



MANSFIELD SHIRE

COUNCIL MEETING

TUESDAY, 16 MARCH 2021

MINUTES

MANSFIELD SHIRE COUNCIL
Livestreamed to members of the public via the
[Mansfield Shire Council website](#)
5.00pm

CONTENTS

1.	<i>OPENING OF THE MEETING</i>	3
2.	<i>PRESENT</i>	3
3.	<i>APOLOGIES</i>	3
4.	<i>STATEMENT OF COMMITMENT</i>	3
5.	<i>ACKNOWLEDGEMENT OF COUNTRY</i>	4
6.	<i>DISCLOSURE OF CONFLICTS OF INTEREST</i>	4
7.	<i>CONFIRMATION OF MINUTES</i>	4
8.	<i>REPRESENTATIONS</i>	4
9.	<i>NOTICES OF MOTION</i>	4
10.	<i>MAYOR’S REPORT</i>	4
11.	<i>REPORTS FROM COUNCIL APPOINTED REPRESENTATIVES</i>	5
12.	<i>PUBLIC QUESTION TIME</i>	5
13.	<i>OFFICER REPORTS</i>	5
	<i>13.1 Chief Executive Officer’s Report</i>	5
	<i>13.2 INFRASTRUCTURE AND PLANNING DIRECTORATE</i>	6
	<i>13.2.1 C47 Mansfield – combined C96a application for planning permit and amendment to Mansfield Planning Scheme at 2-4 New Street, Mansfield.</i>	6
	<i>13.3 COMMUNITY AND CORPORATE SERVICES DIRECTORATE</i>	6
	<i>13.3.1 Review of Mansfield Shire Council Instruments of Delegation and Authorisation – Council to Chief Executive Officer and Council to Members of Council Staff</i>	6
	<i>13.3.2 Naming of Roads, Features or Localities Policy</i>	7
	<i>13.3.3 Review of Councillor and Mayoral Allowances</i>	9
	<i>13.3.4 Community Recovery and Resilience Funding</i>	9
14.	<i>ASSEMBLIES OF COUNCILLORS</i>	9
15.	<i>COUNCIL RESOLUTIONS REGISTER</i>	10



16. ADVISORY AND SPECIAL COMMITTEE REPORTS..... 10
 16.1 Mansfield Shire Audit and Risk Committee: Minutes of Meeting.....10

17. AUTHORISATION OF SEALING OF DOCUMENTS..... 10

18. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC..... 10

19. PRESENTATION OF CONFIDENTIAL REPORTS..... 10

20. REOPEN MEETING TO MEMBERS OF THE PUBLIC 10

21. CLOSE OF MEETING..... 10



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1. OPENING OF THE MEETING

Mayor Mark Holcombe opened the meeting at 5.03pm

2. PRESENT

- Cr Mark Holcombe
- Cr Steve Rabie
- Cr Paul Sladdin
- Cr James Tehan
- Cr Rohan Webb

In attendance:

- | | |
|---|-------------------|
| • Chief Executive Officer: | Kaylene Conrick |
| • General Manager Infrastructure & Planning: | Kirsten Alexander |
| • General Manager Community & Corporate Services: | Chris Snook |
| • Manager Planning and Environment: | Peter Hawkins |
| • Coordinator Recovery Coordinator: | Saskia Van Bever |
| • Community & Corporate Services Directorate Support: | Mandy Snell |

3. APOLOGIES

Nil.

4. STATEMENT OF COMMITMENT

Mayor Holcombe read Council's Statement and called on each Councillor to confirm their commitment:

"As Councillors of Mansfield Shire we are committed to ensuring our behaviour meets the standards set by the Mansfield Shire Councillor Code of Conduct and Councillor Charter. We will, at all times, faithfully represent and uphold the trust placed in us by the community."



5. ACKNOWLEDGEMENT OF COUNTRY

Deputy Mayor James Tehan recited Council's Acknowledgement of Country:

"Our meeting is being held on the lands of the Taungurung people and we wish to acknowledge them as Traditional Owners. We would also like to pay our respects to their Elders, past and present, and Aboriginal Elders of other communities who may be here today."

6. DISCLOSURE OF CONFLICTS OF INTEREST

Nil.

7. CONFIRMATION OF MINUTES

Councillors Rabie/Tehan:

THAT the Minutes of the Mansfield Shire Council meeting held on 16 February 2021 be confirmed as an accurate record.

carried

8. REPRESENTATIONS

Nil.

9. NOTICES OF MOTION

Nil.

