Mansfield Shire.”

3. ACKNOWLEDGEMENT OF COUNTRY

The Councillors affirmed the “Acknowledgement of Country” for the Mansfield Shire Council:

“Mansfield Shire Council recognises that indigenous people have been custodians of this area for generations. We acknowledge the living culture and unique role of Taungurung people in our region.”
4. APOLOGIES

Nil.

5. CONFIRMATION OF MINUTES

Councillors Volkering/Attley:
That the Minutes of the Mansfield Shire Council meeting, held on 19 March 2019, be confirmed as an accurate record.
Carried

Councillors Sladdin/Attley:
That the Minutes of the Special meeting of Mansfield Shire Council, held on 26 March 2019, be confirmed as an accurate record.
Carried

6. DISCLOSURE OF CONFLICTS OF INTEREST

Nil.

7. REPRESENTATIONS

7.1 Acknowledgement Gift from Federal Member for Indi, Cathy McGowan MP

The Australian National Flag, flown in the House of Representatives Chamber in Canberra, together with an accompanying confirming certificate, was presented to the Council to acknowledge the collegiate approach and support during Ms McGowan’s time as Federal Member for Indi.

7.2 Certificate of Appreciation: Tolmie Sports Association Inc.

Cr Marg Attley, on behalf of the Tolmie Sports Association Inc., presented Council with a Certificate of Appreciation in recognition of its support and involvement in the 133rd Tolmie Sports 2019 event.

7.3 Deputations

Deputations in relation to item 10.2.1 – Application for Planning Permit No. P014/19 – Proposed Use and Development of Land for Three Dwellings: 7 Chanro Court, Bonnie Doon, were received prior to the commencement of the report (refer page 8).
8. NOTICES OF MOTION
Nil.

9. MAYOR’S REPORT

Mayor Cr Harry Westendorp, will present the monthly Mayor’s report to the Council as follows:

It was a pleasure to participate in the official opening of the STEM wing at Mansfield Secondary College and see how the developments there are progressing. More work is planned to upgrade the classrooms and teaching facilities and to replace some of the aging buildings with modern, more functional serviceable learning areas. With our primary schools “bursting at the seams”, it’s clear that our secondary education facilities will need to expand quickly to cope with the expected influx over the coming years. This is a great problem for a relatively small rural community, and one that many would envy.

The Council, along with a significant part of our community, took great delight in the announcement of Federal funding of $3.4M for Mansfield’s dual-court sports stadium. We now look forward to actually receiving the funds so that we can proceed with the planning and construction. Having access to these extra facilities will have a profound impact on our sporting citizens. We thank Victorian Senator Jane Hume, the Hon Dan Tehan - Federal Education Minister, Cindy McLeish - MP for the Victorian Eildon electorate, and Cathy McGowan – Federal member for Indi for their advocacy and efforts in securing this funding. Thanks also to the Shire team who put together the documentation that helped support our lobbying efforts.

To add to the sporting facilities available to our communities, it was a great pleasure to officially open the All-Age tennis Hit-Up wall and the new court at the Tennis centre recently. This is a wonderful facility and adds an inclusive sporting outlet that will benefit many.

At its Special Council meeting of 26 March Council instructed the CEO to proceed with the Rate Variation application to the Essential Services Commission so that we can correct the anomaly in our Waste Charge and move this to the Rate Base. This will address the concerns raised by the Victorian Ombudsman and gives our ratepayers full transparency about the revenue streams that source the services our communities need and deserve. This has been a mammoth task for many Shire staff and we thank them for producing the necessary papers to support our application. At the 26 March meeting Council also approved the Draft Budget for 2019-20 for public consultation. This budget includes provision for additional management structures to equip us to address the challenges and opportunities associated with the growth in population and visitors in our Shire.
9. MAYOR’S REPORT CONT

I recently had the opportunity to accompany our Development Services Manager, Ben McKay, on a tour of some “best practice” waste processing facilities in the Melbourne metropolitan area. It was a most informative trip and a fascinating insight into just how much of our waste can be re-purposed after treatment, how it can be processed to significantly reduce its bulk, and how it can be re-used in new forms. For large cities like Melbourne this is becoming a huge problem as the supply of landfill sites becomes quite scarce. While country areas may not face the same imperative regarding waste sites, we all face the challenge of reducing our waste footprint for environmental reasons. We look forward to developing more environmentally responsive and sustainable processes for our communities’ waste as we tackle these challenges at the local level.

Cr Harry Westendorp
Mayor

Councillors Olver/Volkering:

That the Mayor’s report for the period 20 March 2019 to 16 April 2019 be received.  
Carried
10. OFFICER REPORTS

10.1 DEPARTMENTAL REPORTS

File Number: E103
Responsible Officer: Chief Executive Officer, Alex Green

Introduction

Departmental reporting allows a short briefing to be provided to the Council on the current operations, tasks and projects undertaken within each Department over the past month.

The Chief Executive Officer will present the monthly Departmental reports to the Council, as follows:

- Community Services
- Corporate and Organisational Development
- Development Services
- Executive Services
- Infrastructure

Attachment
1 Departmental reports

Councillors Attley/Sladdin:

That the Departmental reports for the period 20 March 2019 to 16 April 2019 be received.

Carried
10.2 DEVELOPMENT SERVICES

The following members made deputation in relation to the following item:

- Mr Allan Isbester
- Mr Taz Warren
- Ms Iren Katai
- Mr Stephen Oxley

10.2.1 Application for Planning Permit No P014/19 – Proposed Use and Development of Land for Three Dwellings: 7 Chanro Court, Bonnie Doon

File Number: DA7088
Responsible Officer: Statutory Planner, Jack Francis

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the Local Government Act 1989.

Introduction

An application has been received for the use and development of land for three double storey dwellings including double garages on the subject site. The site is 1,006m² with the dwellings to be constructed of red and rendered brick with Colourbond roofing. The application was advertised to five neighbouring properties and a sign advertising the proposal was placed at the front of 7 Chanro Court. During the advertising period eleven submissions were received, all of which were objections to the application.

The application must be assessed against the relevant provisions of the Mansfield Shire Planning Scheme. Of most importance, an assessment of the proposal against the provisions of Clause 55 ‘Two or more Dwellings on a lot and Residential Buildings’ was undertaken. This is commonly referred to as ResCode. Clause 55 provides standards and objectives to be met for matters such as:

- Neighbourhood Character
- Integration with street
- Building height
- Site coverage
- Private open space
- Landscaping
- Access
- Parking
- Front, side and rear setbacks
- Walls on boundaries
- Overshadowing
- Overlooking
- Noise impacts
10.2.1 Application for Planning Permit No P014/19 – Proposed Use and Development of Land for Three Dwellings: 7 Chanro Court, Bonnie Doon cont.

