

MINUTES

TUESDAY, 27 NOVEMBER 2018
 MANSFIELD SHIRE OFFICE
 33 Hightt Street, Mansfield
 4.00pm

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MINUTES

TUESDAY, 27 NOVEMBER 2018
MANSFIELD SHIRE OFFICE
33 Highett Street, Mansfield
4.00pm

The positions of Mayor and Deputy Mayor become vacant at 6.00am on the morning of the day of the Mayoral and Deputy Mayoral election.

1. OPENING OF MEETING

The Chief Executive Officer, as Acting Chair, opened the meeting at 4.02pm.

2. PRESENT

The Chief Executive Officer confirmed the attendance of all Councillors, as above.

Councillors:	Marg Attley	<i>Tolmie Ward</i>
	Peter Olver	<i>Mansfield Ward</i>
	Cr Paul Sladdin	<i>Bonnie Doon Ward</i>
	Paul Volkering	<i>Mansfield Ward</i>
	Harry Westendorp	<i>Jamieson Ward</i>

The following officers were in attendance:

Chief Executive Officer:	Alex Green
Community Services Manager:	Melanie Hotton
Finance Manager:	Mandy Kynnersley

3. ACTING CHAIRPERSON

The Chief Executive Officer acted as Chairperson, in accordance with Part 2 (clause 10.2) of the Mansfield Shire Community Local Law No. 2 - *Processes of Municipal Government (Meetings and Common Seal)*, until the following matters were determined:

- (a) The receipt of nominations for the election of Mayor;
- (b) The election of the Mayor; and
- (c) The Mayoral term is determined.

Following the election, the Mayor assumed the Chair to deal with the remaining matters before the meeting.



4. STATEMENT OF COMMITMENT

Councillors affirmed the “Statement of Commitment” for the Mansfield Shire Council:

“We the Councillors of Mansfield Shire / declare that we will undertake on every occasion / to carry out our duties in the best interests of the community / and that our conduct shall maintain the standards of the Code of Good Governance / so that we may faithfully represent / and uphold the trust placed in this Council by the people of Mansfield Shire.”

5. ACKNOWLEDGEMENT OF COUNTRY

Councillors affirmed the “Acknowledgement of Country” for the Mansfield Shire Council:

“Mansfield Shire Council recognises that Indigenous people have been custodians of this area for centuries. We acknowledge the living culture and unique role of Taungurung people in our region.”

6. APOLOGIES

Nil.

7. DISCLOSURE OF CONFLICTS OF INTEREST

Nil.

8. OUTGOING MAYOR’S REPORT

The outgoing Mayor, Cr Paul Volkering, presented his report on the 28 November 2017 to 21 August 2018 to Mayoral term, as follows:

My second term as Mayor has been a busy and yet challenging time, as my Mayoral term was cut prematurely short due to family circumstances. I stepped down from Mayoral duties in August but have remained on Council. Deputy Mayor Harry Westendorp stepped up and I thank Cr Westendorp for efficiently taking on the role. I do also wish to thank a wide cross section of the Mansfield community, fellow Councillors and Council staff and the CEO, for their support throughout what has been a very stressful time for me and my family.

Nonetheless, to be Mayor for a second term has been an absolute honour and privilege and I hope I have managed to both represent and serve the people of Mansfield well.



8. OUTGOING MAYOR'S REPORT CONT.

As was the case throughout 2016/17 Councillors have continued to function well as a team, utilising the blend of experience and energy that was evident since we came together in October 2016. Being elected Mayor for a second year, has enabled me to provide further leadership of our Council team and to similarly play a slightly more proactive role within forums and other groups in which the Mansfield Shire has a role or involvement.

As part of that, our work is supported by three significant sector organisations including the Victorian Local Government Association (VLGA), which is Chaired by my fellow Councillor, Marg Attley; the Municipal Association of Victoria (MAV); and Rural Councils Victoria (RCV). Through my role as Mayor, Mansfield has continued to be an active participant in each of the above groups and similarly, seeks to provide support and leadership at every opportunity.

Along with the above, as Mayor I have developed a strong working relationship within the Hume Local Government Network (HRLGN), and also within a more casual forum of Mayors from North Eastern and Northern Victoria. The latter group has been as much about support for those of us in the Mayoral role, many of whom were new to the role, as it has been about sharing and networking to find ways for our respective councils to work more collaboratively.

