

Mansfield Shire Council Action Register

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
21-05-2025	Council Confidential Meeting Agenda - 21 May 2025	18.1	CEO Employee Matters Committee Meeting Minutes & CEO 6 Month Performance Review	Completed	Confidential	Governance and Risk Officer	Confidential
21-05-2025	Council Confidential Meeting Agenda - 21 May 2025	18.2	CODI Health Wastewater	Completed	THAT COUNCIL endorse the procurement exemption for the procurement of Health and Wastewater for the Collaborative Digital Project, to undertake a limited tender process.	General Manager Investment & Planning	Confidential
21-05-2025	Council Meeting Agenda - 21 May 2025	13 2.1	DP002-22 Development Plan - 240 Malcolm Street, Mansfield	Completed	THAT COUNCIL approves the submitted Development Plan DP002-24 for Rural Living Zoned land on Lot 1 on LP80798, Lot 1 on TP244731, Lot 75 on PP3056 addressed as 240 Malcom Street and part of Part of Lot 2 TP245258 addressed as 220 Malcom Street.	Statutory Planner	26/05/2025 Senior Coordinator Planning: Development Plan approved and being uploaded to Councils Website as a public document.
21-05-2025	Council Meeting Agenda - 21 May 2025	13 2.2	P017-25 Planning Permit Application - 215 Dead Horse Lane Mansfield	Completed	Action as per Resolution	Senior Coordinator Planning	26/05/2025 Senior Coordinator Planning: Notice of Decision to Refuse to Grant a Permit issued 26 May 2025
21-05-2025	Council Meeting Agenda - 21 May 2025	13 2.3	P214-22 Planning Permit Application - 138 Hearn Road Boorolite	Completed	Action as per Resolution	Senior Coordinator Planning	26/05/2025 Senior Coordinator Planning: All parties (permit applicant, objectors and referral authorities) notified of the Council decision. Notice of Decision to Refuse to Grant a Permit not able to be issued as there is a current VCAT Appeal which will make a final determination.
21-05-2025	Council Meeting Agenda - 21 May 2025	13 2.4	C57mans - Planning Scheme Amendment	In Progress	Action as per Resolution	Senior Coordinator Planning	26/05/2025 Senior Coordinator Planning: Split amendment is being authored in the online amendment system ready for submission to DTP.

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21-05-2025	Council Meeting Agenda - 21 May 2025	13 3.1	Unreasonable Complainant Conduct Policy	Completed	THAT COUNCIL endorses the Unreasonable Complainant Conduct Policy 2025.	Governance and Risk Officer	26/05/2025 Governance and Risk Officer: Updated Policy made available on Council's website and revised policy notified to the community in Mansfield Matters.
21-05-2025	Council Meeting Agenda - 21 May 2025	13 3.2	Councillor Internal Resolution Procedure	Completed	THAT COUNCIL: 1. Adopt the Councillor Internal Resolution Procedure as required by the Local Government Act 2020 and in compliance with the requirements of Schedule 1A of the Local Government (Governance and Integrity) Regulations 2020; 2. Make the Procedure available on the Mansfield Shire Council website; and 3. Revoke the Mansfield Shire Councillor Code of Conduct 2021.	Governance and Risk Officer	26/05/2025 Governance and Risk Officer: Procedure made available on Council's website and notified to the community in Mansfield Matters.
21-05-2025	Council Meeting Agenda - 21 May 2025	13 3.3	Privacy and Data Protection Policy	Completed	THAT COUNCIL endorses the Privacy and Data Protection Policy 2025.	Governance and Risk Officer	26/05/2025 Governance and Risk Officer: Updated Policy made available on Council's website and revised policy notified to the community in Mansfield Matters.
21-05-2025	Council Meeting Agenda - 21 May 2025	13 4.1	Quarterly Finance Report - 31 March 2025	Completed	THAT COUNCIL notes the Quarterly Finance Report for the period 1 July 2024 – 31 March 2025.	Coordinator Financial Planning & Analysis	26/05/2025 Coordinator Financial Planning & Analysis: Resolution noted.
21-05-2025	Council Meeting Agenda - 21 May 2025	13 4.2	Borrowing and Debt Management Policy	Completed	THAT COUNCIL endorses the Borrowing and Debt Management Policy 2025.	Governance and Risk Officer	26/05/2025 Governance and Risk Officer: Updated Policy made available on Council's website and revised policy notified to the community in Mansfield Matters.
21-05-2025	Council Meeting Agenda - 21 May 2025	13 4.3	Carry Forward Projects Policy	Completed	THAT COUNCIL endorses the Carry Forward Projects Policy 2025.	Governance and Risk Officer	26/05/2025 Governance and Risk Officer: Updated Policy made available on Council's website and revised policy notified to the community in Mansfield Matters.
15-04-2025	Council Meeting	13.2.1	Planning Scheme	Complete	THAT COUNCIL: 1. Having been authorised by the Minister for Planning to prepare Amendment C56 to the Mansfield Planning Scheme under	Senior Coordinator Planning	26/05/2025 Senior Coordinator Planning:

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	Agenda – 15 April 2025		Amendment C56mans		<p>Section 8A(4) of the Planning and Environment Act 1987 ('the Act'); and</p> <ol style="list-style-type: none"> 2. Having prepared and exhibited Amendment C56 to the Mansfield Planning Scheme under Section 19 of the Act; and 3. Having considered all submissions to Amendment C56 under Section 22 of the Act; Mansfield Shire Council resolves to: <ol style="list-style-type: none"> a. Split Amendment C56mans to the Mansfield Planning Scheme into two parts, Part 1 to include the DDO3 policy to be adopted and applied to the areas shown on the attached maps titled C56mans Part 1, and Part 2 to include the DDO1 and all content included in the attachment title C56mans Part 2. PART 1: b. Adopt Amendment C56mans, Part 1, to the Mansfield Planning Scheme in accordance with Section 29 of the Act, adopting the amendment with the following changes; c. The removal of the proposed DDO3 to 27 Kitchen Street Mansfield as outlined in the attached Amendment C56mans, Part 1 documents. d. Submit Amendment C56mans, Part 1, to the Mansfield Planning Scheme, together with the prescribed information, to the Minister for Planning in accordance with Section 31 of the Act. PART 2: e. Undertake further investigation to resolve the outstanding submissions in relation to Planning Scheme Amendment C56mans, Part 2, and report back to Council. 		C56mans Part 1 was authored and submitted to DTP for approval in May.
15-04-2025	Council Meeting Agenda – 15 April 2025	13.2.2	Advocacy Position on Glass Kerbside Service	In progress	<p>THAT COUNCIL supports the Maroondah City Council's submission, in part, to the Municipal Association of Victoria May 2025 State Council meeting and calls on the Victorian Government to review and amend the new waste service standards to mitigate the negative impacts on local governments, specifically that the MAV advocates for:</p> <ol style="list-style-type: none"> 1. The separate glass recycling bin requirement no longer be mandated, given the successful Container Deposit Scheme (CDS) already diverts most glass, making a fourth bin costly, inefficient, and largely redundant. 2. Provision for adequate funding and resources to Councils to implement the new standards without placing undue financial burden on ratepayers. This could come in the form of the State Waste Levy, which is projected to increase by 30% over the next four years, generating an estimated \$1.8 billion in revenue for the Victorian Government. 3. A delay in implementing the State's new household waste service standards, urging the Victorian Government to provide 	General Manager Investment & Planning	<p>16/06/2025 General Manager Investment & Planning:</p> <p>Mayor and CEO attended MAV State Council meeting in May and advocated for the review and amendment of the new waste service standards.</p>

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					councils with greater flexibility and an extended timeline to roll out service changes at a practical pace. 4. Promotion of sustainable waste management practices that are economically viable and environmentally sound, ensuring long-term benefits for the community.		
15-04-2025	Council Confidential Meeting Agenda – 15 April 2025	18.2	Rate Arrears – Section 181 Action	In progress	Confidential	Financial Controller	Confidential
12-02-2025	Council Confidential Meeting Agenda - 12 February 2025	18.1	Sale of Portion of Road	In progress	Confidential	Manager Development Services	Confidential
20/08/2024	Council Meeting Agenda 20 August 2024	13.2.2	C60 Planning Scheme Amendment - Mansfield Planning Strategy	In progress	THAT COUNCIL: 1. Request under Section 8A (2) and (3) of the <i>Planning and Environment Act 1987</i> ('the Act') that the Minister for Planning authorise Mansfield Shire Council to prepare Amendment C60mans to the Mansfield Planning Scheme. 2. Notify the Minister for Planning that when it exhibits Amendment C60mans Mansfield Shire Council intends to give full notification of the amendment under Section 19 of the Act for a minimum statutory exhibition period of one month. 3. When authorised by the Minister for Planning, exhibit Amendment C60mans to the Mansfield Planning Scheme under Section 19 of the Act.	Senior Coordinator Planning	26/05/2025 Senior Coordinator Planning: Awaiting approval to exhibit from Minister for Planning.
25/06/2024	Council Confidential Meeting Agenda 25 June 2024	18.2	Road Reserves Sale & Land Acquisition Proposal	In progress	Confidential	Manager Development Services	Confidential
12/12/2023	Council Confidential Meeting Agenda 12 December 2023	18.2	Potential Sale of Land	In progress	Confidential	Manager Development Services	Confidential