

CEO Monthly Report

April 2025



Mansfield Shire

The Chief Executive Officer's report allows a short briefing to be provided to community and Council on the current operations, tasks and projects undertaken within each service area. Reports are provided on either a monthly or quarterly basis.

1. Customer Service

Monthly Customer Request Management System (CRMS) Report

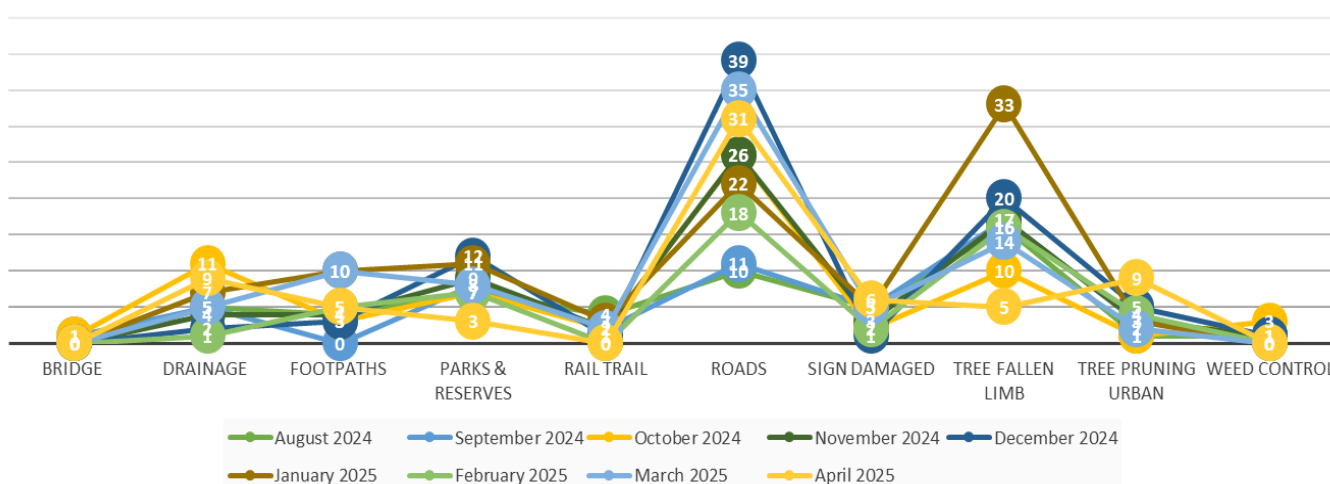
CRMS statistics for the month of April show **152** customer requests registered with **28** requests remaining open and **124** being closed during the month.

Customer Service have had **1460** Calls and **1094** face to face contacts with community members for the month of April.

No Complaints were received for April 2025.

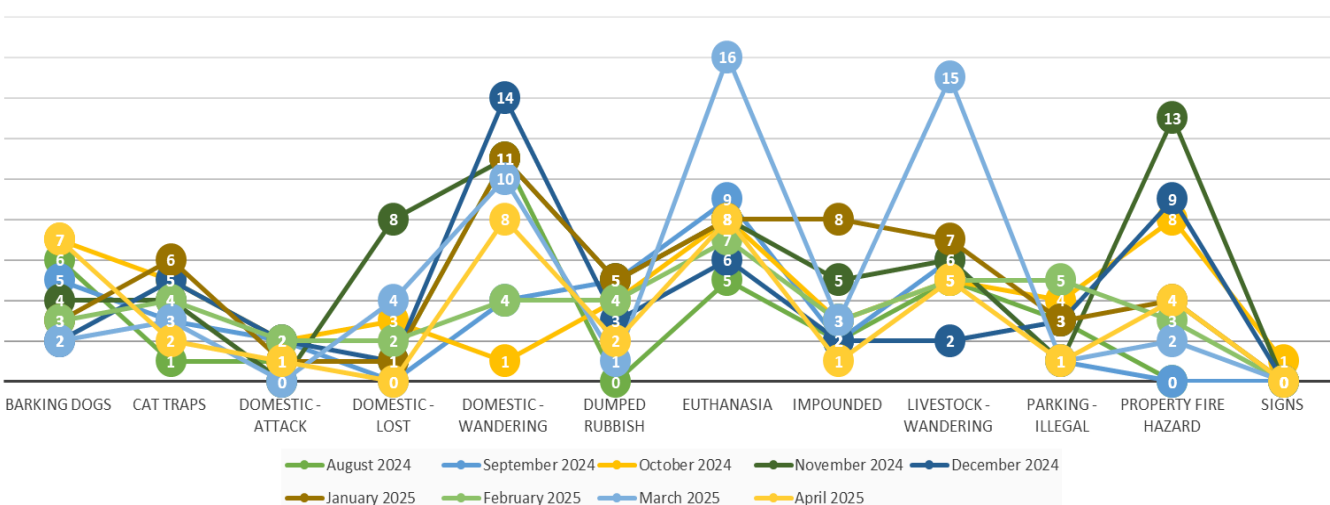
The majority of requests were for Field Services, with 74 requests for April (35 for Roads).

Field Services Top Customer Requests

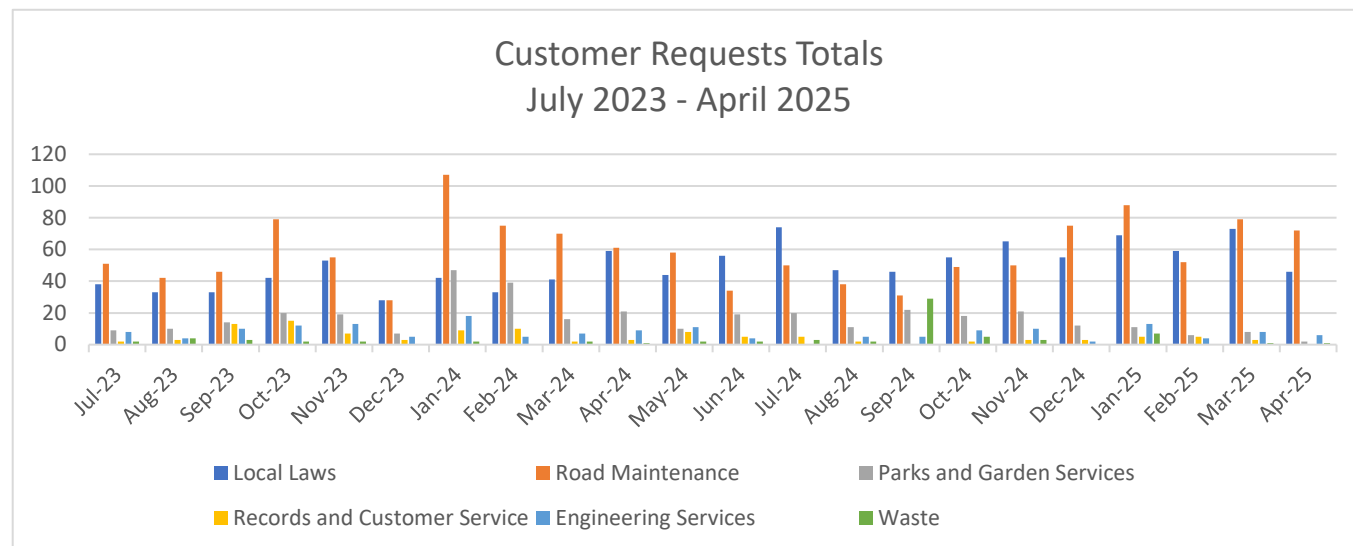


Local Laws was the second largest group, with 46 requests for April (16 for Euthanasia and 15 for Livestock wandering).

Local Laws Top Customer Requests



CRMS Monthly Totals per Top Categories July 2023 – April 2025



Definition of the tabs on the above table:

Open - the request has been opened, comments or actions have been included, and the request has not been closed but is within deadline.

