

# CEO Monthly Report

May 2025



Mansfield Shire

The Chief Executive Officer's report allows a short briefing to be provided to community and Council on the current operations, tasks and projects undertaken within each service area. Reports are provided on either a monthly or quarterly basis.

## 1. Customer Service

### Monthly Customer Request Management System (CRMS) Report

CRMS statistics for the month of May show **189** customer requests registered with **36** requests remaining open and **153** being closed during the month.

Customer Service had **1410** calls and **1087** face to face contacts with community during in May.

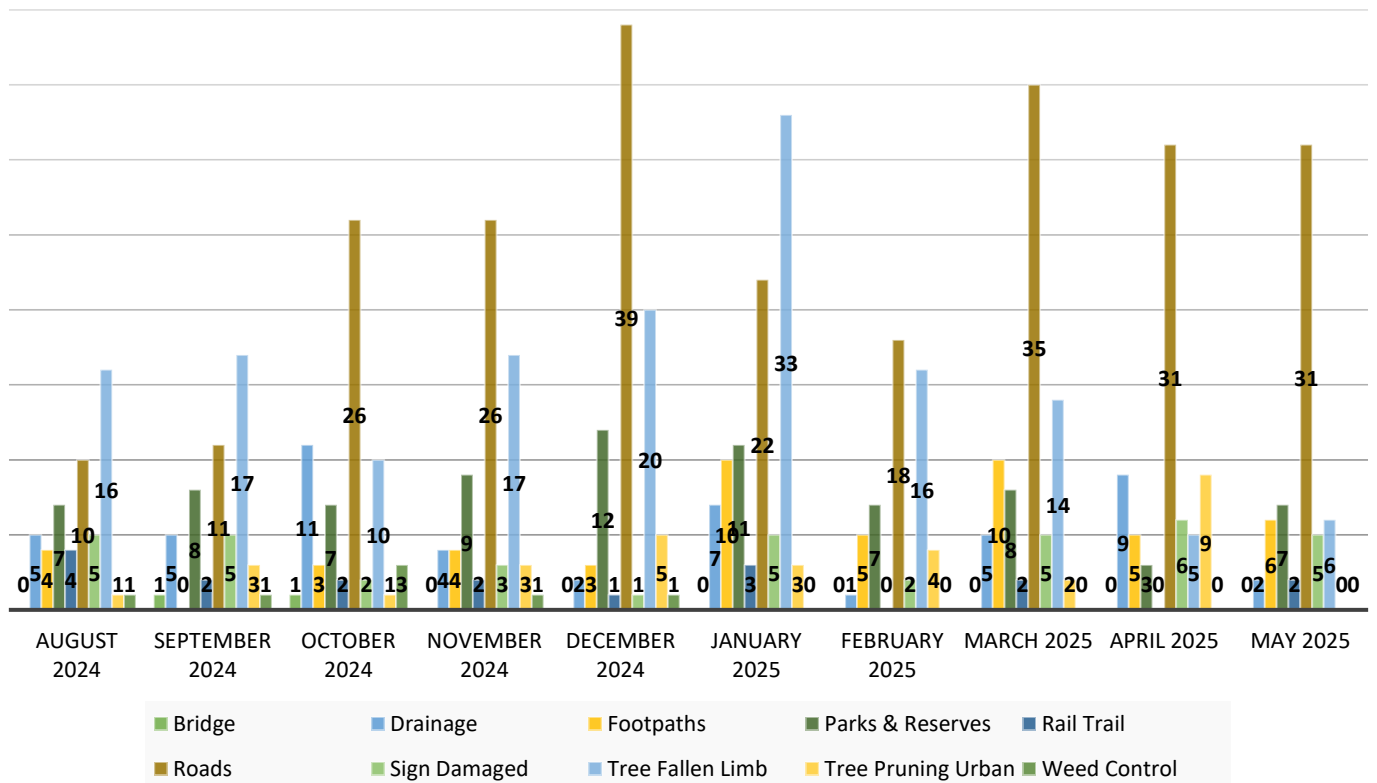
#### Two Expressions of Gratitude were received for May 2025:

- ▶ A resident came in to say that the Mansfield Cemetery looks immaculate now and she was so pleased that her parent's headstone was looking so clean.
- ▶ A resident came into the office to express how fantastic of a job the roads crew do to look after our roads especially Glen Roy Road. He also expressed how well managed the road crew is and that he knows with the current weather conditions how stressful the job can be.

No Complaints were received for May 2025

The majority of requests were for Field Services, totalling 73 for May 2025.

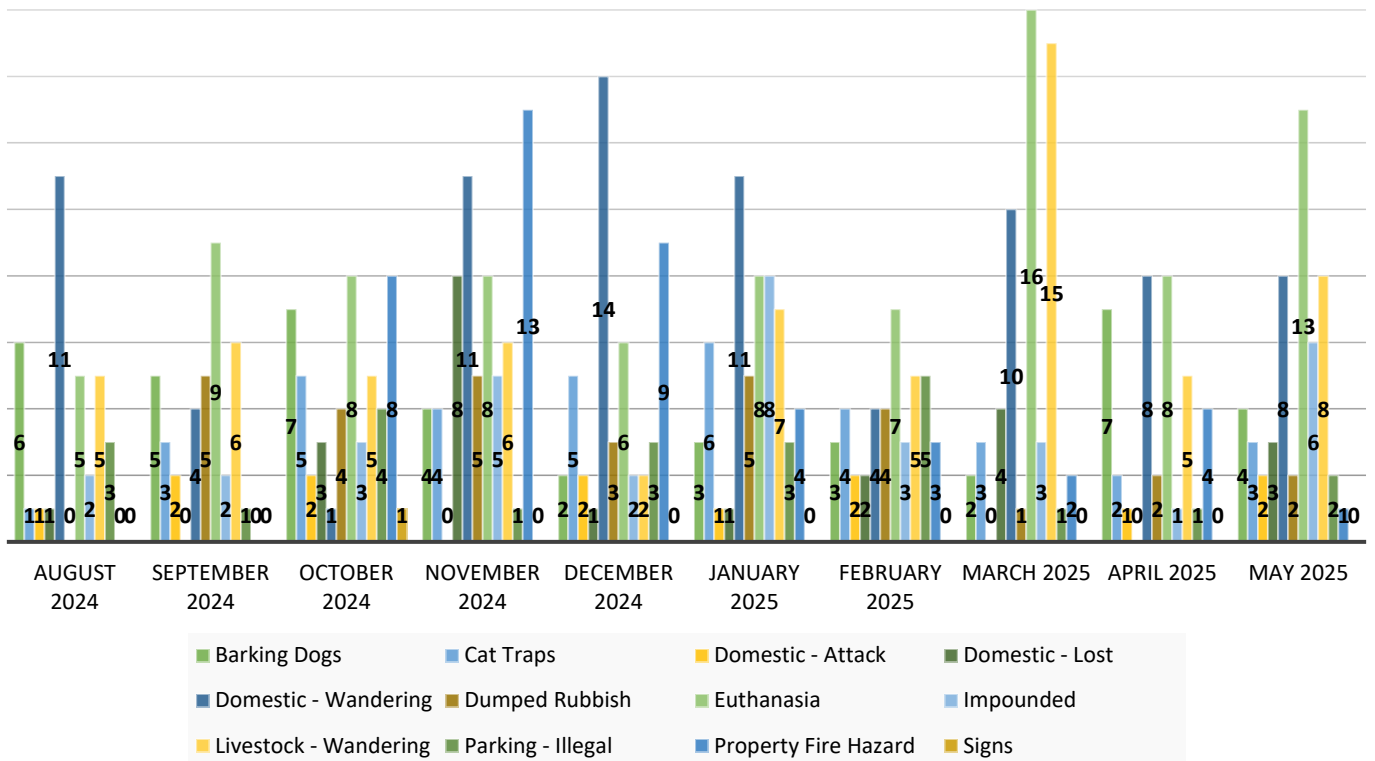
### Field Services Top Customer Requests



