OFFICIAL

Mansfield Shire

Council Meeting

Tuesday 24 November 2026 5:00 pm
Mansfield Shire Council Chamber

Notice and Agenda of meeting livestreamed via the
Mansfield Shire Council website
Commencing at 5pm

Our aspiration for our Shire and its community

We live, work and play in an inclusive, dynamic and prosperous place where community spirit is strong and people are empowered to engage in issues that affect their lives.

Councillors
Cr Steve Rabie (Mayor)
Cr James Tehan (Deputy Mayor)
Cr Tim Berenyi
Cr Bonnie Clark
Cr Mandy Treasure

Officers
Kirsten Alexander, Chief Executive Officer
Melissa Crane, General Manager Investment & Planning
Janique Snyder, Executive Manager Community Health & Wellbeing
Justin Hotton, Executive Manager Engineering & Capital Works
Maya Balvonova, Executive Manager Development & Customer Service
Ari Croxford-Demasi, Executive Manager Operations & Infrastructure

Order of Business

1. Opening of the meeting

The Chair will formally open the meeting and welcome all present.

2. Present

Where a meeting is held virtually, Councillors will confirm that they can see and hear each other.

3. Apologies

Where a Councillor is not present, their absence is noted in the Minutes of the meeting.

4. Statement of commitment

The Council affirms its commitment to ensuring its behaviour meets the standards set by the Model Councillor Code of Conduct.

5. Acknowledgement of Country

The Council affirms its recognition of the Taungurung people being traditional custodians of this area and pays respect to their Elders past and present.

6. Disclosure of conflicts of interest

In accordance with the *Local Government Act 2020*, a Councillor must declare any Conflicts of Interest pursuant to sections 126 and 127 Act in any items on this Agenda. Council officers or contractors who have provided advice in relation to any items listed on this Agenda must declare a Conflict of Interest regarding the specific item.

7. Confirmation of minutes

The minutes of the previous meeting are placed before Council to confirm the accuracy and completeness of the record.

8. Representations

Council receives or presents acknowledgements to the general public. Deputations may also be heard by members of the general public who have made submission on any matter or requested to address the Council. Council may also receive petitions from residents and ratepayers on various issues. Any petitions received since the previous Council meeting are tabled at the meeting and the matter referred to the appropriate Council officer for consideration.

9. Notices of Motion

A Motion is a request (Notice of Motion) that may be made by a Councillor for an issue not listed on the Agenda to be discussed at a Council meeting and for a decision to be made.

10. Mayor's Report

The Mayor provides a report on their activities.

11. Reports from council appointed representatives

Councillors appointed by Council to committees will provide an update where relevant.

12. Acting Chairperson

13. Outgoing Mayor's Speech

14. Determination of Mayoral Term

15. Election of Mayor

16. Election of Deputy Mayor

17. Public question time

Councillors will respond to questions from the community that have been received in writing, by midday on the Monday prior to the Council meeting. A form is provided on Council's website.

18. Officer reports

18.1 Council considers a report from the Chief Executive Officer on the current operations, activities and projects undertaken with each department over the past month

18.2-18.4 Officer reports are presented to the Council, where required.

19. Council resolutions report

Council reviews the outstanding actions arising from resolutions from previous Council meetings.

20. Advisory and Special Committee reports

Council considers reports from Advisory Committees that Councillors represent Council on.

21. Closure of meeting to members of the public

Whilst all Council meetings are open to members of the public, Council has the power under the Local Government Act 2020 to close its meeting to the general public in certain circumstances which are noted where appropriate on the Council Agenda. Where this occurs, members of the public are excluded from the meeting while the matter is being discussed.

22. Presentation of confidential reports

23. Reopen meeting to members of the public

The Mayor will reopen the meeting to members of the public.

24. Close of meeting

The Mayor will formally close the meeting and thank all present for attending.

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Agenda

1. Opening of the meeting

2. Present

The Chair will call on any Councillor/s attending the meeting virtually and ask them to confirm verbally that they can see all Councillors and hear the proceedings.

Councillor/s attending virtually will respond to their name with: “I can hear the proceedings and see all Councillors and Council officers”.

The Chair will ask the Councillor/s to confirm by raising their hand that they could all hear each statement of the Councillors.

Councilors will raise their hand to acknowledge they can hear each other.

3. Apologies

The Chair will call on the CEO for any apologies.

4. Statement of commitment

The Chair will read the statement and call on each Councillor to confirm their commitment:

“As Councillors of Mansfield Shire we are committed to ensuring our behaviour meets the standards set by the Model Councillor Code of Conduct. We will, at all times, faithfully represent and uphold the trust placed in us by the community."

5. Acknowledgement of Country

The Deputy Mayor will recite Council’s Acknowledgement of Country:

“Our meeting is being held on the traditional lands of the Taungurung people. We wish to acknowledge them as the traditional custodians and pay our respects to their Elders past and present. We extend that respect to all members of our community.”

6. Disclosure of conflicts of interest

The Chair will call on each Councillor in turn and ask them to declare whether they have any conflicts of interest in relation to any agenda items:

- Councillor Tehan
- Councillor Treasure
- Councillor Clark
- Councillor Berenyi

7. Confirmation of minutes

Recommendation

THAT the Minutes of the Mansfield Shire Council meeting held on 21 October 2025 be confirmed as an accurate record.

8. Representations

9. Notices of motion

10. Mayor's report

Mayor Steve Rabie will present the monthly Mayor's report to the Council as follows:

It's with mixed feelings that I write this month's Mayor's message, reflecting on Dr Helen Haines MP and the tragic incident that occurred on 19 October 2026.

Earlier that day, Dr Haines had attended to celebrate with us at the sod turning event at the Dog Park and Pump Track, part of the Station Precinct project. We were shocked and saddened to learn about the incident, which occurred upon her return to Wangaratta later that day. As a community, we have sent our best wishes to her and her team. We are pleased she has now moved on to the rehabilitation stage of her recovery, wish her a speedy one, and we look forward to the time when she is able to return as our Federal Member for Indi.

While we hold Dr Haines and her recovery in mind, we continue to make significant progress on the Station Precinct project, which Dr Haines helped us launch. Multiple projects are currently underway which will activate the entrance to our town and transform the space into a welcoming and inclusive place for our community and guests of our region.

Along with Dr Haines, Senator Michelle Ananda-Rajah also attended the event and both acknowledged the magnitude of the $14m project that is the culmination of years of work between Council and our stakeholders in the community.

I was pleased to attend the luncheon to mark the official launch of 'The Chumpy Project' on 20 October. The project, which is a brilliant initiative from Chris Pullin, Chumpy's dad, with strong support from Council, is designed to provide a youth focused program that enables Mansfield Shire kids to develop courage, composure and character while teaching them the skills and tools they need to become the best version of themselves. The weekend long camp was held under guidance of coach Nam Baldwin and Olympians Cam Bolton and Lydia Lassila. By all accounts, it was a great success and is now being considered as an annual event.

We are now in the midst of spring and events season has arrived. It's always a busy time right across our shire. We've seen a packed event calendar to mark the annual Senior's Festival with events sold out across the month and I'm really pleased that the program offered something for our seniors who've contributed so much to our shire and its community. The festival welcomed 623 participants across more than 20 events throughout October, with activities including line dancing, Pilates, music performances and a trip to Beechworth.

The High Country Festival proved once again why it's a highlight on the calendar. Kicking off with music, food and entertainment on the High Street median strip, the Friday night culminated with an extremely well attended torchlight parade and the ever-popular fireworks display which I was delighted to introduce.

Despite some rain, Saturday saw large numbers enjoying the High Country Festival Grand Parade and the Rail Jam held at the Botanic Park. The Rail Jam was a great showcase of the strong connection between Mansfield and Mt Buller. We're looking forward to strengthening that tie and working closely together going forwards. Other events happening across the whole weekend were also well attended, including the Bush Market, High Country Modernism, Mansfield Open Studio Tour (MOST) and the Mansfield races. The number of visitors we welcome to the best little shire over the High Country Festival long weekend never ceases to amaze me. The economic boost it provides our businesses is important and I'm grateful the community continues to make Mansfield Shire such an excellent place to visit.

As we head into the warmer months, now is the time to start preparing for what could be a hot and dry summer. I encourage everyone to get their property fire ready: clear gutters of leaf litter, trim overhanging branches, slash long grass and tidy up anything flammable around your home and outbuildings.

The Mansfield Resource Recovery Centre is offering free disposal of domestic green waste as part of the Spring Clean Up initiative. The event runs until 30 November for those who wish to use it. A bit of effort now can make a real difference later. It's also a good time to talk with family, neighbours and friends about your plans, so everyone knows what to do if conditions turn.

Let's look out for one another and make sure Mansfield Shire is ready for the season ahead.

For more information on the preparing for the bushfire season, please head to the CFA's website: www.cfa.vic.gov.au/fire-safety/your-fire-plan/preparing-for-bushfire-season
Cr Steve Rabie
Mayor

Recommendation

THAT COUNCIL receive the Mayor's report for the period 22 October 2025 to 18 November 2025.

