

CEO Monthly Report

November 2025



Mansfield Shire

1. Customer Service

Monthly Customer Request Management System (CRMS) Report November 2025

For the month of November, 124 customer requests were received. Of those, 19 requests remain open and 105 were closed during the month.

There were 1,306 calls and 955 visits to Council's customer service centre.

No complaints were received for November 2025.

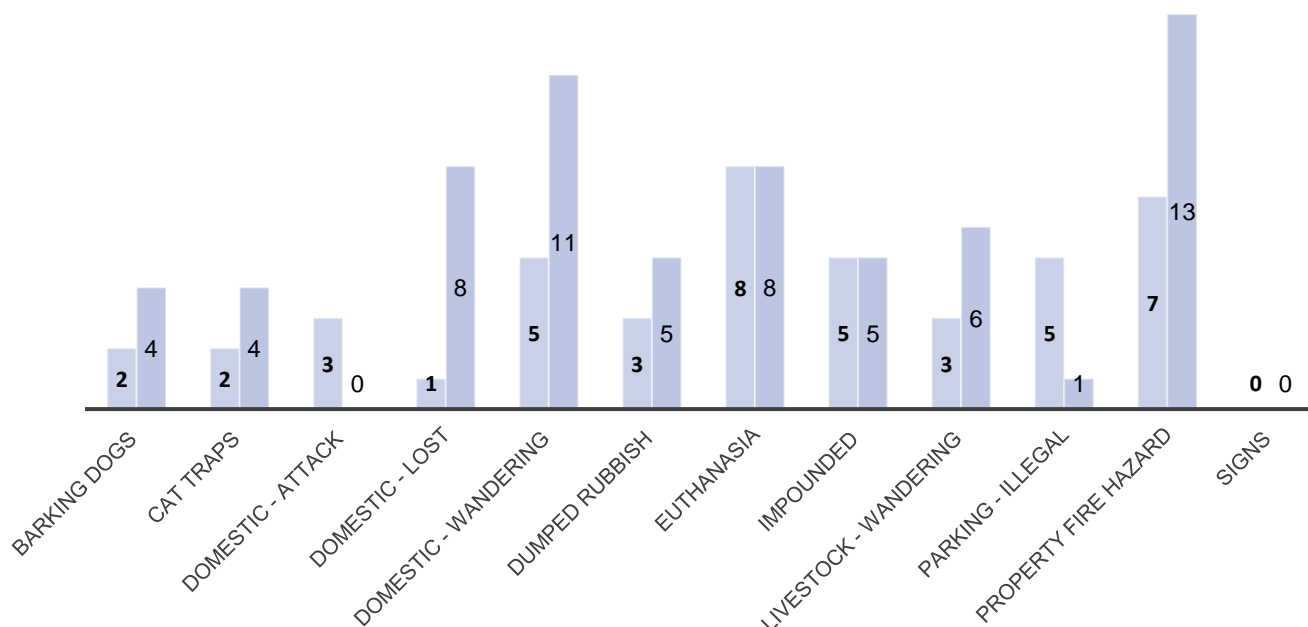
One Expression of Gratitude was received for November 2025.

A community member lodged one expression of gratitude, appreciating the care taken by the Council team. They said:

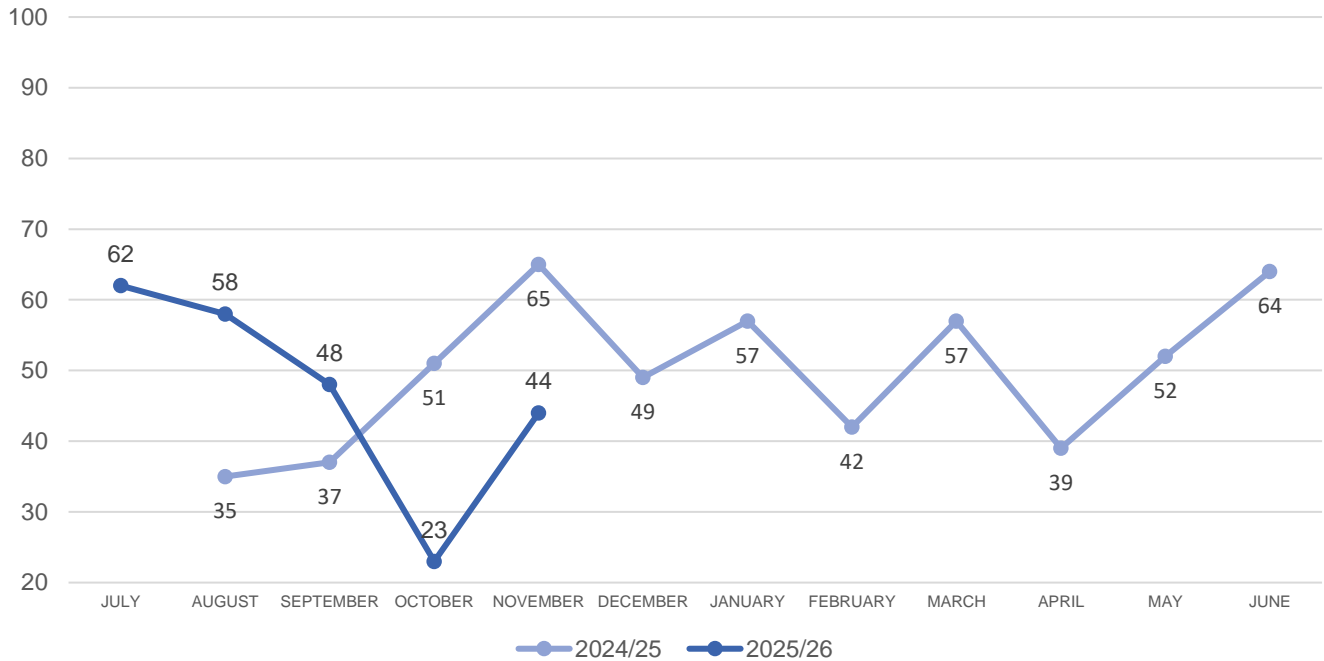
Throughout the week of 27 October 2025, a Council road maintenance team upgraded Knights and Shorts Road in Merton. Not only did they do a fabulous job they were terrific to deal with.

The highest number of requests was for Local Laws, totalling 54 for November 2025.