The application is consistent with all of the requirements of Clause 55 of the Mansfield Planning Scheme. The relevant policy contained in the Mansfield Planning Scheme has been considered and it is recommended that the application is supported.

Background

The subject site is located in Chanro Court, Bonnie Doon. The site and surrounding area are smaller allotments subject to the General Residential Zone. The surrounding has been zoned residential since at least 2003, and with the availability of services, primarily reticulated sewerage and water, there have been small sections of Bonnie Doon identified for residential growth with lot sizes around 1,000m².

Statutory Requirements

This application has been made under the Planning and Environment Act 1987 and is being considered on its merits under the Mansfield Planning Scheme.

Council Plan

The application aligns with the following strategic priorities of the council plan.

Strategic Objective 2.6 Our population continues to steadily grow, supported by the provision of sustainable community infrastructure and services.

Strategic Objective 4.4 We have strong policy and decision making frameworks in place to protect and enhance the unique character of our Shire for future generations.

Financial

Prescribed fees for the proposal have been paid to Council.

Social

There are no social implications arising from this report.

Environmental

The proposal has taken into consideration the environment, however the removal of native vegetation is unavoidable. The application will include the removal of six native canopy trees, however the landscaping plan indicates in excess of 300 plantings, including a canopy tree in the frontage of Unit 1 to Chanro Court.
10.2.1 **Application for Planning Permit No P014/19 – Proposed Use and Development of Land for Three Dwellings: 7 Chanro Court, Bonnie Doon** cont.

Furthermore, the proposal is consistent with the requirements of the Environmental Significance Overlay Schedule 2 which has been recently amended to incorporate the findings of the Mansfield Shire Domestic Wastewater Management Plan. The subject site has connection to reticulated sewerage available and therefore it is considered that the proposal will not impact the water quality of the Lake Eildon Environs Special Water Supply Catchment.

**Economic**

The application will provide three additional dwellings containing 3-4 bedrooms in the township of Bonnie Doon.

**Risk Management**

There is no inherent risks associated with the proposal.

**Community Engagement**

The application for three dwellings was publicly advertised by way of a sign on site and letters to five adjoining neighbors. Eleven (11) submissions objecting to the proposal were received which raised a number of issues. Please see Attachment 3 for full consideration of objections. These are summarized as follow:

<table>
<thead>
<tr>
<th>Objection</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Car Parking and generation of traffic</td>
<td>Car parking in accordance with the planning scheme requirements has been satisfied. It is also noted that there is additional space on site for visitor car parking. Council’s Infrastructure Department advises there is no concern with congestion or safety issues.</td>
</tr>
<tr>
<td>Zoning of land and consultation in regards to the Mansfield Planning Scheme.</td>
<td>The subject site and surrounding locality was rezoned prior to 2003 to General residential. No rezoning is being proposed and this application has been advertised in accordance with the requirements of the Mansfield Planning Scheme.</td>
</tr>
<tr>
<td>Neighbourhood Character</td>
<td>Respecting neighbourhood character does not mean preventing change. The built form respects the existing neighbourhood character given the building materials, setbacks and proposed landscaping will be of a similar appearance.</td>
</tr>
</tbody>
</table>
10.2.1 Application for Planning Permit No P014/19 – Proposed Use and Development of Land for Three Dwellings: 7 Chanro Court, Bonnie Doon cont.

<table>
<thead>
<tr>
<th>Objection</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Noise</td>
<td>Noise from the site should be no different to that found in any residential situation, and excessive noise is covered EPA regulations.</td>
</tr>
<tr>
<td>Privacy, overlooking and overshadowing</td>
<td>These issues have been assessed in accordance with Clause 55 of the Mansfield Planning Scheme, and is considered to be consistent and satisfied the standard.</td>
</tr>
<tr>
<td>Two metre high fencing is out of character from the rural wire fencing in the surrounding area.</td>
<td>The fencing proposed is considered to be not out of character with the type of fencing present in typical residential development. The two metre height may be out of character, therefore a condition has been proposed that will limit the height to 1.8m. In addition this will not only provide privacy to the internal residents, but also external to the site.</td>
</tr>
<tr>
<td>Views and potential devaluation of properties.</td>
<td>There have been numerous VCAT cases where the Tribunal Member has stated there is no right to a view and devaluation is not a planning consideration.</td>
</tr>
</tbody>
</table>

The application was not required to be referred to external agencies.

**Officer’s Comments**

The application is referred to council for decision as there are more than five objections.

The proposal satisfies the Mansfield Planning Scheme in particular Planning Policy Framework, Local Planning Policy Framework and Clause 55 which encourage development at higher density where there is connection to reticulated sewerage available. A proposal for three dwellings must be assessed against Clause 55 standards where VCAT decisions have determined that it is acceptable to have up to two variations to the standards, noting that there are no variations proposed for this development.

Whilst it is acknowledged there are a number of submissions. Which raised issues such as neighbourhood character, which is not uncommon when applications for higher density development within an existing residential area is proposed. The neighbourhood character standard is not intended to result in the replication of existing building stock or stop change. Some areas will see significant changes as a result of new social and economic conditions, changing housing preferences and explicit housing policies.
10.2.1 Application for Planning Permit No P014/19 – Proposed Use and Development of Land for Three Dwellings: 7 Chanro Court, Bonnie Doon cont.

It is recommended that a Notice of Decision to Grant a planning permit for the use and development of three dwellings at 7 Chanro Court, Bonnie Doon be issued.

Options

1. Support officer’s recommendation.
2. Support officer’s recommendation with alternative conditions.
3. Not support officer’s recommendation and refuse the application.

Attachments

1. Proposed Plans
2. Summary of submissions

Councillors Volkering/Westendorp:

That Council issue a Notice of Decision to approve an application for the use and development of land for three dwellings.

1. Amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be generally in accordance with the plans submitted with the application but modified to include:

   a) The landscaping plan is to show one deciduous canopy tree in the private open space of each unit.

   b) The landscaping plan is to amend the proposed Yellow Box (*Eucalyptus Melliodora*) to a more suitable residential canopy tree to the satisfaction of the Responsible Authority.

   c) All annotations on plans ‘Ground Floor Plan’ 2 of 9 and ‘First Floor Plan’ 3 of 9 showing “prop 2.0m high paling fence” must be amended to state “prop 1.8m high paling fence”.

   d) All reference to subdivision on plan “Area Calculations” 5 of 9 must be removed.

2. The use and development must be in accordance with the endorsed plans forming part of this permit and must not be altered without the prior written consent of the Responsible Authority.

3. Prior to the occupation of the buildings approved by this permit, the site must be landscaped in accordance with the endorsed landscape plan and shall be thereafter maintained to the satisfaction of the Responsible Authority.
10.2.1 Application for Planning Permit No P014/19 – Proposed Use and Development of Land for Three Dwellings: 7 Chanro Court, Bonnie Doon cont.