11. Reports from council appointed representatives

Councillors appointed by Council to internal and external committees will provide a verbal update where relevant.

Committee	Responsible Councillor(s)
Australia Day Awards Committee	• Cr Steve Rabie • Cr James Tehan • Cr Mandy Treasure
Goulburn Murray Climate Alliance (GMCA)	• Cr Tim Berenyi
Hume Regional Local Government Network (HRLGN)	• Cr Steve Rabie
Mansfield Shire Council Audit and Risk Committee	• Cr Steve Rabie • Cr Mandy Treasure
Mansfield Shire CEO Employment Matters Committee	• Cr Steve Rabie • Cr James Tehan • Cr Bonnie Clark
Municipal Association of Victoria (MAV)	• Cr Steve Rabie • Substitute - Cr James Tehan
North East Local Government Waste and Recovery Forum	• Cr Tim Berenyi
Rural Councils Victoria (RCV)	• Cr James Tehan
Station Precinct Museum Community Asset Committee	• Cr Steve Rabie
Taungurung-Local Government Forum	• Cr Steve Rabie

Recommendation

THAT COUNCIL note the verbal reports provided by Councillors in relation to their representation on internal and external Committees.

12. Acting Chairperson

Pursuant to the *Local Government Act 2020* and the *Mansfield Shire Council Governance Rules*, the Chief Executive Officer shall act as Chairperson until the election of the Mayor is concluded.

13. Outgoing Mayor Speech

The opportunity is provided for the outgoing Mayor to address Council.

14. Determination of Mayoral Term

File Number	E502	Responsible Officer	Chief Executive Officer, Kirsten Alexander

Purpose

The purpose of this report is to determine the term of office for the Mayor of Mansfield Shire Council.

Executive Summary

In accordance with section 25 of the *Local Government Act 2020* (the Act), Council must elect a Councillor to be the Mayor.

Before a Mayor is elected, the Council must determine the term of the Mayor. Historically, Council has elected a Mayor for a term of one year, however the term of office may be for one or two years.

The determination of the Mayoral term must precede the election of the Mayor.

Key Issues

Under the Act, the next election of the Mayor must be held on a day to be determined by the Council that is as close to the end of the term as is reasonably practicable. Should Council continue to hold its scheduled November meeting on the fourth Tuesday of the month, the next Mayoral election would be held by 23 November 2027 or 28 November 2028, depending on the length of the term of office.

Recommendation

THAT COUNCIL:

1. Determines the length of the Mayoral term to be a period of ____ year(s).
2. Determines the next Mayoral election be held at the November _____ scheduled meeting of Council.

Support Attachments

Nil

Considerations and Implications of Recommendation

Sustainability Implications

Not Applicable

Community Engagement

Not Applicable

Collaboration

Not Applicable

Financial Impact

Not Applicable

Legal and Risk Implications

Not Applicable

Regional, State and National Plans and Policies

Local Government Act 2020

Innovation and Continuous Improvement

Not Applicable

Alignment to Council Plan

Theme 3: An Effective and Efficient Council
Strategic Objective 3.3 Maintain strong governance, transparency and accountability

Governance - Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a conflict of interest to declare in this matter, in accordance with the Local Government Act 2020.

15. Election of Mayor

File Number	E502	Responsible Officer	Chief Executive Officer, Kirsten Alexander

Purpose

This report provides advice on the process for the election of the Mayor of Mansfield Shire.

Executive Summary

The *Local Government Act 2020* (the Act) requires Council to elect a Councillor to be Mayor, at a meeting open to the public, by an absolute majority of all Councillors.

The role of the Mayor, as set out in section 18 the Act, is to:

a) chair Council meetings; and
b) be the principal spokesperson for the Council; and
c) lead engagement with the municipal community on the development of the Council Plan; and
d) report to the municipal community, at least once each year, on the implementation of the Council Plan; and
e) promote behaviour among Councillors that is consistent with the Model Councillor Code of Conduct; and
f) assist Councillors to understand their role; and
g) take a leadership role in ensuring the regular review of the performance of the Chief Executive Officer; and
h) provide advice to the Chief Executive Officer when the Chief Executive Officer is setting the agenda for Council meetings; and
i) perform civic and ceremonial duties on behalf of the Council.

In accordance with Council's Governance Rules, the Chief Executive Officer (CEO) must facilitate the election of the Mayor in accordance with the provisions of the Act. The election of Mayor must be carried out by a show of hands or such other visual or audible means as the CEO determines.

Nominations are to be in writing in a form prescribed by the CEO and seconded by another Councillor. The nominee is to be provided with an opportunity to accept or decline the nomination. Once nominations for the office of Mayor have been received, provisions will govern the election of the Mayor as per Chapter 2 Part B of the *Mansfield Shire Council Governance Rules*.

Key Issues

Council is required to elect a Mayor at a meeting open to the public. The successful Councillor will be Mayor of Mansfield Shire until the conclusion of the term of office as determined by Council.

After the Mayor is elected, the Mayor will assume the Chair for the remainder of the meeting, including the election of the Deputy Mayor.

Recommendation
THAT, pursuant to the provisions of sections 25 and 26 of the *Local Government Act 2020*, COUNCIL appoints Cr _____ as Mayor of Mansfield Shire for a term of ___ year/s, no later than the scheduled meeting of 24 November 2026.
Support Attachments
Nil

Considerations and Implications of Recommendation

Sustainability Implications

Not Applicable

Community Engagement

Not Applicable

Collaboration

Not Applicable

Financial Impact

In accordance with section 39 of the Act, a Mayor is entitled to receive from the Council an allowance as a Mayor.

On 18 August 2026, in accordance with section 23A of the *Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019* (Vic), the Tribunal made the Allowance payable to Mayors, Deputy Mayors and Councillors (Victoria) Determination No. 01/2026. The Determination, which took effect from 1 July 2026, sets a base allowance for each councillor, the value of which varies according to the role (mayor, deputy mayor or councillor) and the allowance category to which the council has been assigned. Mansfield Shire Council is a Category A council.

The Tribunal is required to make an annual adjustment to the values of allowances.

Table 1: Value of the base allowance for mayors, by council allowance category, from 1 July 2026

Council allowance category	Value of allowance ($ per annum)
Category A	103,400
Category B	124,080
Category C	146,640
Category D	157,920
Category E – Melbourne City Council	302,881

Source: Victorian Independent Remuneration: Tribunal Allowance payable to Mayors, Deputy Mayors and Councillors (Victoria) Determination No. 01/2026

Legal and Risk Implications

Not Applicable

Regional, State and National Plans and Policies

Local Government Act 2020

Innovation and Continuous Improvement

Not Applicable

Alignment to Council Plan

Theme 3: An Effective and Efficient Council
Strategic Objective 3.3 Maintain strong governance, transparency and accountability

Governance - Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a conflict of interest to declare in this matter, in accordance with the Local Government Act 2020.

16. Election of Deputy Mayor

File Number	E502	Responsible Officer	Mayor

Purpose

This report provides advice on the process for the election of the Deputy Mayor of Mansfield Shire.

Executive Summary

The *Local Government Act 2020* (the Act) states Council may establish an office of Deputy Mayor. The election of a Deputy Mayor must be by an absolute majority of all Councillors at a meeting open to the public.

The role of the Deputy Mayor, as set out in section 21 the Act, is to perform the role of the Mayor and may exercise any of the powers of the Mayor if—

a) the Mayor is unable for any reason to attend a Council meeting or part of a Council meeting; or
b) the Mayor is incapable of performing the duties of the office of Mayor for any reason, including illness or an initial candidacy period; or
c) the office of Mayor is vacant.

The Deputy Mayor does not hold any other additional powers or functions.

In accordance with Council's Governance Rules, the Mayor must facilitate the election of the Deputy Mayor in accordance with the provisions of the Act. The election of Deputy Mayor must be carried out by a show of hands or such other visual or audible means as the Mayor determines.

Nominations are to be in writing in a form prescribed by the CEO and seconded by another Councillor. The nominee is to be provided with an opportunity to accept or decline the nomination. Once nominations for the office of Deputy Mayor have been received, provisions will govern the election of the Deputy Mayor as per Chapter 2 Part B of the *Mansfield Shire Council Governance Rules*.

Key Issues

The successful Councillor will hold the position of Deputy Mayor until the term of office for the Mayor concludes as determined by Council.

Recommendation

THAT, pursuant to the provisions of sections 27 of the *Local Government Act 2020*, COUNCIL appoints Cr _____ as Deputy Mayor of Mansfield Shire for a term of ___ year/s, no later than the scheduled meeting of 24 November 2026.

Support Attachments

Nil

Considerations and Implications of Recommendation

Sustainability Implications
Not Applicable

Community Engagement
Not Applicable

Collaboration
Not Applicable

Financial Impact
In accordance with section 39 of the Act, a Deputy Mayor is entitled to receive from the Council an allowance as a Deputy Mayor.

