

# CEO Monthly Report

February 2025



Mansfield Shire

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The Chief Executive Officer's report allows a short briefing to be provided to community and Council on the current operations, tasks and projects undertaken within each service area. Reports are provided on either a monthly or quarterly basis.

## 1. Customer Service

### Monthly Customer Request Management System (CRMS) Report

147 customer requests were logged in Council's CRMS system. During the month, 36 requests remained opened and 111 were closed.

For the month of February, customer contacts received included:

- **1,282** calls
- **904** face-to-face contacts

### Feedback received for February

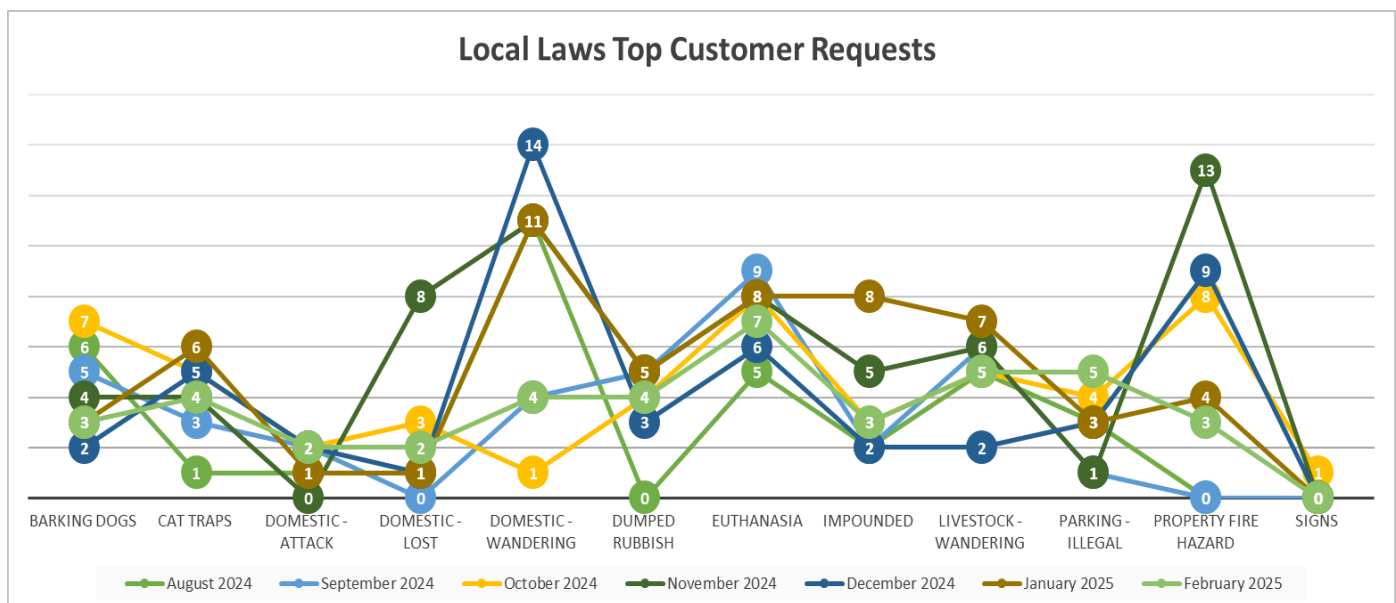
Three expressions of gratitude were received in February:

- ▶ A resident wanted to pass on positive feedback to Asset Maintenance Officer, Chloe Schlemitz for the running of the pool. He wanted to express that it is a well-maintained facility, that the staff are all lovely and what a great facility it is for the Shire.
- ▶ "Thank you for attending to roadworks in Glen Creek Road. Your team are doing a great job."
- ▶ A resident wanted to say how wonderful a job the Parks and Gardens team do, she was very impressed by the continuous great work.

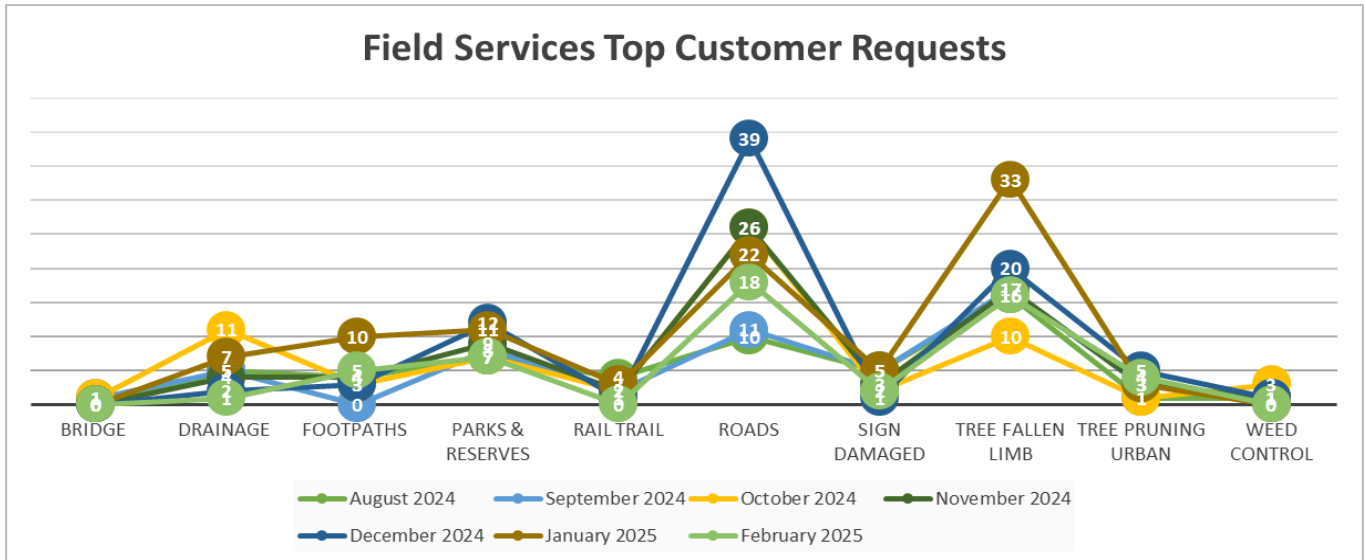
### Complaints received for February

- ▶ A resident expressed his dissatisfaction regarding the type of rock used on Mt Battery Road. Executive Manager Capital Works & Operations, Ari Croxford-Demasi spoke to the resident to discuss the future maintenance of the road.
- ▶ A complaint was received regarding the cleanliness of the toilet block at the corner of Apollo and Victoria Streets. The Asset Maintenance Officer has followed up the complaint with the cleaning contractors to ensure the upkeep of the toilets is at a higher standard.

