

OFFICIAL



Mansfield Shire

## MINUTES

### Council Meeting

Tuesday 20 August 2024

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Our aspiration for our Shire and its community

We live, work and play in an inclusive, dynamic and prosperous place where community spirit is strong and people are empowered to engage in issues that affect their lives.

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# Agenda Contents

- 1. Opening of the meeting .....4
- 2. Present .....4
- 3. Apologies.....4
- 4. Statement of commitment .....4
- 5. Acknowledgement of Country .....4
- 6. Disclosure of conflicts of interest.....4
- 7. Confirmation of minutes .....4
- 8. Representations .....5
- 9. Notices of motion.....5
- 10. Mayor's report .....5
- 11. Reports from council appointed representatives .....5
- 12. Public question time .....5
- 13. Officer reports.....5
  - 13.1. Chief Executive Officer's report .....5
  - 13.2. Investment and Planning .....5
    - 13.2.1. Station Precinct Museum Complex .....5
    - 13.2.2. C60 Planning Scheme Amendment - Mansfield Planning Strategy .....6
    - 13.2.3. Amendment C55 Redgum Estate .....6
    - 13.2.4. Planning Permit Application P001/23 - 446 Monkey Gully Road Mansfield .....6
    - 13.2.5. Mansfield District Soccer Association Licence Agreement .....10
    - 13.2.6. Planning Permit Application P016/24 - 10 Victoria Street Mansfield.....10
    - 13.2.7. P092/23 - Two Lot Subdivision - 24 Changue Road, Merrijig .....15
  - 13.3. People, Communications and Governance .....21
    - 13.3.1. Media and Communications Policy .....21
    - 13.3.2. Public Transparency Policy .....21
    - 13.3.3. S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987) .....21
  - 13.4. Community Health and Wellbeing .....21
    - 13.4.1. Volunteer Policy .....21
    - 13.4.2. Ovens Murray Child and Family Services Alliance MOU .....21
    - 13.4.3. Council Plan Actions 2023/24 Report .....21
  - 13.5. Executive Services Directorate .....22
    - 13.6.1. Acknowledgement of Traditional Custodians of Land Policy .....22
- 14. Council Meeting Resolution Actions Status Register .....22
- 15. Advisory and Special Committee reports .....22
- 16. Authorisation of sealing of documents .....22
- 17. Closure of meeting to members of the public.....22

18. Confidential Reports.....22

18.1. Tender Award: Resheeting Program 2024/25 .....22

18.2. Tender Award: Reseal Preparation Program 2024/25.....22

18.3. Tender Award: Reseal Program 2024/25 .....23

18.4. Supply of Quarry Panel.....23

18.5. Tender Award: Data Migration Contract - Project CODI.....23

19. Reopen meeting to members of the public.....24

20. Close of meeting .....24

## 1. Opening of the meeting

Mayor Steve Rabie opened the meeting at 5:01 pm.

## 2. Present

- Councillor Rabie
- Councillor Sladdin
- Councillor Tehan
- Councillor Webb

In Attendance:

Chief Executive Officer:

General Manager Investment & Planning:

Executive Manager Capital Works & Operations:

Executive Manager Community Health & Wellbeing:

Governance & Risk Officer:

Coordinator Statutory Planning:

Coordinator Communications, Governance & Risk:

Manager Planning & Environment:

Project Officer:

Manager Operations & Capital Works:

Senior Statutory Planner:

Kirsten Alexander

Melissa Crane

Ari Croxford-Demasi

Nola Bales

Chelsea Young

Nicole Embling

Tanya Tabone

Maya Balvonova

Fabian Rukshan

Nick Maple

Claire Wilkinson

## 3. Apologies

Councillor Mark Holcombe

## 4. Statement of commitment

Mayor Steve Rabie read Council's Statement and called on each Councillor to confirm their commitment:

*"As Councillors of Mansfield Shire we are committed to ensuring our behaviour meets the standards set by the Mansfield Shire Councillor Code of Conduct and Councillor Charter. We will, at all times, faithfully represent and uphold the trust placed in us by the community."*

## 5. Acknowledgement of Country

Councillor Rohan Webb recited Council's Acknowledgement of Country:

*"Our meeting is being held on the lands of the Taungurung people and we wish to acknowledge them as Traditional Owners. We would also like to pay our respects to their Elders, past and present, and Aboriginal Elders of other communities who may be here today."*

## 6. Disclosure of conflicts of interest

Nil

## 7. Confirmation of minutes

**Councillor Rohan Webb/Councillor Paul Sladdin:**

THAT the Minutes of the Mansfield Shire Council meetings held on 16 July 2024 and 6 August 2024 be confirmed as an accurate record.

**CARRIED**

## 8. Representations

### 13.2.4. Planning Permit Application P001/23 - 446 Monkey Gully Road Mansfield

- Troy Spencer (online)
- Prue Shepherd
- John Eisner
- Douglas Galbraith – to be read by John Eisner on Douglas' behalf

### 13.2.6. Planning Permit Application P016/24 - 10 Victoria Street Mansfield

- Angelina Bell (online)
- Liz Davis – read by Nicole Embling on behalf of Liz

## 9. Notices of motion

Nil

## 10. Mayor's report

**Councillor Paul Sladdin/Councillor Rohan Webb:**

THAT COUNCIL receive the Mayor's report for the period 16 July 2024 to 14 August 2024.

**CARRIED**

## 11. Reports from council appointed representatives

**Councillor Rohan Webb/Councillor Paul Sladdin:**

THAT COUNCIL note the verbal reports provided by Councillors in relation to their representation on external Committees.

**CARRIED**

## 12. Public question time

Nil

## 13. Officer reports

### 13.1. Chief Executive Officer's report

**Councillor Paul Sladdin/Councillor Rohan Webb:**

THAT COUNCIL receive and note the Chief Executive Officer's report for the period 1 July 2024 to 31 July 2024.

**CARRIED**

## 13.2. Investment and Planning

### 13.2.1. Station Precinct Museum Complex

**Councillor Rohan Webb/Councillor James Tehan:**

THAT COUNCIL:

1. Enter into a Community Asset Committee agreement for the Station Precinct Museum Complex as outlined in the Terms of Reference and Instrument of Delegation, for a period of 10 years, together with an unlimited number of additional ten (10) year agreement options.
2. Provides public notification of the intention to create a Community Asset Committee for the Station Precinct.
3. Endorses the Chief Executive Officer executing the Community Asset Committee agreement on completion of the public notification process.