On 18 August 2026, in accordance with section 23A of the *Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019* (Vic), the Tribunal made the Allowance payable to Mayors, Deputy Mayors and Councillors (Victoria) Determination No. 01/2026. The Determination, which took effect from 1 July 2026, sets a base allowance for each councillor, the value of which varies according to the role (mayor, deputy mayor or councillor) and the allowance category to which the council has been assigned. Mansfield Shire Council is a Category A council.

The Tribunal is required to make an annual adjustment to the values of allowances.

Table 2: Value of the base allowance for deputy mayors, by council allowance category, from 1 July 2026

Council allowance category	Value of allowance ($ per annum)
Category A	45,807
Category B	50,388
Category C	59,549
Category D	64,130
Category E – Melbourne City Council	151,441

Source: Victorian Independent Remuneration: Tribunal Allowance payable to Mayors, Deputy Mayors and Councillors (Victoria) Determination No. 01/2026

Legal and Risk Implications
Not Applicable

Regional, State and National Plans and Policies
Local Government Act 2020

Innovation and Continuous Improvement
Not Applicable

Alignment to Council Plan
Theme 3: An Effective and Efficient Council
Strategic Objective 3.3 Maintain strong governance, transparency and accountability

Governance - Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a conflict of interest to declare in this matter, in accordance with the Local Government Act 2020.

17. Public question time

Council welcomes questions from the community. A question must be submitted by midday on the Monday prior to the Council meeting. The 'ask a question' form is available from Council's website.

The Mayor will read out the question and answer at the meeting.

18. Officer reports

18.1. Chief Executive Officer's report

File Number: E103
Responsible Officer: Chief Executive Officer, Kirsten Alexander

Introduction

The Chief Executive Officer's report allows a short briefing to be provided to the Council on the current operations, tasks and projects undertaken within each department over the past month.

The Chief Executive Officer report will provide information relation to:

- Customer Service
- Capital Works
- Statutory and Strategic Planning
- Waste Services (Landfill)
- Field Services
- Youth Services and Events
- Library
- Communications
- Digital Transformation Project

Recommendation
THAT COUNCIL receive and note the Chief Executive Officer's report for the period 1 October 2026 to 31 October 2026.
Support Attachments
1. CEO Monthly Report - October 2026 [**18.1.1.1** - 35 pages]

18.2. Development and Customer Service

18.2.1. Delatite Cricket Club Licence Renewal

File Number	AG1257	Responsible Officer	Executive Manager Development & Customer Service, Maya Balvonova

Purpose

To seek Council approval of the proposed licence agreement with the Delatite Cricket Club Incorporated for the use of Lords Reserve Oval, College Park Field 2, and the Bonnie Doon Recreation Reserve for a term of 3-years with two further terms of three years.

Executive Summary

Delatite Cricket Club is Mansfield's only cricket club and uses Lords Reserve Oval, College Park Field 2 and Bonnie Doon Recreation Reserve for senior and junior cricket activities.

The proposed licence formalises the Club's use of these facilities for an initial term of three years (6 October 2026 to 5 October 2029), with two further three-year options. The agreement provides tenure certainty for the Club, supports continued community participation in cricket, and aligns with Council's management of its sporting facilities.

Key Issues

Council officers have consulted with Delatite Cricket Club regarding its current and future facility needs. Both parties support a longer-term licence arrangement to provide operational certainty, support investment in facilities and reduce ongoing administrative requirements.

The proposed licence covers the Club's use of:

- Lords Reserve Oval
- College Park Field 2
- Bonnie Doon Recreation Reserve

The licence also formalises arrangements relating to training, competition use, pre-season activities and access to supporting infrastructure, including the new Lords Pavilion.



Figure 1: Aerial Image showing new Lords Pavilion (Red) and existing Clubrooms (Blue)

Facility Improvements

Council has recently completed and supported significant improvements at the facilities used by the Club, including:

- Construction of the new Lords Pavilion at Lords Reserve and improved amenities through the Australian Government's Growing Regions program funding.
- Delivery of drainage, shade sail and drinking fountain upgrades at College Park through a joint Council and Australian Cricket Infrastructure Fund investment.
- Installation of a synthetic cricket wicket at Bonnie Doon Recreation Reserve in partnership with Delatite Cricket Club and Bonnie Doon Football Netball Club.

These upgrades have improved facility capacity, functionality and user experience while supporting increased participation in cricket across the municipality.

Licence Fee

The proposed licence fee has been determined in accordance with Council's *Property Leasing and Licensing Policy 2024*.

Delatite Cricket Club qualifies as a Category 2 Community Group (sporting club without a liquor licence) and is therefore eligible for the applicable discounted fee structure.

The proposed annual licence fee is $2,160.34 (ex GST), comprising:

Playing Field	Usage Period	Licence Fee (ex GST)
Lords Reserve Oval	6 October to 6 March	$1,012.67
College Park - Field 2	18 October to 18 February	$509.04
Bonnie Doon Recreation Reserve	18 October to 18 February	$638.63
TOTAL		**$2,160.34**

Table 1: Playing Fields Usage and Fee Breakdown

To provide certainty for the Club, it is proposed that the current Category 2 classification be retained for the initial three-year term. A review of the licence fee and classification will occur prior to any further term, taking into account any changes to the Club's liquor licensing status and the upgraded facilities at Lords Reserve.

Recommendation

THAT COUNCIL:

1. Approves the commencement of public notice under section 114 of the Local Government Act 2020 for the proposed licence of Lords Reserve to Delatite Cricket Club Incorporated.
2. Following consideration of any submissions received, approves entering into a licence with Delatite Cricket Club Incorporated for the use of Lords Reserve Oval, College Park Field 2 and Bonnie Doon Recreation Reserve for an initial term of three (3) years, with two further options of three (3) years each, at a commencing annual licence fee of $2,160.34 (ex GST).
3. Notes that the annual licence fee will be adjusted annually in accordance with the Consumer Price Index (CPI), with a full review of the licence fee and community group classification to be undertaken at the completion of the initial three-year term.
4. Authorises the Chief Executive Officer to execute all documents necessary to give effect to this resolution.

Support Attachments

1. property-leasing-and-licensing-policy [**18.2.1.1** - 6 pages]
2. Draft s 17 B Licence Delatite Cricket Club Final [**18.2.1.2** - 27 pages]

Considerations and Implications of Recommendation

Sustainability Implications

Not Applicable

Community Engagement

Community Engagement will be undertaken in accordance with Council's Community Engagement Policy, including public notification of Council's intention to enter into the licence through publication in the Mansfield Courier and on Council's website. This provides the community with an opportunity to make submissions prior to a final decision.

Collaboration

Not Applicable

Financial Impact

Negotiation and implementation of the licence can be accommodated within existing Council resources and budget.

The proposed discounted licence fee of $2,160.34 (ex GST) aligns with *Council's Property Leasing and Licensing Policy 2024* and reflects Delatite Cricket Club's use of the facilities as a Category 2 Community Group. Infrastructure upgrades at College Park and the new Pavilion at Lords Reserve, delivered through grant funding and a financial contribution from Mansfield Shire, will further enhance community and sporting outcomes for the club and its members and supporters.

Legal and Risk Implications

The proposed licence relates to Crown land managed by Council as Committee of Management. The licence provides a clear framework for facility use, maintenance and compliance responsibilities. Risks associated with asset management, maintenance and insurance will be managed through licence conditions and ongoing monitoring, with overall risks considered low and manageable. DEECA have been notified of the proposed licence and their approval sought.

Regional, State and National Plans and Policies

Not Applicable

Innovation and Continuous Improvement

Not Applicable

Alignment to Council Plan

Theme 1 – A Healthy and Connected Community
Strategic Objective 1.2 Partner with clubs and community groups to advocate for sports and community facilities and grow opportunities for all users.
Theme 2 – Vibrant Liveability
Strategic Objective 2.3 Explore opportunities for expanding community sporting and recreation facilities (including basketball, cricket, football, netball and soccer) in collaboration with the Sports and Recreation Reference Group.
Theme 3 – An Effective and Efficient Council
Strategic Objective 3.3 Transparent decision-making with 'no surprises.'

Governance - Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a conflict of interest to declare in this matter, in accordance with the Local Government Act 2020.

18.2.2. Lakins Road Project - Trunk Infrastructure Funding Update

File Number	E15362	Responsible Officer	Executive Manager Development & Customer Service, Maya Balvonova

Purpose

To seek Council approval to accept funding awarded by the Victorian Government through the Trunk Infrastructure Fund, endorsement of Council's financial co-contribution of $799,463.30 (ex GST) for the project over three financial years and approval to commence delivery of the trunk infrastructure works as outlined in this report.

Executive Summary

Council submitted an application to the Victorian Government's Trunk Infrastructure Fund (TIF) to support the delivery of critical trunk infrastructure required to unlock the Lakins Road Industrial Precinct. The application was successful, securing $2 million (ex GST) in funding.

The total estimated value of the trunk infrastructure project is approximately $9.15 million (ex GST) and will be delivered through a collaboration between Council and David Luelf & Sons Pty Ltd, the developer of the neighbouring Woodlands Estate.

Council's required financial co-contribution is $799,463.30 (ex GST) over three financial years (2026-27 to 2028-29), approximately 8.7% of the total project value.