The new Local Government Act, which is currently before the Victorian Parliament, will find its way into reality in 2019, and will present a range of challenges for all Councils, not the least of which are small rural councils, such as Mansfield. Working more collaboratively and innovatively will be a strong focus within the new Act.

Small rural councils such as ours are under constant pressure on a wide range of fronts; Mansfield maybe even more so than many other small rural councils, due in large part to the growth and wide variety of activity that continues to happen in our Shire. As is often said, it's a nice problem to have!

Mansfield has experienced strong growth over the period 2016-2018. New housing starts, record numbers of Planning Applications, record value of works commenced, record numbers of visitors into our Shire, a healthy economy and healthy employment statistics, all auger well for a small rural community such as ours.

Although among the smallest councils in Victoria, it can safely be said that Mansfield continues to "punch well above its weight."

Numbers of visitors through our Shire in 2016 were recorded at approximately 1.8 million. In 2018, numbers of visitors who made their way to Mt Buller/Mt Stirling were up approximately 40% on the preceding year, so we can expect visitor numbers to remain high. Numbers of visitors into our Shire at peak times during the year; December to March, Easter, Queen's birthday, Spring Festival (October to November) are extremely high and to some extent reflect the increasing leisure time and flexible work options that many industries now enjoy. I think we can expect to see that trend continue.



8. OUTGOING MAYOR'S REPORT CONT.

This increasing visitation can also put strain on resources and emergency services, however, our CFA, SES, Police, Shire staff and other relevant agencies all respond in a professional manner when called upon. I would like to extend my sincere thanks to all those volunteers and professionals who work tirelessly to help ensure the safety of our diverse community.

One important element of our safety that can be overlooked at times is that of communications; and on that front, I wish to acknowledge the wonderful support we have received from the Independent Member for Indi, Ms Cathy McGowan, MP, who has worked hard to ensure that the Mansfield Shire has been a major recipient of mobile phone blackspot funding. Together with the Federal and State governments, we have been fortunate to have had many more phone towers installed to help with communications, especially during the fire season.

Again, as part of my role as Mayor, we have endeavoured to meet with a wide cross section of politicians and press our case for increased funding across a wide section of important areas, but particularly funding for roads and bridges, the life line for rural communities. We have also continued to put the case for funding at both state and federal levels for our top three major projects.

Community groups play such an important role in any shire, but here in Mansfield we are indeed fortunate to have so many; all of whom work hard to ensure that we continue to develop into a well-resourced town where everyone has an opportunity to enjoy a vibrant, safe and peaceful lifestyle. I wish to thank all those members of the various community groups that we have for the way in which they mobilise and work hard for the broader community. From Scouts and Guides, to Arts and Sports, Mansfield has a wealth of hard-working selfless volunteers. I'd also like to recognise the business community, who rarely, if ever, say no when approached to support a local charity or community event.

As our town continues to grow, the importance of planning becomes ever so obvious. To that extent there is some cause for concern that we need to invest more in basic infrastructure and asset management in order to ensure we don't fall further behind. As mentioned, small rural shires are under constant financial stress and like the bigger towns and cities, our needs for investment, especially given our growth, continue to outstrip available funding sources.

Unexpected weather events and other emergencies can place further demands on already brittle infrastructure and unless we continue to invest and renew, we will fall further behind. It does feel as though, rural and regional communities are being left behind as the larger urban areas see billions of tax payer dollars being invested into the large cities, like Melbourne and surrounding suburbs.

Similarly, we need to monitor the increasingly challenging world of waste management, which, as the world continues to ignore the impacts of climate change, means we need to find better and more creative ways of dealing with our waste at a local level.



8. OUTGOING MAYOR'S REPORT CONT.

Also throughout my last 12 months as Mayor, I've been privileged to attend a number of Australian citizenship ceremonies for and on behalf of the Federal government and its citizens. Seeing the sheer delight and enjoyment on the faces of those people who have become Australian citizens over the last 12 months has been an amazing experience for me.

Another experience over the last 2 months, albeit quite different, was the opportunity to tour the A1 Mine at Gaffney's Creek. The mine employs well over a 100 people and approximately 60-70 on-site at any given time. Descending 400 metres below ground was certainly stepping outside my comfort zone but demonstrated the professional work ethic of those men and women who work at the mine each and every day. We were subjected to a thorough safety briefing prior to descending into the mine and got an opportunity to see first hand how the ore is extracted, gathered and sent for processing. The A1 mine has gone from being an unproductive mine to a productive one and one with a bright future, so long as the gold price holds up. More beneficially, it continues to provide another alternative employment opportunity within our community.