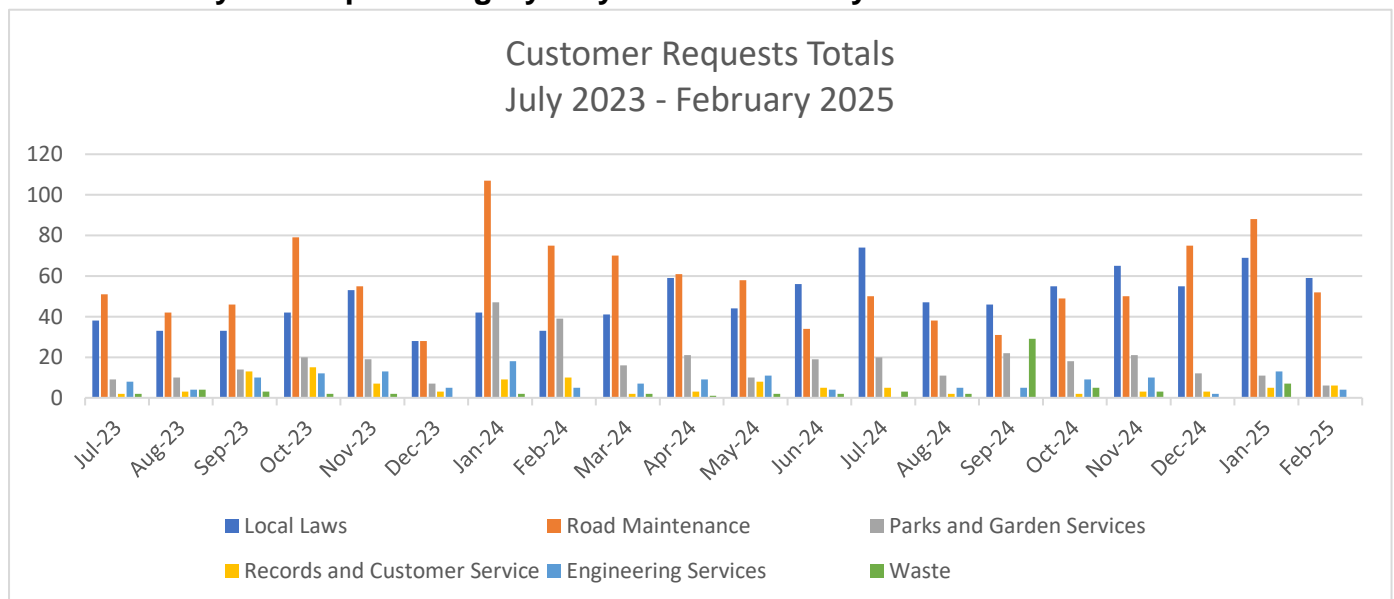
The majority of customer requests were for Local Laws, which totalled 59 for February 2025.



Field Services was the second largest area for customer requests, totalling 58 for February.



## CRMS Monthly Totals per Category July 2023 – February 2025



### Definition of the tabs on above table:

**Open** - the request has been opened, comments or actions have been included, and the request has not been closed but is within deadline.

**Open Overdue** - the request has been opened, comments or actions have been included but has not been closed and is past its due date.

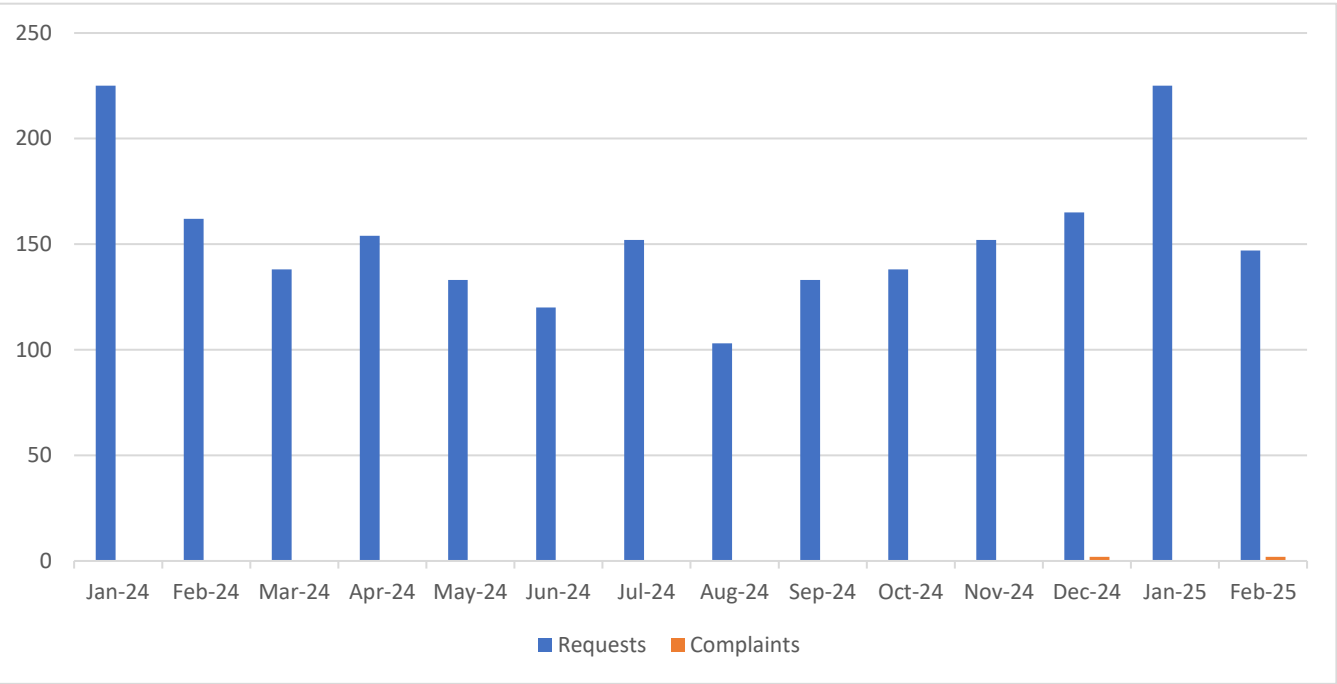
**Pending** - the request has been viewed in read mode and not correctly opened for editing. This most likely means the officer is working on the request but hasn't included comments. It is within deadline.

**Pending Overdue** – the request has been viewed in read mode and not correctly opened for editing and is past its due date.

**OH&S** – refers to actions internally between departments as well as external customer requests. The CRM system is used to capture and record actions internally following internal audits and improvement opportunities.

Requests Versus Complaints

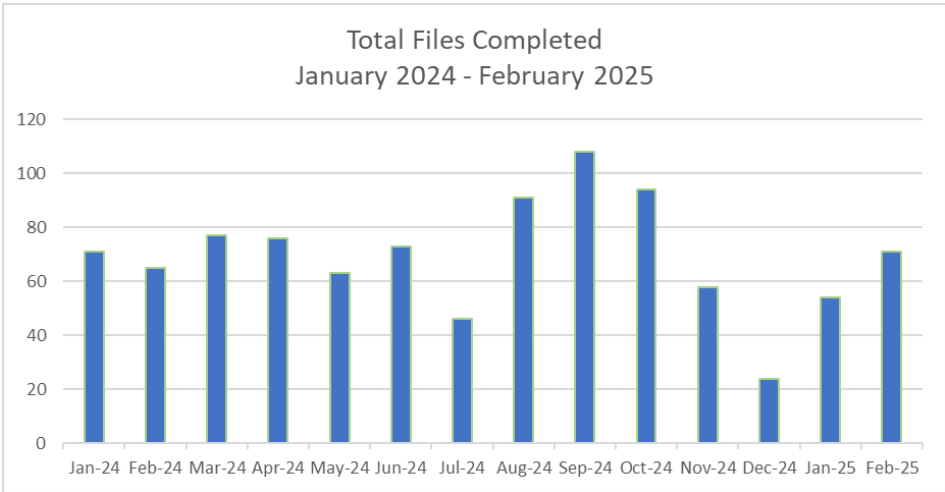
February 2025	
	Total
Requests	147
Complaints	2



Digitisation Project

	Total Files
	71
Total files	8,239
Completed	6,885
Remaining	1,354

Council is working to digitise files that have been stored over many years, before digital work practices were common. These files will then be easier to search and access, as well as reducing costs of storage and archiving to Council.