Key Issues

At the Confidential Council Meeting held on 19 May 2026, Council considered a report regarding the progression of the Lakins Road Industrial Precinct and requesting approval to submit a funding application to support the delivery of trunk infrastructure for the industrial precinct.

Following Council's resolution, a grant application was submitted to the Victorian Government's Trunk Infrastructure Fund. Notification was recently received from the Department advising that Council had been successful in its application and will receive $2 million to support the delivery of critical trunk infrastructure. The project scope includes shared infrastructure servicing both Council's Lakins Road Industrial Precinct and the adjoining Woodlands Estate development being undertaken by David Luelf & Sons Pty Ltd.

Project Financial Co-contribution

The delivery of this project will be conducted under a funding agreement between the Department of Jobs, Skills, Industry and Regions and Mansfield Shire Council, with a further agreement to be formed between Council and its project partner David Luelf & Sons Pty Ltd (Woodlands Estate) for delivery of the trunk infrastructure.

The $2 million funding secured through the Trunk Infrastructure Fund (TIF) will contribute to the delivery of the shared infrastructure components of the project, as well as a portion of the infrastructure required exclusively for Council's Lakins Road Industrial Precinct. Table 1 below outlines the estimated cost of the shared infrastructure components. These estimates will be confirmed through detailed design.

Shared Trunk Infrastructure	
Item	**Estimated Cost**
Sewer	$858,357.50
Water (Stage 1)	$90,970.00
NBN	$85,470.00
Total Shared Infrastructure - to be funded by TIF Grant	**$1,034,797.50**

Table 1: Shared Trunk Infrastructure Cost Estimate

Table 2 below outlines the estimated costs associated with the Council-specific infrastructure works, which will also be confirmed through detailed design.

Council's required financial co-contribution amount is $799,463.30 (ex GST) over three financial years (from 2026-27 to 2028-29).

Lakins Road Industrial Precinct – Stage 1	
Item	**Estimated Costs**
Roadworks	$731,938.80
Stormwater	$88,308.00
Sewer	$441,662.50
Water	$118,772.50
NBN	$44,000.00
Electricity	$339,984.00
Total Cost	**$1,764,665.80**
Council Financial Contribution	*$799,463.30*

Table 2: Lakins Road Industrial Precinct – Subdivision Cost Estimate – Stage 1

Trunk Infrastructure Fund – Funding Agreement and Key Milestones

The funding agreement between the Department of Jobs, Skills, Industry and Regions (DJSIR) and Mansfield Shire Council sets out the required funding deliverables and delivery dates. Council has previously authorised the Chief Executive Officer to finalise and submit the application, and to negotiate funding terms and milestones should the application be successful. The funding deliverables timeline is attached as a confidential attachment to this report, and due to the timing of the State Government election caretaker period, the funding agreement has been executed under delegation by the CEO, following review of the proposed milestones with DJSIR and project partner, David Leulf & Sons Pty Ltd.

The successful funding outcome represents a significant milestone and provides certainty to progress Stage 1 of Council's development, including subdivision servicing, statutory approvals, and procurement to ensure the project is positioned for delivery in accordance with the project milestones.

The approved Stage 1 concept for the Lakins Road Industrial Precinct is anticipated to deliver approximately 16 serviced industrial lots for Council and establish the infrastructure required to facilitate future stages of industrial development within the precinct. The adjoining Woodlands Estate development is planned to deliver an additional 31 fully serviced lots in Stage 1 and 2 of the development.

Key milestones completed to date include:

- Successful allocation of $2 million through the Victorian Government's Trunk Infrastructure Fund.
- Finalisation of the preferred Stage 1 subdivision concept for Council-owned land.
- Lodgement and progression of planning approval processes.
- Completion of servicing investigations with key authorities.
- Completion of cultural heritage requirements.
- Progression of procurement planning for trunk infrastructure design and delivery.

Officers are now progressing the next phase of the project, including detailed design, authority approvals and procurement activities necessary to facilitate construction of the trunk infrastructure works. An agreement with David Luelf & Sons Pty Ltd is currently under preparation to set out the responsibilities and deliverables required by both parties to deliver coordinated activation of the Lakins Road Industrial Precinct and the adjacent Woodlands Estate and to demonstrate compliance with the requirements of the funding agreement with DJSIR.

The next phase of the project will focus on:

- Consultant procurement and finalisation of detailed infrastructure design.
- Coordination with Woodlands Estate representatives to confirm shared infrastructure arrangements and finalise the agreement including the deliverables of each party.
- Completion of planning and servicing authority approvals.
- Preparation of procurement documentation.
- Tendering and appointment of contractors for the trunk infrastructure works.
- Delivery of trunk infrastructure to support subdivision development.

The Lakins Road Industrial Precinct, in conjunction with the adjoining Woodlands Estate, is a strategically significant project that will assist in addressing Mansfield Shire's shortage of industrial land, support business growth and investment, and deliver long-term economic and employment benefits for the municipality.

Recommendation

THAT COUNCIL:

1. Accepts the funding of $2,000,000 (ex GST) awarded by the Victorian Government through the Trunk Infrastructure Fund to support the delivery of trunk infrastructure in accordance with the funding agreement.
2. Notes and endorses the execution of the funding agreement as completed under delegation by the CEO.
3. Endorses Council's financial co-contribution of $799,463.30 (ex GST) towards the Lakins Road Industrial Precinct project, to be incorporated into capital works budgets over the 2026-27 to 2028-29 financial years.
4. Makes Council’s confidential resolution from the Council meeting held on 19 May 2026 public by including it within the public minutes of the Council meeting as the grant funding outcome has now been publicly announced.

Support Attachments

1. CONFIDENTIAL Trunk Infrastructure Funding deliverables [**18.2.2.1** - 1 page]

Considerations and Implications of Recommendation

Sustainability Implications

The project will deliver serviced industrial land to address Mansfield Shire's industrial land shortage, supporting local business growth, investment and employment. Trunk infrastructure (sewer, water and NBN) is being delivered as shared infrastructure with the adjoining Woodlands Estate, which avoids duplicated works and supports efficient land use.

Community Engagement

Cultural heritage requirements for the project have been completed. Planning approval processes for Stage 1 have been lodged and are progressing, and any statutory notification and engagement will occur through that process in accordance with the *Planning and Environment Act 1987* and Council's Community Engagement Policy.

Collaboration

The project will be delivered under a co-contribution arrangement between the Department of Jobs, Skills, Industry and Regions (through Regional Development Victoria's Trunk Infrastructure Fund), Mansfield Shire Council and David Luelf & Sons Pty Ltd (Woodlands Estate). Officers are coordinating with the Woodlands Estate representative to confirm the shared infrastructure arrangements and have completed servicing investigations with key authorities. Council will continue to work with the Department, the developer and servicing authorities through detailed design, approvals and construction and a Project Control Group will be formed with representatives from each party.

Financial Impact

The $2 million grant will fund the shared trunk infrastructure of $1,034,797.50 (sewer, water Stage 1 and NBN) as outlined in this report. The Stage 1 subdivision cost estimate for Council's Lakins Road Industrial Precinct is $1,764,665.80, and $799,463.30 is Council's required financial co-contribution. Cost estimates are subject to detailed design and tender outcomes.

Council's co-contribution of $799,463.30 will be included in the capital works budgets for 2026-27 to 2028-29. Council's adopted 10 Year Financial Plan has been reviewed by Council officers to ensure that this contribution can be accommodated within the parameters of the Plan. As the funding agreement has now been executed, this co-contribution amount will be included in the 2027-28 Budget forecasts.

Legal and Risk Implications

Legal risks will be mitigated by the preparation and execution of a legal agreement with the project partner, in line with the executed TIF funding agreement.

Regional, State and National Plans and Policies

Not Applicable

Innovation and Continuous Improvement

Not Applicable

Alignment to Council Plan

Theme 2: Vibrant Liveability
Strategic Objective 2.2 Plan and deliver sustainable, future-ready infrastructure and land use
Strategic Objective 2.4 Strengthen and diversify the local economy and visitor appeal

Governance - Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a conflict of interest to declare in this matter, in accordance with the Local Government Act 2020.

18.3. Community Health and Wellbeing

18.3.1. SIAG Grant Round

File Number	E12320	**Responsible Officer**	Project Officer Community Strengthening, Sally Small

Purpose

To provide information to Council on new initiatives proposed for funding by the Social Inclusion Action Group (SIAG).

Executive Summary

The 2026-27 SIAG General Stream budget includes an annual allocation of $40,000 to support community-led initiatives that promote social inclusion, wellbeing and community connection. Following the opening of the 2026-27 grant round, applications were assessed against the SIAG funding guidelines and evaluation criteria. The recommended projects outlined below are proposed for funding.