4. The proposed crossing must be constructed to be in accordance with standard drawing SD240 of the Infrastructure Design Manual (refer www.designmanual.com.au).

5. Drainage plans and computations must be submitted to, and approved by the responsible authority prior to the commencement of any works.

6. The drainage plans must show:
   a. An on-site detention system designed by a suitably qualified engineering consultant to ensure no net increase in stormwater discharge from the proposed development and system suitably located for easy access and maintenance; Detention requirements are as per IDM Table 13;
   b. All stormwater drainage discharge from the site connected to the approved point of discharge;
   c. All levels in AHD (Australian Height Datum);
   d. Measures to enhance stormwater discharge quality from the development including output from MUSIC or similar with design calculation summaries of the treatment elements;
   e. Measures to control sediment and erosion during and post construction.

7. Any damage to Council managed assets such as roads & stormwater infrastructure, must be repaired at the cost of the developer to the satisfaction of the responsible authority

8. All construction and ongoing activities must be in accordance with sediment control principles outlined in 'Construction Techniques for Sediment Pollution Control' (EPA, 1991).

Permit expiry

9. This permit will expire if one of the following circumstances applies:
   a) The development is not started within two (2) years of the date of this permit
   b) The development is not completed within four (4) years of the date of this permit

   In accordance with Section 69 of the Planning and Environment Act 1987, the owner or the occupier of the land to which it applies may ask the responsible authority for an extension of time.

Notes

• A Works within Road Reserve Permit application including plans is to be submitted to, and approved by Council prior to the commencement of any works.

Carried
10.2 DEVELOPMENT SERVICES CONT.

10.2.2 Waste Management Services Policy 2019

File Number: E5972
Responsible Officer: Waste Management Officer, Rebecca Kirley

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the Local Government Act 1989.

Introduction

Council’s Waste Management Services Policy was developed to outline the principles and processes relevant to Council’s kerbside garbage and recycling collection services, by clearly defining the types and level of services provided to each property.

The Policy supports the mandatory requirement for properties within the designated service area, with a dwelling, to undertake the waste and recycle services whilst supporting the applicable charges levied to properties that qualify for the services.

It is important to note that as per this Policy review, the major alteration to the current Policy provisions are the requirements around the allocation of bins to vacant land. This will no longer be supported under the provisions of the reviewed Policy.

Background

Each year, Council receives a number of requests from ratepayers in terms of the mandatory nature of the waste and recycle services for those properties with a dwelling within the designated service area. A majority of enquiries are from the part time ratepayer demographic, who don’t want to pay an annual waste and recycling collection fee for a property they do not reside in all year. The number of mandatory service enquiries escalate around the time of year when Council rates notices are distributed.

In an effort to ensure the kerbside waste and recycle collection services delivered are fair and equitable to all ratepayers, Council must continue with the mandatory approach to the service requirements and applicable charges. This ensures the financial load is spread to every ratepayer where a dwelling exists and where the service is available.

Statutory Requirements

In accordance with the Local Government Act 1989, Part 8 Section 162, Service rate and service states the following:

(1) A Council may declare a service rate or an annual service charge or any combination of such a rate and charge for any of the following services—
   (a) the provision of a water supply;
   (b) the collection and disposal of refuse;
   (c) the provision of sewage services;
   (d) any other prescribed service.
10.2.2 Waste Management Services Policy 2019 cont.

(2) A service rate or service charge may be declared on the basis of any criteria specified by the Council in the rate or charge.

Council Plan


Strategic Objective 4.4 - We have strong policy and decision-making frameworks in place to protect and enhance the unique character of our Shire for future generations.

Financial

Whilst there is no direct measurable cost or saving with implementation of this Policy, it will reduce administrative burdens internally, clearly outlining the requirements of the waste service by creating a much more streamlined service for the community.

Social

The Policy will ensure that the waste services are fair and equitable to all ratepayers with a clear consistent approach across the municipality.

Environmental

Implementing this Policy will see Council continue to offer an efficient and environmentally sound waste service to its ratepayers. The Policy will provide Council with the ability to reduce any potential impacts on the environment by having consistent service provisions across the Municipality.

Economic

There are no direct economic impacts in relation to this policy.

Risk Management

Implementing this Policy will ensure that Council is providing a transparent, fair and consistent approach to its waste service.

Community Engagement

There has been no engagement with the community around the development of the policy.

Officer’s Comments

The reviewed Waste Management Policy will continue to clearly define Council's position in relation to the mandatory combined waste and recycle service to all properties within the Mansfield Shire. It will provide clear and consistent guidance for Council staff when providing the community with information in relation to the nature of mandatory waste and recycling services.
10.2.2 Waste Management Services Policy 2019 cont.

The Policy will also provide clarity in terms of the decision not to allocate bins to vacant land with the assumption that such a Policy decision could be seen as a deterrent to ratepayers wishing to live on their properties illegally.

Attachment
1 Waste Management Service Policy 2019

Councillors Sladdin/Attley:


Carried
10.3 EXECUTIVE SERVICES

10.3.1 Australian Local Government Association National General Assembly of Local Government

File Number: E370
Responsible Officer: Community Services Manager, Melanie Hotton

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the Local Government Act 1989.

Introduction

An invitation has been extended to the Council to attend the upcoming Australian Local Government Association (ALGA) National General Assembly (NGA), scheduled to be held in Canberra from 16 to 19 June 2019.

Council’s Mayor, Cr Harry Westendorp, Community Services Manager, Melanie Hotton and Development Services Manager, Ben McKay, will be attending the NGA on behalf of Mansfield Shire Council.

This report is prepared in accordance with the Councillor Expenses and Resources Guidelines Item 3.3.2 - Reporting Framework, Proposal to Travel, which requires Council endorsement of travel expenditure prior to any commitment or booking being made. Costs associated with the Mayor’s attendance at the ALGA National General Assembly will be met from an existing Councillor budget allocation

Background

The ALGA hosts the NGA of Local Government each year as a way of bringing the local government sector from across Australia together by providing a platform for thought-provoking discussion and the opportunity for councils to contribute to the development of national local government policy.

The NGA is the only event on the local government calendar that brings councils, staff and industry together nationwide to advocate, network, celebrate, learn and build strategic relationships that, collectively, will position participants at the forefront of local government in Australia.

Statutory Requirements

There are no statutory requirements associated in relation to the attendance by Council delegates to the annual NGAs.
10.3.1 **Australian Local Government Association National General Assembly of Local Government cont.**

**Council Plan**

Attendance at the NGA by Council’s Mayor is in line with Council’s ‘Good Governance’ theme that “Council has productive partnerships with key organisations and decision makers”.

**Financial**

It is estimated that the total cost, including conference registration fees, accommodation and incidental expenses, for the Mayor and officers will total approximately $3,000 each.