## 2. Capital Works

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
<b>Buildings</b>				
Council Building Renewal - Depot	\$30,000	Depot toilet facilities renewal – works completed in January.	On Budget	Completed Jan 2025
Solar Panel Install Program	\$25,000	A switchboard upgrade and roof repairs were completed at the Sporting Complex in November to enable the installation of solar panels next year. The Youth Centre had solar panels installed.	On Budget	Completed Nov 2024
Public Toilets - High Street - Lords Reserve	\$206,300	The High Street toilet floors were renewed with the project being completed on 23 October. Upgrade of Lords Reserve Toilet – designs complete, procurement to commence in March 2025, along with community consultation following execution of Lords Reserve funding agreement in February.	On Budget	Dec 2025
Mansfield Heritage Museum	\$389,000	Construction of the Mansfield Heritage Museum Stage 1 progressing, with the LRCI funded component completed. Budget figure includes carry forward amount and contribution to fit out of museum building. Fit out works commenced in October 2024, with works in the Admin area/sales entrance completed in January.	On Budget	Completed Jan 2025
Lords Reserve Pavilion	\$510,000	This project is for the construction of new Pavilion. Engagement with stakeholders will commence in March, followed by a tender process, which can begin in line with the funding agreement received in February. The budget includes a Council contribution, with a successful funding application made to the Growing Regions fund for another \$1.4m.	On Budget	Dec 2026

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Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Mansfield Pre-School Centre	-	Funding agreement executed with Kindergarten Committee for a Council contribution to Centre upgrade in 2023-24. Construction complete.	On Budget	Completed Aug 2024
Emergency Resilience Centre	\$546,000	Construction of the Emergency Resilience Centre is dependent on grant funding opportunities and is unable to commence until funding is secured. Council's application to the Disaster Ready Fund was not successful. Council is applying again – submissions due April 2025.	On Budget	Dec 2025
Goughs Bay Boat Club	-	Official opening event on 7 March 2025, with successful operation of the venue already tested following completion of construction and EPA licence granted for wastewater system. Construction works were managed by the Goughs Bay Boat Club with monthly Project Control Group meetings with RDV to provide governance and oversight of project.	On Budget	Completed Nov 2024
<b>Bridges &amp; Culverts</b>				
Bridge Renewals	\$225,000	Bracks Bridge renewal – Contract awarded, construction completed in October 2024. Old Tonga Road barriers and widening works completed in October. Renewal works identified in Level 2 bridge inspections – completed in December.	On Budget	Completed Dec 2024
Hearns Road Bridge	\$50,000	Grant application unsuccessful with Safer Local Roads and Infrastructure Program (SLRIP) Round 1 for Hearns Road bridge design and upgrade. Council has reapplied to the same funding stream in second round.	On Budget	June 2026
Bridge & Culvert inspection and assessment program	\$20,000	Level 2 bridge assessment contract awarded, inspection completed, reports received in November.	On Budget	Completed Nov 2024

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Causeway & Culvert upgrade program	\$438,000	Lennons Lane culvert works completed in February. Graves Road culvert funds contributed to SLRIP grant application. Culverts on Buttercup Road – works completed with resheeting program in November.	On Budget	Completed Feb 2025
<b>Drainage</b>				
Drainage upgrades	\$543,000	The contract for the upgrade of Rowe Street drainage was awarded at the December 2024 Council meeting. Works commenced in February and are forecast to be completed by May 2025. Logan Street spoon drain works have been completed. Construction of drainage along easement – contract awarded, works to commence in March. Elvins Street drainage design commenced. Saligari Road culvert scoped by Field Services, with engagement of adjacent landowner in progress.	On Budget	May 2025
Mansfield Flood Study	\$228,635	Mansfield Flood Study in progress. Internal workshop scheduled in March to review updated flood areas and mitigation options before final report due in May following further (targeted) engagement with community. Upper Catchment Tributaries Flood Study contract awarded.	On Budget	Oct 2025
Drainage Renewal Program	\$120,000	Drainage renewal budget reallocated to Rowe Street project. Inspect and jet scope being finalised. Council will advertise for quotations in March. College Lane stormwater diversion works were completed in February.	On Budget	May 2025

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Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
		Design and construction of Hurley Street Woods Point improvements – contract awarded, community engagement in progress, works to commence in March.		
<b>Open Space &amp; Streetscapes</b>				
Bonnie Doon Recreation Reserve	\$40,000	Master Plan implementation – scope to improve playground in progress, with funding application submitted for footpath links. Funding application for new netball courts and carpark was unsuccessful. Further grant opportunities to be identified.	On Budget	May 2025
Street Furniture Renewal	\$50,000	Bench replacement program at recreation reserves, street furniture and bollard renewal scoping complete. Equipment purchased, installation in progress.	On Budget	May 2025
Fenced off leash dog park	\$150,000	Dog park at Station Precinct to be completed as part of grant funded precinct package. Awaiting funding agreement.	On Budget	Dec 2025
High Street Master Plan	\$50,000	Initial planning and scoping in progress. Town Booster engagement scheduled in May.	On Budget	June 2025
Pump Track - Station Precinct	\$50,000	Design and construct new pump track to be completed as part of grant funded precinct package. Awaiting funding agreement.	On Budget	Dec 2025
Disabled Car Parking	\$50,000	Installation of disabled parking at various locations in Mansfield. Consultation completed; contract awarded, works completed in November.	On Budget	Completed Nov 2024
Stage Platform	\$10,000	Design of small stage for Botanic Park. Consultation completed on Engage with positive feedback from the community. Meeting scheduled with designer and building permit to be arranged.	On Budget	June 2025
Highett St Playground & Drama Room	\$20,000	Strengthen fence and gates at playground - materials delivered.	On Budget	Apr 2025



Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
		Renew Drama Room at Mansfield Sporting Complex – works being scope in conjunction with the successful Play Our Way grant, with construction planned to commence in 2025-26.		
LED Street Lighting Upgrade	\$60,000	Conversion to LED streetlights – works in progress, forecast to be complete by April.	On Budget	Apr 2025
Swimming Pool Renewal	\$85,000	Digital Dosing System installation - completed November. Renewal of pool equipment – completed November.	On Budget	Completed Nov 2024
Rubbish Bin Renewal	\$20,000	Renewal of rubbish bins – completed September. Second (additional scope) rollout of new bins completed in February 2025.	On Budget	Completed Sept 2024
Tracks & Trails Strategy	\$55,000	Develop Tracks & Trails strategy; PCG held, design brief completed, contractor awarded, works commenced.	On Budget	Oct 2025
<b>Pathways</b>				
Footpath Renewal	\$186,500	Goughs Bay foreshore path works completed in October. Rail Trail path contract awarded, works completed in February. Concrete footpath renewal program – completed in October.	On Budget	Completed Feb 2025
Footpath New	\$407,915	Design of Howqua Inlet shared path completed and first stage completed by Howqua Inlet & Macs Cove Community Group volunteers, with materials supplied by Council. Maintongoon Road footpath design scoped and design contract awarded. Construction of Pires-Goughs Bay shared path - contract awarded, works completed in February. Procurement for Mansfield-Whitfield footpath in progress. Kidson Parade Shared Path works completed in February.	On Budget	May 2025

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Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
<b>Roads</b>				
Kerb & Channel	\$128,444	Kerb and channel renewal program – work completed in November.	On Budget	Completed Nov 2024
Reseal / asphalt replacement program	\$592,256	Reseal program – contract awarded at the August Council meeting. Works completed in November.	On Budget	Completed Nov 2024
Re-Seal preparation program	\$550,000	Pavement re-seal preparation works including patching and drainage improvements prior to resealing. Contract awarded in August Council meeting. Works completed in November.	On Budget	Completed Nov 2024
Malcolm Street reconstruction	\$200,000	Geotechnical investigation completed. Pavement design due for completion in March. Construction works deferred to 2025-26 to enable works in conjunction with other grant funded works on Malcolm Street.	On Budget	June 2025
Gravel Re-Sheeting Program	\$556,100	Re-sheet program – contract awarded at the August Council meeting. Works completed in November.	On Budget	Completed Nov 2024.
Township Sealing Program	\$295,250	James Street, Bonnie Doon sealing and drainage works contract awarded, works completed in November.	On Budget	Completed Nov 2024