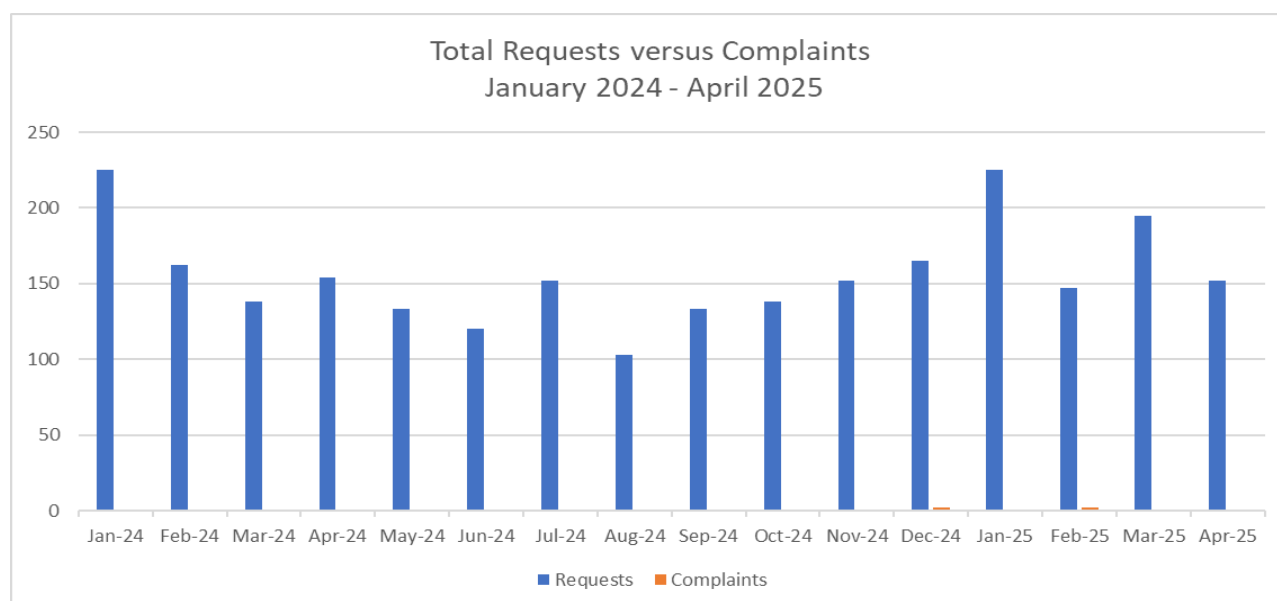
Open Overdue - the request has been opened, comments or actions have been included but has not been closed and is past its due date.

Pending - the request has been viewed in read mode and not correctly opened for editing. This most likely means the officer is working on the request but hasn't included comments. It is within deadline.

Pending Overdue – the request has been viewed in read mode and not correctly opened for editing and is past its due date.

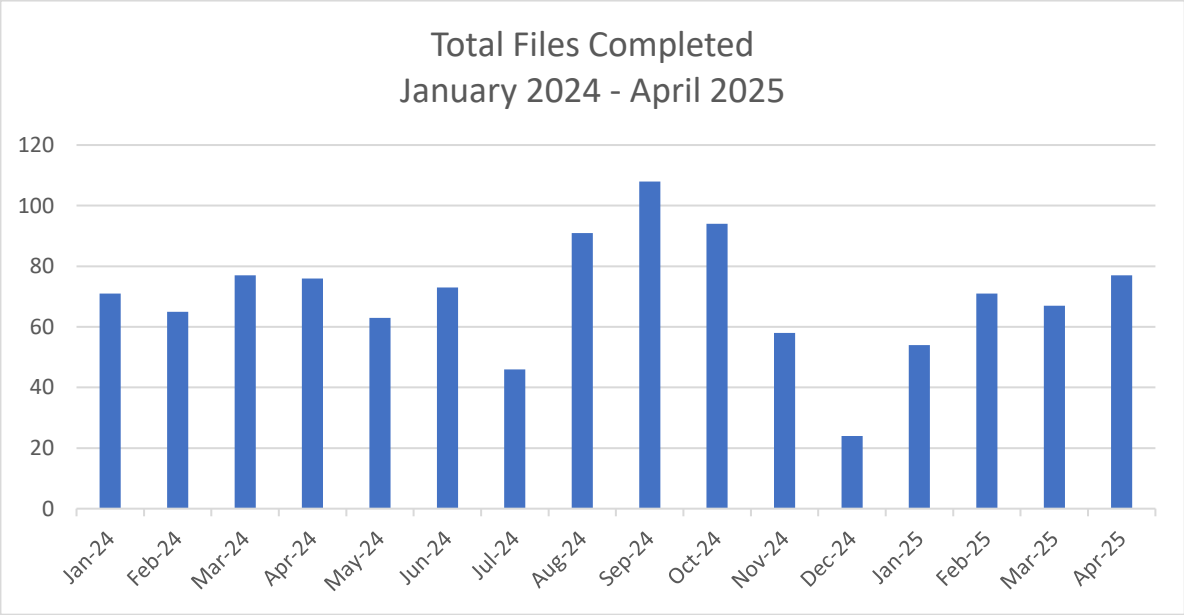
OH&S – refers to actions internally between departments as well as external customer requests. The CRM system is used to capture and record actions internally following internal audits and improvement opportunities.

Requests Versus Complaints



April 2025	
	Total
Requests	152
Complaints	0

Digitisation Information Project



	Total Files
April 2025	77
Total files	8239
Completed	7029
Remaining	1210

2. Capital Works

The Capital Works total project completion is currently sitting at **80%** complete for the financial year.

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Buildings				
Council Building Renewal - Depot	\$30,000	Depot toilet facilities renewal – works completed in January.	On Budget	Completed Jan 2025
Solar Panel Install Program	\$25,000	A switchboard upgrade and roof repairs were completed at the Sporting Complex in November to enable the installation of solar panels next year. The Youth Centre had solar panels installed.	On Budget	Completed Nov 2024
Public Toilets - High Street - Lords Reserve	\$206,300	The High Street toilet floors were renewed with the project being completed on 23 October. Upgrade of Lords Reserve Toilet – designs complete, procurement commenced in March 2025, along with community consultation following execution of Lords Reserve funding agreement in February.	On Budget	Nov 2026
Mansfield Heritage Museum	\$389,000	Construction of the Mansfield Heritage Museum Stage 1 completed, including the LRCI funded component. Budget figure includes carry forward amount and contribution to fit out of museum building. Fit out works in the Admin area/sales entrance completed in January. Museum exhibit fit out design commenced with concepts presented for PCG review in March.	On Budget	Completed Jan 2025 (Stage 1)
Lords Reserve Pavilion	\$510,000	This project is for the construction of a new Pavilion. Engagement with stakeholders commenced in March, to be followed by a tender process on completion of the stakeholder engagement. Funding agreement received in	On Budget	Nov 2026

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
		February for the successful funding application made to the Growing Regions fund for \$1.4m.		
Mansfield Pre-School Centre	-	Funding agreement executed with Kindergarten Committee for a Council contribution to Centre upgrade in 2023-24. Construction complete.	On Budget	Completed Aug 2024
Emergency Resilience Centre	\$546,000	Construction of the Emergency Resilience Centre is dependent on grant funding opportunities and is unable to commence until funding is secured. Council's application to the Disaster Ready Fund in 2024 was not successful. Council submitted another application in April 2025.	On Budget	Dec 2025
Goughs Bay Boat Club	-	Construction complete, and official opening event held on 7 March 2025. Construction works were managed by the Goughs Bay Boat Club with monthly Project Control Group meetings with Council and RDV to provide governance and oversight of project.	On Budget	Completed Nov 2024
Bridges & Culverts				
Bridge Renewals	\$225,000	Bracks Bridge renewal – Contract awarded, construction completed in October 2024. Old Tonga Road barriers and widening works completed in October. Renewal works identified in Level 2 bridge inspections – completed in December.	On Budget	Completed Dec 2024
Hearns Road Bridge	\$50,000	Grant application unsuccessful with Safer Local Roads and Infrastructure Program (SLRIP) Round 1 for Hearns Road bridge design and upgrade. Council has reapplied to the same funding stream in second round.	On Budget	June 2026
Bridge & Culvert inspection and assessment program	\$20,000	Level 2 bridge assessment contract awarded, inspection completed, reports received in November.	On Budget	Completed Nov 2024

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Causeway & Culvert upgrade program	\$438,000	Lennons Lane culvert works completed in February. Graves Road culvert funds included as co-contribution to SLRIP grant application – awaiting outcome. Culverts on Buttercup Road – works completed with resheeting program in November.	On Budget	Completed Feb 2025
Drainage				
Drainage upgrades	\$543,000	The contract for the upgrade of Rowe Street drainage was awarded at the December 2024 Council meeting. Works commenced in February and are on track to be completed in May 2025. Logan Street spoon drain works have been completed. Construction of drainage along easement – contract awarded, works commenced in March. Elvins Street drainage design commenced. Saligari Road culvert completed by Field Services team.	On Budget	May 2025
Mansfield Flood Study	\$228,635	Mansfield Flood Study in progress. Internal workshop held in March to review updated flood areas. Mitigation options are being assessed in May, with further (targeted) engagement with community to follow. Upper Catchment Tributaries Flood Study contract awarded and in progress.	On Budget	Oct 2025
Drainage Renewal Program	\$120,000	Drainage renewal budget allocated to Rowe Street project. Inspect and jet scope finalised RFQ currently out to market. College Lane stormwater diversion works were completed in February. Design and construction of Hurley Street Woods Point improvements – works completed in April.	On Budget	June 2025
Open Space & Streetscapes				