Some of the continued positive aspects of my second term as Mayor.

1. *Continued strong community engagement concerning key developments within our community.*
2. *Attendance and leadership of Councillors on various Advisory Committees.*
3. *Leadership of Councillors in key areas of importance to the Shire.*
4. *Acknowledgement and support for our indigenous networks.*
5. *Strong on-going support for and involvement in the budgeting processes.*
6. *Attendance of Councillors on various community based organisations and groups.*
7. *Attendance of Councillors at community markets.*
8. *Leadership and participation of Councillors on regional organisations and groups both within Hume Region and more widely.*
9. *Active engagement of Councillors within their Wards.*
10. *Active participation by Councillors at Council meeting and Briefings.*



8. OUTGOING MAYOR'S REPORT CONT.

Some up-coming opportunities:

1. *Working to prevent violence against women and within families.*
2. *Establishment of the 2019/2020 Budget.*
3. *The State Election of 2018.*
4. *The Federal Election of early 2019.*
5. *Further rationalisation of non-core Council assets.*
6. *Redevelopment of the Station Precinct in Mansfield.*
7. *Support for our smaller communities.*
8. *Improving our Streets, Roads and Footpath networks.*
9. *Improving our footpaths and cycling tracks.*
10. *Renovation of key community assets.*
11. *Encouraging greater participation in Council elections, including increased female representation.*
12. *Greater work done to support those less fortunate within our community.*
13. *Leveraging the community for innovative ideas.*

Finally, as the out-going Mayor I want to thank the people of Mansfield for supporting me in the role and trust that I can continue to perform my role as Councillor to the highest standard into the future.

Paul Volkering
Councillor, Mansfield Ward

Councillors Attley/Sladdin:

That the Mayor's report for the Mayoral term, from 28 November 2017 to 21 August 2018, be received.

Carried



8.1 Vote of Thanks to the Outgoing Mayor

Prior to calling for nominations for the position of Mayor, the acting Chairperson called upon Councillors to express appreciation to Cr Paul Volkering for his Mayoral term.

Crs Marg Attley, Paul Sladdin, Harry Westendorp and Peter Olver expressed their gratitude and appreciation to Cr Paul Volkering, for the work undertaken in performing his duties as Mayor.



9. DETERMINATION OF MAYORAL TERM

File Number: E502
Responsible Officer: Chief Executive Officer, Alex Green

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989* (the Act).

Introduction

A decision is required in relation to the term of the Mayoral appointment.

Background

In accordance with section 71 of the Act, Councillors must elect a Councillor to be the Mayor of the Council. However, before a Mayor is elected, the Council must resolve the term of the appointment – either one or two years.

Historically, Mansfield Shire Council has adopted a practice of electing a new Mayor every 12 months, but the option to elect a Mayor for a minimum two year term is provided for under section 71(2) of the Act.

Statutory Requirements

Section 71(2) of the Act requires Council to elect a Mayor, but first determine whether the term of Mayor will be for one year or two years.

Section 71(3) states the Mayor is to be elected after the fourth Saturday in October but not later than 30 November in each year, unless Council resolve to appoint its Mayor for a two year term, for which the next Mayoral election would take place two years after the fourth Saturday in October but not later than 30 November in the second year after the election.

Statutory requirements in relation to the Mayoral allowance will be discussed under the Financial section.

Council Plan

Strategic Direction Five of the Council Plan 2017-21 relates to Responsible Leadership.

Regardless of a one of two year term, the appointment of a Mayor is consistent with Strategic Objective 5.1 – We achieve the highest standards of good governance.



9. DETERMINATION OF MAYORAL TERM CONT.

Financial

The Act requires Council to determine the level of Councillor and Mayoral allowance within six months of a general election. The Mayoral Allowance is currently set at \$60,442 per annum with an additional \$5,742 (equivalent to a 9.5% superannuation guarantee contribution).

Social

The Mayor actively promotes and develops opportunities for the municipality. This could involve developing and maintaining extensive individual and community networks, and performing an important social and ceremonial role as leader of the community.

Environmental

There are no environmental impacts arising from this item.

Economic

There are no economic impacts arising from this item.

Risk Management

Nil.

Community Engagement

Community engagement is not required for determining the term of office of Council's Mayor.

Officer's Comments

Historically, Council has elected its Mayor for a 12 month period, however the option for a two year Mayoral term is provided to the Council in accordance with the Act.