10. MAYOR'S REPORT

Councillors Webb/Rabie:

THAT Council receive the Mayor's report for the period 16 February to 9 March 2021.

carried



11. REPORTS FROM COUNCIL APPOINTED REPRESENTATIVES

Cr Webb reported on the Goulburn Broken Greenhouse Alliance and requested the "Around the Regions" Update be included in the minutes. See attachment 1.

Councillors Rabie/Tehan:

THAT Council note the verbal reports provided by Councillors in relation to their representation on external Committees.

carried

12. PUBLIC QUESTION TIME

Question from: Mrs Rebecca Mills

I would love to see the councils spend some money on creating some atmosphere and ambience in Main Street ... fairy lights Xmas decorations etc - is the council interested in investing in this?

Council Response

Council understands how important decorations are to creating a sense of community and celebration at Christmas.

Council currently provides Christmas decorations for the town centre of Mansfield. These include a 9 meter tall decorated Christmas tree; Christmas decorations installed on waste and recycling bins; and Christmas flags at the roundabout.

Council also provides the labour to install and remove the decorations, and their upkeep during the Christmas session. Council has a budget of \$3,500 allocated to the installation and dismantling of the Christmas decorations.

Last Christmas, Bendigo Bank generously funded the purchase of the fairy lights which were installed in the trees along the High St Medium strip. Council has accepted the ongoing responsibility to maintain these lights and we expect that they will be lighting up the area on the Medium Strip for years to come.

13. OFFICER REPORTS

13.1 Chief Executive Officer's Report

Councillors Webb/Sladdin:

THAT Council receive and note the Chief Executive Officer's report for the period 16 February 2021 to 9 March 2021.

carried



13.2 INFRASTRUCTURE AND PLANNING DIRECTORATE

13.2.1 C47 Mansfield – combined C96a application for planning permit and amendment to Mansfield Planning Scheme at 2-4 New Street, Mansfield.

Councillors Webb/Sladdin:

THAT COUNCIL

1. having considered all relevant matters in respect to the privately sponsored planning scheme amendment for the proposed partial rezoning of Nos. 2 and 4 New Street, Mansfield and 25 Ailsa Street, Mansfield, and the concurrent development of 2 New Street, Mansfield with a single dwelling; believes that it represents an acceptable town planning outcome and is appropriate as a S96a application to the Mansfield Planning Scheme (C47);
2. seek authorisation from the Minister for Planning to commence and exhibit the amendment to the Mansfield Planning Scheme to change the zone from UFZ to GRZ1 and apply the FO Overlay and to construct a single dwelling at 2 New Street, Mansfield.

carried

13.3 COMMUNITY AND CORPORATE SERVICES DIRECTORATE

13.3.1 Review of Mansfield Shire Council Instruments of Delegation and Authorisation – Council to Chief Executive Officer and Council to Members of Council Staff

Councillors Webb/Rabie:

THAT:

1. Council endorse the S5 Instrument of Delegation from Council to Chief Executive Officer dated 16 March 2021.
2. Council determine that during the continued declared State of Emergency arising from the global pandemic COVID-19 and in circumstances where a Council quorum cannot be formed, the Chief Executive Officer's delegation under Schedule 5 continues to be expanded to include all matters that would normally be determined by the Council excluding such matters that are specifically prohibited by the *Local Government Act 2020* or any other relevant Act.
 - i) Council receive from the Chief Executive Officer a report to the next available meeting on the Council decisions made under expanded delegation
3. in the exercise of the powers conferred by section 11(7) of the *Local Government Act 2020* and the other legislation referred to in the attached Instruments of Delegation, Council resolves that:



- i) the officers and roles listed on the attached S6 Instrument Delegation be endorsed to allow the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in Council's Instruments of Delegation, the powers, duties and functions set out in those instruments, subject to the conditions and limitations specified in that Instrument, noting the correction of the provision s61(1) of the *Planning and Environment Act 1987* should read \$1m in line with our current policy.
 - ii) the Mayor sign the S6 Instrument of Delegation – Council to Council staff – on behalf of the Council.
4. in the exercise of the powers conferred by section 188 of the *Planning and Environment Act 1987*, and other legislation referred to in Schedule 11A Instrument of Appointment and Authorisations, Council resolves that:
 - i) the officers and roles listed on the attached S11A Instrument of Appointment and Authorisation be endorsed to allow the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in Council's Instruments of Delegation, the powers, duties and functions set out in those instruments, subject to the conditions and limitations specified in that Instrument.
 - ii) the Mayor sign the S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987) on behalf of the Council.
5. the Instruments come into force immediately upon endorsement by the Council.
6. on the coming into force of the Instrument all previous delegations to members of Council staff (other than the Chief Executive Officer), referred to in this report, are revoked.
7. the duties and functions set out in the Instruments must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

carried

13.3.2 Naming of Roads, Features or Localities Policy

Councillors Rabie/Webb:

THAT COUNCIL endorse the Naming of Roads, Features or Localities Policy 2021

carried



13.3.3 Review of Councillor and Mayoral Allowances

Councillors Tehan/Rabie:

THAT COUNCIL:

1. commences the statutory process pursuant to section 74(4) of the *Local Government Act 1989* to determine the Mayoral and Councillor allowances for 2021 or until such time as the Remuneration Tribunal determines the allowances in accordance with the *Local Government Act 2020*, and gives public notice of such review in accordance with section 223 of the *Local Government Act 1989* based on the following allowances:
 - proposed Mayoral allowance remain at \$62,884 per annum. The superannuation guarantee will be consistent with legislation.
 - proposed Councillor allowance be \$21,049 per annum. The superannuation guarantee will be consistent with legislation.
2. authorises the Chief Executive Officer or her delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under s 223 of the Act in respect of the review.
3. establishes a Special Committee of Council consisting of all Councillors with a quorum of 3 Councillors, to hear submissions in relation to determining Mayoral and Councillor allowances with the Committee Meeting to be held on Tuesday 25 May 2021 at the Council Chamber, or held remotely via electronic means.

carried



13.3.4 Community Recovery and Resilience Funding

Councillors Webb/Sladdin:

THAT COUNCIL

(1) endorse the Business and Community Recovery and Resilience Advisory Committee's (BCRAC) recommendation for distribution of funds, as follows:

- Arts Mansfield \$25,000 for Alley Art, a series of pop up events held in the five alleys in Mansfield.**
 - Bonnie Doon Community Group \$1,500 for a Family Fun Night consisting of a meal, a red-faces type variety show, and live music for Bonnie Doon families.**
 - Merton Recreation Reserve \$25,000 for the Mansfield Halls Music Festival held in Merton, Bonnie Doon, Jamieson and Merrijig.**
 - Mansfield Kindergarten \$1,059 for a drumming class for all kinder children including parents.**
 - Mansfield Pony Club \$25,000 for an Equestrian Australia Horse Trials event.**
 - MASS \$25,000, for a rideathon raising funds for Mansfield Autism's Operation Gamechanger.**
 - Steiner School \$7,500 for a comedy night held at the Performance Arts Centre.**
- (2) re-open applications for the remaining funding of \$39,941;**
- (3) writes to unsuccessful applicants to thank them for their application and to encourage them to re-apply taking in consideration the feedback provided.**

carried

14. ASSEMBLIES OF COUNCILLORS

Councillors Webb/Sladdin:

THAT COUNCIL receive and note the Assembly of Councillors report for the period 3 February 2021 to 2 March 2021, with the correction that Cr Sladdin did not attend the tour of MACE and Cubby on 23 February 2021.

carried



15. COUNCIL RESOLUTIONS REGISTER

Councillors Webb/Sladdin:

THAT Council receive and note the Council Resolutions Register as at 9 March 2021
carried

16. ADVISORY AND SPECIAL COMMITTEE REPORTS

16.1 Mansfield Shire Audit and Risk Committee: Minutes of Meeting.

Councillors Webb/Rabie:

THAT Council receive the Minutes of the Mansfield Shire Audit and Risk Committee meeting held 15 February 2021.

carried

17. AUTHORISATION OF SEALING OF DOCUMENTS

Nil.

18. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

N/A

19. PRESENTATION OF CONFIDENTIAL REPORTS

Nil.

20. REOPEN MEETING TO MEMBERS OF THE PUBLIC

N/A

21. CLOSE OF MEETING

There being no further business the meeting concluded at 5.56 pm.