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Bonnie Doon Recreation Reserve	\$40,000	Master Plan implementation – procurement for playground renewal in progress, with funding application submitted for footpath links. Funding application for new netball courts and carpark was unsuccessful. Further grant opportunities to be identified.	On Budget	June 2025
Street Furniture Renewal	\$50,000	Bench replacement program at recreation reserves, street furniture and bollard renewal; installation completed.	On Budget	Completed April 2025
Fenced off leash dog park	\$150,000	Dog park at Station Precinct to be completed as part of grant funded precinct package. Funding agreement has been executed in April.	On Budget	Dec 2025
High Street Master Plan	\$50,000	Initial planning and scoping in progress. Town Booster engagement scheduled in May.	On Budget	June 2025
Pump Track - Station Precinct	\$50,000	Design and construct new pump track to be completed as part of grant funded precinct package. Funding agreement has been executed in April.	On Budget	Dec 2025
Disabled Car Parking	\$50,000	Installation of disabled parking at various locations in Mansfield. Works completed in November.	On Budget	Completed Nov 2024
Stage Platform	\$10,000	Design of small stage for Botanic Park. Consultation completed on Engage with positive feedback from the community. Design plans reviewed on-site in March, working with designer to produce final design and building permit to be arranged.	On Budget	June 2025
Highbett St Playground & Drama Room	\$20,000	Strengthen fence and gates at playground – completed in April. Renew Drama Room at Mansfield Sporting Complex – works being scoped in conjunction with the successful Play Our Way grant, with construction planned to commence in FY2025-26.	On Budget	Completed April 2025

Mansfield Shire Council | **CEO Monthly Report**

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
LED Street Lighting Upgrade	\$60,000	Conversion to LED streetlights – works in progress, forecast to be complete in June.	On Budget	June 2025
Swimming Pool Renewal	\$85,000	Digital Dosing System installation - completed November. Renewal of pool equipment – completed November.	On Budget	Completed Nov 2024
Rubbish Bin Renewal	\$20,000	Renewal of rubbish bins – completed September. Second (additional scope) rollout of new bins completed in February 2025.	On Budget	Completed Sept 2024
Tracks & Trails Strategy	\$55,000	Develop Tracks & Trails Strategy; PCG held, design brief completed, contractor awarded, works commenced.	On Budget	Oct 2025
Pathways				
Footpath Renewal	\$186,500	Goughs Bay foreshore path works completed in October. Rail Trail path contract awarded, works completed in February 2025. Concrete footpath renewal program – completed in October.	On Budget	Completed Feb 2025
Footpath New	\$407,915	Design of Howqua Inlet shared path completed, and first stage completed by Howqua Inlet & Macs Cove Community Group volunteers, with materials supplied by Council. Maintongoon Road footpath design scoped, and design contract awarded. Construction of Pires-Goughs Bay shared path - contract awarded, works completed in February. Mansfield-Whitfield footpath contract awarded, works scheduled for completion in May. Kidson Parade Shared Path works completed in February.	On Budget	May 2025
Roads				
Kerb & Channel	\$128,444	Kerb and channel renewal program – work completed in November.	On Budget	Completed Nov 2024

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Reseal / asphalt replacement program	\$592,256	Reseal program – contract awarded at the August Council meeting. Works completed in November.	On Budget	Completed Nov 2024
Re-Seal preparation program	\$550,000	Pavement re-seal preparation works including patching and drainage improvements prior to resealing. Contract awarded in August Council meeting. Works completed in November.	On Budget	Completed Nov 2024
Malcolm Street reconstruction	\$200,000	Geotechnical investigation completed. Pavement design completed in March. Construction works deferred to 2026 to enable works in conjunction with other grant funded works on Malcolm Street.	On Budget	Completed March 2025
Gravel Re-Sheeting Program	\$556,100	Re-sheet program – contract awarded at the August Council meeting. Works completed in November.	On Budget	Completed Nov 2024.
Township Sealing Program	\$295,250	James Street, Bonnie Doon sealing and drainage works contract awarded, works completed in November.	On Budget	Completed Nov 2024

Legend	
On Schedule	On Budget
Possible Delay	Above Budget by <10%
Delayed/On Hold	Above Budget by >10%

3. Statutory Planning

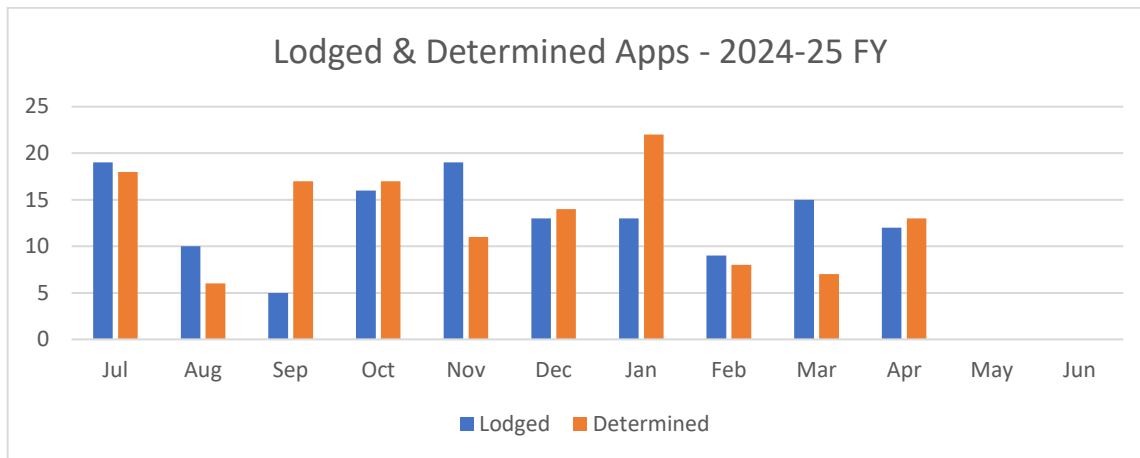
Planning Applications Lodged

App No.	Property Address	Proposal
P028-25	31 Hunter Street Mansfield	Development of land for five [5] dwellings and a five [5] lot subdivision
P032-25	298 and 230 Graves Road Mansfield	Two [2] lot re-subdivision
P029-25	Lot 4A O'Halloran Road Bridge Creek (Stump Hill)	Stone Extraction
P030-25	131 Terry Road Mansfield	Stone Extraction
P031-25	4343 Midland Highway Barjarg	Replacement Dwelling
P033-25	37 Rowe Street Mansfield	Two Lot Subdivision
P034-25	1 Peppermint Lane Tolmie	Domestic Shed
P035-25	1520 Maroondah Highway Bonnie Doon	Two Lot Subdivision
P036-25	216 Dead Horse Lane Mansfield	Two Lot Subdivision
VS008-25	55 Barwite Road Barwite	House Extension
VS009-25	3331 Maintongoon Road Bonnie Doon	Agricultural Shed
VS010-25	4 Harbour Line Drive Goughs Bay	Replacement domestic outbuilding
Total Applications Lodged:		12