Legend	
On Schedule	On Budget
Possible Delay	Above Budget by <10%
Delayed/On Hold	Above Budget by >10%

### 3. Statutory Planning

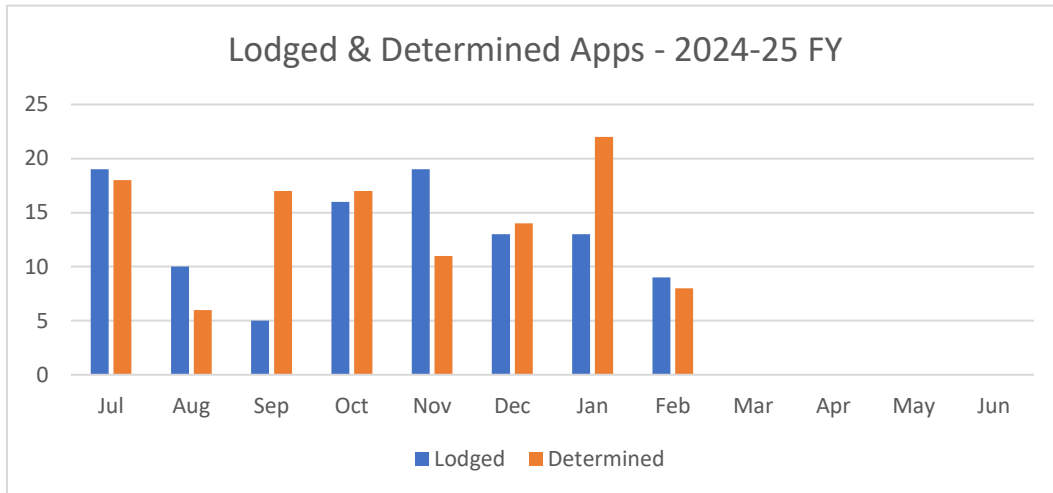
#### Planning Applications Lodged

App No.	Property Address	Proposal
P013-25	227 Homepoint Drive Bonnie Doon	Second Dwelling
P014-25	125 Lochiel Road Barwite	Domestic Outbuilding
P015-25	67 Gears Hill Road Tolmie	Domestic Outbuilding
P016-25	8-10 Chenery Street Mansfield	Major Promotion Sign
P017-25	215 Dead Horse Lane Mansfield	Major Promotion Sign
P018-25	548 Jamieson-Licola Road Jamieson	Domestic Outbuilding
P019-25	62 Stoneleigh Road Mansfield	Two Lot Subdivision
P020-25	2 Summit View Court Merrijig	Dwelling
VS002-25	3206 Maintongoon Road Bonnie Doon	Native Vegetation Removal (one tree)
<b>Total Applications Lodged:</b>		<b>9</b>

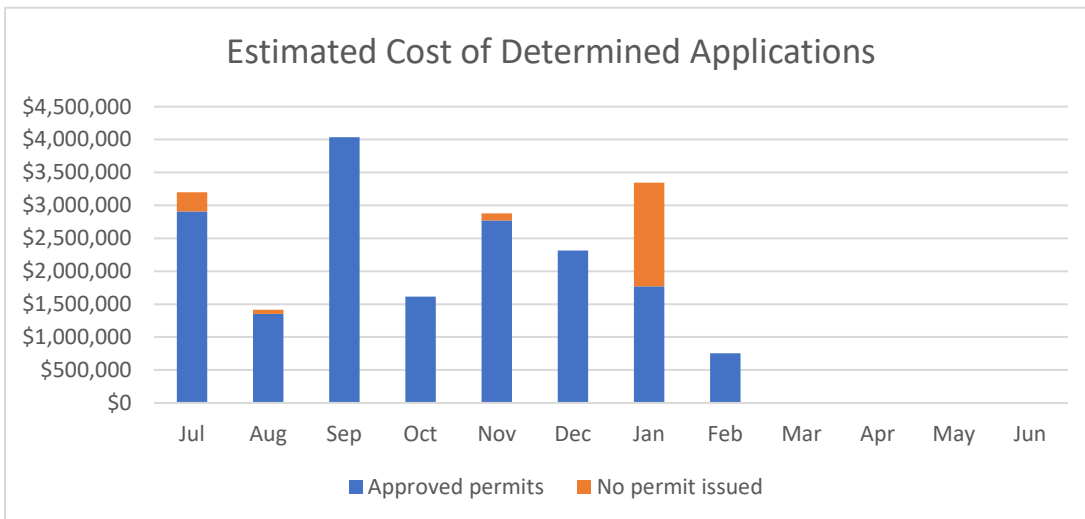
#### Planning Applications Determined

App No.	Property Address	Proposal	Decision Type
P119-24	30 Nolan Street, Mansfield	Change of use to Group Accommodation (four apartments)	Permit issued
P198-23	45 Prowd Lane, Bonnie Doon	Use of land for a second dwelling (retrospective)	Permit issued
P127-24	273 Dead Horse Lane, Mansfield	Commercial Laundry	Permit issued
P106-24	85 Dead Horse Lane, Mansfield	Use and development of land for a Vehicle Store (Bus Terminal)	Permit issued
P031-24	Mansfield-Woods Point Road, Kevington	Creation of access to a road in the Principal Road Network	Permit issued
P103-24	16-18 Village Way, Macs Cove	Development of land for a domestic outbuilding	Permit issued
P001-25	36 Wattle Court, Tolmie	Completion of Dwelling	Permit issued
P114-24	2 Sadie Court, Mansfield	Two Lot Subdivision	Notice of Decision to Grant a Permit
<b>Total Applications Determined:</b>			<b>8</b>

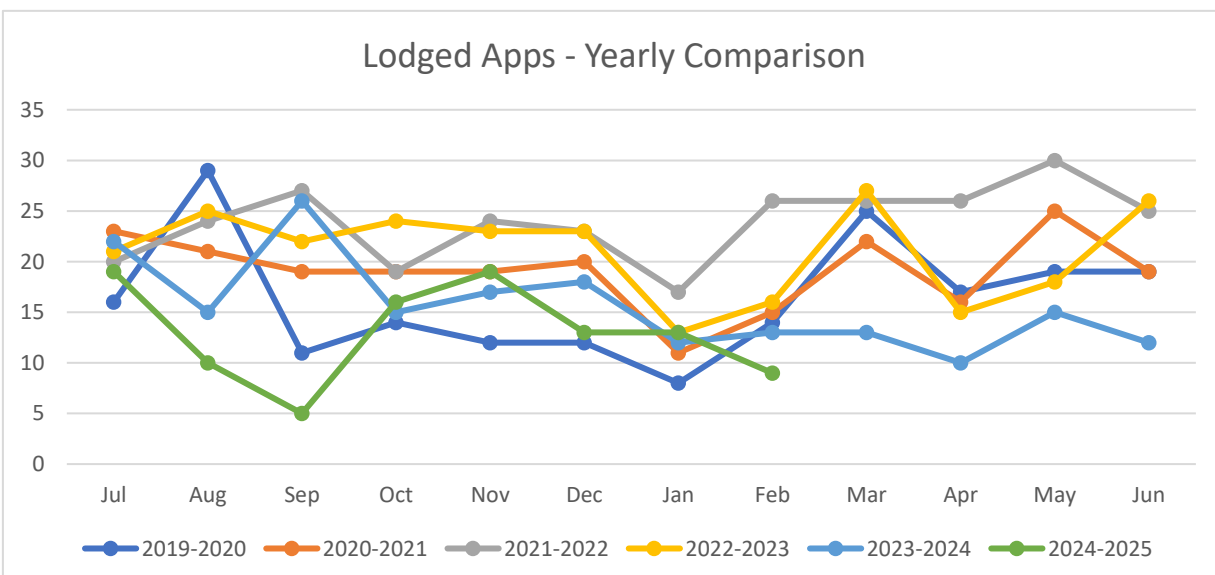
## Number of Applications Lodged and Determined