Attachments

Nil.

Councillors Olver/Attley:

That pursuant to the provisions of Section 71 of the *Local Government Act 1989*:

1. the term of the Mayor of Mansfield Shire be for a one year term.
2. the term of the Mayor shall be for a period ending no earlier than the fourth Saturday in October 2019 and no later than 30 November 2020.

Carried



10. ELECTION OF MANSFIELD SHIRE MAYOR

File Number: E502
Responsible Officer: Chief Executive Officer, Alex Green

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989* (the Act).

Introduction

In accordance with section 71 of the Act, Councillors must elect a Councillor to be the Mayor of the Council.

Background

Section 73 of the Act specifies that the Mayor must take precedence at all municipal proceedings within the municipal district and must chair all meetings at which he/she is present. If there is a vacancy in the position of Mayor, or the Mayor is absent from a meeting, Council must appoint another Councillor to be the acting Mayor. If Council chooses to appoint a Deputy Mayor, then the acting Mayor role will usually be filled by the Deputy Mayor. An acting Mayor may perform any function or exercise any power conferred on the Mayor.

Under s73AA of the Act the functions of the Mayor of a Council include:

- (a) providing guidance to Councillors about what is expected of a Councillor including in relation to the role of a Councillor under section 65, and the observation of the Councillor conduct principles and the Councillor Code of Conduct by Councillors under sections 76B, 76BA and 76C; and
- (b) acting as the principal spokesperson for the Council; and
- (c) supporting good working relations between Councillors; and
- (d) carrying out the civic and ceremonial duties of office of Mayor.

Under Section 90(1)(e) of the Act, the Mayor receives a casting vote where necessary.

Processes of Municipal Government (Meetings and Common Seal) Community - Local Law No. 2

In accordance with Part 2 of the Mansfield Shire Community Local Law 2 – *Processes of Municipal Government (Meetings and Common Seal)*, the Chief Executive Officer will invite nominations for the Office of Mayor.

The election of the Mayor will be carried out by a show of hands.

In determining the election of the Mayor, the following will apply:



10. ELECTION OF MANSFIELD SHIRE MAYOR CONT.

1. where only one nomination is received, that Councillor must be declared elected; or
2. where two nominations are received, the Councillor with the majority of votes must be declared elected; or
3. where there are two or more nominations received, the Councillor who receives a majority of the votes must be declared elected. If no nominee has received a majority of the votes, the candidate with the least number of votes must be eliminated as a candidate and a further ballot conducted between the remaining candidates. If there are still several candidates, this procedure must be repeated until a candidate receives a majority of the votes and that candidate shall be declared elected;
4. if, for the purpose of eliminating the candidate with the least number of votes, two or more candidates have the same least number of votes, the candidate to be eliminated shall be determined by way of a majority vote. If, through this process, there is still an equal number of votes between the two candidates, the candidate to be eliminated shall be determined by lot conducted by the Chief Executive Officer;
5. if the Chief Executive Officer is required to identify the candidate to be eliminated under item 3 by lot, the following procedure will apply:
 - i. the Chief Executive Officer shall procure the same number of pieces of paper, as there are remaining candidates; and
 - ii. the Chief Executive Officer shall write onto one of the pieces of the paper the word “defeated” and then place all the pieces of paper into a receptacle; and
 - iii. the Chief Executive Officer shall then determine the order of drawing the lot by the alphabetical order of the surname of each of the candidates; and
 - iv. where the candidate’s name commences with the same alphabetical letter then the order shall be determined by the second letter of the surname; and
 - v. if the second letter is identical, then the third letter of the surname; and
 - vi. this shall be repeated, if necessary, until an order is established; and
 - vii. the candidate who draws the ballot paper with the word “defeated” written on it will be declared the eliminated candidate.

Statutory Requirements

Under s.71(2) of the Act Council must elect a Mayor, but first determine whether the term of Mayor will be for one year or two years.

The Special Council meeting at which the appointment of the Mayor is made by Council must, under section 71(3)(a) of the Act, be held after the fourth Saturday of October but before the 30 November each year.

The election of the Mayor is conducted in accordance with Part 2 of the Mansfield Shire Council’s Community Local Law 2 – *Processes of Municipal Government (Meetings and Common Seal)*.

Statutory requirements in relation to the Mayoral allowance will be discussed under the Financial section.