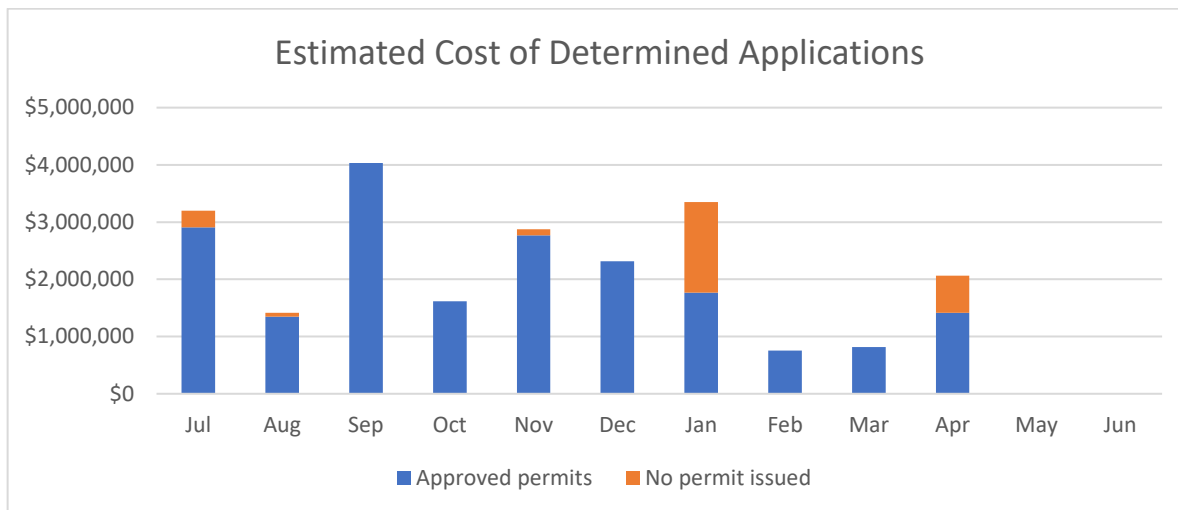
Planning Applications Determined

App No.	Property Address	Proposal	Decision Type
P115A-23	165 Ross Road Howes Creek	Development of land for an agricultural shed and associated earthworks - compliance	Permit issued
P115-24	67 Highton Lane Mansfield	Four [4] Lot Subdivision	Permit issued
VS003-25	59 Sandy Creek Road Barjarg	Domestic Shed	Permit issued
P108-24	201 Lakins Road Mansfield	Use and development of land for a Caretaker's House	Permit issued
P129-24	142 Malcolm Street Mansfield	Two Lot Subdivision	Permit issued
P018-25	548 Jamieson-Licola Road Jamieson	Outbuilding	Permit issued
P021-25	14 Banksia Street Mansfield	Dwelling	Permit issued
VS006-25	109 Hutchinsons Road Bonnie Doon	Domestic Shed	Permit issued
P093-24	Lot 4A O'Halloran Road Bridge Creek (Stump Hill)	Use and development of land for Extractive Industry [Stone Extraction] and Garden Supplies	Withdrawn (and resubmitted as P029-25)
P024-25	1065 Monkey Gully Road Goughs Bay	Dwelling and Rural Worker Accommodation	Permit not required
VS008-25	55 Barwite Road Barwite	House Extension	Permit issued
P014-25	125 Lochiel Road Barwite	Outbuilding	Permit issued
VS009-25	3331 Maintongoon Road Bonnie Doon	Agricultural Shed	Permit issued
Total Applications Determined:			13

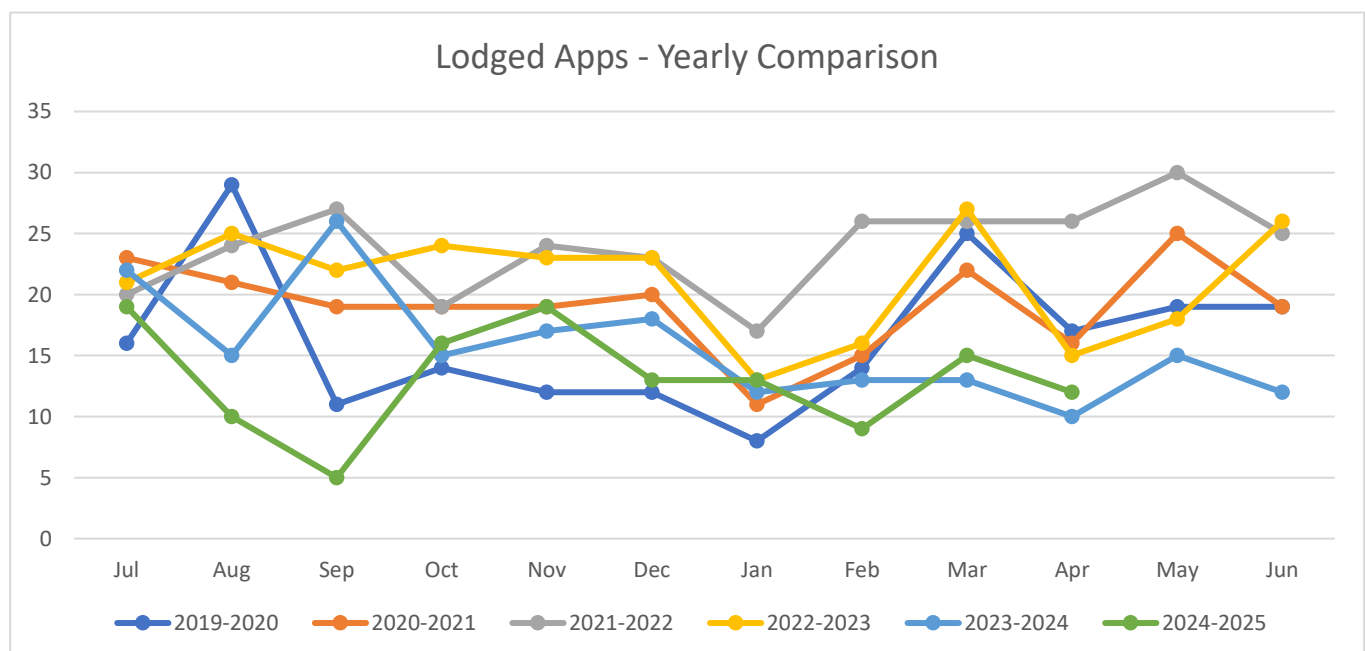
Number of Applications Lodged and Determined



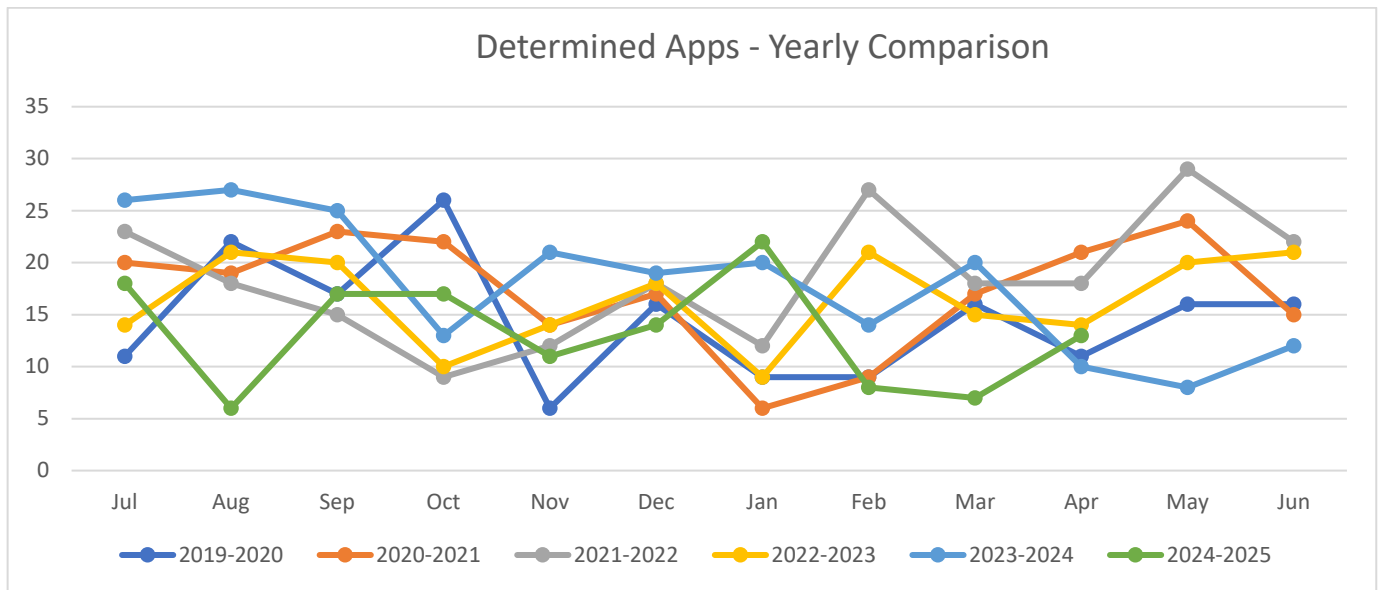
Estimated Cost of Development of Determined Applications