Key Issues

The Royal Commission into Victoria's Mental Health System, released in 2021, included *Recommendation 15* focused on supporting good mental health and wellbeing in local communities. It recommended that the Victorian Government:

> *15.1 - establish and recurrently resource 'community collectives' for mental health and wellbeing in each local government area.*
>
> *15.2 - support each community collective to bring together a diversity of local leaders and community members to guide and lead efforts to promote social connection and inclusion in Victorian communities.*
>
> *15.3 - test and develop a range of initiatives that support community participation, inclusion, and connection.*

Social Inclusion Action Groups (SIAGs) were established to support grassroots work and build on the strengths of the community to support mental health and wellbeing, with a focus on social inclusion and connection.

SIAGs are a prevention initiative funded by the Victorian Government and developed based on the following principles:

- Community led and owned, empowering communities to identify their own needs, make decisions and develop solutions at a local level.
- Considering equity and inclusion for SIAG (Social Inclusion Action Group) membership and when making decisions about flexible funding. The SIAG needs to reflect the diversity of the community it serves.
- Applying a place-based approach.
- Informed by evidence and local knowledge.

- Operating from community development and collective impact approaches and principles, including the five conditions of collective impact.

The table below outlines the applications recommended for funding in 2026-27 following the Social Inclusion Action Group evaluation process. All of the initiatives have been reviewed and are in line with the grant guidelines. The remainder of the funds have yet to be allocated.

Community Group	Project	Funding
Mansfield Botanic Parkrun	Parkrun Is For People Of All Abilities. Mansfield Botanic Parkrun provides a free, inclusive opportunity for community members to walk, jog, run or volunteer, promoting physical activity, social connection and community participation. Funding will support the purchase of a portable PA system, microphone and stand to improve event delivery and support the continued growth of the program.	$1,015
Mansfield District Hospital	RESPOND Fresh Food Drive Community Recipe Book The Mansfield Fresh Food Drive Community Recipe Book project will celebrate local produce and community generosity by creating a recipe book featuring recipes contributed by Mansfield residents, including members of the multicultural community. The project aims to promote community connection, showcase local food and seasonal produce, and encourage cultural sharing. Funding will also support the production of reusable calico shopping bags featuring the Food Drive logo to promote the initiative and encourage sustainable shopping practices.	$2,042
Beolite Residents Committee	Thriving connections: Beolite Village Inclusion and Wellbeing Programs The Thriving Connections project provides inclusive and affordable health, wellbeing and social activities for seniors at Beolite Village and across the wider Mansfield community. Activities such as gentle exercise, Pilates, Tai Chi, choir, craft sessions and social events support wellbeing, encourage social connection, and promote participation for people of varying abilities.	$5,000
Rosehaven Hospice Limited	Caring for our Community The Care for Carers program provides accessible activities, peer support opportunities, education sessions and respite-focused initiatives that support carers' wellbeing and social connection. The program enables carers to build supportive relationships, increase awareness of available services, and take time away from their caring responsibilities through meaningful and engaging activities.	$5,000
Merton Recreation & Memorial Hall Reserves Inc	Merton Pickleball Club This project seeks funding for pickleball equipment to support the delivery of regular, low-cost community pickleball sessions in Merton and surrounding areas. The initiative will provide an accessible and inclusive recreational activity that encourages social connection,	$1,751.60

Community Group	Project	Funding
	promotes physical wellbeing, and strengthens community networks by bringing people together in a welcoming environment.	
Yooralla Mansfield Community	Give to Grow The Give to Grow project will support the continued development of the community garden established through previous SIAG funding, enabling the ongoing production of fresh produce for clients, families and the broader community. The project promotes social connection, skill development and community participation through gardening activities, while strengthening partnerships with local organisations through initiatives such as the Soup for Schools program and donations to Mansfield Respond's Fresh Food Drive.	$2,100
Mansfield Rural Australians for Refugees	Mansfield Harmony Festival 2027 The Harmony Festival will celebrate the diversity of the Mansfield community through cultural displays, live music, food stalls, dance performances and interactive workshops. The event aims to strengthen social connection, promote cultural awareness, and foster a more inclusive and welcoming community by providing opportunities for people from diverse backgrounds to come together and share their cultures.	$5,000
Jamieson Community Group & Assoc Bodies	Jamieson Autumn Festival Following assessment of the application, the Social Inclusion Action Group supported funding for specific components of the application, including transport and subsidised workshops, to improve accessibility and encourage broader community involvement at the Jamieson Autumn Festival.	$2,500
Mansfield Living with Parkinson's Support Group	Wellbeing for Parkinson's Sufferers and Carers The Parkinson's Support Group provides a welcoming and supportive environment for people living with Parkinson's disease and their carers to connect, share experiences and access peer support. Funding will support the delivery of monthly meetings, helping to reduce social isolation and strengthen community connections.	$3,500
Mansfield District Hospital	Mansfield Parent-Child Mother Goose The Parent-Child Mother Goose Program is an evidence-based early years initiative that strengthens the bond between parents or carers and young children through shared rhymes, songs and stories. Funding will support the continuation of weekly sessions at the Mansfield Library by contributing to room hire costs and volunteer training, helping to ensure the program remains accessible to local families while supporting the recruitment and development of new volunteers.	$951
	Total:	**$28,859.60**

Recommendation
THAT COUNCIL notes the new initiatives approved for 2026-27 by the Social Inclusion Action Group (SIAG) for funding in accordance with the SIAG grant guidelines, with a total funding allocation of $28,859.60.
Support Attachments
Nil

Considerations and Implications of Recommendation

Sustainability Implications

The Social Inclusion Action Group (SIAG) was established to support community-led initiatives that strengthen mental health, wellbeing, social inclusion and community connection. The projects recommended for funding were assessed against the objective of delivering meaningful, sustainable outcomes that enhance social participation, reduce isolation, and foster stronger connections across the Mansfield Shire community.

Community Engagement

Community engagement and promotion of the grant opportunity were undertaken by Council's Community Strengthening team in collaboration with SIAG members and organisational partners. Information about the funding round was shared through Council's usual communication channels and targeted outreach to community groups and organisations.

Collaboration

SIAG operates as a collaborative advisory group comprising community members and partner organisations.

Financial Impact

There are sufficient funds within the FY2026-27 SIAG budget to support all the above-listed proposed initiatives.

Legal and Risk Implications

Not Applicable.

Regional, State and National Plans and Policies

Not Applicable.

Innovation and Continuous Improvement

Not Applicable.

Alignment to Council Plan

Theme 1: A Healthy and Connected Community.
Strategic Objective 1.1 Strengthen community connection, inclusion and participation.

Governance - Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a conflict of interest to declare in this matter, in accordance with the Local Government Act 2020.

18.4. Executive Services

18.4.1. Carry Forwards 2025-26

File Number	E9456	Responsible Officer	Coordinator Financial Planning & Analysis, Joanne O'Brien Financial Controller, Michael McCormack

Purpose

To seek Council approval for the carry forward of funds from 2025-26 to the 2026-27 Budget.

Executive Summary

In accordance with Council's Carry Forward Projects Policy, Council may choose to carry forward unspent funds from one financial year to the next, to enable completion of a committed project.

Instances and circumstances that may give rise to a valid carry forward are outlined in the policy as follows:

- Capital and Operating Projects that have commenced prior to the end of the financial year they were originally budgeted within; and/or
- Projects for which Council has received funding and is committed (in writing) to completing; and/or
- Projects where there is a legal or contractual commitment in place which needs managing through to completion.

Approved carry forward project amounts will be included in the Updated 2026-27 Budget and will be reported against as part of the quarterly budget reporting to Council throughout the year.

It is recommended that Council approve carry forward projects totalling $879,746 in operating and $4,764,788 in capital. These carry forward amounts are in addition to the carry forward project expenditures already adopted in the 2026-27 Budget.

Key Issues

The following items have been identified as requiring carry forward funds to the 2026-27 Budget in accordance with Council's Carry Forward Projects Policy.

Operating

The total amount of operating carry forward is $879,746 and the operating carry forward amount funded by prior year(s) grant income is $323,682.

Project Title	2026-27 Carry Forward for Approval ($)	Rationale
Digital Transformation - Project CODI	629,086	Part Grant funded
Integrated Water Management Officer	28,139	Grant funded
Maternal & Child Health - Dad's Group	3,013	Grant funded
Maternal & Child Health - Enhanced Income	15,000	Grant funded
Maternal & Child Health - MACHA Systems Training	8,370	Grant funded
Risk & Resilience Program (Mansfield Flood Study Program)	99,915	Part Grant funded
Social Inclusion Action Group	2,267	Grant funded
Upper Catchment Tributaries Flood Study	49,500	Part Grant funded
Victorian Seniors Festival	5,451	Grant funded
Youth - Engage! Funded Project	39,005	Grant funded
TOTAL	**879,746**	

Digital Transformation - Project CODI

The CODI (Collaborative Digital) project has replaced a number of out-of-date systems with a core ERP (Enterprise Resource Planning) being Civica Altitude and some best of breed components, e.g. E-VIS Greenlight for Planning, Building, and Regulatory, and Microsoft SharePoint as the core for Records Management, in collaboration with Murrindindi Shire Council, Benalla Rural City Council and Strathbogie Shire Council.

The table below shows that the project remains on track to deliver a small surplus at completion based on total project income and expenditure across all participating councils.