10. ELECTION OF MANSFIELD SHIRE MAYOR CONT.

Council Plan

Strategic Direction Five of the Council Plan 2017-21 relates to Responsible Leadership.

The appointment of a Mayor is consistent with Strategic Objective 5.1 – We achieve the highest standards of good governance.

Financial

The Act requires Council to determine the level of Councillor and Mayoral allowance within six months of a general election. The Mayoral Allowance is currently set at \$60,442 per annum with an additional \$5,742 (equivalent to a 9.5% superannuation guarantee contribution).

All Councillors are entitled to resources and support as outlined in the Councillor expenses and Resources Guidelines. In addition to this the Mayor is provided with high level administration support, mobile telephone, corporate credit card, iPad, and private use of a Council vehicle.

The Annual Budget and Strategic Resource Plan of Council provides for the necessary allowances and resource costs of a Mayor. There are no changes required to the budget as a result of election of a new Mayor.

Social

The Mayor actively promotes and develops opportunities for the municipality. This could involve developing and maintaining extensive individual and community networks, and performing an important social and ceremonial role as leader of the community.

Environmental

There are no environmental impacts arising from this item.

Economic

There are no economic impacts arising from this item.

Risk Management

Nil.

Community Engagement

Community engagement is not required for the election and appointment of Council's Mayor. The appointment of the Mayor will be communicated to the community through the usual channels, ie, media release to the Mansfield Courier and on Council's website and social media channel.



10. ELECTION OF MANSFIELD SHIRE MAYOR CONT.

Officer's Comments

Nil.

Attachments

Nil.

The Chief Executive Officer called for nominations for the role of Mayor.

Cr Paul Sladdin nominated Cr Harry Westendorp for the role of Mansfield Shire Mayor. Crs Peter Olver and Paul Volkering supported Cr Sladdin's nomination.

Cr Harry Westendorp accepted the nomination.

Councillors Sladdin/Olver:

That:

- 1. pursuant to the provisions of Section 71 of the *Local Government Act 1989*, the Council appoints Councillor Harry Westendorp as Mayor of Mansfield Shire for a term no later 30 November 2020.**
- 2. the office of Mayor is supported in accordance with the Mansfield Shire Councillors' Expenses and Resources Guidelines.**

Carried

The Chief Executive Officer remove himself from the position of Chair.

Mayor, Cr Harry Westendorp, assumed the Chair at 4.27pm.



10. ELECTION OF MANSFIELD SHIRE MAYOR CONT.

10.1 Incoming Mayoral Speech

The Mayor's speech provides the opportunity for the new Mayor to make a short expression, speaking to the appointment and highlighting key priorities for the forthcoming Mayoral term.

Mayor, Cr Westendorp thanked the Council for the honour of being elected to this role, and stated that he looks forward to representing Council to the community, and similarly the representing the community more broadly.

Cr Westendorp explained that the Council is facing a year of challenges, as it has done for the past couple of years, and reiterated that the Council will continue to face these issues going forward. There are a number of key things on Council's Agenda, such as rate variations, property decisions, the Station Precinct and the upcoming budget, which will be a challenging one as we look at community expectations, together with the strategic aspects of long term planning.

He characterised his objectives, in that Council need to focus strategically by taking into account a 5-20 year vision. It is Cr Westendorp's hope that future generations will look back and see that the 2016-20 Council made very good decisions for the community.

Cr Westendorp commented that he looks forward to working with the Chief Executive Officer and his team, and he thanked the Councillors again for honouring him with the role – it is a great privilege, and he looks forward to serving them well.

Councillors Volkering/Sladdin:

That the Mayor's incoming speech be received.

Carried



11. ELECTION OF MANSFIELD SHIRE DEPUTY MAYOR

File Number: E502
Responsible Officer: Chief Executive Officer, Alex Green

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989* (the Act).

Introduction

The Council may agree to appoint to the position of Deputy Mayor and undertake an election in line with Council's Community Local Law 2 – *Processes of Municipal Government (Meetings and Common Seal)*.

The Deputy Mayoral term will expire on the same date as the Mayoral term.

Background

The role of Deputy Mayor in the past has included:

- Deputising for the Mayor at civic functions, Mayoral engagements and other meetings at which the Mayor is required to represent Council.
- Being nominated to chair Council meetings in the absence of the Mayor
- Acting as Council spokesperson in the absence of the Mayor.