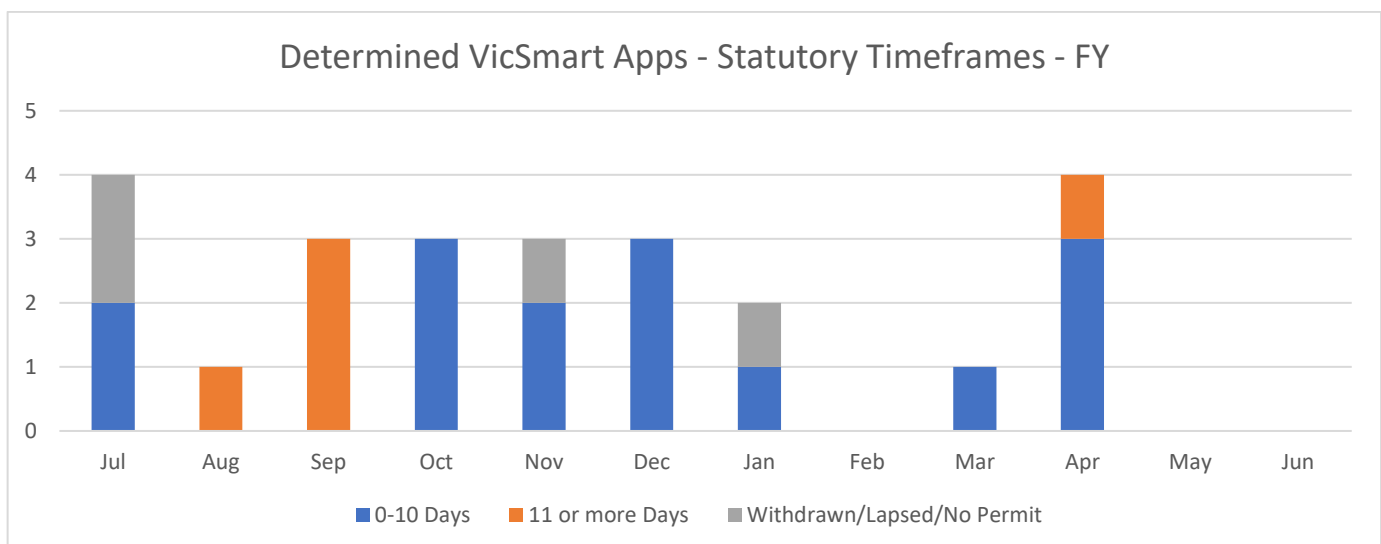
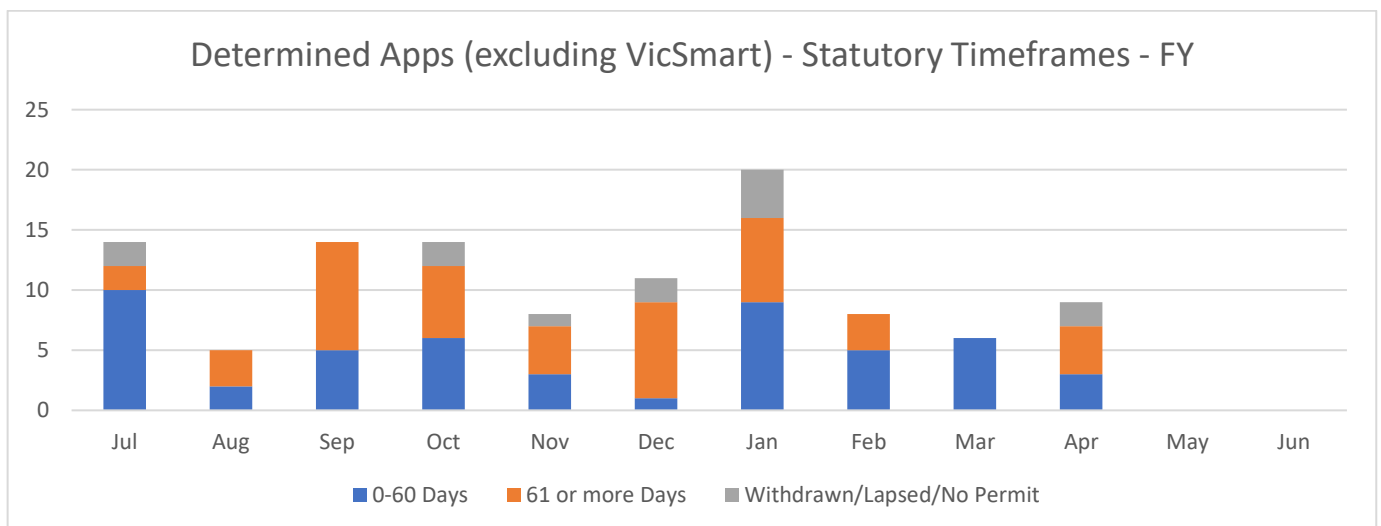
Lodged Planning Applications – Yearly Comparison



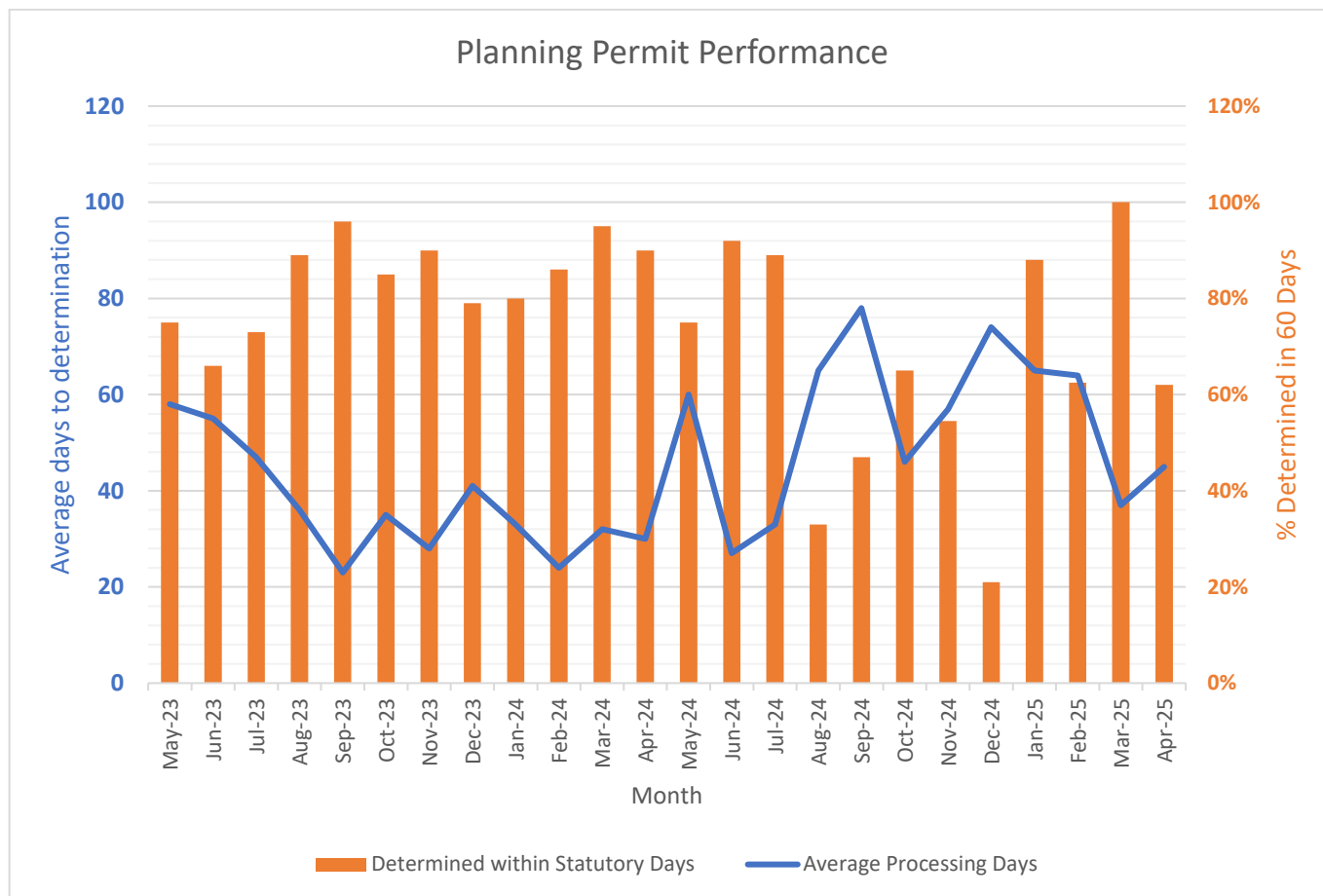
Determined Planning Applications – Yearly Comparison