**CARRIED**

### 13.2.2. C60 Planning Scheme Amendment - Mansfield Planning Strategy

**Councillor Paul Sladdin/Councillor James Tehan:**

THAT COUNCIL:

1. Request under Section 8A (2) and (3) of the *Planning and Environment Act 1987* ('the Act') that the Minister for Planning authorise Mansfield Shire Council to prepare Amendment C60mans to the Mansfield Planning Scheme.
2. Notify the Minister for Planning that when it exhibits Amendment C60mans Mansfield Shire Council intends to give full notification of the amendment under Section 19 of the Act for a minimum statutory exhibition period of one month.
3. When authorised by the Minister for Planning, exhibit Amendment C60mans to the Mansfield Planning Scheme under Section 19 of the Act.

**CARRIED**

### 13.2.3. Amendment C55 Redgum Estate

**Councillor Rohan Webb/Councillor Paul Sladdin:**

THAT COUNCIL

1. Having been authorised by the Minister for Planning to prepare Amendment C55mans to the Mansfield Planning Scheme under Section 8A(4) of the Planning and Environment Act 1987 ('the Act');
2. Having prepared and exhibited Amendment C55mans to the Mansfield Planning Scheme under Section 19 of the Act;
3. Having considered all submissions to Amendment C55mans under Section 22 of the Act;
4. Mansfield Shire Council resolves to:
  - a. Adopt Amendment C55mans to the Mansfield Planning Scheme, in accordance with Section 29 of the Act, without changes.

**CARRIED**

### 13.2.4. Planning Permit Application P001/23 - 446 Monkey Gully Road Mansfield

**Councillor Rohan Webb:**

THAT COUNCIL issue a **Notice of Decision to Grant a Permit** for Planning Application P001/23 to allow *use and development of land for Rural Industry (Farm Machinery repairs), display a Business Identification Sign, and a reduction of Car Parking requirements* on Lot 1 LP204092W, commonly addressed as 446 Monkey Gully Road, Mansfield in accordance with endorsed plans and subject to the following conditions:

#### **Endorsed Plans**

1. Prior to the commencement of works amended plans must be submitted to and approved by the Responsible Authority. Once approved the plans will be endorsed to form part of this permit. The plans must be generally in accordance with those submitted and amended:
  - a. Set of Plans, including a Site Plan, to remove the sign on the shed.
  - b. A Landscaping Plan in accordance with the requirements of Condition 14 of this permit.
2. The use and development must be in accordance with the endorsed plans forming part of this permit and must not be altered without the prior written consent of the Responsible Authority.

#### **External Cladding**

3. The external materials of the buildings, associated structures, and water storage tanks, must be constructed of materials of muted colours to the satisfaction of the Responsible Authority. No materials having a highly reflective surface are to be used. For the purpose of this Condition 'highly reflective' includes unpainted or untreated aluminum, galvanised steel, or iron, zincalume, or similar materials.

#### **Use**

4. The shed approved under this permit must not at any time be used for accommodation.

#### **Amenity**

5. The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:
  - a. Transport of materials, goods, or commodities to or from the land
  - b. Appearance of any building, works or materials
  - c. Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, wastewater, waste products, grit, or oil
  - d. Presence of vermin

To the satisfaction of the Responsible Authority.

#### **Hours of Operation**

6. The use must only operate between the following times:
  - a. 8am and 6pm Monday to Friday
  - b. 8am and 1pm Saturday
  - c. Closed Sunday and Public Holiday

The Responsible Authority may consent in writing to vary these requirements.

7. Deliveries to and from the site (including onsite waste collection) must only take place during the operation hours.

#### **Noise**

8. At all times noise emanating from the land must comply with the requirements of the *Environment Protection Regulations 2021* (as amended from time to time) as measured in accordance with the Noise Protocol to the satisfaction of the Responsible Authority.
9. Noise Protocol means the *Noise limit and assessment protocol of noise from commercial, industrial and trade premises and entertainment venues*, published by the Environment Protection Authority on its website, as in force from time to time.
10. Noise generated from within the premises must not be audible within the habitable rooms with windows closed off any nearby dwellings to the satisfaction of the Responsible Authority.

#### **Waste**

11. All waste and recyclables must be stored in and collected from an area set aside for this purpose. This area must be graded, drained, and screened from public view to the satisfaction of the Responsible Authority.
12. All waste material not required for further on-site processing must be regularly removed from the site to the satisfaction of the Responsible Authority. All vehicles removing waste must have fully secured and contained loads so that no waste is spilled, or dust or odor is created, to the satisfaction of the Responsible Authority.

#### **Loading / Unloading**

13. The loading and unloading of goods from vehicles must only be carried out on the land to the satisfaction of the Responsible Authority.

#### **Lighting**

14. External lighting must be designed, baffled, and located so as to prevent any adverse effect on adjoining land to the satisfaction of the Responsible Authority.

#### **Landscaping**

15. Prior to the commencement of any works an amended Landscape Plan must be approved by and endorsed by the Responsible Authority. The Landscape Plan must be generally in accordance with the submitted plan and amended to detail:



- a. Suitable plant species for visual screening purposes south of the shed, including small trees and large shrubs.
- b. Quantities and location for each plant species.
- c. Maintenance Schedule.

16. Prior to the completion of works and commencement of use, the landscaping as shown on the endorsed Landscaping Plan must be carried out and completed to the satisfaction of the Responsible Authority.
17. At all times, the landscaping shown on the endorsed Landscaping Plan must be maintained (including the replacement of any dead, diseased or damaged plants) to the satisfaction of the Responsible Authority. This condition continues to have force and effect after the completion of the development approved by this permit.

### **Weed Control**

18. No environmental weeds referred to in *Goulburn Broken Catchment Management Weeds of the Goulburn Broken* may be planted on or allowed to invade the site.
19. All vehicles, equipment and other machinery must be cleaned of soil and plant material before entering and leaving the site to prevent the spread of weeds and pathogens to the satisfaction of the Responsible Authority.

### **Sign**

20. The location and details on the sign, and any supporting structure, as shown on the endorsed plans, must not be altered without the prior written consent of the Responsible Authority.
21. The sign must not be animated or contain any flashing or intermittent light.
22. The sign must not be illuminated by external or internal light.
23. The sign, including the structure and content, must be constructed, and maintained to the satisfaction of the Responsible Authority.