At its Special (statutory) meeting on 28 November 2017, Council elected Cr Harry Westendorp to the position of Deputy Mayor of Mansfield Shire Council for a term to coincide with the Mayoral term. As a result of Cr Paul Volkering's decision to step down as Mayor, Cr Westendorp was appointed to the Acting Mayoral role from 21 August 2018. A Deputy Mayor was not appointed.

If a nomination(s) is received for the role of Deputy Mayor, the appointment is to be determined by Councillors in the same manner as the election of Mayor as provided in Council's Community Local Law 2 – *Processes of Municipal Government (Meetings and Common Seal)*.

Statutory Requirements

The Act does not recognise the role of Deputy Mayor other than the need to appoint an acting Mayor in the event of the Mayor being absent, incapable of acting or resigning, in accordance with Section 73 of the Act.

While the provisions of the Act do not specifically make provision for the election of a Deputy Mayor, the capacity exists for the Council to make such an appointment to assist in the performance of its activities.



11. ELECTION OF MANSFIELD SHIRE DEPUTY MAYOR CONT.

Council Plan

Strategic Direction Five of the Council Plan 2017-21 relates to Responsible Leadership.

The appointment of a Deputy Mayor is consistent with Strategic Objective 5.1 – We achieve the highest standards of good governance.

Financial

There is no statutory requirement for a Deputy Mayor allowance, however the Act provides for Councillor allowance, the level of which is determined by the Council within six months of a general election. The Councillor allowance is currently set at \$20,231 per annum with an additional \$1,992 (equivalent to a 9.5% superannuation guarantee contribution).

All Councillors are entitled to resources and support as outlined in the Councillor expenses and Resources Guidelines.

The Annual Budget and Strategic Resource Plan of Council provides for the necessary allowances and resource costs of Councillors. There are no changes required to the budget as a result of election of a Deputy Mayor.

Social

Similar to the Mayoral role, the Deputy Mayor actively promotes and develops opportunities for the municipality. This could involve developing and maintaining extensive individual and community networks, and performing an important social and ceremonial role as leader of the community.

Environmental

There are no environmental impacts arising from this item.

Economic

There are no economic impacts arising from this item.

Risk Management

Nil.

Community Engagement

Community engagement is not required for the election and appointment of Council's Deputy Mayor. The appointment of a Deputy Mayor will be communicated to the community through the usual channels, ie, media release to The Mansfield Courier and on Council's website and social media channel.

Officer's Comments

Nil.



11. ELECTION OF MANSFIELD SHIRE DEPUTY MAYOR CONT.

Attachments

Nil.

Councillors Attley/Olver:

That the Mansfield Shire Council determines to elect a Councillor to be the Deputy Mayor.

Carried

The Mayor called for nominations for the election of Deputy Mayor.

Cr Paul Volkering nominated Cr Paul Sladdin to the role of Deputy Mayor. Cr Peter Olver supported the nomination.

Cr Sladdin accepted the nomination.

Councillors Volkering/Olver:

1. That Cr Paul Sladdin be appointed as Mansfield Shire Council Deputy Mayor.
2. That the term of Deputy Mayor shall expire no later than 30 November 2019, to coincide with the Mayoral position and in accordance with the *Local Government Act 1989*.

Carried

11.1 Incoming Deputy Mayoral Speech

The Deputy Mayor was provided with the opportunity to make a brief statement to Council.

Cr Paul Sladdin thanked the Council for appointing him to this role, and stated that he looks forward to supporting the Mayor over the next 12 months.

Councillors Attley/Volkering:

That the Deputy Mayor's Speech for the Deputy Mayoral term be received.

Carried



12. COUNCIL MEETING STRUCTURE

File Number: E343
Responsible Officer: Chief Executive Officer, Alex Green

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989* (the Act).

Introduction

Council is required to adopt a schedule of Ordinary Council Meetings for the 12 months ending November 2019.

The fundamental purpose of Council meetings is to facilitate the good governance of the municipal district through the transaction of business relating to legislation, legal, procedural and policy requirements. Section 89 of the Act requires Council to provide public notice of meetings of the Council.

Council meetings are open to the public except when Council is considering matters designated as confidential in accordance with the Act.

Background

At its Special meeting of 27 November 2017, Council adopted its meeting schedule for 2017-18 which included the dates from December 2017 through to November 2018. The schedule below seeks adoption from Council for the meeting schedule for the period December 2018 through to November 2019.

In accordance with the notice requirements in the Mansfield Shire *Community Local Law No. 2 – Meeting Procedures and Common Seal 2016*, Council is able to conduct additional Special Council meetings to deal with extraordinary items as required.

