



ATTACHMENT 12.2

Advisory and Special Committee Reports

Mansfield Municipal Emergency Management Committee

(5 PAGES)

Type of meeting:	Municipal Emergency Management Committee 16 October 2017 – 10am for Meeting,
Venue:	Mansfield Shire Office, Council Chambers, Highett Street. Mansfield
Invitees	Committee Members - Cr Marg Atley & Peter Olver Council Officers , MRM's Melanie Hotton, Michele Padbury, Sue Arndt, Amanda Lovick, MERO's Kevin Murphy, Paul Valente, Greg Cameron, Police / MERC Michael Layton Dep MERC Nathan Pelling Community Reps Kym Lynch, Roland Vella, Ellen Hogan, Tony Lovick, Imogen Smith, Woods Point & Surrounding District - Ken Dwight, VCC Stuart Gray, Radio Mansfield John Coffey, WISEN Peter Weeks Agencies Mt Buller Stirling RMB SES Tom Thoburne & John Newlands Fire DELWP & Parks Vic Lucas Russell & Craig Hore, CFA, Rohan Neely, Rob Gardiner & Terry Heafield ECODEV Dr Lee Manning & or Ian Holmes & Lachlan King DEECD Petra Mackay, DHHS Leo Ryan, Sally McCarron, Water Authorities GMW Steven Hall, GVW Jessica Hunt & Tony Nolan Mansfield Hospital Cameron Butler & Neil Allen, Ambulance Vic Greg Margetts & others Vic Roads Cristy Webb, Red Cross Sue Wilson
Attendee 19 (as recorded)	Chair Cr Marg Atley Police Dep MERC Nathan Pelling, EM Exec Officer & MERO/MFP Kevin Murphy, Dep MRM Amanda Lovick & Michele Padbury Community Reps Roland Vella Ellen Hogan, Tony Lovick, Woods Point & Surrounding District - Ken Dwight (also Vic Pol), Mansfield Radio John Coffey, MB RMB Lindsay Jackman CFA Rowan Neely, RO Trevor Ebbles & Rob Gardiner SES John Newlands, Mansfield Hospital Neil Allen, Ambulance Victoria Joe Hutchinson, Red Cross Sue Wilson & from Melb, Deb Shaddock (Coord Opps)
Lodged Apologies	Cr Peter Olver, MERC Snr Sgt Michael Layton MRM Mel Hotton & Sue Arndt, Dep MERO Paul Valente & Greg Cameron, Community Reps Kym Lynch & Imogen Smith, WISEN Peter Weeks SES Tom Thoburne, GMW Steven Hall, VCC Stuart Grey DELWP Lucas Russell & Parks Vic Craig Hore , DHHS Sally McCarron, Dept. Education & Training Petra & Linda,
Not Represented	Vic Roads, GVW

Agenda: Circulated in advance via emails

Welcome & opening of meeting by Chairperson Cr Marg Atley

Immediately prior to commencement of the Meeting Cr Atley announced the recent passing of **Mr John Howie** and spoke warmly of his lengthy contribution to SES and the broader Mansfield Community – John was known to many in the room.

1. Draft Minutes for review.
 - Previous Minutes from April Meeting of Committee
 - Previous minutes from Exec Committee – NB previously circulated via email

It was noted that these Minutes have been presented to Council
 2. Business Arising
 - Fire Pamphlet – current draft for circulation provided for discussion and feedback sought within the week
 - MEMP has been distributed to the Committee – No adverse comments
 - MEMP Audit date advised – 3 July 2018
 3. Membership MEMPC & Exec Committee (incl. Fire Management)
 - Nil discussion listed Nil Vacancies to be filled

Concern was raised that a number of Agencies were not represented and they should ensure that in their absence a Deputy needs to attend. Separately, the committee was complimented on the broad depth of its membership – I however, did not record the source - Deb Shaddock?
 4. EMV / State review of / directions – Agency discussion
Joint SOP placing emphasis on “All Hazard All Agency approach’ and Effective incident management, Move from MECC to ICC management of incident, Approx 2 – 2.5 yrs before further changes filter down from the changes at State and Regional to Local re EM Plans etc.
- Ellen Hogan introduced the topic of the recently applied Bushfire Management Overlay map changes (throughout Victoria) and the local changes including Schedules covering areas such as Jamieson and Sawmill Settlement. and the clarification regarding vegetation removal exemption. Changes should lead to long term fire risk reduction.
5. Requested Agenda Items - Nil
 6. Review of Portions of MEMP Limited discussion as MEMP has recently completed cycle of review and was re-adopted by Council on 18 July 2017. Matter delayed pending ‘phantom audit’ and discussion with Exec Committee.
 7. Review of Sub Plans – as above.
 8. Engagement with Mt Buller EMPC – Lindsay addressed the Meeting and spoke of their re-shuffle and reinvigoration after 2 x Audit fails As a reformed committee they have an endorsed MEMP and are engaging with Council and the Region.
 9. Annual exercise planning & Discussion – refer Exercise report from Observer Kym as circulated with Agenda and Officer report responding to items.
Reply received from Acting Inspector Pauline “I am currently filling in ... as the Hume REMI ... and have been provided with details of your ERC Exercise. I have read the attachments and wanted to pass on that it appears the exercise achieved its primary objective of having

all participants immersed in the activation of the ERC in a safe environment. The learning outcomes are invaluable and I agree with the timelines put in place to address the concerns raised. There's no doubt you'll be better situated in the future should the ERC get activated this season (fingers crossed it doesn't!)."