**Social**

Leading politicians, nation-leading experts and keynote speakers at the forefront of community engagement and crowd-powered communities will ignite thought-provoking discussion about what can be expected as we look to the future.

Concurrent sessions at the NGA will allow for interaction with presenters and other thought leaders that will provide maximum opportunity to gain insights which can be taken back to Council and the community.

**Environmental**

There are no environmental implications associated with the attendance by Council delegates at the NGA.

**Economic**

The 2019 NGA marks the 25th anniversary and will be ‘Future Focussed’ celebrating past achievements whilst firmly focussing on the future. The theme acknowledges that change is constant and will consider what councils can do today to get ready for the challenges, opportunities and changes that pave the path ahead.

**Risk Management**

There are no risk management implications associated with the attendance by Council delegates at the NGA.

**Officer’s Comments**

The National General Assembly is an excellent opportunity for Councillors and senior staff from Local Government to come together and understand the national influences on communities. It provides the opportunity for participants to influence policy development at a Federal Government level and improve outcomes for the local Mansfield community.

**Attachment**

Nil.
10.3.1 Australian Local Government Association National General Assembly of Local Government cont.

<table>
<thead>
<tr>
<th>Councillors Volkering/Olver:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. That Council note the attendance of Mayor, Cr Harry Westendorp, at the Australian Local Government Association National General Assembly, scheduled for 16-19 June 2019 in Canberra.</td>
</tr>
<tr>
<td>2. That an amount of $3,000 be approved to cover travel costs, accommodation, fees, expenses and incidentals incurred by the Mayor, Cr Harry Westendorp.</td>
</tr>
</tbody>
</table>

Carried
10.2 EXECUTIVE SERVICES CONT.

10.3.2 Hume Region Transformation Program Business Case

File Number: E635
Responsible Officer: Chief Executive Officer, Alex Green

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the Local Government Act 1989.

Introduction

The purpose of this report is to present the attached “Hume Region Transformation Program – Business Case” to Council for consideration with a management recommendation that this business case be approved for submission.

The business case details a number of proposed transformations across five service areas and spanning all eleven councils of the Hume region. The changes that are proposed in the business case are operational in nature and usually the purview of the CEO, however the scale of this combined proposal is such that council endorsement is appropriate.

This grant program has arisen quickly and Hume region councils have responded to this by focusing on five operational areas that were identified as candidates for transformative change that will improve service delivery to the community. This is an excellent example of Mansfield Shire Council engaging in innovative and creative service delivery models for the community.

The recommended resolution meets the requirements of the funding body, Local Government Victoria, and Council’s approval is a requirement of the application.

Background

For many years Victorian councils have explored ways of improving the sustainability and service delivery of council operations. In many cases this has involved working in a collaborative way with other municipalities to share resourcing or combine together in some way and enhance services to the community.

A number of examples of this exist in the Hume Region with councils sharing services and working together on collaborative projects. Often these efforts are constrained by the limited resourcing that is available to make transformational change to processes or systems.

In December 2017 a report prepared by KPMG advised the State Government that significant investment into the Victorian local government sector would be required to facilitate change in business practices and to provide the funding needed to transition to new models of service delivery.
10.3.2 Hume Region Transformation Program Business Case cont.

Rural Councils Victoria formalised this request in their “Victorian Budget Submission 2018-19” document, stating:

Rural councils want to be more efficient to keep rates low for residents, spend revenue responsibly and deliver fantastic livability. By investing in shared service provision, energy saving programs and collaborative procurement, councils will be able to make every dollar go further, but we need the State Government’s help to get there.

The costs of setting up shared service provision are beyond the means of rural councils despite the long-term savings. With State Government support to combine services and invest in cost-saving measures, rural councils will gain long term sustainability and rural Victorians will continue to enjoy the service provision they deserve.

In response, the State Government provided a grant fund of $20 million to assist with the transformation of Rural Councils. The objectives of this fund are shown in the background section of the attached business case:

As part of the 2018-2019 Victorian State Budget, $20 million was committed to the Rural Councils Transformation Program to explore and implement options to improve the long-term financial and operational sustainability for rural and regional councils. The program aims to:

1. Improve the financial sustainability of rural and regional councils by achieving economies of scale including through regional service delivery or collaborative procurement;
2. Promote more efficient and improved service delivery through collaboration and innovation;
3. Facilitate benefits for rural and regional communities, with priority given to those for rural communities; and
4. Demonstrate potential efficiencies to be gained through regional service delivery.

This is a significant allocation of unmatched funding that provides an opportunity for councils throughout the state to progress transformative projects that had previously stalled due to a limited ability to resource.

Councils in Hume Region submitted a joint expression of interest in November 2018 that proposed transformative projects in five areas of common interest. This expression of interest was endorsed by the State Government for the purposes of moving to a full business case (the attached document).

Timelines for this project have been very tight with the business case required by 31 March 2019. Due to the operational nature of the proposed transformations this business case was built by Council CEOs and staff with the assistance of Ernst & Young (EY). Mayors and CEOs (or their delegates) were briefed on the emerging business case at a meeting with EY in February.
10.3.2 Hume Region Transformation Program Business Case cont.

Statutory Requirements

The Local Government Act 1989 requires that councils undertake appropriate probity, due diligence and good governance processes prior to making significant decisions, including those outlined in the business case. For this reason the business case contains a further decision point for councils prior to full commitment to the transformative changes anticipated in this project. Once all of the details of each of the five projects are known each council will have an option to withdraw from that aspect of the project, thus allowing an opportunity to acquit Council’s governance responsibilities. These decision points are discussed at section 6.4.2 of the business case (starting on page 85).

The proposed resolution is a clear statement of intent to engage in the detailed design of the individual projects and to seriously consider the proposal. This is a significant undertaking however councils will have an opportunity to withdraw if the outcomes do not meet a particular council’s objectives. As discussed in the financial implications section the overall project has considered this possibility and sensitivity analysis shows that the project has a positive financial outcome even if a number of councils were to withdraw.

Council Plan

This project aligns with Strategic Objective 1.3: Partnerships are strong between key service providers and authorities across the municipality.

Specifically it addresses the action that “Explores opportunities for integrated and shared service delivery with other local service providers…”

Financial

The business case seeks $5 million of funding over a five year period. Details of this funding and the anticipated cost allocations are shown in the business case document. The net present value (NPV) of the project is $6.2 million based on the ‘Medium’ efficiency scenario and using a discount rate of 4 per cent.

The funding sought by the business case works alongside Council’s current budget and this business case does not require additional Council funding. This allows participating councils to leverage their current spend in the five focus areas with support from the Rural Transformation Fund.

Some level of staff involvement will be required to participate in the project implementation however this will be covered by council’s existing budget.
10.3.2 Hume Region Transformation Program Business Case cont.