Determined Planning Applications



Overall Planning Permit Performance



Subdivision Certification Applications Lodged

App No.	Property Address	Date Lodged
S247253S-25	355 Howes Creek Road Mansfield	08/04/2025
S247527S-25	16 Village Way Macs Cove	14/04/2025
S247744A-25	142 Malcolm Street Mansfield	17/04/2025
Total Applications Received:		3

Other Planning Consents & Assessments Determined

Type of Request	Number Issued
Condition Plans and Engineering Plans for endorsement	4
Secondary Consent	6
Extension of Time	8
Written Planning Advice	2
Certification & Statement of Compliance	9
Section 71 Corrected Planning Permits	
Assessment against a Section 173 Agreement	1
Development Plan	
Total Applications Issued:	30

Strategic Planning

Project Name	Status	Description	Comments/ Next Steps	Department of Transport & Planning status
Planning Scheme Amendments				
C55mans	Completed	Alters the urban floodway zone at Redgum Rise Estate	Ministerial approval granted 3 April 2025. Amendment in effect as of 24 April 2025 after being published in the Government Gazette.	Gazetted
C56mans Part 1	In Progress	Implements the Township Approaches Study DDO3 – Non-Residential Areas	Amendment split adopted at April Council meeting. Part 1 submitted to DTP for approval 9 May.	Approval expected from DTP by 4 July.
C56mans Part 2	In Progress	Implements the Township Approaches Study DDO1 – Prominent Sites	Amendment split adopted at April Council meeting. Working with submitters to consider their concerns, to progress in October 2025.	
C60mans	In Progress	Implements the Mansfield Planning Strategy into the Mansfield Planning Scheme.	Amendment submitted to DTP for authorisation 29 April 2025, and advice received that the amendment has been placed under further review by DTP on 9 May 2025. Officers have requested a date for which this review will be undertaken.	DTP undertaking further review of the amendment, expected by 23 May.
C57mans	In Progress	Implements the Mansfield Planning Scheme Review and Mansfield Open Space Strategy	Proposed to split Amendment into 2 parts to progress the Planning Scheme Review in part 1 while submissions are considered and addressed regarding MOSS in part 2. Proposal being considered at the May Council meeting. Officers are still working with Submitters and updating them to propose splitting the amendment. Part 2 will likely be progressed in July/August.	

Project Name	Status	Description	Comments/ Next Steps	Department of Transport & Planning status
C61mans	Under Review	Creation of a planning scheme amendment to implement the Bonnie Doon and Merton Plans	Meeting with DTP on 6 March discussed options based on response to draft. Further report to Council anticipated in June to address changes required.	DTP letter of advice received 19 July 24.
C62mans	Under Review	Environmental Significance Overlay review to reduce referrals to GMW	<p>Feedback on Draft MOU received from GMW for wastewater management in alignment with new EPA guidelines currently under review. Council officers currently considering the feedback.</p> <p>Anticipate that this process will not be completed until June 2025.</p> <p>Council officers are also working with GMW on principles around a risk based approach to permit considerations on applications that are referred to GMW, in an effort to reduce delays for applicants.</p>	DTP letter of advice received 5 April 24. Additional meeting held with GMW 19 November 24 to review MOU. Feedback received from GMW in early May 2025.
C63mans	Proponent Review	Proponent led amendment to re-zone land at 73 & 75 Dead Horse Lane Mansfield to Industrial 3 Zone	Progression of the amendment is subject to the proponent undertaking further studies.	Advice received from DTP 17 December 24 and provided to applicant for their response.
Proposed BAO	Proponent-led GVW	Introduction of Buffer Area Overlay to GVW Waste Management Facilities	<p>Meeting held with proponents 15 April 2025 to discuss proposed ordinance and amendment processing through Government Land Planning Service.</p> <p>Progression of amendment is subject to proponent. Council has been involved for comment/advice only.</p> <p>Further details will be provided to Council at a future briefing when available from GVW.</p>	

Project Name	Status	Description	Comments/ Actions Completed	Next steps
Strategic/Structure Plans				
Goughs Bay Plan	In Progress	Creates a Structure Plan for Goughs Bay for the next 20 years	Draft plan presented at April Council briefing. Additional round of engagement alongside Capital Works Team underway to determine priority projects and playground location.	Community Meeting on 10 May prior to engagement closing 11 May 2025. Implementation plan to be completed, including next steps for recommendations. Plan to be presented to June Council Meeting.
Delatite Valley Plan	In Progress	Create a community, tourism and structure plan applying from Merrijig to Mirrimbah	Draft plan presented at April Council briefing. Meeting with stakeholders to review draft plan held 28 April 2025.	Changes to be made to draft plan following stakeholder meeting and prior to exhibition. Engagement strategy to be updated for community exhibition in June/July.
Other (Strategic Planning adjacent projects)				
Flood Study	In Progress	Creation of new flood mapping and exploration of flood mitigation options.	RFT completed and contract awarded, with data supplied to consultant in preparation for flood modelling. Draft hydrology report and indicative mapping received.	GBCMA have reviewed the mapping and will confirm proposed changes to existing flood areas or new areas added. Community consultation planned for June/July 2025 following review of mapping. Consultation to include property owners affected. Study due for completion in 2026-27.
Infrastructure Plan	In Progress		Draft plan prepared has undergone review by internal staff. Feedback being provided to consultant to make changes to the draft plan prior to presenting to a future Council briefing.	Comments to be communicated back to consultants in May.
Integrated Wastewater Management	In Progress		Draft plan prepared and undergone internal review.	Community engagement to follow review of draft study in June/July 2025.

Project Name	Status	Description	Comments/ Actions Completed	Next steps
Plan – Goughs Bay Township			Feedback to be reported back to consultant in May 2025.	
High Street Design – Stage 1: Car Parking Study	In Progress	Preparation of a study and strategy for the future design of the Mansfield township CBD and Parking Strategy	Car parking study scope developed, and tender documents prepared for issue in May. Community engagement plan drafted and internal engagement completed.	Business and community engagement scheduled for May 2025 and consultancy to be awarded to undertake study.

4. Waste Services

Kerbside Waste Collection Statistics

The landfill diversion rate for the month of April 2025 was 39.82%.

And the current yearly average landfill diversion rate for FY24/25 is 40.35%.

	2024-2025					
	Recycling (total tonnage)	FOGO (total tonnage)	Landfill (total tonnage)	Total Waste (tonnage)	Total Diverted Waste	Landfill Diversion Rate
Jul	83.90	30.40	201.40	315.70	114.30	36.21%
Aug	80.65	39.63	192.50	312.78	120.28	38.46%
Sep	69.44	49.84	166.10	285.38	119.28	41.80%
Oct	86.64	60.95	195.02	342.61	147.59	43.08%
Nov	89.71	59.91	188.58	338.20	149.62	44.24%
Dec	91.72	54.80	205.64	352.16	146.52	41.61%
Jan	127.55	50.76	276.02	454.33	178.31	39.25%
Feb	77.20	31.96	167.38	276.54	109.16	39.47%
Mar	82.10	31.52	173.24	286.86	113.62	39.61%
Apr	97.62	37.62	204.38	339.62	135.24	39.82%
May						
Jun						
Total Tonnage	886.53	447.39	1970.26	3304.18	1333.92	
Avg Landfill Diversion Rate for the FY			40.35%			

5. Field Services

Parks and Gardens

- ▶ Watering – Street trees
- ▶ Irrigation repairs – Rec Reserve, High St, College Park Field
- ▶ Roundabout changeover – Geraniums and Salvias potted up in nursery. Bulbs and Pansies planted out
- ▶ Leaves – Botanic Park, High St, Highett St
- ▶ Malcolm St roundabout – new bulb beds installed
- ▶ Cemeteries – 3 burials and 3 ashes
- ▶ Mowing – Mansfield township, Bonnie Doon, Jamieson, Merton
- ▶ Events – signage, tables and chairs
- ▶ Mowing of Ovals, High St, Shire Office, Rec Reserve, Cemetery
- ▶ Mowing and brush cutting - Narrow Strips, Pool, Gadhaba, Youth and Buckland
- ▶ Seed and Straw outside playground area
- ▶ Pruning – street trees, work orders
- ▶ Spot spraying – Botanic Park, Bonnie Doon Main St, Roundabout
- ▶ Botanic Park – blow carpark and playground soft fall, dog bags, litter
- ▶ Information centre – clean up leaf litter, blow carpark area, weed, spray
- ▶ Sliced Rec Reserve and College Park
- ▶ Woods Point Cemetery – mow and brush cut