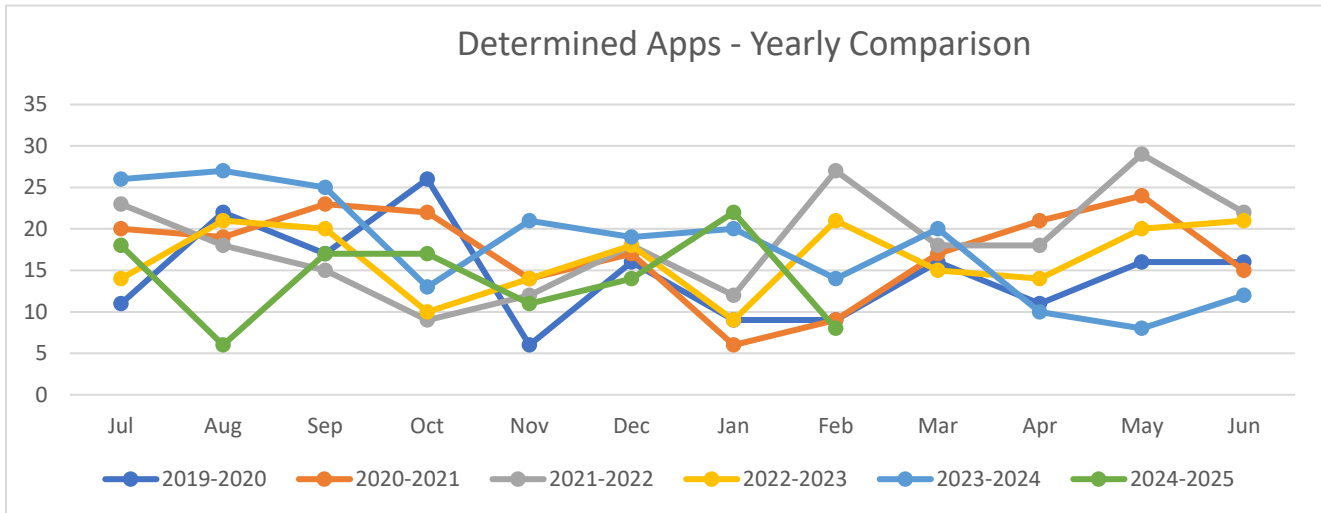
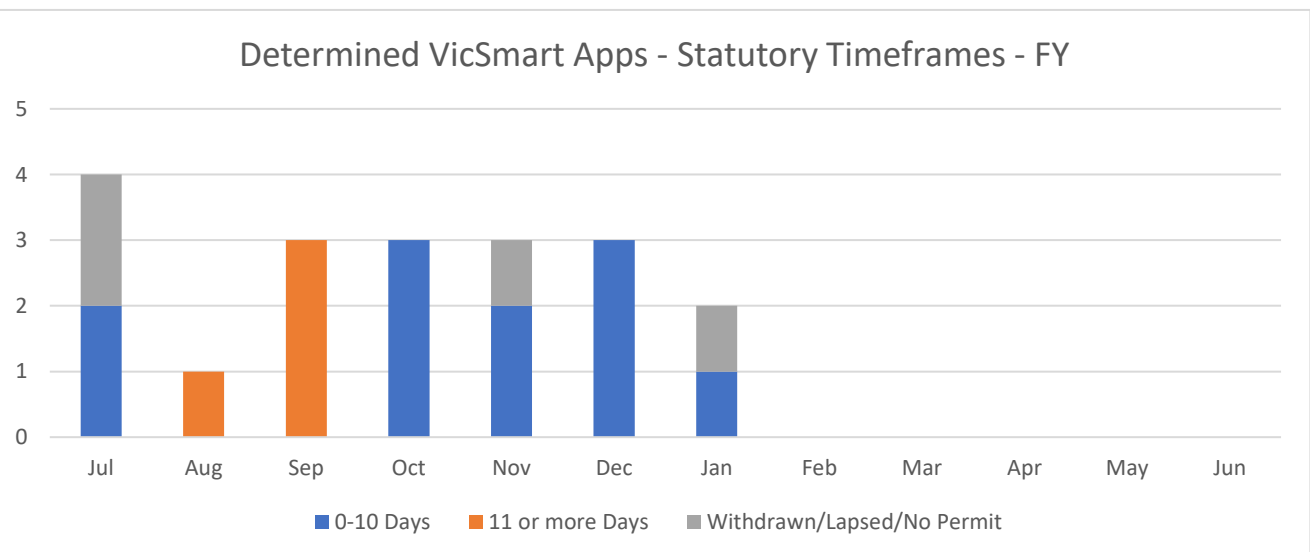
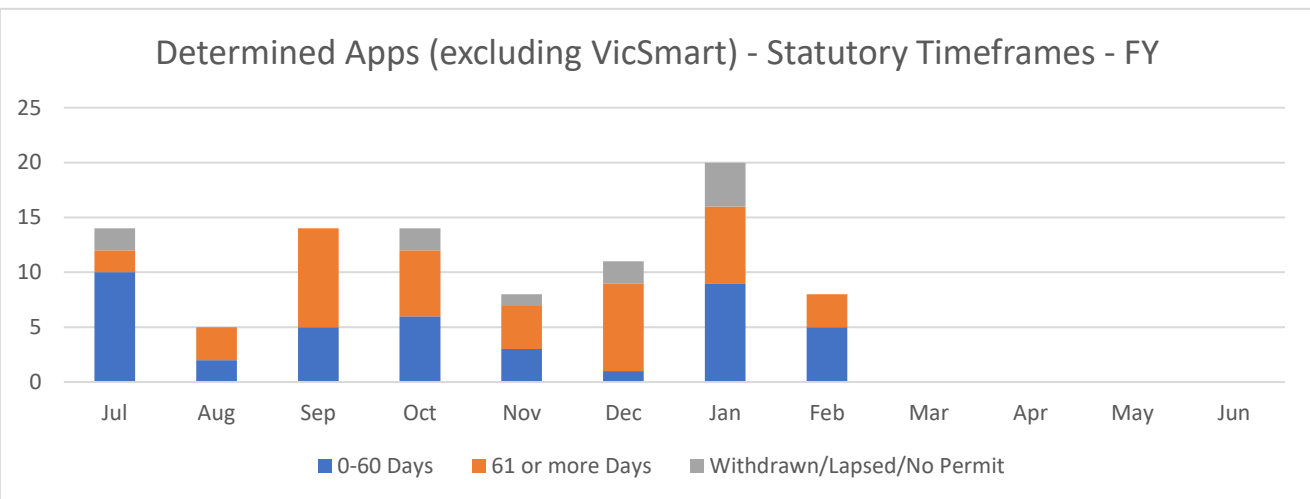


