

# YOORALLA MEMORANDUM OF UNDERSTANDING

**Between**

Mansfield Shire Council

and

Yooralla



**Mansfield Shire**

This MEMORANDUM OF UNDERSTANDING is made on  
01/04/2026 between:

**Mansfield Shire Council ("Mansfield")**

ABN 74 566 834 923

PO Box 1000

Mansfield VIC 3724

**AND**

**Yooralla**

ABN 14 006 304 432

18 Early Street

Mansfield VIC 3722

## Background

Yooralla has a footprint across Melbourne and regional Victoria, and support people of all ages and needs. Their 2,000+ staff provide a wide range of quality services, including accommodation and residential supports, specialist accommodation for people with complex health conditions, employment, training, support coordination, kindergarten assistance, recreational and therapy services, including assistive technology.

Yooralla are keen to support the Reuse Shop based on the following:

- Support an established community service in a safe environment
- Social interaction with community for volunteers
- Further volunteers customer service skills and experience

## Definitions

**Council(s)** means Mansfield Shire Council

**Memorandum of Understanding** means a document that expresses mutual accord on an issue between two or more parties.

**Yooralla** means Yooralla Community Group

**Party or Parties** means Mansfield Shire Council and Yooralla

**Senior Coordinator** means Senior Coordinator Waste & Environment at Mansfield Shire Council

## Term

- a) This MoU shall commence upon signing by all Parties and will expire on 31/03/2028.
- b) The Parties agree to commence negotiating the new MoU no more than six months before the end of the current agreement.

## Mansfield Shire Council

1. The Senior Coordinator Waste representing Mansfield Shire Council agrees to share the Resource Recovery Centre Reuse Shop Budget initiatives at the beginning of each financial year and discuss with Yooralla how their resources and support might help forward these initiatives.
2. The Senior Coordinator Waste agrees to provide training in Eftpos and point of sale systems to support Yooralla volunteers in their day to day.
3. The Senior Coordinator Waste agrees to provide access to basic amenities being a lunch table and chairs, access to toileting facilities and suitable heating & cooling provisions.
4. The Senior Coordinator Waste agrees to provide ongoing Reuse shop sales reports to quantify and substantiate a 50%-50% split of revenue during volunteer hours.
5. The Senior Coordinator Waste to provide a site induction and provide for all OHS requirements.

## Yooralla

1. Yooralla agree to volunteer at the Reuse Shop located at 163 Monkey Gully Road, Mansfield on the following days each week:
  - a. Mondays – 9:00am to 1:00pm
  - b. Wednesdays – 11:00am to 2:00pm
2. Yooralla will support Mansfield Shire Council, as a Child Safe Organisation, by ensuring all volunteers who work in the Reuse Shop have a Working with Childrens Check (WCC) and understand their responsibilities in regard to child safety.
3. Yooralla who work in the Reuse Shop provide their WCC to the Senior Coordinator Waste for sighting and a copy will remain on record.

## Parties working together

1. When in agreement, Yooralla will publicly support the Mansfield Resource Recovery Centre Reuse Shop and its policies. If Yooralla disagree with a position held by the Mansfield Resource Recovery Centre or its' policies, they will give at least seven days prior notice to the Senior Coordinator Waste before publicly disagreeing with the Mansfield Resource Recovery or Reuse shop related policies.
2. Yooralla agree to consider the Mansfield Council Plan and consult with the Senior Coordinator Waste before undertaking advocacy efforts regarding the Mansfield Resource Recovery Centre.

## Exercise of Rights

1. The Parties shall exercise the rights and pursue the opportunities granted under this MoU in a manner consistent with the good name, goodwill, reputation, and image of each Party and in compliance with all applicable laws and regulations.
2. The commitments of each Party under this MoU shall not be transferable or assignable either in whole or in part without the written consent of the other Parties.

## Executed

SIGNED for and on behalf of **Mansfield Shire Council** ABN 74 566 834 923:

\_\_\_\_\_  
Signature of CEO

KIRSTEN ALEXANDER

\_\_\_\_\_  
Name of CEO (BLOCK LETTERS)

\_\_\_\_\_  
Date

SIGNED for and on behalf of **Yooralla** ABN 14 006 304 432:

\_\_\_\_\_  
Signature of Chair

\_\_\_\_\_  
Name of Chair (BLOCK LETTERS)

\_\_\_\_\_  
Date