It has become practice over recent years to hold some Ordinary Council meetings at different locations across the Shire on a rotating basis. Townships with a suitable venue to host a Council meeting are:

- Bonnie Doon
- Goughs Bay
- Jamieson
- Maindample
- Merrijig
- Merton/Ancona
- Tolmie
- Woods Point

In 2018 Council meetings have been held at Merrijig, Bonnie Doon, Maindample and Woods Point.



12. COUNCIL MEETING STRUCTURE CONT.

The following Ordinary meeting schedule for the Mansfield Shire Council is proposed until November 2019:

*Location: Council Chambers - Mansfield Shire Office,
33 Highett Street, Mansfield, unless otherwise specified*

Usually held on the third Tuesday of each month

<i>DATE</i>	<i>Location</i>	<i>Time</i>
18 December 2018	Mansfield Shire Council Chambers	5.00pm
22 January 2019	Mansfield Shire Council Chambers	5.00pm
19 February 2019	Outlying Community (venue to be confirmed)	5.00pm
19 March 2019	Mansfield Shire Council Chambers	5.00pm
16 April 2019	Mansfield Shire Council Chambers	5.00pm
21 May 2019	Outlying Community (venue to be confirmed)	5.00pm
25 June 2019	Mansfield Shire Council Chambers	5.00pm
16 July 2019	Mansfield Shire Council Chambers	5.00pm
20 August 2019	Outlying Community (venue to be confirmed)	5.00pm
17 September 2019	Mansfield Shire Council Chambers	5.00pm
15 October 2019	Mansfield Shire Council Chambers	5.00pm
19 November 2019	Outlying Community (venue to be confirmed)	5.00pm

Statutory Requirements

In accordance with Section 89 of the Act, Council is required to provide public notice of meetings of the Council.

Council Plan

Strategic Direction One of the Council Plan 2017-21 relates to Participation and Partnerships.

The endorsement of a 12 month schedule of Council meetings is consistent with Strategic Objective 1.1 – Our community has a say in matters of interest to them.

Financial

Council will provide a hiring fee to venues in outlying communities if required.

Social

Ordinary meetings are open to members of the general public except when the Council is considering matters designated as confidential in accordance with the Act. Meetings held in outlying communities are designed to make Council meetings and decision-making more accessible to the community at large.

Environmental

There are no environmental impacts arising from this item.



12. COUNCIL MEETING STRUCTURE CONT.

Economic

There are no economic impacts arising from this item.

Risk Management

Nil.

Community Engagement

Once endorsed by Council, the schedule of Council meetings will be published in the local newspaper, the Mansfield Courier, and on Council’s website.

Officer’s Comments

Nil.

Attachments

Nil.

Councillors Attley/Volkering:

That the following Ordinary meeting schedule from December 2018 to November 2019 for the Mansfield Shire Council be adopted:

<i>Date</i>	<i>Location</i>	<i>Time</i>
18 December 2018	Mansfield Shire Council Chambers	5.00pm
22 January 2019	Mansfield Shire Council Chambers	5.00pm
19 February 2019	Tolmie	5.00pm
19 March 2019	Mansfield Shire Council Chambers	5.00pm
16 April 2019	Mansfield Shire Council Chambers	5.00pm
21 May 2019	Merton	5.00pm
25 June 2019	Mansfield Shire Council Chambers	5.00pm
16 July 2019	Mansfield Shire Council Chambers	5.00pm
20 August 2019	Barjarg	5.00pm
17 September 2019	Mansfield Shire Council Chambers	5.00pm
15 October 2019	Mansfield Shire Council Chambers	5.00pm
19 November 2019	Jamieson	5.00pm

Carried



13. COUNCIL REPRESENTATION ON COMMITTEES

File Number: E111
Responsible Officer: Chief Executive Officer, Alex Green

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989* (the Act).

Introduction

The Act acknowledges the need for Special Committees and Advisory Committees, made up of Councillors, Council staff and other persons. The Act allows Council, by Instrument of Delegation, to delegate any of its functions, duties or powers to a Special Committee (S86).