### **Engineering**

24. Prior to the commencement of use the existing crossover must be upgraded in accordance with Mansfield Shire Council Infrastructure Design Manual Standard Drawing *SD255 Typical Swale Drain Vehicle Crossing (Rural Entrance)* which is available upon receipt of an application for Works Within Road Reserve Permit.
25. The internal access track must be of an all-weather construction with dimensions adequate to accommodate emergency vehicles and be sufficient to meet CFA access requirements.
26. Prior to the commencement of any works in the Road Reserve an application for Works Within Road Reserve must be submitted to and approved by Council.
27. Any damage to Council Assets, such as roads and stormwater infrastructure, must be repaired at the cost of the permit holder to the satisfaction of the Responsible Authority.
28. Prior to the commencement of any works and application for a Legal Point of Stormwater Discharge must be submitted to and approved by Council.
29. Interrupted overland flow from this development must not impact on adjacent lots.
30. No industrial or commercial waste liquids are to enter the drainage system. An Environment Protection Authority approved Waste Collection System must be maintained onsite to collect waste liquids.

### **Environmental Health**

31. Prior to the commencement of any works an amended Land Capability Assessment must be submitted to and approved by Councils Environmental Health Team, detailing the design and location of an onsite wastewater management system that will treat wastewater to a 20/30 quality standard (Secondary Treatment).
32. The approved wastewater treatment and disposal system must be installed and maintained to the satisfaction of Council.
33. Prior to the commencement of use the existing Septic Tank System must be decommissioned to the satisfaction of the Responsible Authority. The existing Septic



Tank must be desludged, holed and backfilled with inert materials. Suitable evidence of desludging must be provided to Council.

### **Goulburn Murray Water**

34. All construction and ongoing activities must be in accordance with EPA Publication 1834.1 Civil Construction, Building and Demolition Guide (September 2023).
35. All wastewater from the dwelling & workshop must be treated to a standard of at least 20mg/L BOD and 30mg/L suspended solids using a package treatment plant or equivalent. The system must have a certificate of conformity issued by the relevant body (or equivalent approval) and be installed, operated and maintained in accordance with the relevant Australian Standard(s) and EPA Guideline for Onsite Wastewater Management, May 2024, as updated or replaced.
36. The existing septic tank system must be decommissioned once the new system is installed and operational. All wastewater from the dwelling and workshop must be disposed of via connection to the new wastewater management system to the satisfaction of Council's Environmental Health Department.
37. The workshop must not encroach on the wastewater treatment system or disposal area or breach the minimum setback distances specified in the relevant Australian Standard(s) and EPA Guideline for Onsite Wastewater Management, May 2024, as updated or replaced. Stormwater run-off from the shed roof must not be directed towards the disposal area.
38. The workshop must not be constructed within 30m of any waterways or on any drainage lines.

### **Expiry**

39. This permit will expire if one of the following circumstances applies:
  - a. The development is not started within two (2) years of the issued date of this permit.
  - b. The development is not completed within four (4) years of the issued date of this permit.
  - c. The use does not start within two (2) years of completion of the development.In accordance with Section 69 of the *Planning and Environment Act 1987*, an application may be submitted to the Responsible Authority for an extension of the period referred to in this condition.
40. This permit, as it relates to a sign, will expire 15 years from the issued date of this permit. On expiry of the permit, the sign and any structure built specifically to support it must be removed.
41. In accordance with Section 69 of the *Planning and Environment Act 1987*, an application may be submitted to the Responsible Authority for an extension of the period referred to in this condition.

### **NOTATIONS**

- 1) Any works within 30 metres of a waterway or natural drainage line may require a Works on a Waterway Permit under the *Water Act 1989*. An application can be made to Goulburn Broken Catchment Management Authority.
- 2) In accordance with the *Mansfield Road Management Plan, Section 5.18*, vehicle crossovers remain the property of the owner, and any repair/damage required in the future will be the responsibility of the property owner.
- 3) This permit does not authorise the commencement of any building construction works. Before any such development may commence, the permit holder must apply to obtain appropriate building approval.
- 4) A site assessment for determining the bushfire attack level (BAL) in relation to the construction of a building has not been considered as part of this planning permit.

**LAPSED**

**Councillor Paul Sladdin/Councillor James Tehan**

THAT COUNCIL issue a notice of decision to refuse the permit for planning application P001/23.

**Amended motion**

**Councillor Paul Sladdin/Councillor James Tehan**

THAT COUNCIL issue a notice of decision to refuse a permit for planning application P001/23 for the following reasons:

1. Lack of compatibility with the surrounding land uses;
2. Detriment to amenity of immediate surrounds; and
3. Does not contribute to Councils' strategy of vibrant livability for the Shire.

**CARRIED**

**13.2.5. Mansfield District Soccer Association Licence Agreement**

**Councillor James Tehan/Councillor Rohan Webb:**

THAT COUNCIL:

1. Endorses the proposal to enter into a licence agreement for the use of the sports and recreational facilities with the Mansfield District Soccer Association for six (6) months priority use with no further terms, with the commencement date on 1 July 2024.
2. Receives annual licence fees from the Mansfield District Soccer Association of \$865.20 (ex GST).
3. Provides public notification of the intention to enter a licence agreement with the Mansfield District Soccer Association.
4. Endorses the Chief Executive Officer executing the licence agreement on completion of the public notification process.

**CARRIED**

**13.2.6. Planning Permit Application P016/24 - 10 Victoria Street Mansfield**

**Councillor Paul Sladdin/Councillor James Tehan:**

THAT COUNCIL issue a **Notice of Decision to Grant a Permit** for Planning Application P016/24 to allow *development of land for three (3) dwellings and a three (3) lot subdivision* on Lot 1 on TP213197C, commonly addressed as 10 Victoria Street, Mansfield in accordance with endorsed plans and subject to the following conditions: -

**Endorsed Plans**

- 1) The subdivision approved under this permit must be undertaken in accordance with the plans endorsed and forming part of this permit.
- 2) The development as shown on the endorsed plans must not be altered or modified without the written consent of the Responsible Authority.

**Development of Dwellings**

- 3) Prior to the issue of a statement of compliance, the lots must be developed, and works completed. If the development has not been completed, and the use commenced, a Statement of Compliance may only be issued if a Section 173 Agreement is entered into at no cost to Council. This must stipulate the following:
  - a) The development of the site must be undertaken in accordance with the Conditional Requirements of Permit P153/22 or as amended.

The Section 173 Agreement must be prepared by Council's solicitors, to the satisfaction of the Responsible Authority and must be recorded on the folio of the Register to the subject land pursuant to Section 181 of the *Planning and Environment Act 1987*.