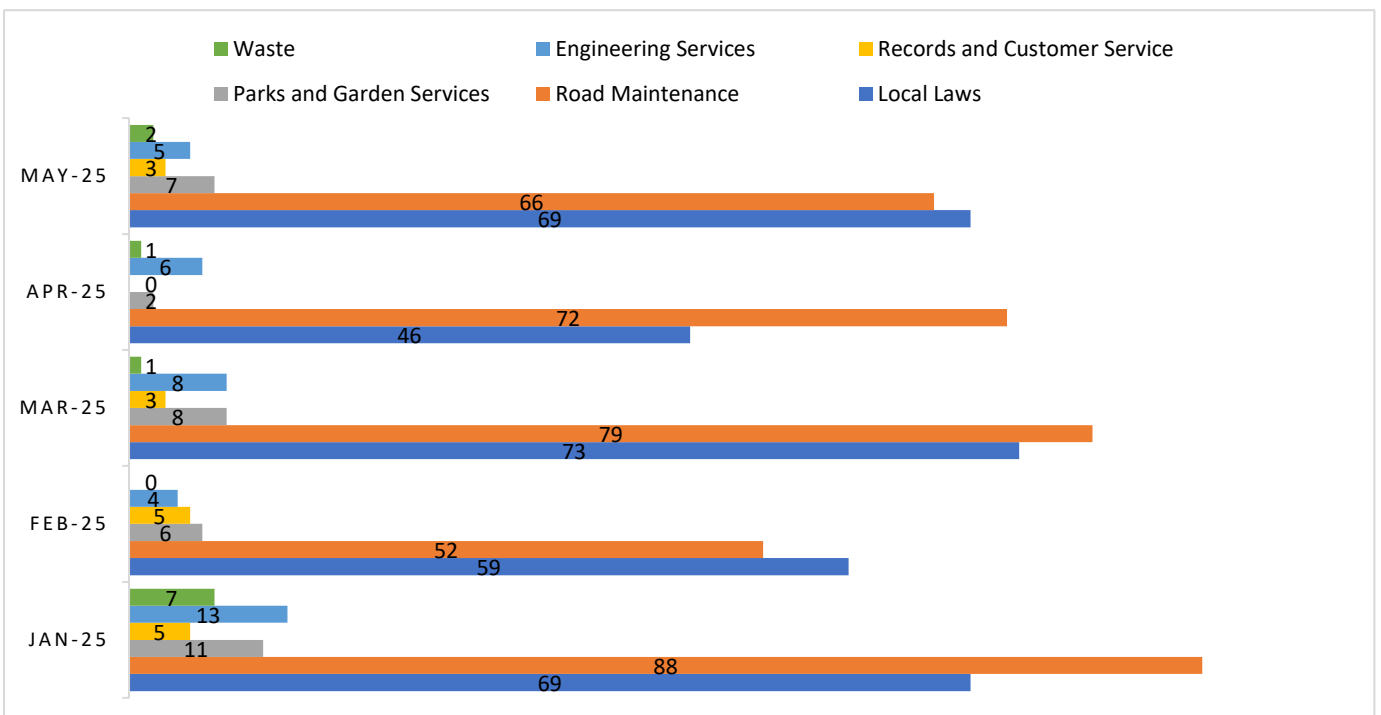
## Mansfield Shire Council | CEO Monthly Report

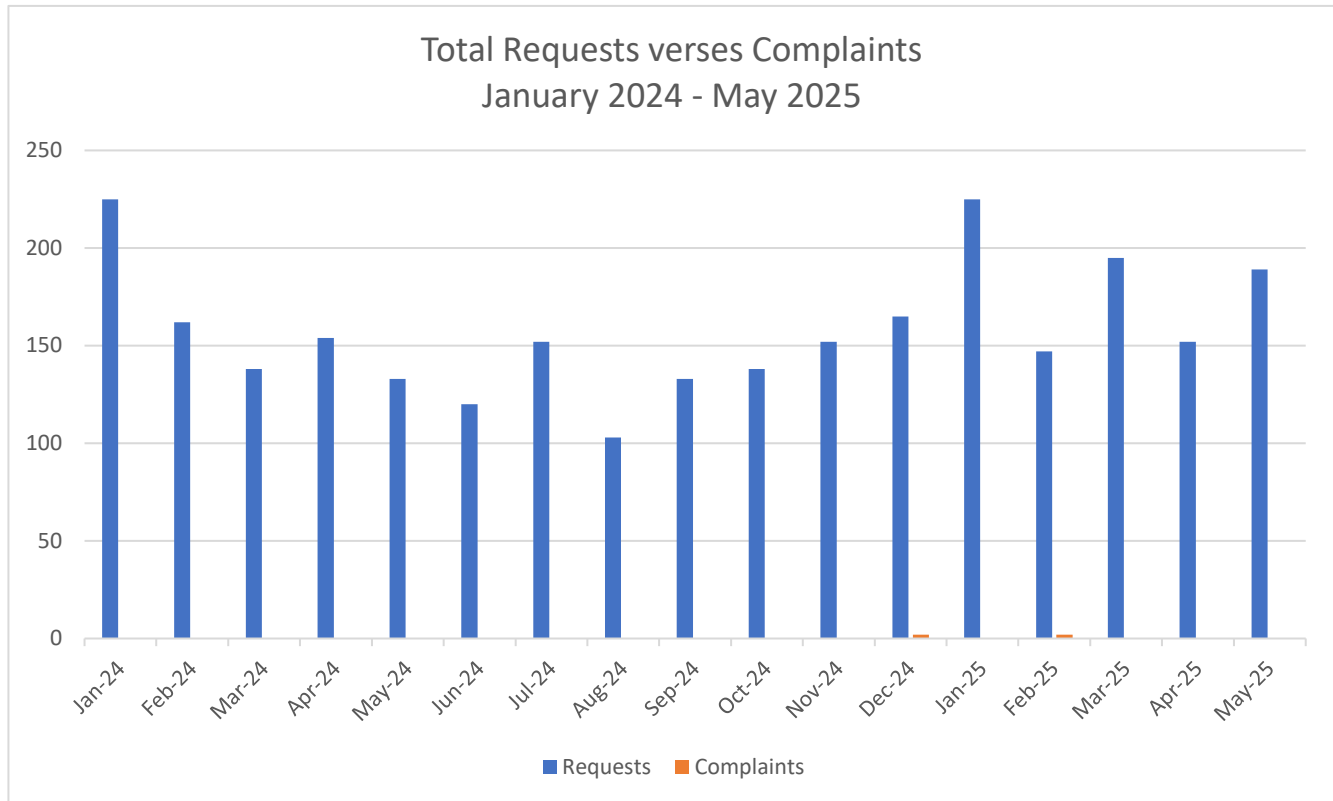
Local Laws had the second largest number requests, Totalling 69 for May 2025.

### Local Laws Top Customer Requests



### CRMS Monthly Totals per Top Categories January 2025 – May 2025

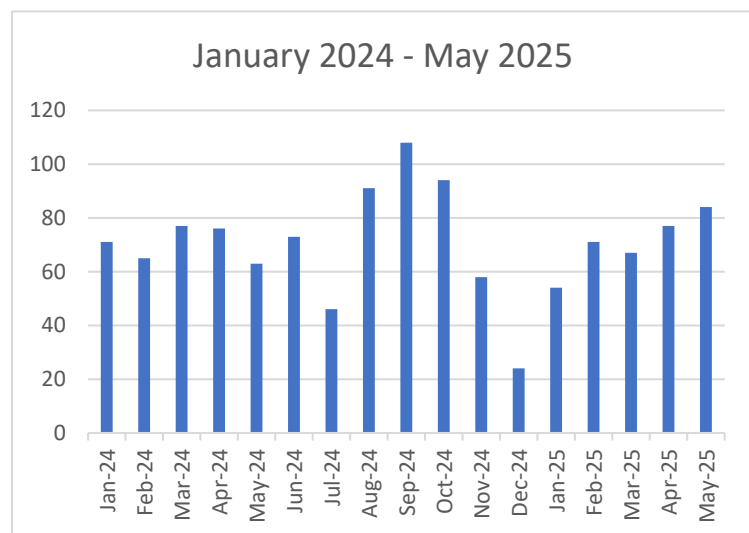


Mansfield Shire Council | **CEO Monthly Report****Requests Versus Complaints**

May 2025	
	Total
<b>Requests</b>	189
<b>Complaints</b>	0

**Digitisation Information Project**

	Total Files
<b>May 2025</b>	84
<b>Total files</b>	8239
<b>Completed</b>	7113
<b>Remaining</b>	1126



## 2. Capital Works

The Capital Works total project completion is currently sitting at **84%** complete for the financial year.

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
<b>Buildings</b>				
Council Building Renewal - Depot	\$30,000	Depot toilet facilities renewal – works completed in January.	On Budget	Completed Jan 2025
Solar Panel Install Program	\$25,000	A switchboard upgrade and roof repairs were completed at the Sporting Complex in November to enable the installation of solar panels next year. The Youth Centre had solar panels installed.	On Budget	Completed Nov 2024
Public Toilets - High Street - Lords Reserve	\$206,300	The High Street toilet floors were renewed with the project being completed on 23 October. Upgrade of Lords Reserve Toilet – designs complete, procurement commenced in March 2025 – tender award to June Council Meeting. Community consultation commenced following execution of Lords Reserve funding agreement in February.	On Budget	Nov 2026
Mansfield Heritage Museum	\$389,000	Construction of the Mansfield Heritage Museum Stage 1 completed, including the LRCI funded component. Budget figure includes carry forward amount and contribution to fit out of museum building. Fit out works in the admin area/sales entrance completed in January. Museum exhibit fit out design commenced with concepts presented for PCG review in March, detailed design in progress.	On Budget	Completed Jan 2025 (Stage 1)
Lords Reserve Pavilion	\$510,000	This project is for the construction of a new Pavilion. Engagement with stakeholders commenced in March, to be followed by a tender process on completion of the	On Budget	Nov 2026

## Mansfield Shire Council | CEO Monthly Report

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
		stakeholder engagement. Funding agreement was received in February for the successful funding application made to the Growing Regions fund for \$1.4m.		
Mansfield Pre-School Centre	-	Funding agreement executed with Kindergarten Committee for a Council contribution to the Centre upgrade in 2023-24. Construction complete.	On Budget	Completed Aug 2024
Emergency Resilience Centre	\$546,000	Construction of the Emergency Resilience Centre is dependent on grant funding opportunities and is unable to commence until funding is secured. Council's application to the Disaster Ready Fund in 2024 was not successful. Council submitted another application in April 2025.	On Budget	Dec 2025
Goughs Bay Boat Club	-	Construction complete, and official opening event held on 7 March 2025. Construction works were managed by the Goughs Bay Boat Club with monthly Project Control Group meetings with Council and RDV to provide governance and oversight of project.	On Budget	Completed Nov 2024
<b>Bridges &amp; Culverts</b>				
Bridge Renewals	\$225,000	Bracks Bridge renewal – Contract awarded, construction completed in October 2024. Old Tonga Road barriers and widening works completed in October. Renewal works identified in Level 2 bridge inspections – completed in December.	On Budget	Completed Dec 2024
Hearns Road Bridge	\$50,000	Grant application unsuccessful with Safer Local Roads and Infrastructure Program (SLRIP) Round 1 for Hearns Road bridge design and upgrade. Council has reapplied to the same funding stream in second round.	On Budget	June 2026

