



Application for Footpath Trading Permit E11353

Organisation
(if applicable)

Application
Date:

Applicant Name:

Permit Fee:

Address:

Receipt No.:

(200102.82)

Postal Address:

Phone No.:

Email address:

Date(s) Required:

Permits issued in accord with the Mansfield Shire Council Amenity, Environment and Community Protection Local Law No. 1 2018

NOTE: All annual permits are due 1 September for payment and renewal
Permits applied for after 31 March will pay a pro rata fee per month

	Fee	Tick
Use of council land or a public space for alfresco dining and footpath seating	\$160.00	
Use of Council land or a public place for trade displays/clothing racks	\$160.00	
Use of Council land or a public place for advertising signs / A-Frame/Flags	\$97.50	
Use of Council land or a public place for ancillary items (umbrellas, bollards, heaters, barrier screens, awnings, blinds and planter boxes)	\$97.50	
Mobile Trader – initial permit	\$80.00	
Mobile Trader – ongoing permit per week	\$80.00	
Commercial Health & Fitness Provider utilising Council land or public place (annual fee)	\$300.00	

Permits not elsewhere specified (Council land)	\$154.00	
Urgent consideration of application (if sought in less than 28 days)	\$110.00	

Permit fees are set in Council's Fees & Charges 2024-25.

Please provide all relevant details relating to your permit application including dates, times, locations, etc:

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Sketch location of proposed activity and if relating to outdoor trading details of sign/tables/barriers etc. in relation to shop front, noting the following:

- Pedestrian Zone (min 1800mm)
- Kerbside zone 400mm
- Setback to side boundary 500mm
- Setback to disabled parking/loading zone 1500mm

Sketch proposed location:

The following must be provided with this application:

- A copy of your **current Public Liability insurance**, for a minimum of **\$20,000,000**, to indemnify Council against all actions, costs, claims, charges, expenses and damage whatsoever which may be brought or made or claimed against Council or the applicant/user or both arising out of the works being undertaken. *(If the permit relates to an activity conducted in a public place)*
- A detailed plan of the proposal must be supplied.
- I/We agree to the Conditions of the Permit

Elevation of Footpath Showing Zones