Social

To continue to maintain and enhance service delivery, councils will need to find improved ways of working together to improve service outcomes and efficiency. This has been happening for several decades and the Hume region has many examples of innovative and creative approaches to this issue. The law of diminishing returns is however making iterative change less attractive and there is a growing understanding that transformative collaboration is the next stage.

This business case provides an opportunity to take a step-change in the way that five service areas are provided in Hume region.

Environmental

NA

Economic

NA

Risk Management

Section 7.1 of the business case reviews risks and mitigation strategies for the transformation project. As each of the five transformative projects progresses additional risk assessment and management will be included to ensure that outcomes are appropriately managed.

Risks relating to this Council decision are shown in the table below.

<table>
<thead>
<tr>
<th>Description</th>
<th>Likelihood</th>
<th>Consequence</th>
<th>Final Risk Rating</th>
<th>Controls</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council approve the business case but the projects (once fully developed) do not meet with Council’s approval.</td>
<td>Unlikely</td>
<td>Insignificant</td>
<td>Low</td>
<td>Council staff will be involved in developing the project details and each council will have a decision point prior to implementation.</td>
</tr>
<tr>
<td>Council does not endorse the business case and removes itself from the project, foregoing this opportunity.</td>
<td>Possible</td>
<td>Minor</td>
<td>Low</td>
<td>Council may still chose to pursue other opportunities to collaborate with other councils using its own resources.</td>
</tr>
<tr>
<td>Project outcomes do not match the expectations.</td>
<td>Possible</td>
<td>Minor</td>
<td>Low</td>
<td>Due to the absence of matching funding this risk is limited to a reputational risk to Council.</td>
</tr>
</tbody>
</table>
10.3.2 Hume Region Transformation Program Business Case cont.

Community Engagement

No community consultation has been undertaken for this project. This is for two reasons;

1. The proposed changes are operational in nature and are not expected to negatively impact on service levels. Therefore this work would not usually warrant community consultation.

2. Any community consultation that may be appropriate for any of the five project areas would be premature at this pre-application stage and would be more appropriate as part of the project development phase.

Officer's Comments

The attached business case is presented in accordance with State Government requirements and contains a number of important sections.

The problem identification section sets out three key problems that impact the sustainability of councils in the Hume region;

1. Siloed council operating systems are causing inefficiencies in service delivery and inconsistent service quality across councils
2. Increasing cost pressure on councils with limited funds available
3. Increasing community expectations and need of council services are causing demand beyond current council capabilities

As part of the development of the business case a number of important guiding principles from council CEOs and Councillors were identified. These are explained more fully in section 1.1.3 of the document and include:

- Council staff considerations
- Improved financial sustainability for councils
- Flexibility in implementation
- Positive community impact
- Equitable distribution of benefits
- Avoidance of centralisation
- ‘Future proofing’ the Hume Region councils

The business case then considers the recommended solution, starting with three strategic responses:

1. Align business systems and processes across councils
2. Enable resource sharing and flexible work arrangements to attract and retain highly skilled staff
3. Co-ordinate service delivery across appropriate functions
10.3.2 Hume Region Transformation Program Business Case cont.

These responses then lead to five service area transformations:

1. Business systems
2. Procurement
3. Integrated landfill, recycling and organics
4. Regulatory services
5. Emergency management

These areas are identified for transformative change through a combination of third-party providers, service provision in ‘clusters’ of councils and resource sharing in clusters of councils. The business case then explains each of these proposed actions in greater detail including a number of case studies showing how Hume region councils are already working in a collaborative way to improve services and manage costs.

The benefits section is an important expression of the community outcomes that this project seeks to deliver. In short, the project is aimed at transforming the five service areas mentioned earlier to provide improved council capability and sustainability leading to improved outcomes for Hume region communities. Four major benefit categories have been identified as being critical to the success of the project, including:

1. Creating greater capacity for the workforce to deliver consistently high-quality services;
2. Providing greater access to the skilled workforce required;
3. Improving local community liveability; and,
4. Increasing the cost-effectiveness of delivery of services.

The business case provides evidence and analysis of the expected benefits of this project, including sensitivity analysis and consideration of project risks.

Options

A number of decision points are included in the business case to ensure that councils have appropriate information and confidence before moving to the next stage of the project. At this stage all eleven Hume regional councils have participated in the project and, via CEO’s and Mayors, provided input into the business case.

If the business case is approved by State Government and funded this will trigger a large amount of work over several years to develop the projects and provide detail that will be required for implementation. Once this work is done and sufficient details are known about each of the five projects then councils will again have a decision point available to them before each project is implemented. It is possible that one or more councils may decide to exit along the way and decide not to implement some or all of the projects. This is a decision for the future, once all of the information is known. The business case provides for this option.

These project decision points, combined with the ability to shape the projects as they are developed, makes supporting this business case a low-risk decision at this point in time.

Councils are being asked to consider the business case and give an indication of support, with the knowledge that a future decision point is available once the project details are finalised.
10.3.2 Hume Region Transformation Program Business Case cont.

The business case document explores different project options and analyses the relative success of the project under different financial conditions. In addition, the business case considers scenarios relating to council participation in the final outcomes of the project. Due to the transformative nature of the projects, the NPV calculation remains positive for many of these scenarios and only drops slightly negative if four or less councils continue through to implementation.

Conclusion
Hume region councils have, for many years, sought ways to work better together and this has produced some excellent projects. More often than not, however, collaborative discussions wither due to a lack of resourcing. The State Government’s $20 million Rural Transformation Program is a rare opportunity to turn intent into action, and for councils of the Hume region to take a leadership role in determining their combined destiny.

This grant program has arisen quickly and Hume region councils have responded to this by focusing on five operational areas that are excellent candidates for transformative change that will improve service delivery to the community. Each of these focus areas requires more development to clarify details of the improvements that can be made, and participating councils will work together to ensure that the final result is suitable to each council and the community that they represent.

The project plan includes a further decision point after the detailed design phase, ensuring that the risk to Council at this stage of the process is low. In contrast, the potential opportunity that this project presents is significant, and for this reason, is recommended that Council pass the resolution to enable the journey to continue.

Attachment
1 Hume Region Transformation Business Case

Councillors Attley/Volkering:

That Council:

1. Note that Mansfield Shire Council is a participant in a grouping of councils that have made an application for funding under the Victorian Government Rural Councils Transformation Program (RCTP) for the following initiative:

   a. Hume Region Transformation Program, in conjunction with Wodonga, Wangaratta, Moira, Mitchell, Towong, Benalla, Strathbogie, Murrindindi, and Indigo Shire Councils (lead council)

2. Note that for an RCTP application to be eligible for consideration, the following criteria must be met:

   b. Each council must pass an accompanying resolution committing to implement the business case, if approved for funding. The resolution must be lodged with Local Government Victoria by 30 April 2019.
10.3.2 Hume Region Transformation Program Business Case cont.