- 4) The external materials of the buildings, associated structures and water storage tanks, must be constructed of materials of muted colours to the satisfaction of the Responsible Authority. No materials having a highly reflective surface are to be used. For the purpose of this Conditions 'highly reflective' includes unpainted or untreated aluminum, galvanised steel or iron, zincalume, or similar materials.

### **Lighting**

- 5) The common property areas must be provided with suitable outdoor lighting that provides adequate illumination to the common property without affecting the amenity of the residents and adjoining and nearby properties to the satisfaction of the Responsible Authority.
- 6) Outdoor lighting must be designed, baffled and located to the satisfaction of the Responsible Authority such that no direct light is emitted outside the boundaries of the subject land.

### **Public Open Space**

- 7) Prior to the issue of a Statement of Compliance under the *Subdivision Act 1988*, the permit holder must pay to the Responsible Authority:

- a) A sum in accordance with Clause 53.01 (Public Open Space Contribution and Subdivision) of Mansfield Planning Scheme at time of payment;
- b) Any costs associated with valuation of the land including valuers fees.

The permit holder must make a request to Council to commence the process involved with this condition.

### **Easements**

- 8) All existing and proposed easements and sites for existing and required utility services and roads must be set aside in favour of the relevant authority for which the easement or site is to be created on the plan of subdivision submitted for certification under the *Subdivision Act 1988*.

### **Landscaping**

- 9) Prior to the issue of a Statement of Compliance and the completion of works the landscaping works shown on the approved landscape plans must be carried out and completed to the satisfaction of the Responsible Authority.
- 10) At all times the landscaping shown on the approved landscape plan must be maintained (including the replacement of any dead, diseased or damaged plants) to the satisfaction of the Responsible Authority.

### **Telecommunications**

- 11) The owner of the land must enter into an agreement with:
  - a) A telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and
  - b) A suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.
- 12) Before the issue of a statement of compliance for any stage of the subdivision under the *Subdivision Act 1988*, the owner of the land must provide written confirmation from:
  - a) A telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and

- b) A suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.

### **Stormwater Management**

- 13) Prior to the commencement of works and certification of the plan of subdivision, a stormwater management plan must be approved by the Responsible Authority. The stormwater management plan must:
  - a) be prepared to the satisfaction of the Responsible Authority.
  - b) include details of the proposed stormwater management system, including drainage works and retention, detention and discharges of stormwater to the drainage system.
  - c) set out how the stormwater management system will be managed on an ongoing basis.
  - d) demonstrate how all relevant standards set out in the planning scheme relating to stormwater management will meet the objectives in the planning scheme, including modelling and calculations.
- 14) The stormwater management system approved by the Responsible Authority and included in the approved stormwater management plan must be constructed, managed and maintained to the satisfaction of the Responsible Authority. The details of the stormwater management system must not be altered from the details in the endorsed stormwater management plan without the prior written consent of the Responsible Authority.
- 15) Altered overland flow paths must pass through the designed routes within reserves for municipal purposes or within easements. No overland flow shall impact on the adjacent lots.
- 16) All stormwater infrastructure such as retardation and treatment facilities shall remain the responsibility of the developer until Statement of Compliance is issued for the final stage of the subdivision. The stormwater infrastructure must be maintained to a standard acceptable to the Responsible Authority.
- 17) Prior to the commencement of any works and application for a Legal Point of Stormwater Discharge must be submitted to and approved by Council.

### **Engineering**

- 18) Prior to certification of the plan of subdivision and commencement of works detailed design plans must be submitted to and approved by Council for the construction of a footpath along the frontage of Victoria Street. The footpath must be 1.5 metres wide and constructed in accordance with the Mansfield Infrastructure Design Manual Standard Drawing 205. The Standard Drawing will be provided at the time of an application for Works Within a Road Reserve being submitted to Council.
- 19) Prior to the issue of a Statement of Compliance and the completion of works the footpath must be constructed within the Victoria Street Road Reserve along the frontage of the land in accordance with the approved plans.
- 20) Prior to the commencement of any works in the Road Reserve an application for Works Within Road Reserve must be submitted to and approved by Council.
- 21) The Responsible Authority for the purposes of plan checking and supervision must obtain, in writing, the name and contact details of the project coordinator appointed to oversee the works and notification of commencement date prior commencing works.
- 22) Prior to the issue of a Statement of Compliance, the developer is required to pay to The Responsible Authority a cash contribution of:

- a) 0.75% of the total actual documented cost of the engineering works for the checking of engineering plans associated with the development approved herewith.
  - b) 2.50% of the total actual documented cost of the engineering works for the supervision of works associated with the development approved herewith.
- 23) Prior to the issue of Certificate of Practical Completion and subsequent Statement of Compliance, the Developer is to lodge a security bond to the Responsible Authority for 5% of the total actual documented cost of the engineering works based on actual tender fees. This bond will be released following a satisfactory inspection, 52 weeks after a Certificate of Practical Completion is issued.
- 24) Following completion of all works, and prior to issuing of the Statement of Compliance, "as constructed" drawings must be submitted and accepted by the Council. The preferred format of the drawings are AutoCAD \*.DWG or \*.DXF.
- 25) All design plans and specifications must be detailed in accordance with the IDM to the satisfaction of the Responsible Authority and will be valid for a period of 12 months only after approval. Following the expiry date design plans must be resubmitted for review and accepted prior to works commencing.
- 26) All construction and ongoing activities must be in accordance with sediment control principles outlined in 'Construction Techniques for Sediment Pollution Control' (EPA, 1991) to the satisfaction of the Responsible Authority.
- 27) Appropriate measures must be implemented throughout the construction stage of development to rectify and/or minimise mud, crushed rock or other debris being carried onto public roads or footpaths from the subject land to the satisfaction of the Responsible Authority.
- 28) Prior to the completion of works and issue of a statement of compliance, or by such later date as is approved by the Responsible Authority in writing, the following works must be completed in accordance with the endorsed plans and to the satisfaction of the Responsible Authority:
- a) All stormwater is to be contained to the pre-development runoff equivalent using detention water tanks or similar and then shall be discharged to the legal point of stormwater discharge;
  - b) The car parking spaces, access lanes, driveways and associated works and landscaping shown on the plan must be:
    - i) constructed and available for use in accordance with the plan approved by the Responsible Authority; and
    - ii) formed to such levels and drained so that they can be used in accordance with the plan; and
    - iii) treated with an all-weather seal or some other durable surface; and
    - iv) be of sufficient dimension to accommodate emergency vehicles and be sufficient to meet CFA access requirements.
- 29) The common property access must have a Council approved engineered pavement composition and have a sealed surface with catchments for stormwater.