## Mansfield Shire Council | CEO Monthly Report

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Bridge & Culvert inspection and assessment program	\$20,000	Level 2 bridge assessment contract awarded, inspection completed, reports received in November.	On Budget	Completed Nov 2024
Causeway & Culvert upgrade program	\$438,000	Lennons Lane culvert works completed in February. Graves Road culvert funds included as co-contribution to SLRIP grant application – awaiting outcome. Culverts on Buttercup Road – works completed with resheeting program in November.	On Budget	Completed Feb 2025
<b>Drainage</b>				
Drainage upgrades	\$543,000	The contract for the upgrade of Rowe Street drainage was awarded at the December 2024 Council meeting. Works commenced in February and works have been completed in May 2025. Logan Street spoon drain works have been completed. Construction of drainage along easement have been completed. Elvins Street drainage designs to be received on 30 June. Saligari Road culvert completed by Field Services team.	On Budget	June 2025
Mansfield Flood Study	\$228,635	Mansfield Flood Study is in progress. Internal workshop held in March to review updated flood areas. Affected properties are being categorised based on type of impact to allow targeted engagement in July. Upper Catchment Tributaries Flood Study contract awarded and in progress.	On Budget	Oct 2025
Drainage Renewal Program	\$120,000	Drainage renewal budget allocated to Rowe Street project. Inspect and jet contract awarded with works to occur in early June. College Lane stormwater diversion works were completed in February.	On Budget	June 2025

## Mansfield Shire Council | CEO Monthly Report

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
		Design and construction of Hurley Street Woods Point improvements – works completed in April.		
<b>Open Space &amp; Streetscapes</b>				
Bonnie Doon Recreation Reserve	\$40,000	Master Plan implementation – procurement for playground renewal complete with works to be finalised end of June, with funding application submitted for footpath links. Funding application for new netball courts and carpark was unsuccessful. Further grant opportunities to be identified.	On Budget	June 2025
Street Furniture Renewal	\$50,000	Bench replacement program at recreation reserves, street furniture and bollard renewal; installation completed.	On Budget	Completed April 2025
Fenced off leash dog park	\$150,000	Dog park at Station Precinct to be completed as part of grant funded precinct package. Funding agreement has been executed in April.	On Budget	Dec 2025
High Street Master Plan	\$50,000	Parking Study tenders being assessed. Contract to be awarded by end of June.	On Budget	June 2025
Pump Track - Station Precinct	\$50,000	Design and construction of new pump track to be completed as part of grant funded precinct package. Funding agreement has been executed in April.	On Budget	Dec 2025
Disabled Car Parking	\$50,000	Installation of disabled parking at various locations in Mansfield. Works completed in November.	On Budget	Completed Nov 2024
Stage Platform	\$10,000	Design of small stage for Botanic Park. Consultation completed on Engage with positive feedback from the community. Design plans reviewed on-site in March, final design complete and budget quotes obtained. Building permit to be arranged and community donations sought to build stage.	On Budget	Sept 2025
Highbett St Playground & Drama Room	\$20,000	Strengthen fence and gates at playground – completed in April.	On Budget	Completed April 2025



## Mansfield Shire Council | CEO Monthly Report

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
		Renew Drama Room at Mansfield Sporting Complex – works being scoped in conjunction with the successful Play Our Way grant, with construction planned to commence in FY2025-26.		
LED Street Lighting Upgrade	\$60,000	Conversion to LED streetlights – works in progress, forecast to be complete in June.	On Budget	June 2025
Swimming Pool Renewal	\$85,000	Digital Dosing System installation - completed November. Renewal of pool equipment – completed November.	On Budget	Completed Nov 2024
Rubbish Bin Renewal	\$20,000	Renewal of rubbish bins – completed September. Second (additional scope) rollout of new bins completed in February 2025.	On Budget	Completed Sept 2024
Tracks & Trails Strategy	\$55,000	Develop Tracks & Trails Strategy; PCG held, design brief completed, contractor awarded, and community engagement commenced.	On Budget	Oct 2025
<b>Pathways</b>				
Footpath Renewal	\$186,500	Goughs Bay foreshore path works completed in October. Rail Trail path contract awarded, works completed in February 2025. Concrete footpath renewal program – completed in October.	On Budget	Completed Feb 2025
Footpath New	\$407,915	Design of Howqua Inlet shared path completed, and first stage completed by Howqua Inlet & Macs Cove Community Group volunteers, with materials supplied by Council. Maintongoon Road footpath design scoped, and design contract awarded. Construction of Pires-Goughs Bay shared path - contract awarded, works completed in February. Mansfield-Whitfield Rd footpath contract awarded, works scheduled for completion in June. Path works complete with	On Budget	June 2025

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Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
		final traffic island works to occur on Oaksford Drive once approval received from DTP. Kidson Parade Shared Path works completed in February.		
<b>Roads</b>				
Kerb & Channel	\$128,444	Kerb and channel renewal program – work completed in November.	On Budget	Completed Nov 2024
Reseal / asphalt replacement program	\$592,256	Reseal program – contract awarded at the August Council meeting. Works completed in November.	On Budget	Completed Nov 2024
Re-Seal preparation program	\$550,000	Pavement re-seal preparation works including patching and drainage improvements prior to resealing. Contract awarded in August Council meeting. Works completed in November.	On Budget	Completed Nov 2024
Malcolm Street reconstruction	\$200,000	Geotechnical investigation completed. Pavement design completed in March. Construction works deferred to 2026 to enable works in conjunction with other grant funded works on Malcolm Street.	On Budget	Completed March 2025
Gravel Re-Sheeting Program	\$556,100	Re-sheet program – contract awarded at the August Council meeting. Works completed in November.	On Budget	Completed Nov 2024.
Township Sealing Program	\$295,250	James Street, Bonnie Doon sealing, and drainage works contract awarded, works completed in November.	On Budget	Completed Nov 2024

Legend	
On Schedule	On Budget
Possible Delay	Above Budget by <10%
Delayed/On Hold	Above Budget by >10%

### 3. Statutory Planning

#### Planning Applications Lodged

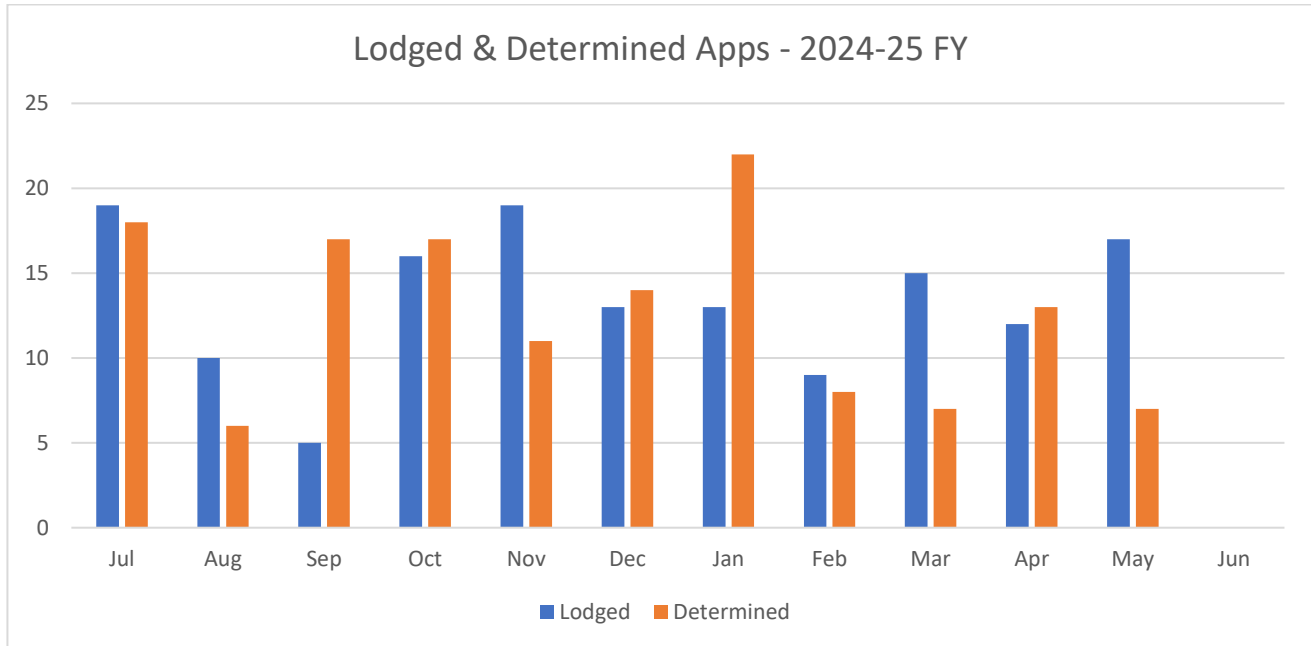
App No.	Property Address	Proposal
P037-25	9 Bank Street Jamieson	Dwelling
P038-25	502 Monkey Gully Road Mansfield	Two dwellings and a shed
P039-25	1 Williams Drive Mansfield	Two lot subdivision
P040-25	30 Ambrose Drive Tolmie	Second dwelling
P041-25	2 Williams Drive Mansfield	Two lot subdivision
P042-25	354 Campagnolos Road Mansfield	Driveway earthworks
P043-25	130 McMillan Point Drive Mansfield	Domestic shed and native vegetation removal
P044-25	132 Ambrose Drive Tolmie	Second dwelling
P046-25	920 Tabletop Road Tolmie	Dwelling and shed
P047-25	77 Cliff Road Bonnie Doon	Agricultural shed
P048-25	685 Glen Creek Road Bonnie Doon	Small second dwelling
P049-25	2995 Maintongoon Road Bonnie Doon	Two lot re-subdivision
P050-25	2201 Mt Buller Road Merrijig	Domestic shed
P051-25	1467 Mansfield-Woods Point Road Piries	Small second dwelling
P052-25	57 Stock Route & 104 Dead Horse Lane Mansfield	Residential Village, Childcare Centre, Native vegetation removal & subdivision
P053-25	15 Baalwick Court Mansfield	Domestic shed
VS012-25	8 Banksia Street Mansfield	Domestic shed
<b>Total Applications Lodged:</b>		<b>17</b>

