



# VicSmart Application Form

Before completing this form, please ensure you have contacted your local council to confirm that a VicSmart Application is applicable for your proposal.

This application form and supporting information will give Goulburn-Murray Water (GMW) the opportunity to provide a formal response to the VicSmart application. The applicant will then be able to submit to GMW's response to council with a formal VicSmart application.

Once you have completed this form, please either email with supporting information to [planning.referrals@gmwater.com.au](mailto:planning.referrals@gmwater.com.au) or mail to: Goulburn-Murray Water, C/-O Statutory Planning, PO Box 165, Tatura VIC 3616. Please note that incorrect or incomplete information may result in delays in your request being processed.

Applicant's Details:

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_

Post Code: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Was there a pre-application meeting with council? With who and when?

Yes Planning Officer: \_\_\_\_\_ Date: \_\_\_\_\_

No

Protecting your privacy Goulburn-Murray Water (GMW) protects your privacy by collecting and handling your personal information in accordance with the requirements of the Privacy & Data Protection Act 2014. Your personal information is collected on this form and will be used for the purpose of administering this application and updating our records. Information collected is usually disclosed to staff involved in processing your application, contractors, connection staff and other relevant GMW staff. Failure to provide the information sought may result in processing delays or non-acceptance of your application. It may also limit our ability to be able to provide various programs or services. You may gain access to and correct your personal information. For further information please refer to our Privacy Policy at [www.gmwater.com.au](http://www.gmwater.com.au) or call 1800 013 357 to obtain a copy of this policy.



Description of the Proposal:

*Please provide a brief explanation of the proposal (e.g. 'new shed' or 'extension to existing shed')*

Subject Property Address:

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Lot: \_\_\_\_\_ Plan Number: \_\_\_\_\_

Crown Allotment: \_\_\_\_\_ Section: \_\_\_\_\_

Parish: \_\_\_\_\_ Township: \_\_\_\_\_

Land size: \_\_\_\_\_ ha or m<sup>2</sup>

GMW will require the following information to enable your request to be processed:

- Title details – A current copy of the Certificate of Title for the property (less than 3 months old). The Certificate of Title should include full information of any covenants or restrictions on the title and a plan or diagram showing the lot layout and dimensions.
- Layout plan/site map, clearly showing:
  - Location, shape and size of the site
  - The location of any existing buildings onsite
  - Proximity of any waterways, drainage lines, bores or dams on/near the site and the distance from these to the proposed development
  - The location of septic tank(s) and wastewater disposal area(s) (if applicable and if known)
- Any design plans for the proposal

**Please note that incorrect or incomplete information may result in delays in your request being processed.**



Example Site Map