#### **AusNet Electricity Services**

- 30) The applicant must Enter into an agreement with AusNet Electricity Services Pty Ltd for the extension, upgrading or rearrangement of the electricity supply to lots on the plan of subdivision. A payment to cover the cost of such work will be required.
- 31) The applicant must Provide electricity easements internal and external to the subdivision in favour of AusNet Electricity Services Pty Ltd to service the lots on the plan of subdivision and/or abutting lands as required by AusNet Electricity Services Pty Ltd. The provision of reserves for electricity substations may also be required.

#### **Goulburn Valley Water**



- 32) Payment of new customer contribution charges for water supply to the development, such amount being determined by the Corporation at the time of Payment.
- 33) Provision of one water tapping in Common Property with 3-way manifold meter assembly to service each Lot at the developer's expense, in accordance with standards of construction adopted by and to the satisfaction of the Goulburn Valley Region Water Corporation.
- 34) Provision of separate water supply meters to each tenement within the development, located at the property boundary and to the satisfaction of Goulburn Valley Region Water Corporation.
- 35) Any existing water service that crosses any of the proposed allotment boundaries within the proposed development must be disconnected and re-located at the developer's expense, to be wholly within one allotment only, including notification of the proposed lot to be serviced by the existing water meter, to the satisfaction of the Goulburn Valley Region Water Corporation.
- 36) Payment of new customer contributions charges for sewerage services to the development, such amount being determined by the Corporation at the time of Payment.
- 37) Provision of combined sewer drains with an inspection opening to each allotment within the development, at the developer's expense, in accordance with standards of construction adopted by and to the satisfaction of the Goulburn Valley Region Water Corporation.
- 38) In the case of multi-tenement development, the works required are to be carried out in accordance with AS 3500.2 - 'Sanitary plumbing and drainage', and include disconnection of any existing house connection drain to the satisfaction of the Corporation's Property Services department.
- 39) Connection of all sanitary fixtures within the development to reticulated sewerage, at the developer's expense, in accordance with standards of construction adopted by and to the satisfaction of the Goulburn Valley Region Water Corporation.
- 40) All works required are to be carried out in accordance with AS 3500.2 - 'Sanitary plumbing and drainage', and to the satisfaction of the Corporation's Property Services department.
- 41) A notation is to be placed on the plan of subdivision to note that pursuant to Section 12(2) of the Subdivision Act 1988, there exists "implied easements" over all of the allotments and the common property within the development.
- 42) Alternatively, the developer is to provide a two metre wide sewerage easement over the common portion of the house connection drain, in favour of the benefiting land, to the satisfaction of the Goulburn Valley Region Water Corporation.
- 43) The applicant shall be required to comply with the Corporation's policy for 'Structures Over Corporation Works' and the requirements of Section 148 of the Water Act 1989.
- 44) In accordance with the provisions of the above policy, the applicant will not be permitted to erect the proposed Unit 3 within 1 metre of the existing sewer connection point. To facilitate construction of Unit 3 as proposed, the applicant will be required to relocate or shorten the sewer connection point if 1 metre clearance can not be achieved.
- 45) The plan of subdivision lodged for certification is to be referred to the Goulburn Valley Region Water Corporation pursuant to Section 8(1) of the Subdivision Act, 1988.

#### **Expiry**

- 46) This permit as it relates to subdivision will expire if one of the following circumstances applies:
  - a) The plan of subdivision has not been certified under the *Subdivision Act 1988* within 2 years of the issued date of this permit.
  - b) A statement of compliance is not issued within 5 years of the date of certification.In accordance with Section 69 of the *Planning and Environment Act 1987*, before the permit expires or within six (6) months afterwards, the owner or the occupier of the land

to which it applies may submit an application to the Responsible Authority for an extension of the expiry date referred to in this condition.

47) This permit as it relates to development will expire if one of the following circumstances applies:

- a) The development is not started within two (2) years of the issued date of this permit.
- b) The development is not completed within four (4) years of the issued date of this permit.

In accordance with Section 69 of the *Planning and Environment Act 1987*, before the permit expires or within six (6) months afterwards, the owner or the occupier of the land to which it applies may submit an application to the Responsible Authority for an extension of the expiry date referred to in this condition.

## NOTATIONS

1. This permit does not authorise the commencement of any building works. Building approval must be obtained prior to the commencement of any approved works.
2. Before any earthworks are undertaken, it is recommended that you contact 'Dial Before You Dig' on 1100.
3. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.

## Goulburn Valley Water

4. All structures must be constructed clear of any easement in favour of the Corporation, and one metre laterally clear of the Corporation's assets. In addition, structure foundations must be appropriate to not impose loads onto Corporation assets and comply with Corporation requirements. It is recommended that you engage a licensed surveyor to confirm the location and alignment of any existing sewer assets. Goulburn Valley Water will assist on site with accessing sewer maintenance structures, upon request.

**CARRIED**

## 13.2.7. P092/23 - Two Lot Subdivision - 24 Changue Road, Merrijig

**Councillor Rohan Webb/Councillor James Tehan:**

THAT COUNCIL issue a **Notice of Decision to Grant a Permit** for planning permit application P092/23 for a Two (2) Lot subdivision on Lot 1 TP580169, commonly addressed as 24 Changue Road, Merrijig in accordance with endorsed plans and subject to the following conditions:

### Amended Plans

1. Prior to the certification of the of subdivision, plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions.  
The plans must be generally in accordance with the plans submitted with the application and modified to show:
  - a. Functional layout for the proposed upgrades to full length of the existing access within the Carriageway Easement including width, drainage, materials and construction standard.
  - b. Functional layout for an upgraded crossover connection between Changue Road and the existing shared carriageway access road including width, drainage, and Standard Drawing.



- c. An amended Bushfire Management Plan, in accordance with Condition 25 of this permit.

### **Endorsed Plan**

2. The subdivision approved under this permit must be undertaken in accordance with the plans endorsed and forming part of this permit.

### **Section 173 Agreement**

3. Before the statement of compliance is issued under the Subdivision Act 1988 the owner must enter into an agreement with the responsible authority under Section 173 of the Planning and Environment Act 1987. The agreement must:
  - a. State that it has been prepared for the purpose of an exemption from a planning permit under Clause 44.06-2 of the Mansfield Planning Scheme.
  - b. Incorporate the plan prepared in accordance with Clause 53.02-4.4 of this planning scheme and approved under this permit.
  - c. State that if a dwelling is constructed on the land without a planning permit that the bushfire protection measures set out in the plan incorporated into the agreement must be implemented and maintained to the satisfaction of the responsible authority on a continuing basis.
  - d. Incorporate the CFA requirements included in Condition 28 of this permit.