#### Planning Applications Determined

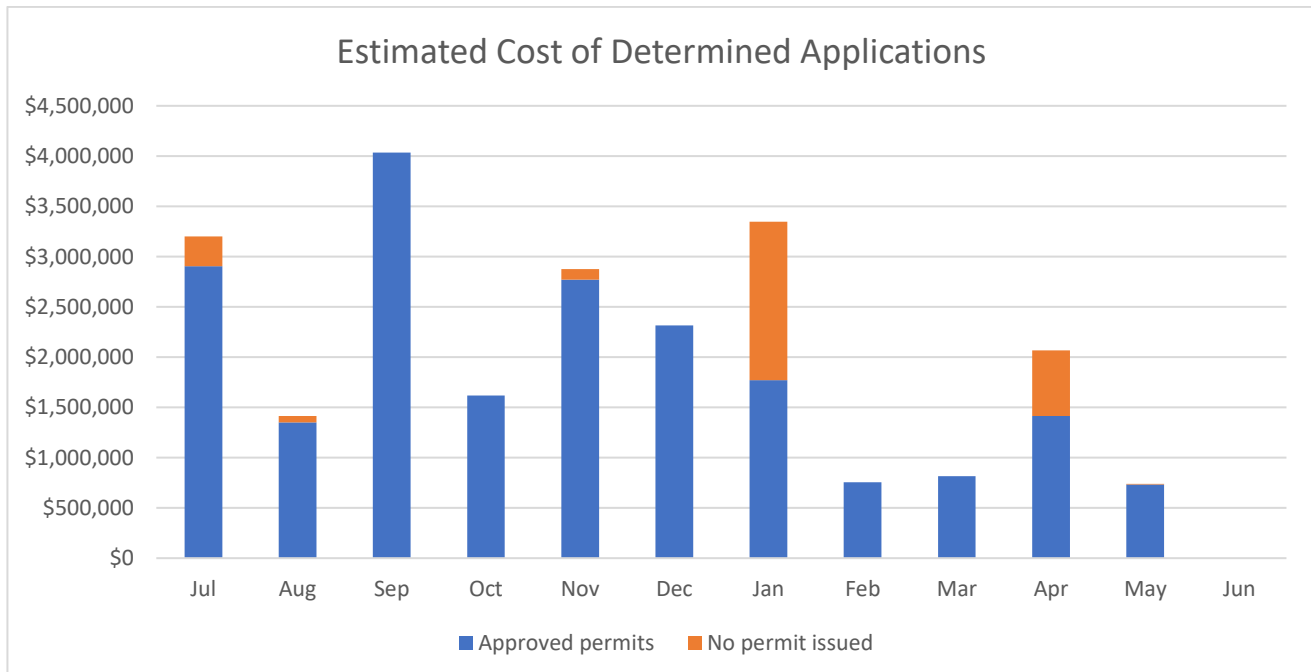
App No.	Property Address	Proposal	Decision Type
P015-25	67 Gears Hill Road Tolmie	Outbuilding	Permit issued
P068-24	18 Highton Lane Mansfield	Two Lot Subdivision	Permit issued
REFVS20240010	2805 Merton-Euroa Road Merton	Dwelling extension	No permit required
P057A-23	316 Glen Creek Road Bonnie Doon	Dwelling and outbuilding; a Small Second Dwelling and two temporary Shipping Containers	Permit issued
P017-25	215 Dead Horse Lane Mansfield	Major Promotion Sign	NOD to Refuse to Grant a Permit
VS012-25	8 Banksia Street Mansfield	Domestic Shed	Permit issued
P128-24	76 Kiernans Road Bonnie Doon	Dwelling	NOD to Grant a Permit
<b>Total Applications Determined:</b>			<b>7</b>

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## Number of Applications Lodged and Determined

