

Notice to Council



Proposed installation of a:

- Rigid Annexe
- Unregisterable Movable Dwelling
- Other Structure: _____ (roof over caravan, deck, etc.)

I hereby submit notice of intention to install the above structure at:

At: Site Number: _____ Caravan Park: _____

Name of Occupier: _____ Phone: _____

E-mail or Postal address: _____

Name of Manufacturer: _____

Name of Installer: _____ Phone: _____

E-mail or Postal address: _____

Proposed date of installation (14 days minimum notice): ____/____/____

Caravan Park Operator Name: _____

Signed: _____ Date: ____/____/____

The following **MUST** be provided / attached to support the application:

- A detailed site plan accurately outlining actual dimensions of all existing caravans, annexes, sheds, 'flies' etc. and the works hereby proposed and including those proposed on the surrounding sites.
- Include on the plan details of fire fighting features servicing the site
- Include structural designs and proposed erection details in sufficient detail to show that the development will comply fully with the Regulations
- Include details of the manufacturer and installer information
- Details of any Planning Permit which endorses such development or evidence that the development is exempt

NOTE: Under Regulation 39, the 'Notice to Council' is to be lodged by the Caravan park owner (or delegate) as the applicant for the installation.

COUNCIL USE:

On behalf of Council, I hereby approve the installation of the above structure as per the endorsed plans (a copy of the endorsed plans are returned with this form):

Authorised Officer: _____

Signed: _____ Date: ____/____/____