The agreement is to be prepared by Council's preferred solicitors. Council will undertake to have the agreement prepared upon written notification from the applicant. All costs associated with the preparation and registration of the agreement shall be borne by the applicant. All fees associated with the documentation must be fully paid prior to execution and registration.

### **Subdivision**

4. The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage, sewerage facilities, electricity and gas services to each lot shown on the endorsed plan in accordance with the authority's requirements and relevant legislation at the time.
5. All existing and proposed easements and sites for existing or required utility services and roads on the land must be set aside in the plan of subdivision submitted for certification in favour of the relevant authority for which the easement or site is to be created.
6. The plan of subdivision submitted for certification under the Subdivision Act 1988 must be referred to the relevant authority in accordance with Section 8 of that Act.
7. The owner of the land must enter into an agreement with:
  - a. A telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and
  - b. A suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.
8. Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:
  - a. A telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and
  - b. A suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.

## Public Open Space

9. Prior to the issue of Statement of Compliance under the Subdivision Act 1988 for each stage of the subdivision, the permit holder must pay to the Responsible Authority:
  - a. A sum in accordance with Clause 53.01 (Public Open Space Contribution and Subdivision) of Mansfield Planning Scheme at time of payment;
  - b. Any costs associated with valuation of the land including valuers fees.The permit holder must make a request to Council to commence the process involved with this condition.

## Engineering

10. Prior to the certification of the plan of subdivision, all design drawings must be submitted to Council for approval. All works must be designed in accordance with the Mansfield Infrastructure Design Manual (IDM) and to the satisfaction of Council. All works constructed or carried out must be in accordance with these plans to the satisfaction of the Responsible Authority.
11. Prior to any works proceeding within the road reserve, an application for Works Within Roads Reserve Permit must be made.
12. All pavement is to be constructed in accordance with the Infrastructure Design Manual (IDM) and a suitably qualified CPEng, National Engineering Registered (NER) engineer, to the satisfaction of the Responsible Authority.
13. The court bowl or 'Y' turning area, within the Carriageway Easement, is to be fully formed, signed, shaped, drained, and of all-weather construction (minimum pavement thickness 100mm, class 4 FCR), with a minimum turning radius of 10m. The vehicle court bowl or 'Y' intersection and carriageway within the existing easement must of a trafficable standard for Shire Waste Collection Vehicle entry and egress to the satisfaction of the Responsible Authority. The Responsible Authority may vary or reduce this requirement with prior written consent.
14. The extent and depth of all proposed lot filling is to be denoted on the design plan. Where depths of fill on allotments exceed 300 mm, those areas are to be clearly differentiated from areas where the depths of fill are less than 300 mm.
15. Before the certification of the plan of subdivision, construction and drainage plans and computations to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. All works constructed or carried out must be in accordance with those plans to the satisfaction of the Responsible Authority. The plans must include:
  - a. Drainage plans showing stormwater management and discharge through the property.
  - b. Altered overland flow paths must pass through the designed routes within reserves for municipal purposes or within easements. No overland flow shall impact on the adjacent lots or roads.
16. A Site Management Plan (SMP) is to be submitted and approved by Council prior to the commencement of any works. The SMP will contain at minimum:
  - a. Protection of significant native vegetation during the construction of roads, reticulated services and other infrastructure.
  - b. Prevention of adverse environmental impacts on existing waterways including through run-off and siltation.
  - c. Procedures to ensure access by construction vehicles during the construction does not impact the amenity of the surrounding neighbourhood.
  - d. Measures in accordance with EPA Victoria Publication 1834, November 2020 Civil construction building and demolition guide.
17. All construction and ongoing activities must be in accordance with sediment control principles outlined in 'Construction Techniques for Sediment Pollution Control' (EPA, 1991).

18. All services must avoid root zones of existing trees. Where services cannot be placed to avoid the root zone, boring and/or hand digging must be undertaken to minimise root damage to the satisfaction of the Responsible Authority.
19. Temporary barriers must be erected around the drip line of existing trees and maintained during construction to the satisfaction of the Responsible Authority.
20. Any damage to Council managed assets such as roads, footpaths, street trees and stormwater infrastructure, must be repaired at the cost of the developer to the satisfaction of the Responsible Authority.
21. Prior to the commencement of any works associated with the subdivision, a sediment fence shall be marked on a plan and erected to ensure that sediment is contained within the subject site. The sediment fence shall be maintained in good condition to the satisfaction of the Responsible Authority until the completion of the construction works on the site.
22. The Responsible Authority for plan checking and supervision must obtain, in writing, the name of the project coordinator appointed to oversee the works and notification of commencement date prior commencing works.
23. Following completion of all works, and prior to issuing of the Statement of Compliance, "as constructed" drawings must be submitted and accepted by the Council. The preferred format of the drawings are AutoCAD \*.DWG or \*.DXF.
24. All design plans and specifications must be detailed in accordance with the IDM to the satisfaction of the Responsible Authority and will valid for a period of 12 months only after approval. Following the expiry date design plans must be resubmitted for review and accepted prior to works commencing.

#### **County Fire Authority**

25. Prior to certification under the Subdivision Act 1988, an amended Bushfire Management Plan must be submitted to and endorsed by the Responsible Authority. Once endorsed the Bushfire Management Plan must be included as an annexure to the section 173 agreement prepared to give effect to clause 44.06-5 of the Planning Scheme and not be altered unless agreed to in writing by CFA and the Responsible Authority. The plan must be generally in accordance with Bushfire Management Plan (BMP) prepared by Terramatrix, dated 22 January 2024 but modified to replace the conditions for defendable space, construction standards and water supply with:
  - a. Defendable space around the proposed building of Lot 2 to the property boundary and over the Common Property and Carriageway Easement must be provided where vegetation (and other flammable materials) will be modified and managed in accordance with the following requirements:
    - i. Grass must be short cropped and maintained during the declared fire danger period.
    - ii. All leaves and vegetation debris must be removed at regular intervals during the declared fire danger period.
    - iii. Within 10 metres of a building, flammable objects must not be located close to the vulnerable parts of the building.
    - iv. Plants greater than 10 centimetres in height must not be placed within 3m of a window or glass feature of the building.
    - v. Shrubs must not be located under the canopy of trees.
    - vi. Individual and clumps of shrubs must not exceed 5 sq. metres in area and must be separated by at least 5 metres.
    - vii. Trees must not overhang or touch any elements of the building.
    - viii. The canopy of trees must be separated by at least 5 metres.
    - ix. There must be a clearance of at least 2 metres between the lowest tree branches and ground level.
  - b. Construction standards for Lot 2 only:
    - i. The building must comply to a minimum Bushfire Attack Level of 29 (BAL-29).