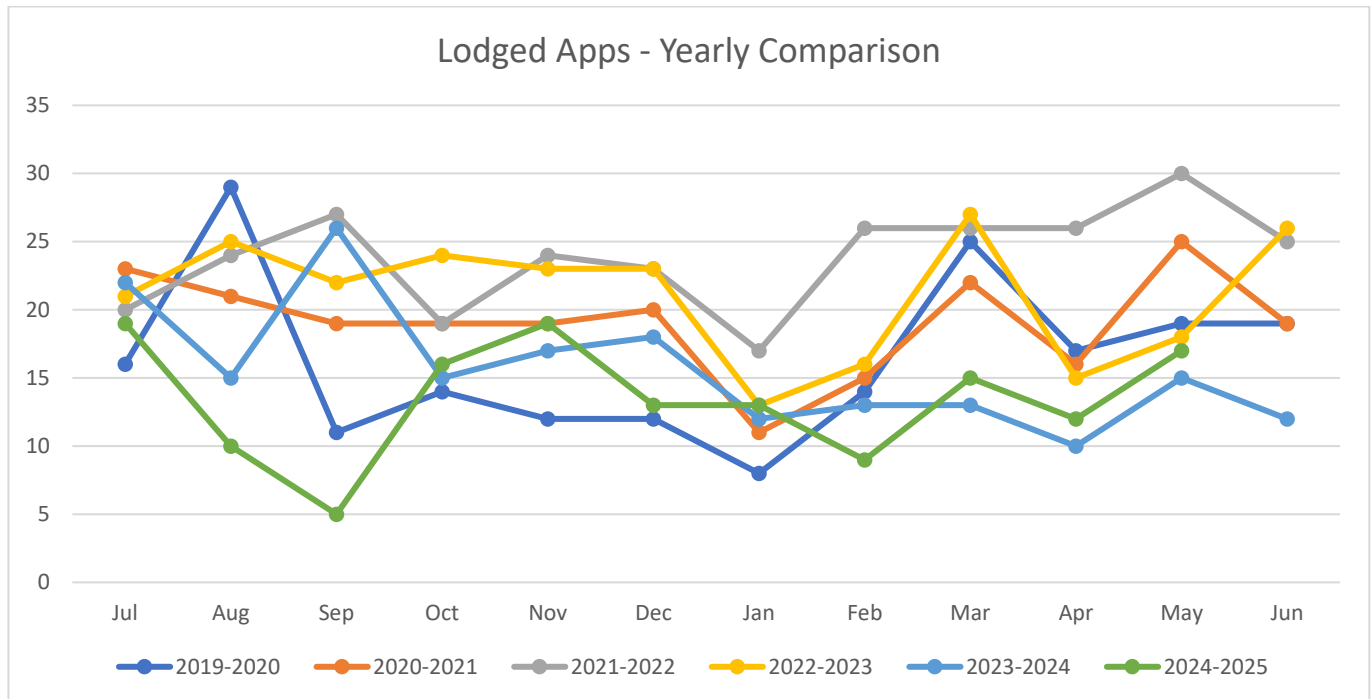


## Estimated Cost of Development of Determined Applications

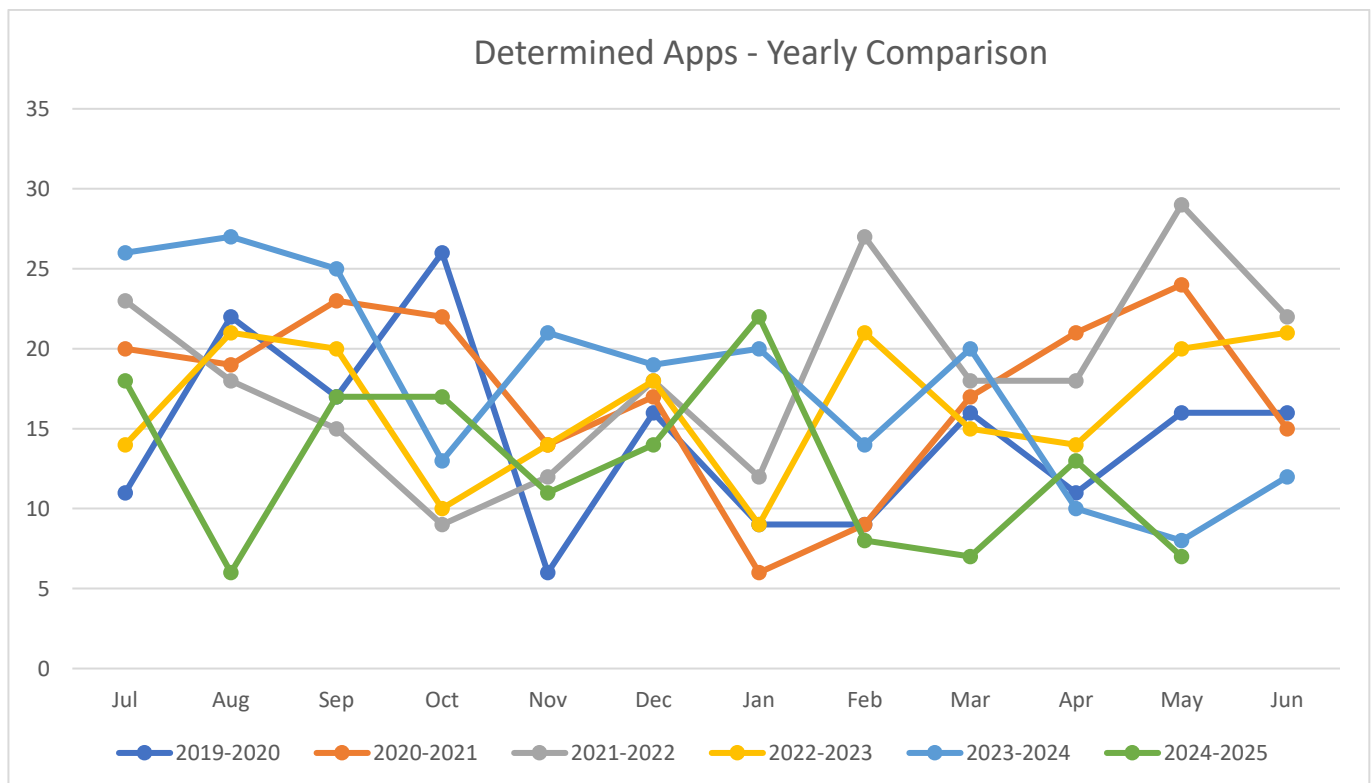


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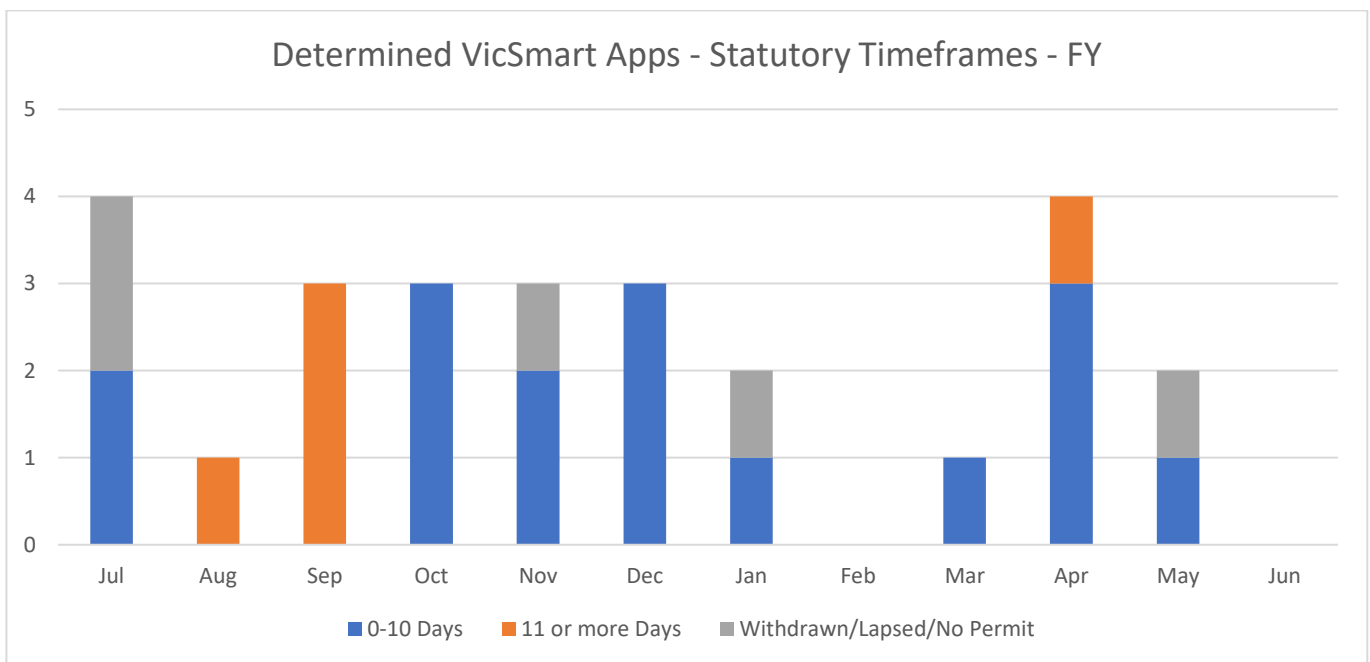
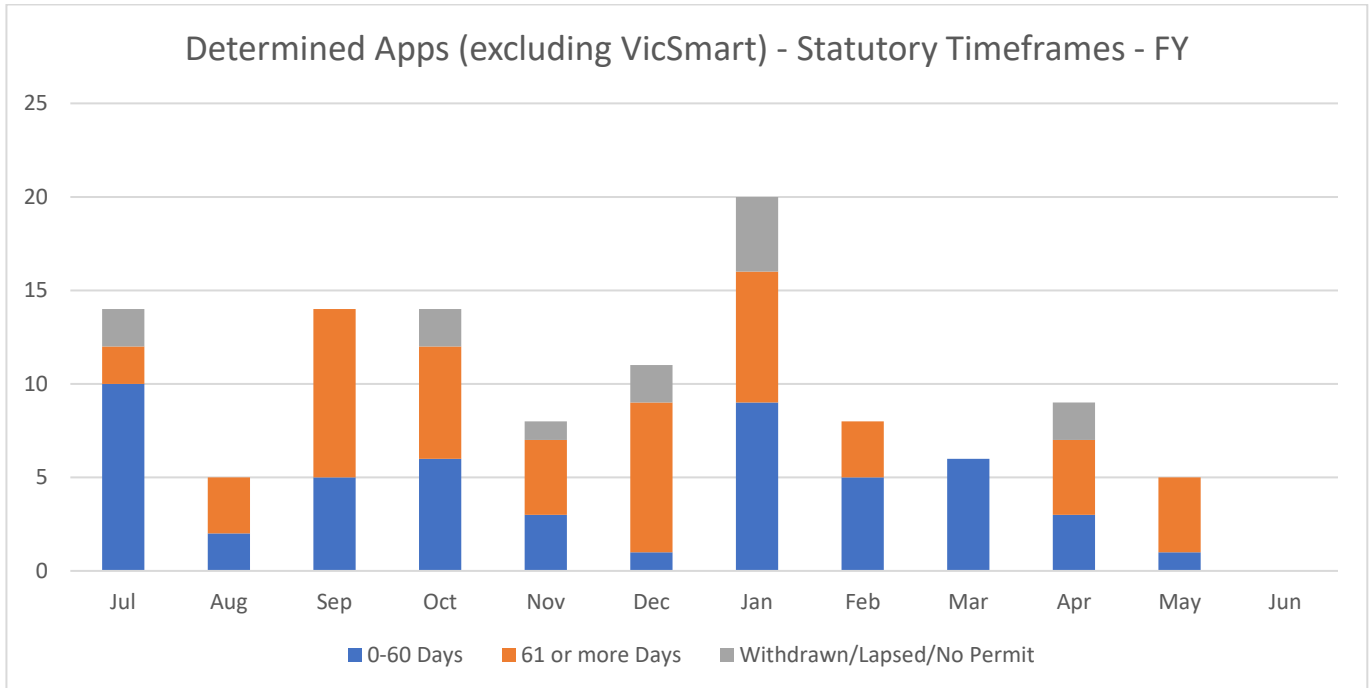
## Lodged Planning Applications – Yearly Comparison