Further,

- Tony commented that he was impressed, Kym's analysis has been very professional and the response document has shown that items are getting addressed
- Roli commented that the exercise went really well, exposed staff to new experiences and learnings that can be shared and provide a basis for implementing improvements.
- Red Cross commented that they have picked up things that will be taken forward (Statewide).

Following general discussion re the Exercise

- the thanks of the committee be extended to Kym for the detailed observers report and to Sue for her subsequent report re progress on items identified
- the discussion re using the 'status report' that has been compiled by Sue listing the 53 items raised and identifying 37 as "completed" and 16 as "underway" as **the Tracking form to be used as the basis of an agenda item re progress toward completion of each item.**

Further,

- all agreed that Animal Welfare needs to be factored into the planning for relief centres. Discussion re observations of some members at '09 Year relief centre with numerous dogs tied up around the oval and near vehicles with owners maintaining the control and responsibility.
- Reference made to the planned desktop exercise and also the Horse Owners forum to be undertaken soon.
- Ongoing promotion of the message (from Lee) that we identify Relief Centres as a 'last resort'.

This philosophy fits in well with individuals having Emergency Management Plans – for themselves, families, pets, stock etc. but that Relief Centres will be established when there is a need.

10. Reports

1. MERO

Referenced ongoing Strathbogie Community Bushfire Planning Meeting 9
Recent attendance at CFA / SES "Regional Community Engagement Forum",
Fire Pamphlet – final request for input to draft

2. MRM Relief & Recovery – working thru lessons from exercise

3. MERP Community Resilience & Infrastructure Role update (Sue on AL)

Earlier report to Executive had been circulated to all with Agenda
Trivia Game receiving recognition at recent State Awards.

10. Recent Lessons

1. After Action review of

NA

2. Other Debriefs

Nil discussion

11. Upcoming 'events' of significance? TARGA, Emergency Services Exercise Targa -Nathan advised Committee that

- event was going thru process of receiving all approvals
 - Would be some changes this year re pedestrian safety re Street Stage
 - A coordination centre would be established at Mt Buller along past lines to monitor event and be ready if needed
 - The 'Operations Plan' near finalised & will be circulated to all shortly.
- Emergency Management exercise with Vic Pol tomorrow from 3 – 9pm
- For logistics it will be based at SES Mansfield site
 - Opportunity to meet and greet throughout the day – call in.
 - Will be multi agency response focussed.

12. General Business

Rob queried "Apps" availability for interpretive service. Roli volunteered to draw up a list – as occurred many years ago, that lists those individuals in the area with language skills. To seek support from MACE, Sign language, Mansfield Radio offered to promote.

Ken Dwight raise a concern re Licola Road / Lazzarini Spur track intersection and ability to 'take the wrong road' – a number have and have needed assistance. The site of the recently found deceased person – (case before the Coroner).

Seeks improvement re substantive sign '4x4 Only' at intersection of Track.

Ken to send email, I undertook to talk with Engineering Office and advise Chair.

NB Senior Engineer agreed re importance of substantive signs and undertook to have issue addressed ASAP – KM 19 October.

Trevor – CFA

- FDP likely to commence early November
- Terry Heafield has moved and Mansfield catchment Officer will be Brett Myers – commencing in the role late October
- Dean Simmons appointed to the Region as Opps. Officer Relieving
- CFA requested to provide some resources to USA
- Pre-season fire briefings have commenced for Brigades – open invite.
- CFA resourcing to Mt Buller to be increased – past reliance on Volunteer numbers with change having occurred re most staff accommodated off-mountain – Changes likely to include staff appointments and accommodation.
- Normal aircraft fleet to be based in Mansfield this season.

John Coffey – Radio Mansfield

- Upgrades have occurred to transmission – Transmitters at Tolmie & Woods Point (Frenchmans Gap)
- They need to establish better linkage into Vic Police Media – Nathan to assist
- Happy to broadcast 'reminders' based on info from 'Fire ready pamphlet'.

Lee Manning – DEDJTR

- Horses and Bushfire – Animal EM Exercise –
- Operational Response re Media re Blue Tongue Virus (property near Eucha)
- Anthrax issue earlier in the year – Debrief to happen shortly
- Pleased with local networking and connectiveness

- Happy to be approached re any concerns

Meeting concluded: Noon. All thanked for their attendance & participation.

Next Meeting Schedule –

Executive/Fire Committee (meet 1 month before and 2 months after MEMPC
MEMPC listed for 1st Mondays in April and October;

Executive/Fire Committee 4th December – if of interest to members of Exec
5 March 2018

MEMPC - - - - -

Circulated via email to Committee as Draft Minutes;

Kevin Murphy

Emergency Management Exec Officer, MERO & MFPO

Friday, 6 April 2018