## Estimated Cost of Development of Determined Applications



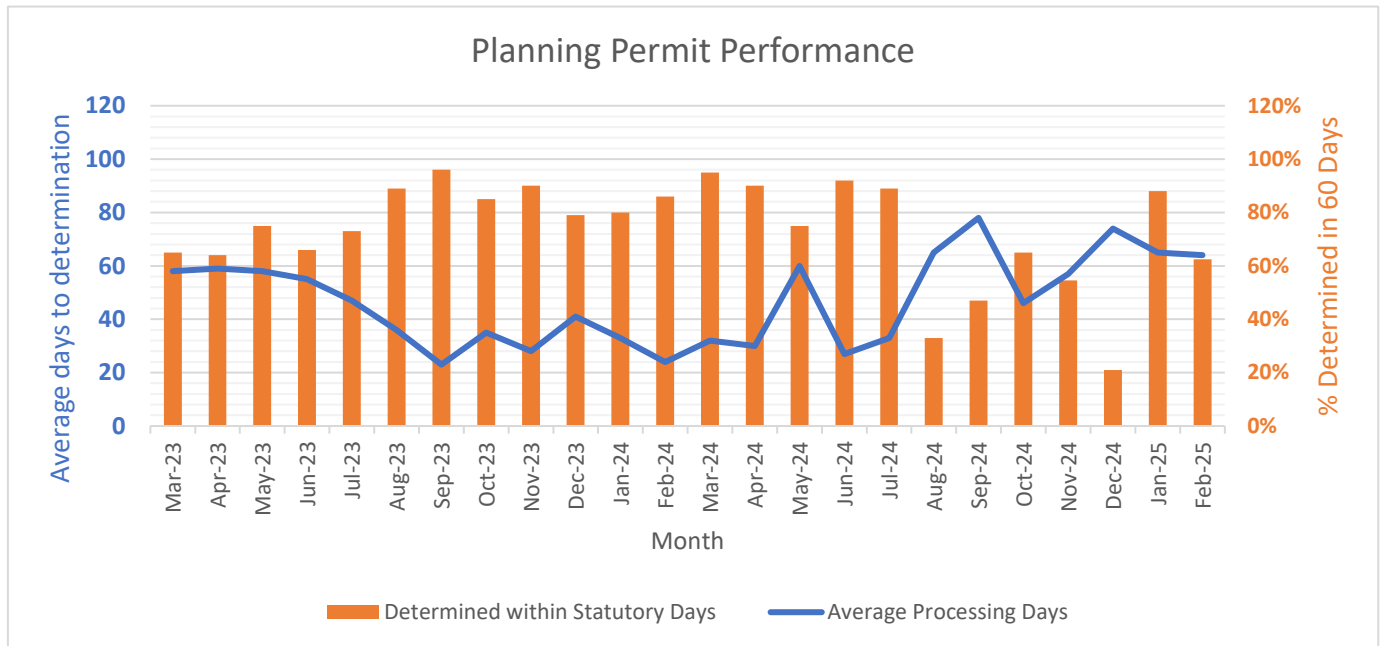
## Lodged Planning Applications – Yearly Comparison



**Determined Planning Applications – Yearly Comparison****Determined Planning Applications**

*Note – no VicSmart Applications were determined during February 2025*

## Overall Planning Permit Performance



## Subdivision Certification Applications Lodged

App No.	Property Address	Type	Date Lodged
S244833J-25	Hearns Road, Boorolite	Certification of a Plan	25/02/2025
S243051P-25	35-37 Ailsa Street, Mansfield	Certification of a Plan	20/02/2025
S244121P-25	2-4 Trout Stream Way, Macs Cove	Consolidation of Lots	13/02/2025
Total Applications Received:			3

## Other Planning Consents &amp; Assessments Determined

Type of Request	Number Issued
Condition Plans and Engineering Plans for endorsement	
Secondary Consent	2
Extension of Time	2
Written Planning Advice	1
Certification & Statement of Compliance	3
Section 71 Corrected Planning Permits	
Assessment against a Section 173 Agreement	
Development Plan	
Total Applications Issued:	8

## Strategic Planning

Project Name	Status	Description	Comments/ Next Steps	Department of Transport & Planning status
Planning Scheme Amendments				
<b>C55mans</b>	Awaiting Response	<b>Alters the urban floodway zone at Redgum Rise Estate</b>	Awaiting Ministerial decision. Meeting arranged for <b>6 March</b> with DTP to follow up on delay in response and overall strategic program.	Submitted approval request to DTP 20 November 2024. Response was expected early January. DTP advised the request is still under review.
<b>C56mans</b>	Submissions received	<b>Implements the Township Approaches Planning Scheme Amendment</b>	Council officers will be working with submitters to consider their concerns. Proposed to split the amendment into two parts, with uncontested elements in Part 1, to be submitted to the <b>April</b> Council meeting.	
<b>C60mans</b>	In Progress	<b>Implements the Mansfield Planning Strategy into the Mansfield Planning Scheme.</b>	Ordinance authored in ATS. Undergoing review before submitting to DTP for approval in <b>March</b> . Exhibition will be able to commence after DTP give approval.	
<b>C57mans</b>	In Progress	<b>Implements the Mansfield Planning Scheme Review and Mansfield Open Space Strategy</b>	Proposed to split Amendment into 2 parts to progress the Planning Scheme Review in part 1 while submissions are considered and addressed regarding MOSS in part 2. Proposal to be brought to the <b>May</b> council meeting.  We are still working with Submitters and updating them on the proposal to split the amendment.	
<b>C61mans</b>	Under Review	<b>Creation of a planning scheme amendment to implement the Bonnie Doon and Merton Plans</b>	Meeting with DTP on 6 March to include discussions on options based on response to letter of advice. Further report to Council anticipated in	DTP letter of advice received 19 July 24. Meeting with DTP on 6 March it was

Project Name	Status	Description	Comments/ Next Steps	Department of Transport & Planning status
			<b>May/June</b> to address changes required.	recommended to have Merton and Bonnie Doon as separate amendments.
<b>C62mans</b>	Under Review	<b>Environmental Significance Overlay review to reduce referrals to GMW</b>	Looking to get agreement from GMW on new MOU (currently in draft) for wastewater management in alignment with new EPA guidelines. Anticipate that this process will not be completed until <b>April/May 2025</b> .	DTP letter of advice received 5 April 24. Additional meeting held with GMW 19 November 24.
<b>C63mans</b>	Proponent Review	<b>Proponent led amendment to re-zone land at 73 &amp; 75 Dead Horse Lane Mansfield to Industrial 3 Zone</b>	Progression of the amendment is subject to the proponent undertaking further studies.	Advice received from DTP 17 December 24.

Project Name	Status	Description	Comments/ Actions Completed	Next steps
<b>Strategic/Structure Plans</b>				
<b>Goughs Bay Plan</b>	In Progress	<b>Creates a Structure Plan for Goughs Bay for the next 20 years.</b>	Community exhibition of draft plan completed 7 February 25.	Make final changes to the draft plan based on community feedback. Final plan to go to <b>April</b> Council briefing and meeting for adoption.
<b>Delatite Valley Plan</b>	In Progress	<b>Create a community, tourism and structure plan applying from Merrijig to Mirimibah</b>	Draft Plan presented at February Council briefing for review.	Draft plan to be updated and presented to <b>April</b> briefing for review. Engagement strategy to be updated for community exhibition in May.
<b>Other (Strategic Planning adjacent projects)</b>				
<b>Upper Tributaries Flood Study</b>	In Progress	<b>Creation of new flood mapping and exploration of flood</b>	RFT completed and contract awarded, with data supplied to	Draft hydrology report expected in mid-2025. GBCMA reviewing the mapping and will confirm



Project Name	Status	Description	Comments/ Actions Completed	Next steps
		<b>mitigation options.</b>	consultant in preparation for flood modelling.	proposed changes to existing flood areas or new areas added.  First round of community consultation planned for March 2025. Consultation to include property owners affected.  Study due for completion in 2026-27.
<b>Infrastructure Plan</b>	In Progress		Draft plan prepared and undergoing review by internal staff for comment.	Any comments or changes communicated back to consultants in early 2025 after internal review completed.
<b>Integrated Wastewater Management Plan</b>	In Progress		Draft plan prepared and undergoing internal review.	Community engagement to follow review of draft study in April 2025.
<b>High Street Design – Stage 1: Car Parking Study</b>	In Progress	<b>Preparation of a study and strategy for the future design of the Mansfield township CBD and Parking Strategy</b>	Draft car parking study scope and tender documents prepared. Community engagement plan drafted.	Business and community engagement planned for early 2025. Consultancy to be awarded to undertake study on completion of early scoping and community engagement.