## Determined Planning Applications – Yearly Comparison

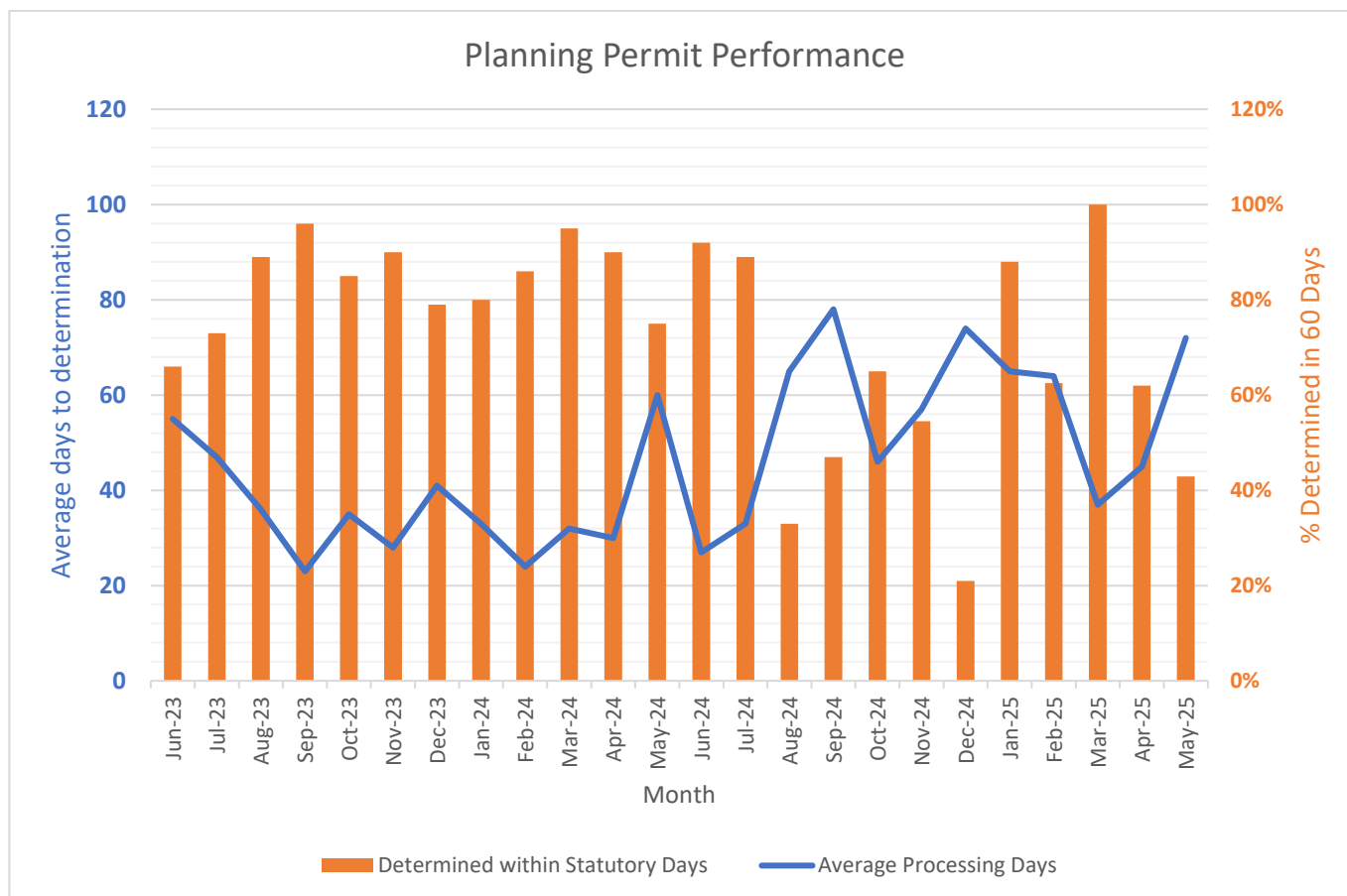


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**Determined Planning Applications**

Mansfield Shire Council | **CEO Monthly Report****Overall Planning Permit Performance**

Performance in May has been impacted by recruitment and training of new team member, in addition the team working on larger, more complex applications through the month. This is forecast to continue over the next couple of months, before improving in 2025-26.

**Subdivision Certification Applications Lodged**

App No.	Property Address	Date Lodged
S248628S-25	33 Dawn Crescent, Bonnie Doon VIC 3720	07/05/2025
S248728H-25	42 Lake Drive, Howqua Inlet VIC 3723	08/05/2025
S248850P-25	2 Sadie Court, Mansfield VIC 3722	12/05/2025
S232450H-24	18 Highton Lane, Mansfield VIC 3722	13/05/2025
S249026T-25	2901 Maintongoon Road, Bonnie Doon VIC 3720	14/05/2025
S249707P-25	1527 Mansfield-Whitfield Road, Bridge Creek VIC 3723	27/05/2025
<b>Total Applications Received:</b>		<b>6</b>

**Other Planning Consents & Assessments Determined**

Type of Request	Number Issued
Condition Plans and Engineering Plans for endorsement	3
Secondary Consent	1
Extension of Time	6
Written Planning Advice	
Certification & Statement of Compliance	5

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Section 71 Corrected Planning Permits	2
Assessment against a Section 173 Agreement	
Development Plan	1
<b>Total Applications Issued:</b>	<b>18</b>

**Strategic Planning**

Project Name	Status	Description	Comments / Next Steps	Department of Transport & Planning status
<b>Planning Scheme Amendments</b>				
<b>C56mans Part 1</b>	Awaiting Approval	<b>Implements the Township Approaches Study DDO3 – Non-Residential Areas</b>	Amendment split at April Council meeting.  Part 1 submitted for ministerial approval.	DTP response expected by end of July 2025.
<b>C56mans Part 2</b>	In Progress	<b>Implements the Township Approaches Study DDO1 – Prominent Sites</b>	Amendment split at April Council meeting.  Working with submitters to consider their concerns and reviewing the Guidelines Study, expected to progress October 2025.	
<b>C57mans Part 1</b>	In Progress	<b>Implements the Mansfield Planning Scheme Review</b>	Amendment split at May Council meeting.  Part 1 authored and undergoing review prior to submitting for ministerial approval in early June.	DTP response expected by 11 August 2025.
<b>C57mans Part 2</b>	In Progress	<b>Implements the Mansfield Open Space Strategy</b>	Amendment split at May Council meeting.  Working with submitters to consider their concerns and reviewing the Strategy, expected to progress in November 2025.	
<b>C60mans</b>	In Progress	<b>Implements the Mansfield Planning Strategy</b>	Amendment submitted to DTP for authorisation 29 April 2025.  Informal advice received at meeting on 15 May, additional information submitted to DTP.	DTP response expected by end of June 2025.
<b>C61mans</b>	Under Review	<b>Creation of a planning scheme amendment to implement the Bonnie Doon and Merton Plans</b>	Meeting with DTP on 6 March discussed options based on response to draft. Further report to Council anticipated in July to address changes required.	DTP letter of advice received 19 July 2024.



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Project Name	Status	Description	Comments / Next Steps	Department of Transport & Planning status
<b>C62mans</b>	Under Review	<b>Environmental Significance Overlay review to reduce referrals to GMW</b>	<p>Draft MOU with GMW for wastewater management in alignment with new EPA guidelines currently under review. Council officers are currently considering this feedback.</p> <p>Anticipate that this process will not be completed until July 2025.</p> <p>Council officers are also working with GMW on principles around a risk based approach to permit considerations on applications that are referred to GMW, in an effort to reduce delays for applicants.</p>	<p>DTP letter of advice received 5 April 2024.</p> <p>Additional meeting held with GMW 19 November 2024, with feedback received in May 2025.</p>
<b>C63mans</b>	Proponent Review	<b>Proponent led amendment to re-zone land at 73 &amp; 75 Dead Horse Lane Mansfield to Industrial 3 Zone</b>	Progression of the amendment is subject to the proponent undertaking further studies.	Advice received from DTP 17 December 2024 and provided to the applicant for their response.
<b>Proposed BAO</b>	Proponent-led GVW	<b>Introduction of Buffer Area Overlay to GVW Waste Management Facilities</b>	<p>Meeting held with proponents 15 April 2025 to discuss proposed ordinance and amendment processing through Government Land Planning Service.</p> <p>Progression of amendment is subject to proponent. Council has been involved for comment/advice only.</p> <p>Further details will be provided to Council at a future briefing when available from GMW.</p>	

Project Name	Status	Description	Comments/ Actions Completed	Next steps
<b>Strategic/Structure Plans</b>				
<b>Goughs Bay Plan</b>	In Progress	<b>Creates a Structure Plan for Goughs Bay for the next 20 years.</b>	Plan presented to Council at briefing, going to June Council meeting for adoption.	
<b>Delatite Valley Plan</b>	In Progress	<b>Create a community, tourism and structure plan applying from Merrijig to Mirimbah</b>	Draft plan undergoing further changes prior to community consultation.	Engagement strategy being updated for community consultation in late June and July.

Mansfield Shire Council | **CEO Monthly Report**

Project Name	Status	Description	Comments/ Actions Completed	Next steps
<b>Other (Strategic Planning adjacent projects)</b>				
<b>Flood Study</b>	In Progress	<b>Creation of new flood mapping and exploration of flood mitigation options.</b>	RFT completed and contract awarded, with data supplied to consultant in preparation for flood modelling. Draft hydrology report received.	GBCMA reviewing the mapping and will confirm proposed changes to existing flood areas or new areas added.  Community consultation planned for June/July 2025 following review of mapping. Consultation to include property owners affected.  Study due for completion in 2026-27.
<b>Infrastructure Plan</b>	In Progress		Draft plan prepared and has undergone review by internal staff.  Feedback being provided to consultant to make changes to the draft plan prior to presenting to a future Council briefing.	Comments to be communicated back to consultants in June.
<b>Integrated Wastewater Management Plan – Goughs Bay Township</b>	In Progress		Draft plan prepared and undergoing internal review.	Community engagement to follow review of draft study in June/July 2025.
<b>High Street Design – Stage 1: Car Parking Study</b>	In Progress	<b>Preparation of a study and strategy for the future design of the Mansfield township CBD and Parking Strategy</b>	Car parking study tender evaluation is currently underway. Community engagement plan drafted, and internal engagement completed.	Business and community engagement undertaken for May 2025 and consultancy to be awarded to undertake study.

## 4. Waste Services

### Kerbside Waste Collection Statistics

The landfill diversion rate for the month of May 2025 was 42.02%.

And the current yearly average landfill diversion rate for FY24/25 is 40.50%.

	2024-2025					
	Recycling (total tonnage)	FOGO (total tonnage)	Landfill (total tonnage)	Total Waste (tonnage)	Total Diverted Waste	Landfill Diversion Rate
Jul	83.90	30.40	201.40	315.70	114.30	36.21%
Aug	80.65	39.63	192.50	312.78	120.28	38.46%
Sep	69.44	49.84	166.10	285.38	119.28	41.80%
Oct	86.64	60.95	195.02	342.61	147.59	43.08%
Nov	89.71	59.91	188.58	338.20	149.62	44.24%
Dec	91.72	54.80	205.64	352.16	146.52	41.61%
Jan	127.55	50.76	276.02	454.33	178.31	39.25%
Feb	77.20	31.96	167.38	276.54	109.16	39.47%
Mar	82.10	31.52	173.24	286.86	113.62	39.61%
Apr	97.62	37.62	204.38	339.62	135.24	39.82%
May	98.10	37.76	187.48	323.34	135.86	42.02%
Jun						
<b>Total Tonnage</b>	<b>984.63</b>	<b>485.15</b>	<b>2157.74</b>	<b>3627.52</b>	<b>1469.78</b>	
<b>Avg Landfill Diversion Rate for the FY</b>				<b>40.50%</b>		

### Project Updates:

#### ▶ FOGO Radio Advertising - Radio Mansfield 99.7FM

As part of the Sustainability Victoria Circular Economy Household Education Fund grant received in 2024, which is to be expended by the end of May 2025, the waste team have launched one month of FOGO radio advertising with Radio Mansfield 99.7FM.