Roads Crew

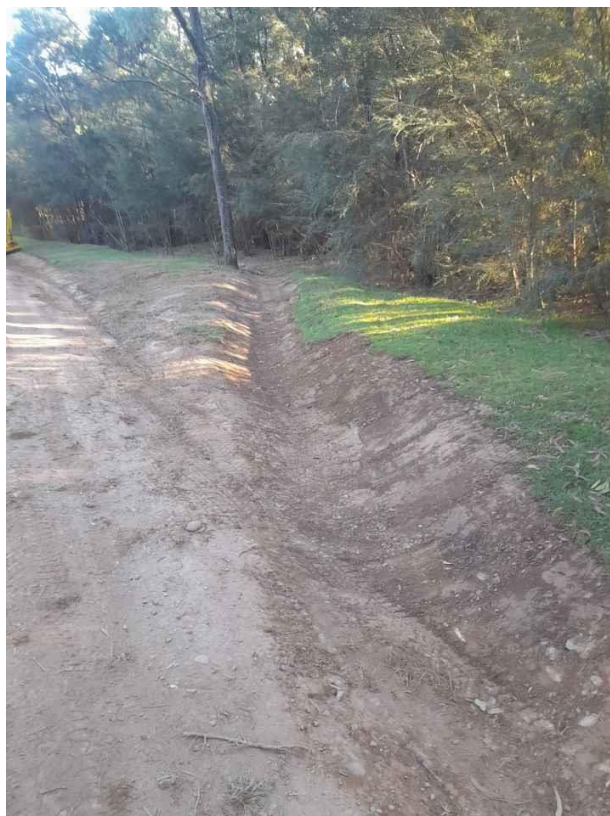
Grading completed for the month of April was 24.1 kms which makes the total for the year 174 kms. The amount of kilometres graded this month is lower than usual, with vehicle breakdowns and staff leave occurring through the month.

General urban maintenance

- ▶ CRMS 55 in total of which 48 have been closed.
- ▶ Vandalism
- ▶ Events
- ▶ Toilet repairs
- ▶ Playground repairs
- ▶ Street sweeping of CBD in Mansfield
- ▶ Line marking of Hutchinson Rd and Kidston Pde

Drainage

- ▶ Walshes Rd
- ▶ Howes creek Rd
- ▶ Monkey Gully Rd
- ▶ Rifle Range Rd
- ▶ Sawmill Settlement
- ▶ Old Tonga Rd
- ▶ Upgrade of Saligari Rd drainage



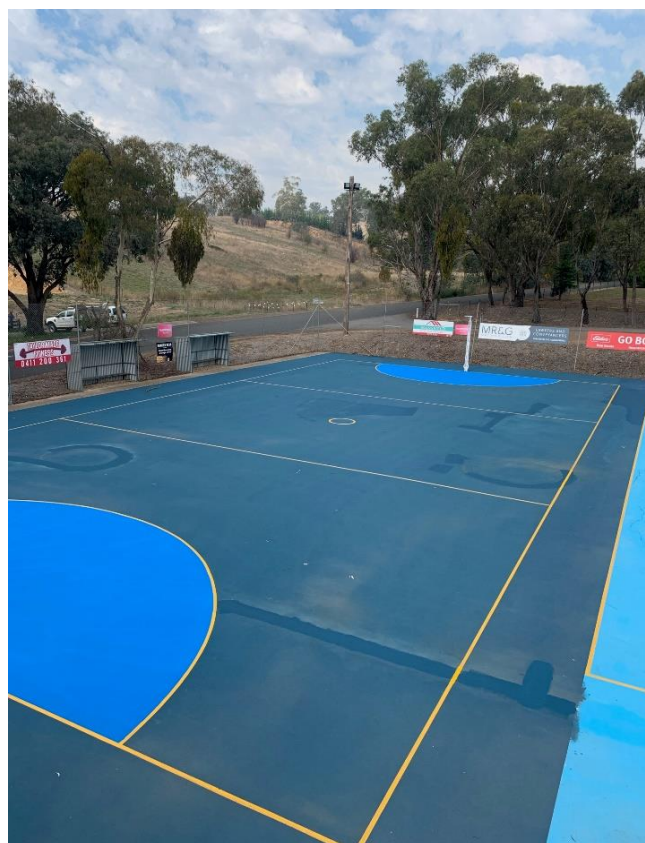
Grading

- | | |
|--|--|
| <ul style="list-style-type: none"> ▶ Goughs Bay frontage (Boat Ramp access) ▶ Black Ore Rd ▶ Dead Horse Lane ▶ Desmonds Rd ▶ The Stock Route ▶ Carlisle Hill Rd ▶ Long Lane | <ul style="list-style-type: none"> ▶ Killarney Rd ▶ Tallangalook Rd ▶ Dry Creek Rd ▶ Saligari Rd ▶ Howqua Track ▶ Ancona Rd ▶ Growlers Gully Rd |
|--|--|

February Asset Maintenance

- ▶ Playground fencing replacement completed at Mansfield Recreation Reserve by urban crew from Field Services – new steel panels and all gates replaced with stronger fittings.
- ▶ Bonnie Doon netball court crack repairs and resealing – reoccurring movement on court addressed by handyman.

- ▶ Expression of Interest closed for new pre-qualified contractors panel 2025-2027.
- ▶ Metal rebate received from High Country Metals for redundant/waste materials at depot – 14 tonnes delivered raising \$2800 of revenue, in addition to savings on plant and labour to transport items.
- ▶ Ordered and installed College Park winter cricket pitch cover at a cost of \$5400 (ex GST) supply only and installed with in-house labour.
- ▶ Periodical cleans completed over Easter break on several council buildings.
- ▶ Completed 6 Redgum picnic tables – constructed from milled timber utilised from works in the Redgum Rise development. Milled locally by Great Bear Log homes and constructed by Council's building maintenance contractor, Rick Newton. Tables are currently weathering in preparation for installation as part of the Station Precinct project.



6. Library

School Holiday Activities

Council Plan Engagement

The Library supported this community engagement by asking primary aged children to imagine a future Mansfield.

Children were asked three questions:

1. What do you like about where you live?
2. If you had one wish for where you live, what would it be?
3. What have you seen in another town that you would like to have in your town too?

Children were asked to create their ideas in the following play spaces (examples of their contributions can be seen below):

Building Blocks

To encourage children to think further about these questions, familiar sites such as cars, roundabouts, paddocks, mountains, lakes/rivers were incorporated in the initial setup.



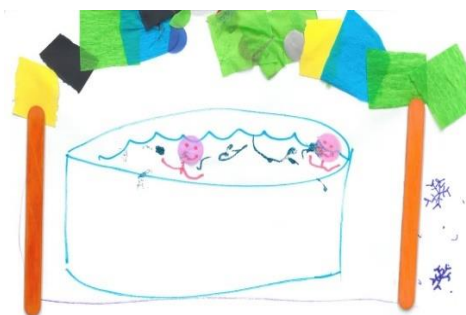
Picture: 'A big water slide'

Drawing and Art Station

A space for children to design their own town and illustrate their wishes.



Picture 1: 'I love the nature at Stoneleigh Rd'



Picture 2: 'An indoor pool'



Picture 3: 'A community garden'

Lego workshops

Two separate workshops where children built their vision for Mansfield Shire using LEGO



Picture 1: 'A flower festival'



Picture 2: 'A splash park'



Picture 3: 'A native animal park'

Popular children's author George Ivanov

George ran two sessions at the Library based on his popular series 'You Choose...'

30 children participated in the sessions, helping George write a story by choosing what happened next - 'this' or 'that'. This author event was hosted and funded by Friends of Mansfield Library (FOML).

Free Comics

Every child and young adult who visited the Library during the school holidays was invited to take a free comic. FOML purchased the 140 comics which were very much appreciated by all.



Statistics for April

	Visits	Loans	Library programs	Program attendees	Room use	IT help	Holds placed	New*
April	3104	3539	21	331	15	131	758	32
March	3748	3890	15	121	20	154	781	34
February	3549	3498	19	160	12	117	835	31
January	3099	4755	15	461	16	124	750	61
December	2639	2711	10	211	15	92	536	31
November	3291	3352	13	111	21	118	584	26
April 2024	3462	4280	11	278	7	94	730	52

*New memberships

Facebook

A snapshot of the Mansfield Library Victoria Facebook page

- Followers – 1146
- Posts published – 31
- Views – 5,643
- Engagement – 197

The Library's most popular posts for April:

💖 Our Easter Preschool Story Time is on tomorrow, Friday 11 April! 💖

Join us for a story and craft session where we will be making bunny and bilby face masks, and an Easter treasure bag. A very special bunny will be hopping by to say hello too 🐰🐰

🌟 10.30am – 12noon in the Peter Pan Room at the Mansfield Library

🌟 Come along wearing your favourite Easter fun clothes

🌟 Family members and carers all welcome

🌟 It is free to attend



🌟 FREE COMICS 🌟

Don't miss out on these free comics at the Library!