## 4. Waste Services

### Landfill

#### Kerbside Waste Collection Statistics

The landfill diversion rate for the month of February 2025 was 39.47%.

The current yearly average landfill diversion rate for FY24/25 is 40.51%.

	2024-2025					Landfill Diversion Rate
	Recycling (total tonnage)	FOGO (total tonnage)	Landfill (total tonnage)	Total Waste (tonnage)	Total Diverted Waste	
Jul	83.90	30.40	201.40	315.70	114.30	36.21%
Aug	80.65	39.63	192.50	312.78	120.28	38.46%
Sep	69.44	49.84	166.10	285.38	119.28	41.80%
Oct	86.64	60.95	195.02	342.61	147.59	43.08%
Nov	89.71	59.91	188.58	338.20	149.62	44.24%
Dec	91.72	54.80	205.64	352.16	146.52	41.61%
Jan	127.55	50.76	276.02	454.33	178.31	39.25%
Feb	77.20	31.96	167.38	276.54	109.16	39.47%
Mar						
Apr						
May						
Jun						
<b>Total Tonnage</b>	<b>706.81</b>	<b>378.25</b>	<b>1592.64</b>	<b>2677.70</b>	<b>1085.06</b>	
<b>Avg Landfill Diversion Rate for the FY</b>			<b>40.51%</b>			

## 5. Field Services

### Parks and Gardens

An extremely dry summer has required extensive watering throughout the shire, mulching of street trees, irrigation repairs and other dry weather mitigation measures. In addition, some of the works completed by the team include:

- ▶ Pruning Maroondah Highway and remediation works required following the installation of a new walking path.
- ▶ Mowing at the Recreation Reserve, College Park, Lords Oval and Merton ovals.
- ▶ High St Roundabout garden beds, pruning salvias, petunias and geraniums. Weeding and pulling out dead shrubs.
- ▶ Ashes internments at the new niche wall, Mansfield Cemetery.
- ▶ Mowing at the roundabout, the cemetery and in Jamieson.
- ▶ Fertilising the Bonnie Doon and Recreation Reserve Ovals.
- ▶ Irrigation repairs on High Street, in Bonnie Doon and at Council's Municipal Offices.
- ▶ Weeding and spot spraying at the Malcom and Chenery Street roundabout.
- ▶ Brush cutting at Jamieson River Reserve and triangle.
- ▶ Replacing the turf on the Recreation Reserve Pitch. The old plastic and debris from synthetic turf was pulled out and new *Santa Ana Couch* was laid.
- ▶ Constructing bulb beds.
- ▶ Repairing the chute on the leaf sucking unit in time for increased use.
- ▶ Visitor Information Centre tidying, including picking up bark, blowing leaves, weeding and removing shrubbery.



### Roads Crew

There were 32 customer requests (CRMS) for February of which 26 were closed.

Grading for the month of December was 46.3 kms, bringing the yearly total to 94.2 kms.

### Patrol/Roads Team

The patrol team received 51 customer requests and were able to close 46 requests. In addition to general urban maintenance, during February the team has completed:

- ▶ Vandalism cleanup and graffiti removal



- ▶ Staffing of events
- ▶ Public toilet block repairs
- ▶ Playground repairs
- ▶ Footpath grinding
- ▶ Removal of dead kangaroo
- ▶ Rubbish removal in Maintongoon and Merrijig
- ▶ Installation rock seating at Horse Statue
- ▶ Pathway repairs in Botanic Park
- ▶ Saddle Court and Mullum wetlands drainage upgrade
- ▶ Excavation of turf wicket and replacement at the recreation reserve
- ▶ Tree removal Walshes Road.

#### **Backhoe & Excavator works:**

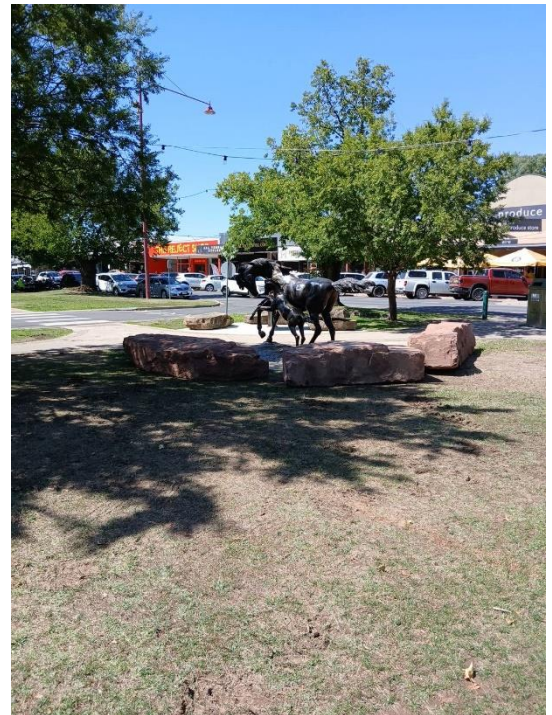
- ▶ Duncans Road
- ▶ Paradise Point
- ▶ Milton Street
- ▶ Soldiers Road culvert replacement
- ▶ Pollards Road install new culvert
- ▶ Howqua River Road
- ▶ Waterson Road
- ▶ Piries - Goughs Bay Road
- ▶ Walshes Road
- ▶ Ashwins Road
- ▶ Jetting pipes at Howqua Inlet

#### **Roadside grass slashing & shrub clearing:**

- ▶ Not completed due to dry conditions

#### **Maintenance Grading & Resheeting:**

- ▶ Soldiers Road
- ▶ Howqua Track
- ▶ Tabletop Road
- ▶ Hells Hole Creek Road
- ▶ Old Dry Creek Road
- ▶ Moses Road



- ▶ Glen Creek Road
- ▶ Star of the Glen Road
- ▶ Merton – Strathbogie Road
- ▶ Brookside Lane
- ▶ North Creek Road
- ▶ Old Strathbogie Road
- ▶ Kubiels Road

**Asset Maintenance:**

- ▶ High Street bench seat refurbishment
- ▶ Life Saving Victoria Aquatic Centre audit.





## 6. Library

### Love Your Library Day

The Library celebrated Love Your Library Day (Valentine's Day) with free chocolate hearts for everyone and a display of romance books.