Four different radio scripts have been developed to promote the FOGO service (Food Organics, Garden Organics) with the Mansfield Shire Council and will feature for a maximum of 30 seconds, 100 times over the course of the month, an average of 3-4 per day, reminding that Small Acts make a big impact.

The key messages include encouraging residents to separate food and garden waste to reduce landfill, cut greenhouse gas emissions, and create valuable compost, highlights the acceptable items to help reduce contamination, in particular plastics, glass and metal and with a call to action to refer to the Mansfield Shire Council website or call the office for more information.

#### ▶ King's Birthday long weekend camping waste

Although less campers were expected in June, in preparation of the King's Birthday long weekend, the Carry In Carry Out camping waste program promotions were undertaken.

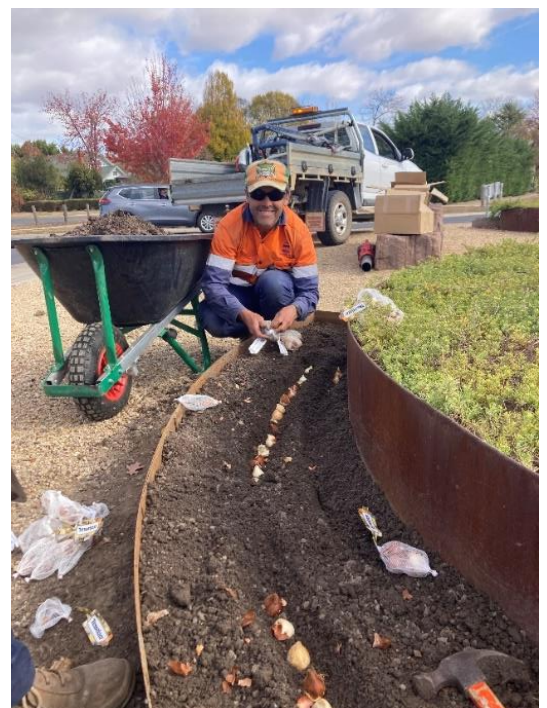
Following the process for all long weekends, the following methods were used to promote the program to visitors over this time:

- Supply of posters and flyers with details of MRRC, its opening hours and the free acceptance of camping waste over the period will be dropped to high traffic areas such as the local supermarkets, petrol stations, camping shops and Visitor Information Centre.
- 'Carry In Carry Out' sign at the entrance of Mansfield in place for the weekend.
- 20 corflute signs on public space bins remain in place from the festive season (non-date specific so will remain in place to cover all relevant events).

## 5. Field Services

### Parks and Gardens

- ▶ Team day at Merton - Clean-up of garden beds and uplifting of trees, mulching of beds
- ▶ Clean up at Stockman's Rise – Pruning, mulching, drain work
- ▶ Leaf clean up – Jamieson, Bonnie Doon, Merton, Mansfield – High St, Highett St, Lords Reserve, Cemetery, Whitfield Rd, Botanic Park, Recreation Reserve playground
- ▶ Oval maintenance – Top dressing, mowing
- ▶ Tree pruning – Cemetery, Minerva St, Bonnie Doon, Botanic Park, Recreation Reserve, Davies St
- ▶ Watering – Street trees
- ▶ Bulbs – Malcolm Street roundabout, Jamieson triangle
- ▶ Mowing/Brush cutting – High St, Cemetery, Shire office
- ▶ Work orders in Assetic – Rail Trail
- ▶ Events – Mansfield Marathon
- ▶ Top dress graves – Mansfield Cemetery
- ▶ Irrigation Recreation Reserve and College Park
- ▶ Spraying – Stockman's Rise
- ▶ Town Booster makeover in High St median
- ▶ Training – Short term, low impact
- ▶ Burials – 3 bodily, 2 ashes
- ▶ Plaques – 2
- ▶ Garden maintenance – Shire Office, Information Centre
- ▶ CRMS – 6 Closed on time
- ▶ Delivered mulch to Olivers Road for Rail Trail community group works





## Roads Crew

Grading kms for the month of May were 66.8 kms which makes a total for the year being 252.9 kms (approx. 10% behind last year due to impact of the prolonged dry weather). The crews have ramped back up from last month with all breakdowns (water truck and roller) rectified.

### Roads Crew

- ▶ Repair festoon lights in Main St
- ▶ General urban maintenance
- ▶ CRMS 43 of which 31 have been closed
- ▶ Vandalism – Graffiti removed from Bon Crescent Toilet
- ▶ Toilet repairs – various locations
- ▶ Playground repairs – various locations
- ▶ Street sweeping of CBD twice a week
- ▶ Street sweeping of Jamieson, Bonnie Doon and Sawmill Settlement
- ▶ Installation of Macs Cove new steel notice board
- ▶ Install new culvert in Long Lane
- ▶ Old Tonga Road
- ▶ Buttercup Rd
- ▶ Install bench at Sonnberg Drive
- ▶ Rifle Range Rd
- ▶ Old School House Rd

### Flo-con

- ▶ Howes Creek Rd edges
- ▶ Piries Goughs Bay Rd edges

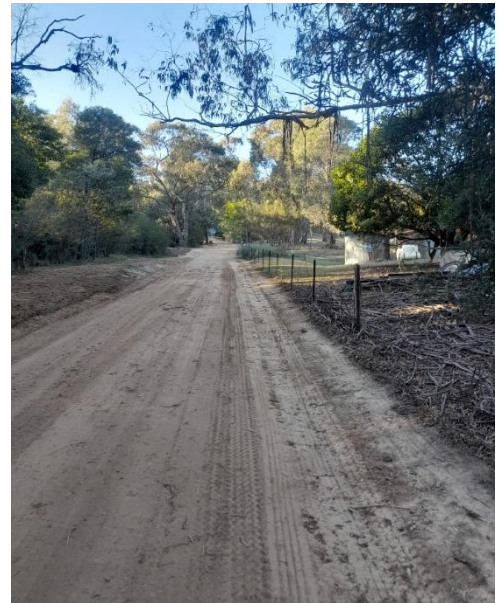
### Grading

- ▶ Long Ln (East)
- ▶ Shamrock Ln
- ▶ O'Halloran Rd
- ▶ Betts Rd
- ▶ Goat Trk (BR 2 Track)
- ▶ Blue Range Rd
- ▶ Dueran Ln
- ▶ Hewson's Rd



Mansfield Shire Council | **CEO Monthly Report**

- ▶ Donkey Hill Rd
- ▶ Peachey's Ln
- ▶ Old Tonga Rd
- ▶ Howqua River Rd
- ▶ Buttercup Rd
- ▶ Ancona Rd
- ▶ Mitchells Rd
- ▶ Cherry Tree Gap Rd
- ▶ Glen Creek Rd
- ▶ Glen Creek Rd
- ▶ Star of the Glen Rd
- ▶ Coles Rd

**Asset Maintenance**

- ▶ Inspections completed on all public toilets, BBQs, Standpipes, cemeteries and playgrounds except for Woods Point and Gaffney's Creek - to be completed 3 June
- ▶ Inspections on buildings have begun including Mechanics Institute, Depot, Family and Children's Centre and Library
- ▶ RFQ out to market for Ausnet funded portable generator and upgrades to Youth Centre.
- ▶ RFQ out to market for Heating and Cooling Maintenance contractor
- ▶ RFT out to market for Smooth Roller
- ▶ Installation of netting on Visitor Information Centre to address cockatoo damage issue
- ▶ Replacement of bore pump at Jamieson
- ▶ Received delivery of new Jetter





## 6. Library

### Simultaneous Story Time

Once again the Library participated in the nationwide literacy program, Simultaneous Storytime. This year, children from Mansfield Kindergarten and Farmhouse enjoyed a wonderful reading of “The Truck Cat” by Library Officer, Bec. This collaborative event highlights the power of shared reading experiences and reinforces our commitment to fostering a love of literacy within the Shire’s youngest community members.



### Armchair Travel

The “Armchair Travel” collaborative series kicked off its 2025 run with great success. The Library hosted a jam-packed audience of 44 participants who were captivated by Rick’s incredible presentation on his experiences in Nigeria. It was a truly engaging and enlightening evening, showcasing the diverse experiences within the community.





### Friends of Mansfield Library (FOML)

This month the Library received an exciting delivery of a new puppet theatre and a set of engaging foam building blocks. The fantastic additions were kindly purchased by the Friends of the Mansfield Library. Their generosity has significantly enhanced the Library's resources promising countless hours of creative play and storytelling for the younger patrons and enriching the community offerings.



### Staff

- ▶ Susan Pickworth resigned from her role in May after five years with the library (see item below).

### Statistics for May

	Visits	Loans	Library programs	Program attendees	Room use	IT help	Holds placed	New*
May	3670	4041	22	382	21	80	754	37
April	3104	3539	21	331	15	131	758	32
March	3748	3890	15	121	20	154	781	34
February	3549	3498	19	160	12	117	835	31
January	3099	4755	15	461	16	124	750	61
December	2639	2711	10	211	15	92	536	31
May 2024	3744	4483	18	301	18	136	744	46

\*New memberships

## Mansfield Shire Council | CEO Monthly Report

## Facebook

A snapshot of the Mansfield Library Victoria Facebook page.

