

Secondary Consent Application



Mansfield Shire

Mansfield Shire Council

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For current fees and charges that apply please see Council's website at
www.mansfield.vic.gov.au/Plan-Build/Planning

Normally a planning permit will contain the following condition:

The development must be in accordance with the endorsed plan(s) forming part of this permit and must not be altered or modified without the prior written consent of the Responsible Authority.

In the case where minor modifications to the endorsed plan(s) are required, the above condition allows for changes to be made, subject to the written consent of the Responsible Authority. This process is known as secondary consent. When applying for secondary consent it is important to note that:

- there is no provision for public consultation or advertising – and as such the secondary consent provision is not appropriate where the changes would normally require re-advertising;
- the proposal cannot transform the permit to a use or development that was not previously considered and approved;
- permit conditions cannot be varied or deleted by secondary consent – this provision relates only to minor modifications to endorsed plans; and
- the proposal cannot approve changes that require a planning permit or which are contrary to any specific condition in the original permit.

An application for secondary consent is not automatically approved, as Council must consider all of the above matters. The Responsible Authority has the right to not approve the proposed amendment under secondary consent if it considers that the amendments contradict any of the above criteria.

If it is decided that the changes cannot be approved under secondary consent, the Responsible Authority will advise you how to apply for a permit amendment or a new permit.

Applicant Details

| | |
|-----------------|--|
| Name: | |
| Company: | |
| Postal Address: | |
| Phone: | |
| Email: | |

Original Planning Permit

| | | | |
|----------------------------------|--|---------------------|--|
| Permit Number: | | Date Permit Issued: | |
| Address of the Land: | | | |
| What the Planning Permit Allows: | | | |

Describe what works (including demolition) have commenced on the site (if any):

Secondary Consent Information

| | | |
|---|------------------------------|-----------------------------|
| Has there been a meeting or discussion with a Council Officer with regard to the changes you are seeking? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
|---|------------------------------|-----------------------------|

| | |
|--------------------|-------|
| If Yes, with whom? | Date: |
|--------------------|-------|

Detail any changes sought to the plans or any other documents endorsed under the permit. (Attach a supplementary page if more room is required):

Please provide plans with the changes clearly highlighted and a current copy of Title

Declaration

Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

I declare all the information in this application is true and correct, and the owner (if not myself) has been notified of the application.

| | |
|-------|--|
| Name: | |
|-------|--|

| | |
|------------|-------|
| Signature: | Date: |
|------------|-------|

Privacy Statement

The personal information on this form is collected by Mansfield Shire Council for the purposes of the planning process, as set out in the *Planning and Environment Act 1987* (the Act).
 You must not submit any personal information or copyright material of third parties without their informed consent. By submitting the material, you agree that the use of the material as detailed above does not breach any third party's right to privacy and copyright.

For more information, please contact the Planning Team on (03) 5775 8555 or planningenquiries@mansfield.vic.gov.au