3. Approve the submission of the business case by Indigo Shire Council on behalf of Mansfield Shire Council.

4. Approve implementation of the projects and initiatives within the submitted business case by Mansfield Shire Council, subject to the application being approved for RCTP funding and development of detailed implementation plans and costing at project development phase.

Carried
10.2 EXECUTIVE SERVICES CONT.

10.3.3 Auspice Arrangements Policy 2019

File Number: E698
Responsible Officer: Finance Manager, Mandy Kynnersley

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the Local Government Act 1989.

Summary

The Auspice Arrangements policy was due for review 31 March 2019.

Background

The Auspice Arrangements policy was first endorsed by Council in March 2018. The policy had a 12 month review date initially and is therefore now due for review.

Officers propose no significant amendments to the policy.

Statutory Requirements

There are no statutory requirements in relation to the Auspice Arrangements policy.

Council Plan

The Auspice Arrangements Policy supports delivery of the Financial Sustainability and Responsible Governance themes in the 2017-21 Council Plan.

Financial

There is no direct financial impact in relation to this policy.

Social

There is no social impact of this policy.

Environmental

There is no direct environmental impact of this policy.

Economic

The Policy provides guidance that may allow unincorporated or newly established community groups to access funding they may otherwise have been unable to receive. Auspice arrangements could support community groups in driving their own projects, without requiring significant Council resources and support.
10.3.3 Auspice Arrangements Policy 2019 cont.

Risk Management

The Policy only allows auspice arrangements to be entered within a framework to mitigate the risk to Council. Enabling community groups to access their own funding and deliver their own projects reduces Council exposure to project risk.

Community Engagement

There has been no community engagement required in relation to this matter.

Officer's Comments

There are no significant amendments proposed to the Auspice Arrangements policy.

The review date has been revised to a 4 year review date to ensure the policy is reviewed at least once during a term of Council.

Attachments

1 Auspice Arrangements Policy 2019

Councillors Olver/Attley:

That Council endorse the Auspice Arrangements Policy 2019.

Carried
10.3 EXECUTIVE SERVICES CONT.

10.3.4 Mansfield Shire Council Acknowledgement of Traditional Custodians of Land Policy 2019

File Number: E513/2
Responsible Officer: Governance and Risk Co-ordinator, Michelle Kain

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the Local Government Act 1989.

Introduction

The purpose of this policy is to ensure Council reflects a consistent acknowledgment of the traditional custodians of land at Council events, functions and significant events.

Background

This policy acknowledges that the Taungurung people originally inhabited and are the traditional custodians of the lands within Mansfield Shire. The Taungurung territory encompasses the land north of the Great Dividing Range in the watersheds of the Broken, Delatite, Coliban, Goulburn and Campaspe Rivers.

Mansfield Shire Council will acknowledge the Taungurung people as the traditional owners of the land upon which all Council meetings and civic ceremonies/events/functions take place.

Statutory Requirements

N/A

Council Plan

Strategic Objective 5.1: We achieve the highest standards of good governance.

Financial

There is no significant financial impact in relation to this policy.

Social

There are no direct social impacts in relation to this policy.

Environmental

There are no direct environment impacts in relation to this policy.
10.3.4 Mansfield Shire Council Acknowledgement of Traditional Custodians of Land Policy 2019 cont.

Economic

There is no direct economic impact in relation to this policy.

Risk Management

There are no risks inherent in this matter.

Community Engagement

There has been no community engagement around the development of this policy.

Officer’s Comments

This policy was first implemented in March 2003 and is now due for review. The “Acknowledgement of Traditional Owners” used by Mansfield Shire Council has been amended, following a discussion with the CEO of Taungurung Land & Waters Council. They have requested the wording to be consistent with the wording issued by the Victorian Government (https://www.vic.gov.au/aboriginalvictoria/heritage/welcome-to-country-and-acknowledgement-of-traditional-owners/acknowledgement-of-traditional-owners.html).

Attachments

1 Mansfield Shire Council Acknowledgement of Traditional Custodians of Land Policy 2019

Councillors Olver/Attley:


Carried
10.4 EXECUTIVE SERVICES CONT.

10.3.5 Mansfield Shire Council Petitions Policy 2019

File Number: E513/2
Responsible Officer: Governance and Risk Co-ordinator, Michelle Kain

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the Local Government Act 1989.

Introduction

The Petitions Policy 2019 is a new policy. The purpose of this policy is to provide a framework for ensuring that petitions are considered by Council and officers in a consistent and equitable manner.

Background

The ability for residents to petition Council to act on a request is a fundamental and important part of local democracy. This policy sets out a procedure by which petitions may be presented to Council, and provides information to the community on how petitions will be handled and acted upon in a consistent and procedurally fair manner.

Statutory Requirements

Petitions to Council are not covered by legislation, however community participation in the affairs of local government are encouraged under the Local Government Act 1989.

Council Plan

Strategic Objective 1.1 – Our community has a say in matters of interest to them.

Financial

There is no significant financial impact in relation to this policy.

Social

There are no direct social impacts in relation to this policy.

Environmental

There are no direct environment impacts in relation to this policy.

Economic

There is no direct economic impact in relation to this policy.
10.3.5 Mansfield Shire Council Petitions Policy 2019 cont.

Risk Management
There are no significant risks inherent in this matter.

Community Engagement
There has been no community engagement around the development of this policy.

Officer’s Comments
The lodgement of petitions from the local community is not a new practice to Mansfield Shire Council and is common within the local government sector. The proposed policy expands on the guidance with the Mansfield Shire Community Local Law No.2 – Meeting Procedures and Common Seal, and seeks to formalise the process for the lodgement of petitions and provides a recommendation on format and content.

Attachments
1 Mansfield Shire Council Petitions Policy 2019

Councillors Sladdin/Attley:
That Council endorse the Mansfield Shire Council Petitions Policy 2019. Carried
10.4 EXECUTIVE SERVICES CONT.

10.4.6 Mansfield Shire Council Commemorative Plaques and Other Markers Policy 2019

File Number: E513/2
Responsible Officer: Governance and Risk Co-ordinator, Michelle Kain

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the Local Government Act 1989.

Introduction

The purpose of this policy is to set out the guidelines for the approval and placement of commemorative plaques and other markers within road reserves and open spaces under the control of Council.

Background

Council recognises that organisations, families or individual members of the community may wish to mark the location of an event or achievement by the placement of commemorative/memorial/historical objects, structures or markers (memorial).

Any approval to the placement of any memorial shall be granted with due regard to the importance of the event and/or achievement of the organisation, family or individual.

Statutory Requirements

There are no statutory requirements.

Council Plan

Strategic Objective 1.1 – Our community has a say in matters of interest to them.

Financial

There is no significant financial impact in relation to this policy.

Social

There are no direct social impacts in relation to this policy.