- c. Water supply for Lot 2 only:
    - i. 10,000 litres of effective water supply for fire fighting purposes must be provided which meets the following requirements:
    - ii. Is stored in an above ground water tank constructed of concrete or metal.
    - iii. All fixed above-ground water pipes and fittings required for firefighting purposes must be made of corrosive resistant metal.
    - iv. Include a separate outlet for occupant use.
    - v. Incorporate a ball or gate valve (British Standard Pipe (BSP) 65mm) and coupling (64 mm CFA 3 thread per inch male fitting).
    - vi. Be located within 60 metres of the outer edge of the approved building.
    - vii. The outlet/s of the water tank must be within 4m of the accessway and be unobstructed.
    - viii. Be readily identifiable from the building or appropriate identification signage to the satisfaction of CFA must be provided.
    - ix. Any pipework and fittings must be a minimum of 65 mm (excluding the CFA coupling).
  - d. The dwelling on Lot 1 must be labelled as 'existing dwelling'. Water, access and defendable space must be removed from Lot 1 on the map section of the plan. The "Common Property" must be labelled as such.
  - 26. Before the statement of compliance is issued under the Subdivision Act 1988, the defendable space shown on the endorsed Bushfire Management Plan must be implemented to the satisfaction of the Responsible Authority.
  - 27. Before the statement of compliance is issued under the Subdivision Act 1988, the vehicle access arrangements shown on the Bushfire Management Plan must be implemented to the satisfaction of the Responsible Authority.
  - 28. In addition to the requirements of Clause 44.06-5 of the Scheme, the Section 173 Agreement prepared in accordance with that clause must also:
    - a. Explicitly exclude Lot one (1) from the following exemption under Clause 44.06-2 of the Scheme:

"A building or works consistent with an agreement under section 173 of the Act prepared in accordance with a condition of permit issued under the requirements of Clause 44.06-5".
    - b. Note that the subdivision includes areas of shared defendable space. These are areas where a lot owner maintains the defendable space on their land for the benefit of themselves and the owners of other lots.
    - c. Require that the defendable space shown on the endorsed Bushfire Management Plan must be implemented and maintained on an ongoing basis to the satisfaction of the Responsible Authority, regardless of whether there is a dwelling constructed on that land or not.
  - 29. Prior to the issue of a Statement of Compliance under the Subdivision Act 1988 the following requirements must be met to the satisfaction of the CFA:
    - a. Above or below ground operable hydrants must be provided. The maximum distance between these hydrants and the rear of all building envelopes (or in the absence of building envelopes, the rear of the lots) must be 120 metres and the hydrants must be no more than 200 metres apart. These distances must be measured around lot boundaries.
    - b. The hydrants must be identified with marker posts and road reflectors as applicable to the satisfaction of the Country Fire Authority.
- Goulburn Valley Water**
- 30. Payment of new customer contribution charges for water supply to the development, such amount being determined by the Corporation at the time of payment.



31. Provision of one water tapping within the Carriageway Easement with 2-way manifold meter assembly to service each Lot at the developer's expense, in accordance with standards of construction adopted by and to the satisfaction of the Goulburn Valley Region Water Corporation.
32. Any existing water service that crosses any of the proposed allotment boundaries within the proposed development must be disconnected and re-located at the developer's expense, to be wholly within one allotment only, including notification of the proposed lot to be serviced by the existing water meter, to the satisfaction of the Goulburn Valley Region Water Corporation.
33. Payment of new customer contributions charges for sewerage services to the development, such amount being determined by the Corporation at the time of payment.
34. Provision of reticulated sewerage and associated construction works to each allotment within the development, at the developer's expense, in accordance with standards of construction adopted by and to the satisfaction of the Goulburn Valley Region Water Corporation.
35. Provision of sewerage connection points to each allotment within the development, at the developer's expense, in accordance with standards of construction adopted by and to the satisfaction of the Goulburn Valley Region Water Corporation.
36. Connection of the existing house to a sewer main of the Goulburn Valley Region Water Corporation at the developer's expense.
37. All works required are to be carried out in accordance with AS 3500.2 - 'Sanitary plumbing and drainage', and to the satisfaction of the Corporation's Property Services department. A drainage plan of this connection will be required.
38. Provision of easements in favour of the Goulburn Valley Region Water Corporation over all existing and proposed gravity sewer mains located within private property.
39. The operator under this permit shall be obliged to enter into an Agreement with Goulburn Valley Region Water Corporation relating to the design and construction of any sewerage or water works required. The form of such Agreement shall be to the satisfaction of Goulburn Valley Water. A copy of the format of the Agreement will be provided on request.
40. The plan of subdivision lodged for certification is to be referred to the Goulburn Valley Region Water Corporation pursuant to Section 8(1) of the Subdivision Act, 1988.

#### **Expiry**

41. This permit will expire if one of the following circumstances applies:
  - a. The plan of subdivision is not certified within two (2) years of the date of this permit.
  - b. The subdivision is not completed within five (5) years of the date of certification of the plan of subdivision.

In accordance with Section 69 of the Planning and Environment Act 1987, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

#### **Notations**

- 1) CFA's requirements for identification of hydrants are specified in 'Identification of Street Hydrants for Firefighting Purposes' available under publications on the CFA web site ([www.cfa.vic.gov.au](http://www.cfa.vic.gov.au)).
- 2) Any works within 30 metres of a waterway or natural drainage line may require a Works on a Waterway Permit under the Water Act 1989. An application can be made to Goulburn Broken Catchment Management Authority.
- 3) This permit does not authorise the commencement of any building construction works. Before any such development may commence, the permit holder must apply for and obtain appropriate building approval

**CARRIED**

### **13.3. People, Communications and Governance**

#### **13.3.1. Media and Communications Policy**

**Councillor Rohan Webb/Councillor Paul Sladdin:**

THAT COUNCIL endorses the Media and Communications Policy 2024.