Financial Year	Income	Expenditure	Unexpended funds at EOFY
2022-23	$1,250,743	$110,437	$1,140,306
2023-24	$637,753	$1,252,409	$525,650
2024-25	$2,006,780	$1,706,547	$825,883
2025-26	$628,100	$906,623	$547,360
2026-27 (Current)	$400,000	$929,086	$18,274
TOTAL	**$4,923,376**	**$4,905,102**	**$18,274 Forecast Surplus**

The $629,086 carry forward amount for Project CODI included in the operating carry forwards relates to Mansfield Shire Council's portion of project costs that will be incurred in the following financial year due to revised go-live dates for the Infringements, Environmental Health and Wastewater modules.

Capital

The total amount of capital carry forward is $4,764,788.

The capital carry forward amount funded by prepaid grant income (Grant Funded) from 2025-26 is $4,214,189. This income will be recognised in 2026-27 against the related expenditure.

Project Title	2026-27 Carry Forward for Approval ($)	Rationale
Alisa Street Bowls Club	550,599	Contracted
Library Van	242,750	Grant funded
Lords Pavilion	99,408	Grant funded
Mansfield Learner Accessible Pool Scheme (LAPS)	50,831	Grant funded
Mansfield-Whitfield Rd / Deadhorse Lane	2,089,765	Grant funded
SLRSP Project – incl. Greenvale Lane Bridge	110,555	Grant funded
Station Precinct	1,291,020	Grant funded
Walsh's Road Sealing Project	329,861	Grant funded
TOTAL	**4,764,788**	

Recommendation
THAT COUNCIL approves carry forward funds from 2025-26 to the 2026-27 Budget for the completion of the projects listed in this report, totalling $879,746 in operating and $4,764,788 in capital.
Support Attachments
Nil

Considerations and Implications of Recommendation

Sustainability Implications

Sustainability
Economic

Community Engagement

Not Applicable

Collaboration

Not Applicable

Financial Impact

The carry forward adjustments of $5,644,534 in total represent unspent capital and operating forecasts from 2025-26 projects, rather than additional expenditure. These adjustments will increase the 2026-27 Budget to reflect the timing of project delivery, along with the recognition of $4,537,871 in associated prepaid grant income.

Legal and Risk Implications

Not Applicable

Regional, State and National Plans and Policies

Not Applicable

Innovation and Continuous Improvement

Not Applicable

Alignment to Council Plan

Theme 3: An Effective and Efficient Council
Strategic Objective 3.3 Maintain strong governance, transparency and accountability

Governance - Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a conflict of interest to declare in this matter, in accordance with the Local Government Act 2020.

18.4.2. Quarterly Finance Report

File Number	E13220	Responsible Officer	Coordinator Financial Planning and Analysis, Joanne O'Brien

Purpose

This report provides information on Council's financial performance against the 2026-27 Updated Budget for the period 1 July 2026 to 30 September 2026.

Executive Summary

The financial statements and performance indicators (refer attachments) have been prepared for the period ended 30 September 2026.

Based on the information provided by responsible officers and managers, Council's overall financial performance is in line with budget.

Each quarterly report includes financial projections for the rest of the financial year. The quarterly report is prepared in accordance with the *Local Government Act 2020 (the Act), Local Government (Planning and Reporting) Regulations 2020 (the Regulations),* Better Practice Guides and the Australian Accounting Standards.

Key Issues

Income Statement (Attachment 1)

The Income Statement measures how well Council has performed from an operating nature. It reports revenues and expenditure from the activities and functions undertaken, with the net effect being a surplus or deficit. Capital expenditure is excluded from this statement, as it is reflected in the capital works report.

Attachment 1 shows that Council generated $22.818 million in revenue and incurred $7.320 million in expenses to 30 September 2026. This has resulted in an operating surplus of $15.498 million to 30 September 2026, which will reduce during the remainder of this financial year. Furthermore, as of 30 September 2026 Council has recognised the liability for unspent grant funding received of a total $11.355 million in accordance with accounting standards AASB 15 and AASB 1058.

Income

Rates and charges accounts for 90.43% of the total year to date operational income for 2026-27. Rates and charges are recognised when raised, not when the cash is received. An amount of $18.805 million has been recognised as income to 30 September 2026.

User charges account for 1.06% of the total year to date operational income to 30 September 2026 which equates to $0.221 million.

Recurrent Operating Grants received for the year-to-date total $0.616 million to 30 September 2026 including $0.161 million from Victorian Local Government Grants Commission (VLGCC) for general purpose grants and $0.72 million for local road's grants. Under the Recurrent

Operating Grants received as of 30 September 2026 Council has accrued a liability of $0.172 million in accordance with accounting standards AASB 15 and AASB 1058.

Table 1: Recurrent Operating Grants

Recurrent Operating Grants	2026-27 Updated Budget ('000s)	2026-27 YTD Actuals ('000s)	2026-27 Total Forecast ('000s)	Unspent Grant Funding (Y/N)
Financial Accounting Management	3,260	161	3,260	N
Emergency Services and Volunteer Fund (ESVF)	65	0	65	N
Road Network Maintenance - Local Roads	1,423	72	1,423	N
Mansfield Library	137	131	137	N
Financial Counsellor	22	6	22	Y
Integrated Family Services	330	64	330	Y
Amplify Youth Events Grant Program	27	7	27	Y
MERP	60	17	60	Y
Environment Projects	28	14	28	Y
Tobacco Act	5	3	5	N
Immunisation	2	0	2	N
Maternal & Child Health - Universal	121	18	121	Y
Supported Playgroups	67	12	67	Y
Social Inclusion Action Group	236	39	243	Y
Maternal & Child Health - Enhanced	200	44	215	Y
Events & Festivals	12	0	12	N
School Crossings	42	29	42	Y
Grand Total	**6,062**	**616**	**6,087**	

Non-Recurrent Operating Grants received year to date total $0.400 million to 30 September 2026. This includes grant income carried forward from the prior year, as indicated in the table below, which will be spent during the year on the relevant projects and services.

Under the Non-Recurrent Operating Grants received as of 30 September 2026 Council has accrued a liability of $1.369 million in accordance with accounting standards AASB 15 and AASB 1058.

Table 2: Non-Recurrent Operating Grants

Non - Recurrent Operating Grants	2026-27 Updated Budget ('000s)	2026-27 YTD Actuals ('000s)	2026-27 Total Forecast ('000s)	Unspent Grant Funding (Y/N)
Family Services Operations & General Operations	2	2	2	N
Youth Services - Operations	2	0	2	N
Waste Management Operations – CDS Bin	4	4	4	N
Integrated Family Services	24	0	24	N
Engage! Funded Project	55	1	55	Y
Goughs Bay Water-Sensitive Town Plan Feasibility Study	0	2	2	Y
Bushfire Waste Disposal	0	24	24	N

Agile Regulations for Innovation and Streamlined Efficiency	0	6	6	Y
Tobacco Act	13	0	13	N
Dads Group Grant	25	9	28	N
Maternal & Child Health - Enhanced	8	0	16	Y
L2P Funded Program	40	10	40	Y
Events & Festivals – Australia Day	10	0	10	N
Risk & Resilience Program (Mansfield Flood Study Program)	0	12	12	Y
Council Support Fund - Bushfire Recovery 2026	448	180	448	Y
CROS HUBS Program - Bushfire Recovery Category C	372	121	372	Y
LAPS - Participation Initiative	0	4	14	Y
Victorian Seniors Festival	0	2	4	Y
Integrated Water Management	89	24	89	Y
Total	**1,091**	**400**	**1,165**	

Recurrent Capital Grants are yet to be received this financial year for the Roads to Recovery program; However, the forecasted amount of $1.041 million will be received as the financial year progresses.

Table 3: Recurrent Capital Grants

Recurrent Capital Grants	2026-27 Updated Budget ('000s)	2026-27 YTD Actuals ('000s)	2026-27 Total Forecast ('000s)	Unspent Grant Funding (Y/N)
Roads to Recovery	1,041	0	1,041	N
Total	**1,041**	**0**	**1,041**	

Non-Recurrent Capital Grants received year to date total $1.779 million to 30 September 2026. This includes grant income carried forward from the prior year, as indicated in the table below, which will be expended during the year on the relevant projects.

Under the Non-Recurrent Capital Grants received as of 30 September 2026 Council has accrued a grant liability of $9.794 million in accordance with accounting standards AASB 15 and AASB 1058. This increase in liability was due to receiving the second milestone instalment for the Station Precinct for $5.0 million from the rPPP grant.