- ▶ Followers – 1157
- ▶ Posts published – 17
- ▶ Views – 5,617
- ▶ Engagement – 215

The Library's most popular posts for May were:

On your marks, get set... read! 📖👉

Last week, our librarian Bec joined thousands of schools, libraries and communities across Australia to take part in National Simultaneous Storytime 2025. This year's book was the delightful *The Truck Cat* by Deborah Frenkel and Danny Snell.

National Simultaneous Storytime is a yearly celebration of the joy of reading, where the same picture book is read aloud all across the country at the same time.

Our little readers loved the story of Tinka the cat who lives in Yacoub's truck, and we loved being part of this special shared moment. 🐾📖

A big thanks to everyone who came along and made it a purr-fect morning! 💛



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🦄✨ A magical morning filled with stories, sparkles, and a whole lot of love...

Last week we farewelled our wonderful Susan with a very special unicorn-themed story time – and it was as joyful and heartfelt as she is. 💜

While Susan has closed the chapter on her time at the library, we're excited to share that our lovely librarian Trish will now be hosting Preschool Story Time on the first and third Friday of each month.

Bring your little ones along and keep the joy of reading alive – just like Susan has for so many in our community. 🦄



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## 7. Youth Services

### Events

#### Council Run Events

- ▶ 16 May – IDAHOBIT: Council officers organised a special IDAHOBIT event which featured guest speakers, pizza and crafts for all people in the LGBTQIA+ community. The event was well attended with 16 young people and another 17 people above 25 years, with Cr Bonnie Clark opening the event on behalf of Council and Cr Tim Berenyi also attending.
- ▶ 21 May – Volunteer Expo: Assistance with planning and delivery of the Volunteer Expo. Site maps, vendor allocations and sign ups and equipment setup on the day. The event was opened by the Mayor and the Mayor and Councillors circulated during the event to talk to the many community volunteers involved.
- ▶ 25 May – North East Skatepark Series: A highly successful skate park competition run by the youth Amplify team.

#### Council Supported Events

- ▶ 2 May – Bald Archies: Council organised flags and sponsorship for marketing.
- ▶ 11 May - Mansfield Marathon: Assistance for the Marathon with traffic management, event site setup and equipment loan. A highly successful event with record numbers for sign up of over 1000 people.
- ▶ 16 – 18 May – HRCAV Horse Trials: Council organised bins in kind and dust suppression water carts.
- ▶ 18 May – Mansfield Psychic Expo: Council assisted with co-ordination of access to disabled toilets in the football rooms and equipment access.

#### Upcoming Events

June	July	August
21 – Lantern Festival 24 – 27 – SayIT Cyber Safety	6 – 13 – NAIDOC Week 27 – National Tree Planting Day	30 – Bloom At Doon

### Youth

#### Regular Programming

In line with previous years, the Youth Centre saw a small decrease in attendance during football season with many taking part in training and games. There has been a good amount of activity with the Amplify and YAG groups alongside regular activities and special crafternoons. A Brazilian Jiu Jitsu introductory class will run in June and has sold out.

#### Amplify (formerly FReeZA)

The Amplify team has been planning ahead for the Lantern Festival which will see members run both sound, lighting and assist throughout the event at the Youth Centre. Amplify also delivered

the North East Skate Park Series, including the work from start to finish with planning, social media promotions to working and participating on the day.

### **Youth Advisory Group (YAG)**

The YAG have had a big month as well and have hit the ground running. They have been involved with the Local Laws review and had workshops with the Local Laws team to discuss impacts and ideas from youth in this space. In June the YAG will provide input on the Council Plan and this will also continue into the creation of their major piece of work for the year, the review of the Youth Strategy.

### **Code Club**

Due to volunteer numbers the Code Club have now merged to be run on Wednesday night only so there can always be a volunteer in attendance. This has worked well and creates a great environment with more people together to learn and be involved in coding.

## 8. Communications

### Media releases

Twenty-six (26) media releases were generated and distributed:

- ▶ New solar and generator for Woods Point
- ▶ Efficient drainage, long term solutions
- ▶ Fun-filled school holiday program from Mansfield Shire Youth
- ▶ Help for dry times
- ▶ Help shape the next four years of Council actions
- ▶ Mansfield Visitor Information Centre's Aboriginal art gallery enters a new chapter
- ▶ Community and Volunteers Expo a chance to connect
- ▶ Mansfield Shire's young people lead celebration of IDAHOBIT Day
- ▶ Proposed Council Budget released for comment
- ▶ Save money and downsize
- ▶ Unfair tax to be voted on in upper house
- ▶ No relief from state for Mansfield Shire
- ▶ Ground breaking discovery at Mansfield
- ▶ Rowe Street better prepared for heavy rain
- ▶ Mansfield business gets a boost
- ▶ Drought support needed for Mansfield
- ▶ Great community day at the Mansfield Health, Community and Volunteers Expo
- ▶ Mansfield celebrates diversity at IDAHOBIT
- ▶ Mansfield ignored again in state budget
- ▶ Mansfield a voice against the ESVF
- ▶ Community support needed for emergency precinct
- ▶ A second life for Council equipment
- ▶ Highett Street drainage upgrades improve stormwater flows
- ▶ Mansfield continuing to advocate for local planning needs
- ▶ Rifle Butts Road upgrades firing ahead
- ▶ Mayor's Report



Mansfield Shire Council | **CEO Monthly Report****Responses to media enquiries were provided on the following topics**

- ▶ Easter / Anzac Day visitation
- ▶ Potholes
- ▶ Victorian Government drought package
- ▶ Palaeontology discovery in Nature magazine

**Speeches**

The Mayor spoke at the Health, Community and Volunteers Expo on 21 May, and Cr Clark spoke at the IDAHOBIT event on 16 May.

**Social media**

Council's Facebook page is followed by 7,410 accounts. Page activity over the past 4 months:

	February	March	April	May
Change in follower	+17	+27	+13	+72
Reach	32,428	19,933	30,117	68,853
Content interactions	1,126	1,107	976	5,295
Link clicks	521	688	294	1,195

Posts that received the most interactions are listed below:



With the lingering dry conditions, more farmers are turning to roadside grazing for their stock as they're forced to use whatever feed is available. If you're driving you may notice...

Photo · Wed, 21 May

Views    Reach    Interactions  
45,427    41,280    735



Our Mayor and Deputy Mayor are at Spring Street protesting on behalf of our community today. They join thousands who gather united against the new ESVF tax that will cost our...

Photo · Tue, 20 May

Views    Reach    Interactions  
25,254    11,603    613



We're not convinced that the introduction of a purple bin (as mandated by the State Government) is the best and most cost effective way to manage our glass recycling. So, we are calling...

Photo · Thu, 1 May

Views    Reach    Interactions  
16,387    11,123    170



Mansfield Shire is home to a ground-breaking discovery of the earliest known 'reptile' footprints ever found. This really puts Mansfield on the map and changes what we know about...

Photo · Fri, 16 May

Views    Reach    Interactions  
12,219    10,889    132

Mansfield Shire Council | **CEO Monthly Report****Engage Mansfield**

Regular community consultation is undertaken online via Engage Mansfield. Statistics on activity on the portal is provided below.

	February	March	April	May
New registrations	2	2	5	19
Visits	699	970	1,073	2,067
Contributions	2	19	114	256
Engagement rate	0.4%	2.4%	11.9%	13.4%

The Goughs Bay playground location survey received 172 contributions during the month. The Council Plan received 28 contributions. The Mansfield Emergency Services Precinct received 19 contributions.

**YouTube**

Council meetings are streamed live on YouTube. Viewership of recent Council meetings within each month is as follows:

	12 February	18 March	15 April	21 May
New registrations	63	51	53	63

## 9. Digital Transformation Project (CODI)

### Information/Records Management (IM)

The Information Manager/Records Hub solution continues to evolve. In May an update with the Workflow/Searching functionality was completed to provide some immediate improvements for a high percentage of the users. Extra support days are available to each of the councils within CODI to continue to enhance these areas where they see priority. Officers are continuing to work with the vendor on improving the functionality around Related Records and general functionality issues.

### Planning, Building and Regulatory (PBR)

With the Greenlight functions of Planning, Building, and Regulatory now all rolled out across the four councils Council officers are now working on some additional functions/registers and resolving outstanding data issues.

There are still some items to close out and a pipeline of development requests which are enhancements, rather than fixes. There has also been considerable work from the vendor on setting up their Infringements functionality. From the project perspective the team are assessing whether Greenlight or Altitude offers the most effective solution for this.

### Enterprise Resource Planning (ERP)

Murrindindi is now live with the new Authority Altitude version of Civica. There is significant improvement in the Procure to Pay process, new integration between CRM and Asset Management, and Payroll is flowing. There are some teething issues with the new Altitude to SharePoint integration and which reporting option(s) are best to use.

Benalla, Mansfield, and Strathbogie are now completing training on each module and then moving to the user acceptance testing (UAT). This will involve the testing of all functions within the new system to ensure it meets all requirements before we switch over in the last quarter of 2025. Go live dates for each council will be set within the coming weeks.

### Heath and Wastewater (HWW)

With HWW, the RFT has been issued and awaiting responses from potential suppliers before evaluation. Evaluation includes assessing the responses, demonstrations from the relevant supplier(s) and then review with councils before we can proceed to contract. It is anticipated that a solution will be selected by end of August and then to commence the implementation soon after.