CONFIRMED this **twentieth** day of **April 2021**

Mayor

ATTACHMENT 1

January- February 2021	GBGA AROUND THE REGION UPDATES FROM COUNCILS REPORT FOR MAIN GBGA MEETING February 25, 2021
ALPINE	<ul style="list-style-type: none"> • Alpine Shire has hired a Sustainability Coordinator and Environment Officer (new roles) and filled the Waste Officer role. • Beginning work on compiling Councils baseline data for GHG emissions to enable Council to potentially set GHG targets/goals • In parallel working on scoping Council's Climate Action Plan which will set out Councils commitments to GHG emissions reductions and actions. • Alpine Shire is compiling its updated FOGO business plan that will inform the FOGO implementation plan. • In final stages of prioritising and designing solar systems for installations across Council's buildings and facilities. •
BENALLA	<ul style="list-style-type: none"> • Winton Solar Farm successful community grants announced (total of \$35,000): Waminda Community House (community garden), Winton Cemetery Trust (new areas for contemplation and bird habitat), Tatong Memorial Hall (drinking water), Benalla Woodworkers' Association (dust filtration), Renewable Energy Benalla (seed funding for community energy project), Winton CFA (firefighting equipment and training) • Benalla Sustainable Future Group holding a climate science talk this Friday evening • Single Use Plastic Policy drafted and out for staff feedback • Off-grid solar and battery system for new transfer station (at quote stage, reviewing budget and initial site requirements) • Investigating potential for introduction of EV into fleet within next 6-12 months
CAMPASPE	<ul style="list-style-type: none"> • Charging the Regions has installed its first electric vehicle chargers at Maryborough. Campaspe Shire Council will have charger(s) installed in Echuca in March. It has been timed in conjunction with Swan Hill to accommodate the Blood Bank caravan timetable. We are also using the electrician onsite to upgrade car park lighting from MV80s to T5s. • The food and organics program will have delivered 5,500t to Biomix by the end of February for processing. Sixty-seven percent of eligible residential properties have signed up to the service. The 2021 contamination rate of 0.38% is higher than the 2020 figure due to contamination of Christmas waste in specific areas. These areas are being targeted with an education program. The aim is to reduce contamination rate back to 2020 low rate (or even lower).

	<ul style="list-style-type: none"> • Campaspe Shire Council is supporting community groups and businesses to participate in Clean Up Australia Day. • While COVID has impacted stadium use at the Echuca Basketball Stadium, the first six months of use of the solar panels and batteries is still a good news story. Electricity bills have significantly reduced. Full basketball stadium use has shown the battery can run the entire centre for 2 hours without grid power. The battery supply will last significantly longer off grid when used for as a recovery centre (as it will supply essential power only). The use of the solar and battery supply has avoided 52,900kh CO₂ emissions. •
INDIGO	<ul style="list-style-type: none"> •
MANSFIELD	<ul style="list-style-type: none"> • Ironbark Sustainability has been appointed and is currently collating information for Council's Climate Action Plan background paper. • Open Space Strategy development underway. • Citizens Science project - Roadside biodiversity Hotspot survey to go out to community in the coming weeks.
MITCHELL	<ul style="list-style-type: none"> • 26kW solar PV upgrade to Greater Beveridge Community Centre installed. Adding to the existing 10kW system. • 'Solar Analytics' hardware installed at each Council site with rooftop solar to track and monitor usage and savings. • Clothes Swap event being held in May to promote sustainable consumption. • Investigating increasing our purchase of recycled paper • Developing an ESD Minimum Building Standards for all new council building projects, asset renewal and extension of existing buildings and building maintenance works. • Sustainability Officer undertaking ESD auditor training with Ironbark Sustainability in April. Conducting an ESD audit at the Broadford Living and Learning Centre. • Ongoing collaboration with Mitchell Community energy. Hoping to work together on project to provide rooftop solar for social housing.
MOIRA	<p>Still working on 50kW Solar system for Numurkah Sports & Aquatic Centre.</p> <ul style="list-style-type: none"> • Close to installing 'safe roof access infrastructure' - working through OH&S requirements • Awaiting quotes to upgrade and consolidate electricity meters at this facility <p>Reviewing and updating Environmental Sustainability Strategy for 2022-2026 period – ongoing</p> <p>Received quotes to conduct a review of irrigation water use at each of Councils Recreation Reserves.</p> <ul style="list-style-type: none"> • Project to be completed by 30th June 2021