**Wordsearch** – visitors to the Library were encouraged to participate in a communal wordsearch with a library theme.



### Statistics for February

	Visits	Loans	Library programs	Program attendees	Room use	IT help	Holds placed	New*
February	3549	3498	19	160	12	117	835	31
January	3099	4755	15	461	16	124	750	61
December	2639	2711	10	211	15	92	536	31
November	3291	3352	13	111	21	118	584	26
October	4016	4129	19	393	28	138	717	41
September	3761	3699	19	293	24	113	683	33
February 2023	3059	3867	13	151	11	169	698	41

\*New memberships

### A snapshot of the Mansfield Library Victoria Facebook page

- ▶ Followers – 1,147
- ▶ Posts published – 23
- ▶ Views – 7,983

► Engagement – 538

**The Library's most popular posts for February:**

Such a delight to see the winners of our Library's 2025 Big Summer Read who came to collect their prizes this week 🥳

Thank you and well done again to everyone involved! 🙌👏



This picture speaks a 1000 words ❤️📖

#littlelibrarymoments



## 7. Youth & Events

### Events

#### Council Run Events

##### **30 January – 2 February – OzCarFest**

The second of a three-year event deal with OzCarFest saw hot weather once again impact the overall event. The main event on Saturday had a large attendance with lots of cars but the heat kept many away. Council has discussed a change of date for the final year and organisers are looking at their schedule. Council has proposed the last weekend in February or the end of March. This along with other feedback including length of show and format were discussed.

##### **22 February – Merton SkatePark Opening**

Mansfield Shire Youth and Events teamed up with the Merton Community group to launch the new Merton skatepark. About 80 people attended throughout the event which was a great success. Through FReeZA, local DJ Felix providing the tunes and giveaways from Mansfield/Mt Buller born brand Yuki Threads.

#### Council Supported Events

##### **8 February – Tolmie Sports Day**

Council once again assisted Tolmie Sports by providing equipment in the way of umbrellas, marquees, power distribution boards and more to save them hire costs. The Tolmie Sports Committee were very appreciative of our support as they always are.

#### Upcoming Events

March	April	May
2 – Tour De Trail 7 – 9 – Mansfield Pottery Festival 8 – Merrijig Rodeo 8 – 9 – Stockdogs 15 – SES Open Day 22 – Lake High 22 – 23 – VIC Downhill Series 29 – 7 – Toyota Landcruiser Club National Gathering	29 March – 7 April - Toyota Landcruiser Club National Gathering 5 – 6 – Jamieson Autumn Festival 12-13 – Merton Campdraft 25 – Anzac Day Events (Mansfield, Merrijig, Jamieson, Bonnie Doon) 25 – Opera On High 25 – 27 – Harvest Moon Festival	11 – Mansfield Marathon



## **Youth**

### **Regular Programming**

A return to regular programming with school heading back. A good number of young people coming through the Centre after school each day so far. Some new afterschool programs are coming in March including Boxing, Pizza nights and the re-establishment of our Youth Advisory Group (YAG) and our FReeZA events teams.

Youth Centre staff have recommenced breakfast club at the high school and also the PRISM LGBTQIA+ group. Both have started off well with good numbers.

### **Code Club**

Monday night primary school Code Club is flourishing with up to 20 students attending each night. Wednesday has dropped back a little bit but about 10-12 high school age coders are now progressing with the help of new volunteers.

### **Engagement**

For the beginning of the year the youth team have been engaging extensively with the local schools, police public divisions and also the wider community in regard to a cyber safety program for 2025. These relationships will be key areas to build on for the youth team and programs.

## 8. Communications

### Media releases

Twelve media releases were generated and distributed:

- ▶ Things are Getting Majestic at Lords
- ▶ Rowe Street Drainage Construction Works Set to Commence
- ▶ No Wasted Effort to Prepare for Fire Danger Period
- ▶ Unfair taxes will hit regional communities hardest
- ▶ Mansfield joins Victorian Energy Collaboration
- ▶ Howqua Inlet Community Trail first stage completed
- ▶ Mansfield Heritage Museum – Exhibit & Fit-out Design Commences
- ▶ Water, water everywhere (not a drop to spare)
- ▶ Celebrating 40 years of Service – Kevin retires from Mansfield Shire Council
- ▶ Horse trough renovation enhances local landmark
- ▶ Rail Trail renewal works keep an important community asset going
- ▶ Mayor's Report

### Comments to media

Responses to media enquiries were provided on the following topics:

- ▶ Childcare
- ▶ Council pools
- ▶ Tetris Wind Farm
- ▶ Delatite Cricket Club

The Mayor attended a podcast interview with VLGA Connect discussing the Emergency Services Volunteer Fund.

### Social media

Council's Facebook page is followed by 7,285 accounts. Page activity over the past 4 months:

	November	December	January	February
▶ Change in followers	+28	+25	+30	+17
▶ Reach:	19,900	25,274	20,545	32,428
▶ Content interactions:	1,435	1,041	934	1,126
▶ Link clicks:	400	120	185	521

Mansfield Shire Council | **CEO Monthly Report**

Posts that received the most interactions are listed below:



Additional rocks have been installed to provide seating around the Horse Statue in the High St median strip - a perfect spot to relax and enjoy the surrounds! 🐾🌳

Photo · Thurs, 27 Feb

Views	Reach	Interactions
18,672	13,072	227



Our Parks and Gardens team were hard at work this morning cutting back the Salvias to keep the garden beds looking neat and tidy. By giving the Salvias a trim now, we're making sure...

Photo · Wed, 5 Feb

Views	Reach	Interactions
10,584	7,721	102



The Mansfield Heritage Museum Project Control Group met last Thursday at the Station Precinct for a walk-through and a look around the new building. Doesn't it look incredible? We can't...

Photo · Tues, 4 Feb

Views	Reach	Interactions
9,293	6,509	95



We've been quick to advocate against a new State Government tax that will affect regional communities at a time when the cost of living is hitting hard. To learn more about the proposed tax...

Photo · Fri, 14 Feb

Views	Reach	Interactions
11,412	5,904	63

## Engage Mansfield

Regular community consultation is undertaken online via Engage Mansfield. Statistics on activity on the portal is provided below.

	November	December	January	February
▶ New registrations	1	1	8	2
▶ Visits:	565	833	1,262	699
▶ Contributions:	0	21	126	2
▶ Engagement rate:	0%	3.3%	11.3%	0.4%

## YouTube

Council meetings are streamed live on YouTube. Viewership of the recent Council meetings is as follows:

	23 October	26 November	10 December	12 February
▶ Views	29	79	61	63

## 9. Digital Transformation Project

### Information/Records Management

Mansfield has now been live with the SharePoint based Records Management Solution for three months. The transition from the previous system (TRIM) which was in place for many years has some challenges as staff become familiar with it and learn to adapt to the new way of working.

Recognising these challenges there is to be a second round of training for different levels of users, and on specific processes over the coming weeks. In addition to this, there will be further discussions with the implementation partner of this technology on where potential improvements could be made to streamline some functions further.

### Planning, Building and Regulatory

The Building Module is now bedded in, and the Planning Module is having a few additional enhancements before this initial build phase off is closed off with the vendor. The Regulatory module which includes functionality for general permit and infringement management went live in Murrindindi in February and is scheduled to go live in Mansfield in April.

Domestic animal registrations will remain within the current system for the 2025 renewal process and then transition to the new system later in the year, either before or as part of the ERP go live.

### Enterprise Resource Planning (ERP)

The Civica ERP (enterprise system) implementation remains on track to be delivered by the end of 2025. Murrindindi who are already on an earlier version of the Civica Authority system will transition to the new version and functionality over the coming months and pave the way for the other three councils.

The functionality for managing Human Resources (HR) which was intended to be in Authority is now likely to be enabled elsewhere. The Civica HR functionality is not evolving, hence it is necessary to find a better solution that fits with the digital innovation we are seeking for four councils as part of this project.

### Heath and Wastewater (HWW)

In addition to the above, the CODI team is now initiating the selection of an appropriate HWW solution to include in the modernised system architecture. Independent funding granted for this specifically has enabled seeking a solution to better manage facilities that may impact the health of the community.