Table 4: Non-Recurrent Capital Grants

Non - Recurrent Capital Grants	2026-27 Updated Budget ('000s)	2026-27 YTD Actuals ('000s)	2026-27 Total Forecast ('000s)	Unspent Grant Funding (Y/N)
Station Precinct	8,989	1,047	8,989	Y
Mansfield-Whitfield Rd/Deadhorse Lane Roundabout	0	47	47	Y
SLRSP Project – Wombat Crossing	609	22	609	Y
Lords Pavilion	612	297	612	Y
Mansfield Learner Accessible Pool Scheme (LAPS)	932	204	932	Y
Play Our Way - Female Inclusions Rooms (FIR) Project	1,025	126	1,025	Y
Walsh's Road Sealing Project	0	37	37	Y
TAC - Safer Street Initiative (VMS Board)	0	0	26	Y
Lighting Lords Reserve	0	0	225	Y
Grand Total	**12,167**	**1,779**	**12,502**	

Grant Liability Report (Attachment 2)

As of 30 September 2026, Council has recognised the liability of $11.335 million as unspent grant funding received in accordance with accounting standards AASB 15 and AASB 1058.

Expenses

Employee Costs of $3.120 million have been incurred to 30 September 2026 and are currently $0.292 million below YTD updated budget, which is due to the re-allocation of internal resources to capital works projects, carried vacancies, a pending EA wage increase and outstanding leave loading liability.

Materials and Contracts costs of $2.675 million have been incurred to 30 September 2026 and are currently $0.125 million above the YTD updated budget. This primarily relates to amounts for Project CODI due to changes in timing of project go-live dates.

Balance Sheet (Attachment 3)

The Balance Sheet is one of the main financial statements and reports Council's assets, liabilities, and equity at a given date, in this case 30 September 2026. Comparative figures have been provided as of 30 June 2026.

During the current financial year, Council's current assets have increased by $9.581 million due to rates being struck in July increasing receivables by $8.570 million.

Total current liabilities have decreased by $4.304 million since 30 June 2026. As of 30 September 2026, Council recognised the liability for unspent grant funding received of $11.355 million in accordance with accounting standards AASB 15 and AASB 1058 with the balance decreasing due to expenditure for the Stations Precinct rPPP funding.

Capital Works Report (Attachment 4)

The Capital Works Finance Report measures how well Council has performed from a capital nature. The table below summarises the net position of the capital works program and Attachment 4 provides greater detail of capital expenditure.

As of 30 September 2026, under the Non-Recurrent Capital Grants received, Council has accrued a grant liability of $9.794 million, in accordance with accounting standards AASB 15 and AASB 1058.

Employee Costs actual expenditure is above YTD budget due to utilising in house resources for capital projects that include Walsh's Road pavement construction and the gravel road re-sheeting program.

Materials & Contracts actual expenditure is below YTD budget due to changes in timing of projects towards completion. The net effect of variances within the Capital Finance report confirms a net positive position of $0.576 million YTD to 30 September 2026.

Table 5: Capital Finance Report

Capital Finance Report	2026-27 Updated Budget ('000s)	2026-27 YTD Updated Budget ('000s)	2026-27 YTD Actuals ('000s)	YTD Variance Updated Budget ('000s)	2026-27 Total Forecasts ('000s)
Income					
Operational Grants - Recurrent	1,041	0	0	0	1,041
Operational Grants - Non-Recurrent	12,167	3,042	1,779	-1,263	12,502
Cash Operating Contributions	224	56	230	174	224
Sale of Assets	206	13	14	1	206
Income Total	**13,638**	**3,111**	**2,023**	**-1,088**	**13,973**
Expenditure					
Employee Costs	1,272	318	570	252	1,272
Materials & Contracts	17,604	4,401	2,485	-1,916	17,829
Expenditure Total	**18,876**	**4,719**	**3,055**	**-1,664**	**19,101**
Surplus/(deficit) for the year	**-5,238**	**-1,608**	**-1,032**	**576**	**-5,128**

Financial Performance Indicators (Attachment 5)

Working Capital Ratio YTD

The Working Capital Ratio (WCR) compares current assets to current liabilities and is an indicator of Council's capacity to meet its immediate debts when they fall due. A WCR of more than 1:1 (or 100%) is considered healthy.

The current WCR = 2.17 or (217%) as of 30 September 2026, is well above the 30 June 2026 ratio of 1.13. This ratio steadily decreases throughout the year as rates debtors progressively pay rates instalments. Council is projected to fall to 105% by 30 June 2027.

Recommendation
THAT COUNCIL notes the Quarterly Finance Report for the period 1 June 2026 – 30 September 2026.
Support Attachments
1. Income Statement Sept 2026 [**18.4.2.1** -] 2. Grants Liabilities Report Sept 2026 [**18.4.2.2** -] 3. Balance Sheet Sept 2026 [**18.4.2.3** -] 4. Capital Works Report Sept 26 [**18.4.2.4** -] 5. Financial Performance Indicators [**18.4.2.5** -]

Considerations and Implications of Recommendation

Sustainability Implications

Not Applicable

Community Engagement

The 2026-27 Budget engagement process facilitated opportunities for community input to the development of Council's budget as well as for community members to provide feedback on Council's draft budget before it was adopted.

Collaboration

Not Applicable

Financial Impact

The financial reports attached provide the opportunity for regular monitoring of Council's financial position to ensure compliance with budgets.

Legal and Risk Implications

Financial Risk: Regular financial reporting is part of Council's financial strategy to ensure budgets are complied with and the short to medium term financial sustainability of Council is maintained.

Regional, State and National Plans and Policies

This report has been prepared in accordance with the Local Government Act 2020.

Innovation and Continuous Improvement

The content of the Quarterly Report has been reviewed to ensure meaningful data is provided.

Alignment to Council Plan

Theme 3: An Effective and Efficient Council
Strategic Objective 3.3 Maintain strong governance, transparency and accountability

Governance - Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a conflict of interest to declare in this matter, in accordance with the Local Government Act 2020.

18.4.3. Memorandum of Understanding (MoU) Procedure

File Number	E1533	Responsible Officer	Coordinator Governance & Risk, Chelsea Daly

Purpose

To seek Council endorsement of the Memorandum of Understanding (MoU) Procedure.

Executive Summary

A Memorandum of Understanding (MoU) Procedure has been developed to provide a consistent and transparent framework for the development, approval, implementation and review of MoUs entered into by Council.

Key Issues

The procedure outlines a five-step process for the development and management of MoUs - Initiation, Drafting, Review, Approval and Execution, and Monitoring and Review.

The Procedure establishes criteria to assist officers in determining whether an MoU may be approved by the CEO under delegated authority or whether it should be submitted to a Council Meeting for approval.

Under the draft Procedure:

- the CEO may approve and execute an MoU where the agreement:
- Is consistent with Council's adopted strategies, policies and budget.
- Does not create significant financial, legal or reputational risk.
- Does not commit Council to substantial ongoing resource obligations.
- Is operational in nature and within the CEO's delegated authority.
- an MoU must be submitted to a Council Meeting for approval where it:
- Commits Council to significant financial or in-kind contributions.
- Involves substantial strategic importance or long-term partnerships.
- May result in future legal, contractual or financial obligations.
- Involves the use, management or transfer of Council-owned land or assets (unless already delegated).
- Represents a matter of high public interest or potential reputational risk.
- Is outside the CEO's delegated authority.

A standard MoU template has been incorporated into the procedure to promote consistency, improve record keeping and maintain strong governance practices. The template also assists in ensuring that key provisions are considered and documented across all MoUs.

Recommendation

THAT COUNCIL endorse the Memorandum of Understanding (MoU) Procedure 2026.

Support Attachments

1. DRAFT Memorandum of Understanding (MoU) Procedure [**18.4.3.1** - 9 pages]

Considerations and Implications of Recommendation

Sustainability Implications

Not Applicable

Community Engagement

The Procedure will be published on Council's website following consideration by Council and the community notified through the Mansfield Matters column in the Courier.

Collaboration

Not Applicable

Financial Impact

The procedure has been developed internally within existing staff resources. The implementation of the Procedure is not expected to have any direct financial implications.

Legal and Risk Implications

Not Applicable

Regional, State and National Plans and Policies

The Procedure supports Council's commitment to good governance, transparency and accountability and aligns with the principles of the *Local Government Act 2020.*

Innovation and Continuous Improvement

Not Applicable

Alignment to Council Plan

Theme 3: An Effective and Efficient Council
Strategic Objective 3.3 Maintain strong governance, transparency and accountability

Governance - Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a conflict of interest to declare in this matter, in accordance with the Local Government Act 2020.

18.4.4. Councillor Appointed Representation on Committees

File Number	E502	Responsible Officer	Coordinator Governance & Risk, Chelsea Daly

Purpose

To seek Council's determination of Councillor appointments to internal committees and external organisations requiring Councillor representation.

Executive Summary

This report seeks Council's determination of Councillor appointments to internal committees and consideration of appointments to external committees and organisations requiring Council representation. These appointments support Council's governance and stakeholder engagement responsibilities.

Council’s internal committees comprise:

- Mansfield Shire Council Audit and Risk Committee (legislated Committee)
- CEO Employment Matters Committee (legislated Committee)
- Station Precinct Museum Community Asset Committee
- Australia Day Awards Committee

In addition to the internal committees, Council participates in a broader network of councils, peak bodies and regional partnerships that focus on specific industry issues. Participation in external committees can provide benefit and support to both Council and its community. Such committees are attended by a mixture of senior Council officers and Councillor representatives. Formal agreements or charters are often in place to define their roles and responsibilities.