	Report presented to CMT to consolidate all of Councils water shares into 4 key accounts; for enhanced management outcomes and reduced annual trading costs.
MURRINDINDI	<ul style="list-style-type: none"> • Environment Policy training module via ELMO designed and almost ready to be rolled out. • Investigating next steps for climate risk assessment / financial analysis <p>Re Staffing: Zoe is on 12 months leave, Julie Kirkwood is in Coordinator Environmental Programs role for 12 months. Started last week (15.2.21)</p>
SHEPPARTON	<ul style="list-style-type: none"> - Climate Emergency Plan is currently out to tender closing this week - Council Plan is currently in public consultation, so S&E team taking opportunity to be involved and include climate/environment discussions in this and alert of upcoming Climate Emergency consultation - Carbon Emissions Assessment - Ndevr should have a finalised costed action plan completed by the end of March - Council Sustainability Officers will write the Zero Emissions Plan with the assistance of an internal working group. - Solar for this financial year is complete. Looking at further 5 buildings next financial year. Also looking to undertake solar feasibility work for more suitable sites in the future - 2 x 50kw, dual port public EV chargers are being installed as part of the Charging the regions CVGA project. One in Mooroopna and one in Shepparton. Should be operational late March/early April. Also some AC chargers being installed at the new Shepparton Art Museum site. - EOI out to the community looking for potential roadsides for One Tree Per Child planting sites
STRATHBOGIE	<ul style="list-style-type: none"> • Tender for the Stage 2 (design) of Greening Euroa closed last week, going through the evaluation and Council report writing process now. • Lots of interest in moving to electric vehicles so I am doing some research • New waste officer employed and going well. • Lots and lots of weed requests and issues. We are updating our Roadside Management Plan about how we manage roadsides. We are looking at potentially moving away from spraying and towards slashing/mowing/mulching - would love to hear any information anyone might have and be willing to share. • Applying for a SV grant to look at the feasibility of having a tip shop at our transfer stations • Kerbside transition planning • Kerbside collection audits

	<ul style="list-style-type: none"> • Been some back and forth around declaring a climate emergency – not sure where it will land at this stage.
TOWONG	<ul style="list-style-type: none"> •
WANGARATTA	<ul style="list-style-type: none"> • Draft Environmental Sustainability Strategy 2021-2026 endorsed at the 23rd Feb meeting to proceed to public consultation. • Events schedule for 'March into Sustainability' at the Wangaratta library finalised and advertised. • Clean Up Australia Day Event scheduled and advertised for 9/3 • Mondo DER Trial talks continuing. • EOI applications have been received for wild dog/deer exclusion fencing funding and are currently being assessed • EOI period has been extended to 26 Feb for funding for weed control and/or participation in agricultural chemical users course • Investigating options for selective harvesting of Council's plantation firewood to stock firewood depots in preparation for re-opening following fire danger period •
WODONGA	<ul style="list-style-type: none"> • Commenced single use plastics waste audits throughout the operations. This is to meet our Single use plastics policy requirements of a reduction in use in 2021. • Utilising Azility software to investigate the operations with the highest emissions and prioritising capital works submissions based on the results and reported on greenhouse gas emissions production for the council risk register to measure against the baseline year. • Continuing with the rewrite of sustainability strategy and preparing budget bid for Climate Change Adaptation Action plan review towards the end of the year. • Wodonga Cube additional 75 kW solar PV, realignment of current panels and LED theatrical performance lighting tenders have closed and installs will occur shortly. • Sustainable living festival committee had first meeting and propose the SLF week will coincide with National Recycling Week which is Monday 8 to Sunday 14, November 2021. The festival is proposed for Saturday the 13th November (depending on COVID ruling). Any exhibitors/ event suggestions are welcome. The proposed format will be a combination of digital and face to face formats. • Preparing for council plan community engagement on sustainability and climate change will consist of a drop-in session at the council chamber on the 16th March 12.30 to 2.30pm and an invite only event for key stakeholders on the 18th March.

	<ul style="list-style-type: none"> • Prepared a feedback submission with council planners to the DELWP ESD roadmap paper and planning policy framework changes.
GB CMA	<ul style="list-style-type: none"> • Engagement well underway on the Insights Paper as part of the RCS renewal. • We are awaiting final confirmation from DELWP on next four-year funding. • Report development underway for Land Use Mapping in the Goulburn Murray Irrigation District (northern section of Catchment) which spatially maps all land use (by industry) for each Water Use Licence. Farm Irrigation Surveys also conducted to complement this spatial mapping, with analysis underway. • We have launched a flood portal that covers 14 at flood risk communities with detailed flood data to assist with land-use planning, building, flood insurance and flood preparedness. This has been a vision in both the RCS and GB Regional Floodplain Management Strategy in building flood resilience by fostering self-help. The portal, a joint project with 4 Local Governments (GSCC, Moira, Strathbogie and Benalla) (so far) allows you to view flood maps, search properties and create a property flood report. https://my.floodreport.com.au/Gbcma/
NECMA	<ul style="list-style-type: none"> •
DELWP	Regional Adaptation Strategy will be released for general comment early March 2021