Environmental

There are no direct environment impacts in relation to this policy.
10.4.6 Mansfield Shire Council Commemorative Plaques and Other Markers Policy 2019 cont.

Economic

There is no direct economic impact in relation to this policy.

Risk Management

There are no significant risks inherent in this matter.

Community Engagement

There has been no community engagement around the development of this policy.

Officer’s Comments

The proposed policy formalises the process for lodging an application for a commemorative plaque or marker on a road reserve or open space under the control of Council and outlines the criteria on which an application is assessed.

Attachments

1 Mansfield Shire Council Commemorative Plaques and Other Markers Policy

Councillors Olver/Attley:

That Council endorse the Mansfield Shire Council Commemorative Plaques and Other Markers Policy 2019.

Carried
11. **ASSEMBLIES OF COUNCILLORS**

Under section 76AA of the *Local Government Act 1989* an Assembly of Councillors (however titled) is defined as a planned or scheduled meeting, comprising at least three Councillors and one member of Council staff, that consider matters that are intended or likely to be:

- The subject of a decision of the Council; or
- Subject to the exercise of a function; duty or power of a Council that has been delegated to a person or committee [s.76AA].

An assembly of Councillors does not include a meeting of the Council, a special committee of the Council, or any club, association, peak body, political party of other organisation.

A written record of each assembly is held by Council and is available for public inspection.

The following is a list for the past month of assemblies held and the issues discussed.

<table>
<thead>
<tr>
<th>DATE</th>
<th>TYPE OF ASSEMBLY</th>
<th>ISSUES DISCUSSED</th>
</tr>
</thead>
</table>
| 5 March 2019 | **Councillors’ Briefing** | **Conflicts of Interest:** NIL

**Issues Discussed:**
- Rotary Proposal, Minerva Street Park
- 2019-20 Budget
- Fire Update
- Building Better Regions Funding
- Sale of Lot 2002 Kitchen Street
- Heavy Vehicle Alternative Route
- Grandview VCAT Appeal
- Star Glen Lodge VCAT Hearing
- Merrijig Residents Action Group Enquiry Re: Stone Extraction Application and Speed Limit
- State Emergency Service
- Community Planning
- Peppin Hub Inc. Community Group
- Update on Bonnie Doon Public Toilet
- Bonnie Doon Stand Pipe
- Small Halls Festival, Merton
- 67 Lot Reardon Lane Subdivision
- Clean Up of Gaffney’s Development Site
- Old State Bank Building
- Olympic Street Car Parking
- Glamping Planning Application
- Update on Closed Road on Lakins Road
- LGPro Emerging Leaders
- ALGWA Bursary
- Rural Councils Transformation Program Update
11. **ASSEMBLIES OF COUNCILLORS CONT.**

<table>
<thead>
<tr>
<th>DATE</th>
<th>TYPE OF ASSEMBLY</th>
<th>ISSUES DISCUSSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 March 2019</td>
<td>CRMS Training for Councillors</td>
<td><strong>Conflicts of Interest:</strong> NIL</td>
</tr>
<tr>
<td></td>
<td><strong>Councilors:</strong></td>
<td><strong>Issues Discussed:</strong> Training on Council’s Customer Request Management System (CRMS)</td>
</tr>
<tr>
<td></td>
<td>• Cr Harry Westendorp</td>
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<td></td>
<td>• Cr Marg Attley</td>
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<td></td>
<td>• Cr Peter Olver</td>
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<td></td>
<td>• Cr Paul Volkering</td>
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<td></td>
<td><strong>Apologies:</strong></td>
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<tr>
<td></td>
<td>• Cr Paul Sladdin</td>
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<td></td>
<td><strong>Officers:</strong></td>
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</tr>
<tr>
<td></td>
<td>• Records Administrator, Jane Carter</td>
<td></td>
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<tr>
<td></td>
<td>• Customer Service Officer, Shannon Arndt</td>
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<tr>
<td>12 March 2019</td>
<td>Councillors’ Briefing</td>
<td><strong>Conflicts of Interest:</strong> NIL</td>
</tr>
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<td></td>
<td><strong>Councilors:</strong></td>
<td><strong>Issues Discussed:</strong></td>
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<tr>
<td></td>
<td>• Cr Harry Westendorp</td>
<td>• Cemetery Trust</td>
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<td></td>
<td>• Cr Paul Sladdin</td>
<td>• Council Plan</td>
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<tr>
<td></td>
<td>• Cr Marg Attley</td>
<td>• Community Response to Bushfire</td>
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<tr>
<td></td>
<td>• Cr Peter Olver</td>
<td>• Glamping Planning Application</td>
</tr>
<tr>
<td></td>
<td>• Cr Paul Volkering</td>
<td>• Speed limit at Tolmie Whitfield Road/Dead Horse Lane intersection</td>
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<td><strong>Apologies:</strong></td>
<td>• Dual Court Stadium</td>
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<tr>
<td></td>
<td>• Chief Executive Officer, Alex Green</td>
<td>• Process for appointment to Environment Advisory Committee</td>
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<tr>
<td></td>
<td>• Community Services Manager, Melanie Hutton</td>
<td>• Ensure youth are included in the Community Plan development process</td>
</tr>
<tr>
<td></td>
<td>• Finance Manager, Mandy Kynnersley</td>
<td>• Drought declaration – letter to Minister requesting MSC inclusion on list of</td>
</tr>
<tr>
<td></td>
<td>• Infrastructure Manager, Maree Walker</td>
<td>Local Government areas eligible for consideration under On-Farm Drought</td>
</tr>
<tr>
<td></td>
<td>• Planning Administration Support Officer, Lynn Plummer</td>
<td>Infrastructure Support Grant</td>
</tr>
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<td></td>
<td><strong>Officers:</strong></td>
<td>• Lake Eildon</td>
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<tr>
<td></td>
<td>• Pre-School Representative, Andy Setchell</td>
<td>• Targa Event extension</td>
</tr>
<tr>
<td></td>
<td><strong>External Attendees:</strong></td>
<td>• The Island Jamieson – consideration as wedding venue, Crown Land</td>
</tr>
<tr>
<td></td>
<td>• Pre-School Representative, Andy Setchell</td>
<td>• Police Stables</td>
</tr>
<tr>
<td>19 March 2019</td>
<td>Councillors’ Briefing –Budget Session #3</td>
<td><strong>Conflicts of Interest:</strong> NIL</td>
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<tr>
<td></td>
<td><strong>Councilors:</strong></td>
<td><strong>Issues Discussed:</strong></td>
</tr>
<tr>
<td></td>
<td>• Cr Harry Westendorp</td>
<td>• Budget Variation</td>
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<td></td>
<td>• Cr Paul Sladdin</td>
<td>• Mansfield Pre-School Masterplan</td>
</tr>
<tr>
<td></td>
<td>• Cr Marg Attley</td>
<td>• Station Precinct Masterplan</td>
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<tr>
<td></td>
<td>• Cr Peter Olver</td>
<td>• Dual Court Stadium</td>
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<tr>
<td></td>
<td>• Cr Paul Volkering</td>
<td>• Letter to be drafted to Minister requesting drought relief for farmers.</td>
</tr>
<tr>
<td></td>
<td><strong>External Attendees:</strong></td>
<td>• Sale of Lot 2002 Kitchen Street.</td>
</tr>
<tr>
<td></td>
<td>• Pre-School Representative, Andy Setchell</td>
<td>• Domestic Wastewater Management Plan</td>
</tr>
<tr>
<td></td>
<td><strong>Apologies:</strong></td>
<td>• Glamping Planning Application</td>
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<td></td>
<td><strong>Officers:</strong></td>
<td>• Transfer Station Contract</td>
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<td></td>
<td>• Chief Executive Officer, Alex Green</td>
<td>• Tourism North East</td>
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<td></td>
<td>• Community Services Manager, Melanie Hutton</td>
<td>• Activating Lake Eildon</td>
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<td></td>
<td>• Finance Manager, Mandy Kynnersley</td>
<td>• Roads, Long Lane</td>
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<td></td>
<td><strong>External Attendees:</strong></td>
<td>• Chanroe Court, Bonnie Doon</td>
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<tr>
<td></td>
<td>• Pre-School Representative, Andy Setchell</td>
<td>• Mt. Buller Road Footpath</td>
</tr>
<tr>
<td></td>
<td><strong>Apologies:</strong></td>
<td>• CEO Performance Review</td>
</tr>
</tbody>
</table>
## 11. ASSEMBLIES OF COUNCILLORS CONT.