The following external committees require the appointment of a Councillor representative:

- Goulburn Murray Climate Alliance (GMCA)
- Hume Regional Local Government Network (HRLGN)
- Municipal Association of Victoria (MAV)
- Rural Councils Victoria (RCV)
- North East Local Government Waste and Recovery Forum
- Taungurung-Local Government Forum

Each Ordinary Council Meeting agenda includes a standing item that provides an opportunity for Councillors appointed to committees to provide a verbal update on committee activities.

Key Issues

Committee	Purpose	Councillor representation
Mansfield Shire Audit and Risk Committee	The Audit and Risk Committee is a statutory committee required by section 53 of the *Local Government Act 2020.* The purpose of this Committee is to: (a) Monitor the compliance of Council policies and procedures with: (b) the overarching governance principles pursuant to section 9 of the Act; and a. the associated regulations and any Ministerial directions; b. Monitor Council financial and performance reporting; (c) Monitor and provide advice on risk management and fraud prevention systems and controls; and (d) Oversee internal and external audit functions. Councillor representation is in accordance with the Committee's Terms of Reference as endorsed by Council.	Mayor One Councillor
Chief Executive Officer (CEO) Employment Matters Committee	This committee oversees matters relating to CEO employment and remuneration in accordance with section 45(2) of the *Local Government Act 2020.*, including: • Recruitment and Appointment of CEO • Contractual Arrangements • Remuneration and Expenses • CEO Performance Objectives and Review Councillor representation is in accordance with the Committee's Terms of Reference as endorsed by Council. The Committee is chaired by the Mayor.	Mayor Two Councillors
Station Precinct Museum Community Asset Committee	This Community Asset Committee manages and coordinates the use of the Mansfield Station Precinct Museum Complex, encompassing the Railway Carriages, Railway Station Buildings and Platform area, Heritage Museum and Gadhaba Gathering Place. The Committee is chaired by the Mayor.	Mayor
Australia Day Awards Committee	This Committee assesses nominations and decides on the recommended award recipients for the Mansfield Citizen Awards.	Mayor Two Councillors
Hume Regional Local Government Network (HRLGN)	The HRLGN is made up of 12 member councils from across the Hume Region covering over 40,000 sq kms of rural and regional Victoria. Participants consist of Mayors and CEO's of the member councils being Alpine, Benalla, Indigo, Mansfield, Mitchell, Moira, Murrindindi, Shepparton, Strathbogie, Towong, Wangaratta and Wodonga. This Network requires representation from the Mayor.	Mayor

Committee	Purpose	Councillor representation
Goulburn Murray Climate Alliance (GMCA)	The GMCA is a membership based alliance of 13 local governments, the Goulburn Broken Catchment Management Authority, North East Catchment Management Authority and DEECA (Hume).	One Councillor
Municipal Association of Victoria (MAV)	The MAV is a membership association and the legislated peak body for local government in Victoria offering diverse business services to member councils including specialist policy and advocacy, governance and legislative advice, sector development, insurance and procurement services. The MAV requires representation from the Mayor with the Deputy Mayor appointed as substitute.	Mayor Deputy Mayor appointed as substitute
Rural Councils Victoria (RCV)	Rural Councils Victoria (RCV) is a representative body of the Victorian LGAs deemed to be Rural. RCV supports and promotes sustainable, liveable and prosperous rural communities that are fundamental to the ongoing success of Victoria.	One Councillor
North East Local Government Waste and Recovery Forum	The NELGWRF is a collaboration between the seven local councils and Alpine Resorts Victoria who make up the municipal districts constituting the previous North East WRRG Region in section (4)1 of the *Environment Protection Act 1970*. The Forum aims to enhance local governments' and Alpine Resorts' ability to deliver sustainable waste and resource recovery across the North East Region, collaborating with industry, government and communities to improve planning and management. Each member council and alpine resort nominates one staff member or one staff member and one elected member to represent the NELGWRF.	One Councillor
Taungurung-Local Government Forum	The Taungurung-Local Government Forum is to ‘foster and govern a constructive and meaningful operational partnership between TLaWC and Local Governments on Taungurung Country'. The Forum requires representation from the Mayor.	Mayor

Recommendation
THAT COUNCIL appoints: 1. Mayor Cr _____ and Cr _____ to the **Mansfield Shire Audit and Risk Committee.** 2. Mayor Cr _____ and Crs _____ and _____ to **Chief Executive Officer Employment Matters Committee.** 3. Mayor Cr _____ to the **Station Precinct Museum Community Asset Committee**. 4. Mayor Cr _____ and Crs _____ and _____ to the **Australia Day Awards Committee**. 5. Cr _____ to the **Goulburn Murray Climate Alliance**. 6. Mayor Cr _____ to the **Hume Regional Local Government Network**. 7. Mayor Cr _____ to the **Municipal Association of Victoria** and Deputy Mayor Cr _____ as Council's substitute representative. 8. Cr _____ as Council's **Rural Councils Victoria** representative. 9. Cr _____ to the **North East Local Government Waste and Recovery Forum.** 10. Cr _____ to the **Taungurung Local Government Forum**.
Support Attachments
Nil

Considerations and Implications of Recommendation

Sustainability Implications
Not Applicable

Community Engagement
Not Applicable

Collaboration
Not Applicable

Financial Impact
There is an annual membership cost for the Municipal Association of Victoria, Rural Councils Victoria, Goulburn Murray Climate Alliance and the Hume Regional Local Government Network. These annual membership fees are included in the 2026-27 Budget.

Legal and Risk Implications
Not Applicable

Regional, State and National Plans and Policies
Not Applicable

Innovation and Continuous Improvement
Not Applicable

Alignment to Council Plan
Theme 3: An Effective and Efficient Council
Strategic Objective 3.3 Maintain strong governance, transparency and accountability

Governance - Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a conflict of interest to declare in this matter, in accordance with the Local Government Act 2020.

19. Council Meeting Resolution Actions Status Register

This report presents to Council the Mansfield Shire Council Meeting Resolution Actions Status Register

Recommendation
THAT COUNCIL receive and note the Mansfield Shire Council Meeting Resolution Actions Status Register as at 16 November 2025.
Support Attachments
1. Mansfield Shire Council Action Register as at 16 November 2026 [**19.1.1** - 11 pages] 2. CONFIDENTIAL Mansfield Shire Council Action Register as at 16 November 2026 [**19.1.2** - 2 pages]

20. Advisory and Special Committee reports

20.1. Audit & Risk Committee Meeting Agenda & Minutes

The Agenda & Minutes of the Mansfield Shire Audit and Risk Committee, held 16 November 2026, are attached for the Councils information.

Recommendation
THAT COUNCIL receive the Agenda & Minutes of the Mansfield Shire Audit and Risk Committee meeting held 16 November 2026.
Support Attachments
1. CONFIDENTIAL Audit and Risk Committee Meeting Agenda - 16 November 2026 [**20.1.1** - 63 pages] 2. Audit and Risk Committee Meeting Minutes - 16 November 2026 [**20.1.2** - 7 pages]

21. Closure of meeting to members of the public

Council has the power to close its meeting to the public in certain circumstances pursuant to the provisions of Section 66(2) of the *Local Government Act 2020*. The circumstances where a meeting can be closed to the public are:

a) the meeting is to consider confidential information; or
b) security reasons; or
c) it is necessary to do so to enable the meeting to proceed in an orderly manner.

The definition of confidential information is provided in Section 3(1) of the *Local Government Act 2020*.

Recommendation
THAT COUNCIL close the meeting to members of the public under Section 66(2)(a) of the *Local Government Act 2020* to consider Confidential Reports in accordance with section 66(2) of the *Local Government Act 2020* for reasons set out in section 22 below.

22. Confidential Reports

22.1. Tender Award: Grader Purchase

Confidential

This report contains confidential information pursuant to the provisions of Section 66(2) of the Local Government Act 2020 under Section 3(g) - private commercial information, being information provided by a business, commercial or financial undertaking that:(i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

22.2. Tender Award: 2026-27 Resealing & Crack Sealing Program

Confidential

This report contains confidential information pursuant to the provisions of Section 66(2) of the Local Government Act 2020 under Section 3(g) - private commercial information, being information provided by a business, commercial or financial undertaking that:(i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

22.3. Tender Award: Station Precinct Visitor Information Centre Car Park

Confidential

This report contains confidential information pursuant to the provisions of Section 66(2) of the Local Government Act 2020 under Section 3(g) - private commercial information, being information provided by a business, commercial or financial undertaking that:(i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

22.4. Tender Award: Station Precinct Kitchen Street Car Park

Confidential

This report contains confidential information pursuant to the provisions of Section 66(2) of the Local Government Act 2020 under Section 3(g) - private commercial information, being information provided by a business, commercial or financial undertaking that:(i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

22.5. CEO 12 Month Performance Review

Confidential

This report contains confidential information pursuant to the provisions of Section 66(2) of the Local Government Act 2020 under Section 3(f) - personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

23. Reopen meeting to members of the public

Recommendation
THAT COUNCIL reopen the meeting to members of the public.

24. Close of meeting