**CARRIED**

#### **13.3.2. Public Transparency Policy**

**Councillor James Tehan/Councillor Rohan Webb:**

THAT COUNCIL endorses the Public Transparency Policy 2024.

**CARRIED**

#### **13.3.3. S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987)**

**Councillor Paul Sladdin/Councillor Rohan Webb:**

THAT COUNCIL:

1. Revoke the existing Schedule 11A - Instrument of Appointment and Authorisation (Planning and Environment Act 1987) previously endorsed by Council on 16 March 2021.
2. Endorse the Schedule 11A - Instrument of Appointment and Authorisation (Planning and Environment Act 1987) dated 20 August 2024.
3. Approves Mayor Cr Steve Rabie to sign and Deputy Mayor Cr Mark Holcombe to witness the signing of Schedule 11A - Instrument of Appointment and Authorisation (Planning and Environment Act 1987).

**CARRIED**

### **13.4. Community Health and Wellbeing**

#### **13.4.1. Volunteer Policy**

**Councillor Rohan Webb/Councillor James Tehan:**

THAT COUNCIL endorses the Volunteers Policy 2024.

**CARRIED**

#### **13.4.2. Ovens Murray Child and Family Services Alliance MOU**

**Councillor Rohan Webb/Councillor Paul Sladdin:**

THAT COUNCIL endorses execution of the 2024 Memorandum of Understanding with the Ovens Murray Child and Family Services Alliance.

**CARRIED**

#### **13.4.3. Council Plan Actions 2023/24 Report**

**Councillor James Tehan/Councillor Paul Sladdin:**

THAT COUNCIL accepts the Council Plan 2021-2025 end of financial year report for 2023-24.

**CARRIED**

## 13.6. Executive Services Directorate

### 13.6.1. Acknowledgement of Traditional Custodians of Land Policy

**Councillor James Tehan/Councillor Rohan Webb:**

THAT COUNCIL endorses the Acknowledgement of Traditional Custodians of Land Policy 2024.

**CARRIED**

A division was called by Councillor Paul Sladdin.

#### **DIVISION**

For: Councillor James Tehan, Councillor Steve Rabie

Against: Councillor Paul Sladdin, Councillor Rohan Webb

Mayor Steve Rabie used his casting vote for.

## 14. Council Meeting Resolution Actions Status Register

**Councillor James Tehan/Councillor Rohan Webb:**

THAT Council receive and note the Mansfield Shire Council Meeting Resolution Actions Status Register as at 14 August 2024.

**CARRIED**

## 15. Advisory and Special Committee reports

Nil

## 16. Authorisation of sealing of documents

Nil

## 17. Closure of meeting to members of the public

**Councillor Rohan Webb/Councillor Paul Sladdin:**

THAT COUNCIL close the meeting to members of the public under Section 66(2)(a) of the Local Government Act 2020 to consider Confidential Reports in accordance with section 66(2) of the Local Government Act 2020 for reasons defined in section 18 below.

**CARRIED**

The Council Meeting Agenda 20 August 2024 was closed to the public at 7:07 pm.

## 18. Confidential Reports

### 18.1. Tender Award: Resheeting Program 2024/25

**Councillor James Tehan/Councillor Paul Sladdin:**

THAT COUNCIL:

1. Awards a lump sum contract for the Re-sheeting Program to Alpine Civil Pty Ltd for the amount of \$566,662.83 (ex. GST).
2. Approves a 5% construction contingency amount of \$28,333.14 (ex. GST)
3. Authorises the Chief Executive Officer to execute the contract.
4. Makes this resolution public by including it within the public minutes of the Council meeting.

**CARRIED**



## **18.2. Tender Award: Reseal Preparation Program 2024/25**

**Councillor James Tehan/Councillor Paul Sladdin:**

THAT COUNCIL:

1. Awards a lump sum contract for the Reseal Preparation Program to Bild Infrastructure Pty Ltd in the amount of \$367,184.60 (ex. GST).
2. Approves a 10% construction contingency amount of \$36,718.46 (ex. GST).
3. Authorises the Chief Executive Officer to execute the contract.
4. Makes this resolution public by including it within the public minutes of the Council meeting.

**CARRIED**

## **18.3. Tender Award: Reseal Program 2024/25**

**Councillor Rohan Webb/Councillor Paul Sladdin:**

THAT COUNCIL:

1. Awards a lump-sum contract to Boral in the amount of \$485,503.00 (ex. GST) for the 2024-25 Resealing Program.
2. Approves a 10% construction contingency amount of \$48,550.30 (ex. GST).
3. Authorises the Chief Executive Officer to execute the contract.
4. Makes this resolution public by including it within the public minutes of the Council meeting.

**CARRIED**

## **18.4. Supply of Quarry Panel**

**Councillor Paul Sladdin/Councillor James Tehan:**

THAT COUNCIL:

1. Awards a non-exclusive contract to the following suppliers for the purpose of forming a panel for the supply of quarry products:
  - Alpine Civil Pty Ltd
  - E.B. Mawson & Sons Pty Ltd
  - Extons Pty Ltd
  - Lawrence Brothers Quarry Pty Ltd
  - Lima South Quarry Pty Ltd
  - Prestige Paving Pty Ltd
  - West Paps Quarry
2. Approves a three-year panel contract term with the option of two, one-year extensions at the end of the initial three year term.
3. Notes that the five-year maximum term of the contract has an estimated total cost to Council of \$3,355,000.00 (ex GST), subject to annual review of Council's Capital Works Program and CPI adjustments under the contract.
4. Authorises the Chief Executive Officer to execute panel contracts with the seven suppliers listed above.
5. Make this resolution public by including it within the public minutes of the Council meeting.

**CARRIED**

## **18.5. Tender Award: Data Migration Contract - Project CODI**

**Councillor Rohan Webb/Councillor Paul Sladdin:**

THAT COUNCIL

1. Awards a lump sum contract for the provision of data migration and tailored data archival solutions to PaceSetter Services for an amount of \$418,680 (ex GST).
2. Authorises the Chief Executive Officer to execute the contract.
3. Makes this resolution public by including it within the public minutes of the Council meeting.

**CARRIED**

## **19. Reopen meeting to members of the public**

**Councillor Rohan Webb/Councillor Paul Sladdin:**

THAT COUNCIL reopen the meeting to the public and resume transmission and this resolution be made public.

**CARRIED**

Council re-opened the meeting at 7:34 pm.

## **20. Close of meeting**

The Council Meeting Agenda 20 August 2024 was closed at 7:37 pm.

CONFIRMED this **seventeenth** day of **September 2024**



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**Mayor**