Currently Council does not have any Special Committees, but has the following Advisory Committees:

Committee	Current Councillor Representative/s	Meeting Frequency
Mansfield Shire Audit and Risk Advisory Committee	Cr Harry Westendorp Cr Paul Volkering Cr Paul Sladdin	Quarterly
Mansfield Shire Environment Advisory Committee	Cr Marg Attley	Bimonthly
Mansfield Sport and Recreation Advisory Committee	Cr Paul Sladdin	Bimonthly
Mansfield Parks and Precincts Advisory Committee	Cr Paul Volkering	Bimonthly

In addition to the above, there are a number of organisations external to the Council structure, which require Council representation or Council nomination of community representation on the following groups:

Committee	Current Councillor Representative/s
Goulburn Broken Greenhouse Alliance	Cr Marg Attley
Hume Regional Local Government Network	Cr Harry Westendorp
Lake Eildon Land & On-Water Management Plan Implementation Committee	Cr Paul Sladdin
Municipal Association of Victoria	Cr Harry Westendorp
Municipal Emergency Management Planning	Cr Peter Olver Cr Marg Attley Cr Paul Volkering
Municipal Fire Management Planning Committee	Cr Peter Olver Cr Marg Attley Cr Paul Volkering



13. COUNCIL REPRESENTATION ON COMMITTEES CONT.

Committee	Current Councillor Representative/s
North East Local Government Waste Forum (a committee of the North East Regional Waste and Resource Recovery Group)	Cr Peter Olver
North East Tracks Local Learning and Employment Network	Cr Marg Attley
Rural Councils Victoria	Cr Harry Westendorp (delegate)
Station Precinct Project Steering Committee	Cr Marg Attley Cr Paul Sladdin Cr Peter Olver
Victorian Local Governance Association	Cr Harry Westendorp

Statutory Requirements

In accordance with Act Council may establish Advisory Committees.

Council Plan

Strategic Direction Four of the Council Plan 2017-21 relates to Responsible Leadership.

The appointment of Councillor representatives on Advisory Committees and external Committees is consistent with Strategic Objective 5.4 – We make transparent decisions facilitated by community participation at Council meetings.

Financial

There are no financial impacts arising from this item.

Social

Mansfield Shire Advisory Committees advise Council on the views, needs and interests of the community. Committee members are drawn from the community and have experience or expertise in the areas defined by their Committee of interest, and commit themselves to Advisory Committee responsibilities.

Environmental

There are no environmental impacts arising from this item.

Economic

There are no economic impacts arising from this item.

Risk Management

Nil.



13. COUNCIL REPRESENTATION ON COMMITTEES CONT.

Community Engagement

Current members of Council’s Advisory Committees will be advised of the outcome of the Councillor representation on each Committee.

Officer’s Comments

Nil.

Attachments

Nil.

Councillors Attley/Volkering:

1. That the following Councillors be appointed as Council representatives on Advisory Committees for 2018-19 as follows:

Committee	Councillor Representative/s
Audit and Risk Advisory Committee	Mayor Cr Paul Volkering Cr Paul Sladdin Cr Paul Volkering (no voting rights)
Environment Advisory Committee	Cr Marg Attley
Mansfield Sport and Recreation Advisory Committee	Cr Paul Sladdin
Mansfield Parks and Precincts Advisory Committee	Cr Peter Olver

2. That the following Councillors be appointed as Council representatives on other Committees external to the Council structure for 2018-19 as follows:

Committee	Councillor Representative/s
Goulburn Broken Greenhouse Alliance	Cr Marg Attley
Hume Regional Local Government Network	Cr Harry Westendorp
Lake Eildon Land & On-Water Management Plan Implementation Committee	Cr Paul Sladdin
Municipal Association of Victoria	Cr Harry Westendorp
Municipal Emergency Management Planning	Cr Marg Attley (Chair) Cr Paul Volkering
Municipal Fire Management Planning Committee	Cr Marg Attley (Chair) Cr Paul Volkering



13. COUNCIL REPRESENTATION ON COMMITTEES CONT.

Committee	Councillor Representative/s
North East Local Government Waste Forum (a committee of the North East Regional Waste and Resource Recovery Group)	Cr Peter Olver
North East Tracks Local Learning and Employment Network	Cr Marg Attley
Rural Councils Victoria	Cr Harry Westendorp
Station Precinct Project Steering Committee	Cr Paul Sladdin Cr Marg Attley Cr Peter Olver

Carried

14. OTHER REPORTS

14.1 Such Other Business Admitted by the Unanimous Resolution of the Council

Nil.

15. MEETING CLOSURE

There being no further business the meeting concluded at 4.42pm.

CONFIRMED this **Eighteenth** day of **December** 2018.

Mayor