Kindly organised by the Friends of Mansfield Library / [Little Shop of Good Reads](#), we have a lovely bunch of comics for your kids to enjoy these holidays.

Drop by and see the collection 🐰

(Note: please ensure to check which comics are suitable for juniors and teens)

👍❤️ 5

1 comment

👍 Like 🗨 Comment 📧 Send ➦ Share



7. Youth Services

Events

Council Run Events

29 March – 5 April – Toyota Landcruiser National Gathering

Assistance with planning and delivery of the 2025 National Gathering. Organising of dust suppression, onsite water refills for vans, information trailer onsite for arrival, event on Wednesday night with local food carts and beverage suppliers. Equipment in kind support and general assistance with town amenities and planning.

Council Supported Events

4 April - 6 April – Jamieson Autumn Festival

Council supplied a range of equipment & planning support. Mansfield Shire Youth ran a FReeZA youth stage with young performers and also assisted with site management on the main event day on Saturday 5.

12 April -13 April – Merton Campdraft

Council organised bins in kind and dust suppression water carts.

25 April – Anzac Day

Council handled traffic management for events in Mansfield, Merrijig and Jamieson. For the first time this year Council arranged closure of Mt Buller Rd in Merrijig during the horse element of the Merrijig Parade, the Merrijig event saw 1200 people attend and will need further management moving forward due to increasing popularity.

25 April – Opera On High

Assistance with planning and event setup. Council provided tables, chairs, marquees, youth activities, bins and traffic management. A well-attended event that received positive feedback.

Upcoming Events

May	June	July
11 – Mansfield Marathon 14 – 17 Town Booster Program 17 – IDAHOBIT 18 – Psychic Expo 21 – Mansfield Community, Health, and Volunteer Expo 25 – North East Skate Park Series	21 – Lantern Festival	6 – 13 – NAIDOC Week

Youth

Regular Programming

The Youth Centre has seen good levels of attendance after school with people taking advantage of the space. A variety of basketball, gaming and studying has seen a vibrant feel in the building

most afternoons. Mondays and Wednesdays with Code Club sees a high level and attendees are now starting to use the space outside of these afternoons as well.

Tectonic Events (FReeZA)

Members of our FReeZA group assisted with sound setups at the Jamieson Autumn Festival and are now in planning for North East Skate Park Series in May and the Lantern Festival event in June.

Youth Advisory Group (YAG)

Interviews have concluded for our Youth Advisory Group and members have been selected. We received a total of 12 applicants and have selected 9 members based on the goals for the YAG this year. We have highlighted to the group that the Council Plan and review of the Youth Strategy will be a big focus as we want input from young people to inform the relevant sections in the Council Plan.

The YAG will be presenting to Council at a future Councillor Briefing and will be consulted on youth related strategies and projects. Council is very happy to have this group up and running and enabling a voice for young people direct to Councillors.

Code Club

Good attendance numbers for Code Club with Wednesday nights becoming increasingly popular and with a dedicated group. Some members are now coming on Thursday to work further on projects.

The Youth team is working with Council's IT department on repurposing out of date laptops to upgrade the Code Club room with easier access and equipment to make the experience better for all.

April School Holiday program

The Youth Centre April School Holiday program was a success with lots of fun and varied activities for young people. All events that ran were well attended with key programs like the FReeZA Summit and Trail Rides booking out quickly. The ever-popular Chop n Chat program saw the wood fire pizza oven being utilised for the first time to much acclaim. Unfortunately, due to low interest the Hygiene for Food Handlers was cancelled but the team will try to run this again in the future once more numbers are on a waitlist.

8. Communications

Media releases

Twelve media releases were generated and distributed:

- ▶ Council secures funding for battery storage and solar at Bonnie Doon Recreation Reserve
- ▶ Planning Reforms take away local powers
- ▶ Rowe Street Drainage Construction Works Well Underway
- ▶ Highton Lane getting prime treatment
- ▶ Residents and retailers to work together in revitalising Mansfield
- ▶ Upgrades make Woods Point roads more resilient
- ▶ Goughs Bay Boat Sport and Recreation Club to Reopen After \$2.1 Million Revamp
- ▶ Community ideas to help shape our local laws
- ▶ New Shared Path in Mansfield-Whitfield Rd to commence
- ▶ Youth Committee Hits Melbourne for Freeza Summit
- ▶ Council stands firm for its community
- ▶ Mayor's Report

Responses to media enquiries were provided on the following topics:

- ▶ Speed dating for housing
- ▶ Erril Street speed reduction

Speeches

The Mayor spoke at the Jamieson Autumn Festival on 5 April.

Social media

Council's Facebook page is followed by 7,326 accounts. Page activity over the past 4 months:

	January	February	March	April
▶ Change in followers	+30	+17	+27	+13
▶ Reach	20,545	32,428	19,933	30,117
▶ Content interactions	934	1,126	1,107	976
▶ Link clicks	185	521	688	294

Mansfield Shire Council | CEO Monthly Report

Posts that received the most interactions are listed below:

	It's that time of year again when we say farewell for now to the flora display in the central roundabout garden. 🌸 Starting the week of Monday 28 April, the Parks and Gardens team will be...	Views 19,507	Reach 13,372	Interactions 180
	Tue, 22 Apr			
	Congratulations Mal on 12 years with Mansfield Shire Council! During that time, you have certainly made an impression with your dedication to the community and the team. Here is a pictur...	Views 3,162	Reach 1,777	Interactions 58
	Sat, 12 Apr			
	Unfortunately, two trees need to be removed from the flying fox area at the Botanic Park for safety reasons. The turkish oak has sadly died and the eucalyptus tree, which has been monitored i...	Views 11,378	Reach 7,738	Interactions 53
	Tue, 15 Apr			
	Works are set to commence on the new shared path along the eastern side of Mansfield-Whitfield Road. Construction is scheduled to start Monday 28 April and is expected to finish...	Views 7,634	Reach 5,544	Interactions 40
	Tue, 22 Apr			

Engage Mansfield

Regular community consultation is undertaken online via Engage Mansfield. Statistics on activity on the portal is provided below.

	January	February	March	April
▶ New registrations	8	2	2	5
▶ Visits	1,262	699	970	1,073
▶ Contributions	126	2	19	114
▶ Engagement rate	11.3%	0.4%	2.4%	11.9%

YouTube

Council meetings are streamed live on YouTube. Viewership of the recent Council meetings is as follows:

	10 December	12 February	18 March	15 April
▶ Views	61	63	51	53

9. Digital Transformation Project

Information/Records Management (IM)

The Information Manager/Records Hub staff survey was completed across the four councils at start of April and the findings have been compiled. There is significant SharePoint use, over 75% of respondents using it daily, with searching, uploading, and workflows all regularly used.

The primary areas identified for improvement are the ability to find records and relating of records. The Project Control Group with manager representation from each council has been meeting with the primary and secondary vendors responsible for the solution to action improvements with the first set of these been rolled out in May. There will be ongoing improvements and further training coming.

Planning, Building and Regulatory (PBR)

The Greenlight functions of Planning, Building, and Regulatory have now all been rolled out across the four councils. From a CODI perspective, this is considered a significant milestone, effectively 12 go lives between June 2024 and April 2025.

We are not done though, and as with the IM system, the team continue to work with the vendor to ensure all key items are working as expected, data is correct, and continuous development/improvement. Inclusion of the animal registrations and infringements and where these will best be processed once the councils transition from their legacy (existing) ERP systems, Synergy in the case of Mansfield is being investigated.

Enterprise Resource Planning (ERP)

Murrindindi have now gone live with the new Authority Altitude version of Civica, that all councils will be on. With this, they have new integration between their asset management system (Assetic) and CRM (Customer Records Management) and can now commence use of new functionality like the procure to pay (accounts payable) workflow.

For Mansfield, and the other two councils, the project moves into implementation mode. This kicks off with subject matter expert training and then the intensive testing (User Acceptance Testing or UAT) to ensure the system is ready before going live later in 2025. All core users will be trained before going live. Payroll parallel runs are underway which reviews data conversion, data set up and end to end process.

Heath and Wastewater (HWW)

For the HWW solution, we are about to enter the RFQ phase, with the requests to go out this month. Given the evaluation process to follow, the team anticipate having a solution selected by end of August and then to commence the delivery soon after.