



# Addition of Occupier/Property Manager

Current Owner/s Details			
Surname or Business Name			
Given Name/s			
Assessment Number		Debtor Number	
Property Address			
Residential Address			
Postal Address			
Mobile No.			
Email			

*If the occupier/Property Manager fails to comply with the payment conditions set by the Council, the Owner(s) will be held accountable for all debts related to the property.*

Signature of Owner: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

New Occupier / Property Manager Details			
Surname or Business Name			
Given Name/s		Date of Birth	
Residential Address			
Postal Address			
Mobile No.			
Email			
Rates Notice via Email?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Signature of Occupier/Property Manager: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**Please return completed form to Mansfield Shire Council:**

**Email:** rates@mansfield.vic.gov.au

**Post:** Private Bag 1000, Mansfield VIC 3724

**In Person:** 33 Highett Street, Mansfield VIC 3722

Office Use Only	
Entered By	
Date Entered	
Name Code	