

OFFICIAL



Mansfield Shire

MINUTES

Council Meeting

Tuesday 21 July 2026

Our aspiration for our Shire and its community

We live, work and play in an inclusive, dynamic and prosperous place where community spirit is strong and people are empowered to engage in issues that affect their lives.

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1. Opening of the meeting

Councillor Steve Rabie opened the meeting at 5:00 pm.

2. Present

- Councillor Rabie
- Councillor Tehan
- Councillor Treasure
- Councillor Clark
- Councillor Berenyi

In Attendance:

Chief Executive Officer:

General Manager Investment & Planning:

Manager People, Communications & Governance:

Executive Manager Development & Customer Service:

Executive Manager Capital Works & Operations:

Coordinator Governance & Risk:

Coordinator Compliance:

Acting Manager Engineering Services:

Manager Field Services:

Coordinator Capital Works:

Project Officer:

Coordinator Library Services:

Project Officer:

Kirsten Alexander

Melissa Crane

Tanya Tabone

Maya Balvonova

Justin Hotton

Chelsea Daly

Michael Richards

Fabian Rukshan

Tas Clingan

Chloe Schlemitz

Chloe Bi

Justine Shelton

Asher Lloyd

3. Apologies

Nil

4. Statement of commitment

Councillor Steve Rabie read Council's Statement and called on each Councillor to confirm their commitment:

"As Councillors of Mansfield Shire we are committed to ensuring our behaviour meets the standards set by the Model Code of Conduct. We will, at all times, faithfully represent and uphold the trust placed in us by the community."

5. Acknowledgement of Country

Councillor James Tehan recited Council's Acknowledgement of Country:

"Our meeting is being held on the traditional lands of the Taungurung people. We wish to acknowledge them as the traditional custodians and pay our respects to their Elders past and present. We extend that respect to all members of our community."

6. Disclosure of conflicts of interest

Nil

7. Confirmation of minutes

Councillor Tim Berenyi/Councillor Mandy Treasure:

THAT the Minutes of the Mansfield Shire Council meeting held on 30 June 2026 be confirmed as an accurate record.

CARRIED

8. Representations

Nil

9. Notices of motion

Nil

10. Mayor's report

Councillor Bonnie Clark/Councillor Mandy Treasure:

THAT COUNCIL receive the Mayor's report for the period 30 June 2026 to 15 July 2026.

CARRIED

11. Reports from council appointed representatives

Councillor Tim Berenyi/Councillor Mandy Treasure:

THAT COUNCIL note the verbal reports provided by Councillors in relation to their representation on internal and external Committees.

CARRIED

12. Public question time

Nil

13. Officer reports

13.1. Chief Executive Officer's report

Councillor Mandy Treasure/Councillor Tim Berenyi:

THAT COUNCIL receive and note the Chief Executive Officer's report for the period 1 July 2026 to 30 June 2026.

CARRIED

Question from Councillor James Tehan taken on Notice: Why have the onsite wastewater inspections dropped significantly in the last quarter?

Council response: The reduction in onsite wastewater inspections during the last quarter was due to reduced officer capacity associated with leave and competing operational needs which limited the resources available to undertake routine inspections, however it is not expected that this will continue next quarter.

13.2. Investment and Planning

13.2.1. Register of Public Roads and Requests for Addition to the Register Councillor Tim Berenyi/Councillor Mandy Treasure:

THAT COUNCIL:

1. Adopts the updated Register of Public Roads attached to this report.
2. Approves the declaration of the following roads, as a public highway, for their inclusion on the Register of Public Roads:
 - a. The upgrade and extension of The Sideling, Jamieson
 - b. The upgrade and extension of Lambing Gully Road, Bonnie Doon
 - c. The grading of Cemetery Lane, Jamieson
3. Does not approve the declaration of the following road, as a public highway, or inclusion on the Register of Public Roads:
 - a. The upgrade and extension of Lemins Lane, Merton.

CARRIED

13.3. Development & Customer Service

13.3.1. Dogs in Public Places Order

Councillor Bonnie Clark/Councillor Mandy Treasure:

THAT COUNCIL:

1. Approves the Dogs in Public Places Order attached to this report.
2. Makes the Dogs in Public Places Order pursuant to Section 26 of the Domestic Animals Act 1994.
3. Authorises the Chief Executive Officer to take all necessary administrative actions to implement and publish the Order.

CARRIED

13.4. Executive Services

13.4.1. Community Engagement Policy

Councillor James Tehan/Councillor Mandy Treasure:

THAT COUNCIL endorse the Community Engagement Policy 2026.

CARRIED

14. Council Meeting Resolution Actions Status Register

Councillor Tim Berenyi/Councillor Mandy Treasure:

THAT COUNCIL receive and note the Mansfield Shire Council Meeting Resolution Actions Status Register as at 14 July 2026.

CARRIED

15. Advisory and Special Committee reports

Nil

16. Authorisation of sealing of documents

Nil

17. Closure of meeting to members of the public

Councillor Mandy Treasure/Councillor Bonnie Clark:

THAT COUNCIL close the meeting to members of the public under Section 66(2)(a) of the Local Government Act 2020 to consider Confidential Reports in accordance with section 66(2) of the Local Government Act 2020 for reasons defined in section 18 below.

CARRIED

The Council Meeting Agenda - 21 July 2026 was closed to the public at 5:28 pm.

18. Confidential Reports

18.1. Tender Award: Museum Landscaping Design and Construction

Councillor Tim Berenyi/Councillor Bonnie Clark:

THAT COUNCIL:

1. Award a lump sum contract for the CM2526.046 Museum Landscaping Design and Construction to A&R Landscaping Pty Ltd in the amount of \$685,000.00 (excl. GST).
2. Approves a 15% construction contingency of \$102,750.00 (excl. GST).
3. Authorises the Chief Executive Officer to execute the contract.
4. Make this resolution public by including it within the public minutes of the Council meeting.

CARRIED

18.2. Tender Award: Library Outreach Van

Councillor Bonnie Clark/Councillor Mandy Treasure:

THAT COUNCIL:

1. Awards a lump sum contract for the library van fit-out project to BCVT Pty Ltd (Brimarco) in the amount of \$236,104.00 (ex. GST).
2. Approves a contingency amount of \$6,646.00 (ex. GST).
3. Authorises the Chief Executive Officer to execute the contract.
4. Makes this resolution public by including it within the public minutes of the Council meeting.

CARRIED

18.3. Mansfield Swimming Pool 2025-26 Season Report

Councillor James Tehan/Councillor Tim Berenyi:

THAT COUNCIL:

1. Note the 2025-26 Mansfield Swimming Pool season report.
2. Make this report public by including it within the public agenda of the Council meeting on completion of the tender process and award of an operating contract for the Mansfield Aquatic Centre.
3. Make this resolution public by including it within the public minutes of the Council meeting.

CARRIED

18.4. Tender Award: Mansfield Swimming Pool Operator

Confidential

This report contains confidential information pursuant to the provisions of Section 66(2) of the Local Government Act 2020 under Section 3(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.

19. Reopen meeting to members of the public

Councillor Tim Berenyi/Councillor Bonnie Clark:

THAT COUNCIL reopen the meeting to the public and resume transmission and this resolution be made public.

CARRIED

Council re-opened the meeting at 6:12 pm.

20. Close of meeting

The Council Meeting Agenda - 21 July 2026 was closed at 6:15 pm.

CONFIRMED this **eighteenth** day of **August 2026**

Mayor