<table>
<thead>
<tr>
<th>DATE</th>
<th>TYPE OF ASSEMBLY</th>
<th>ISSUES DISCUSSED</th>
</tr>
</thead>
</table>
| 20 March 2019 | Advocacy Event for Dual Court Multi-use Sports Stadium | **Conflicts of Interest:**  
NIL  

**Issues Discussed:**  
- Dual Court Multi Use Indoor Sports Stadium  

**Councilors:**  
- Cr Harry Westendorp  
- Cr Marg Attley  
- Cr Peter Olver  
- Cr Paul Volkering  

**Apologies:**  
- Cr Paul Sladdin  
- Cindy McLeish, State Member for Eildon  

**External Attendees:**  
- Daniel Tehan MP, Minister for Education  
- Steve Martin, Liberal Candidate for Indi  

**Officers:**  
- Chief Executive Officer, Alex Green  
- Finance Manager, Mandy Kynnersley  
- Development Services Manager, Ben McKay  
- Community Services Manager, Melanie Hotton  

| 26 March 2019 | Councillors’ Briefing –Budget Session #3 | **Conflicts of Interest:**  
NIL  

**Issues Discussed:**  
- Domestic Wastewater Management Plan Audit  
- Star Glen Lodge  
- Budget Discussion including ESC Rate Variation Application  

**Councilors:**  
- Cr Harry Westendorp  
- Cr Paul Sladdin  
- Cr Marg Attley  
- Cr Peter Olver  
- Cr Paul Volkering  

**Apologies:**  
- Chief Executive Officer, Alex Green  
- Finance Manager, Mandy Kynnersley  
- Development Services Manager, Ben McKay  

| 31 March 2019 | Funding Announcement for Dual Court Multi-use Sports Stadium | **Conflicts of Interest:**  
NIL  

**Issues Discussed:**  
- Dual Court Multi Use Indoor Sports Stadium  

**Councilors:**  
- Cr Harry Westendorp  
- Cr Marg Attley  
- Cr Peter Olver  
- Cr Paul Sladdin  

**Apologies:**  
- Cr Paul Volkering  

**External Attendees:**  
- Senator Jane Hume, Senator for Victoria  
- Cindy McLeish, State Member for Eildon  
- Steve Martin, Liberal Candidate for Indi  

**Officers:**  
- Chief Executive Officer, Alex Green  
- Finance Manager, Mandy Kynnersley  
- Development Services Manager, Ben McKay  
- Community Services Manager, Melanie Hotton
11. ASSEMBLIES OF COUNCILLORS CONT.

Councillors Volkering/Attley:

That the Council note the Assemblies of Councillors from 5 March 2019 to 31 March 2019.

Carried

12. ADVISORY AND SPECIAL COMMITTEE REPORTS

12.1 Advisory Committees: Minutes of Meeting

The Minutes of the following Advisory Committee meetings are attached for the Council’s information:

- Mansfield Parks and Precincts Advisory Committee, held on 6 March 2019
- Mansfield Shire Environment Advisory Committee, held on 8 March 2019

Attachments
1 Minutes of meeting – Mansfield Parks and Precincts Advisory Committee
2 Minutes of meeting – Mansfield Shire Environment Advisory Committee

Councillors Attley/Volkering:

That the Council receive the Minutes of the Advisory Committee meetings as follows:

- Mansfield Parks and Precincts Advisory Committee, held on 6 March 2019
- Mansfield Shire Environment Advisory Committee, held on 8 March 2019

Carried

13. AUTHORISATION OF SEALING OF DOCUMENTS

Nil.

SUSPENSION OF STANDING ORDERS

Councillors Attley/Volkering:

That Council suspend standing orders to facilitate public question time.

Carried
14. **PUBLIC QUESTION TIME**

There were no questions from the Gallery.

**RESUMPTION OF STANDING ORDERS**

<table>
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<tr>
<th>Councillors Attley/Olver:</th>
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<td>That Council resume standing orders.</td>
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15. **CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC**

That pursuant to the provisions of Section 89(2) of the *Local Government Act 1989*, the meeting be closed to members of the public in order to consider:

(a) personnel matters;
(b) the personal hardship of any resident or ratepayer;
(c) industrial matters;
(d) contractual matters;
(e) proposed developments;
(f) legal advice;
(g) matters affecting the security of Council property;
(h) any other matter which the Council or special committee considers would prejudice the Council or any person;
(i) a resolution to close the meeting to members of the public.

<table>
<thead>
<tr>
<th>Councillors Attley/Olver:</th>
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<td>That the meeting be closed to members of the public under Section 89(2) of the <em>Local Government Act 1989</em>, specifically the following sub-section:</td>
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<tr>
<td>(h) any other matter which the Council or special committee considers would prejudice the Council or any person.</td>
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<tr>
<td>(i) a resolution to close the meeting to members of the public.</td>
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</tbody>
</table>
Councillors Olver/Attley:

That the meeting be reopened to members of the public.

16. CLOSE OF MEETING

There being no further business the meeting concluded at 6.06pm.
CONFIRMED this Twenty First day of May 2019.

______________________________
Mayor