Top 10 Local Laws Customer Requests

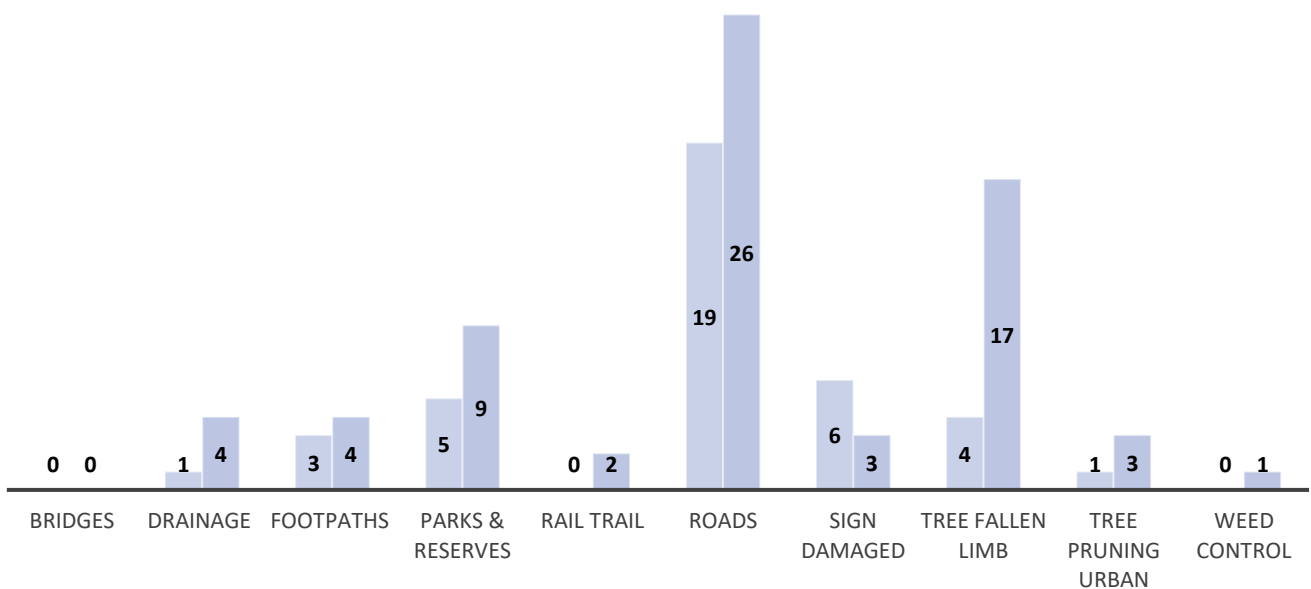


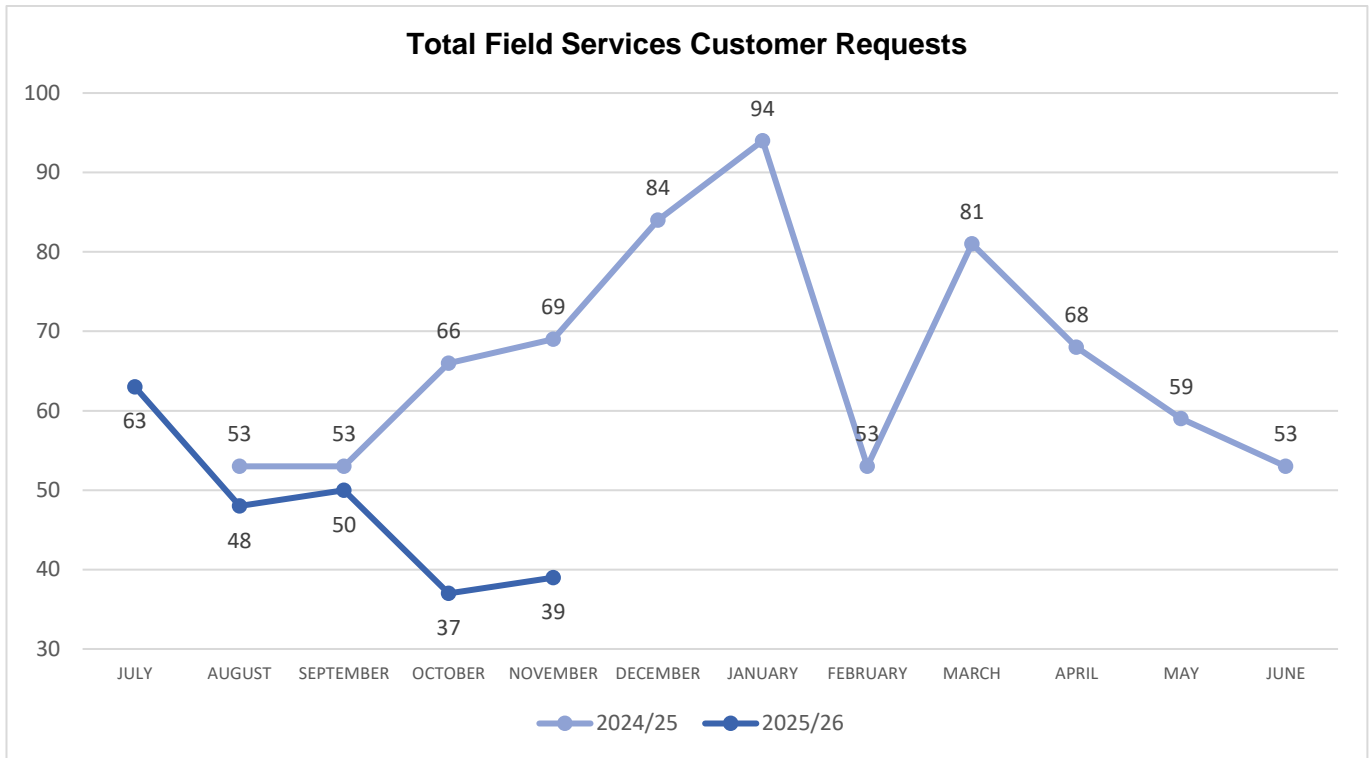
Total Local Laws Customer Requests



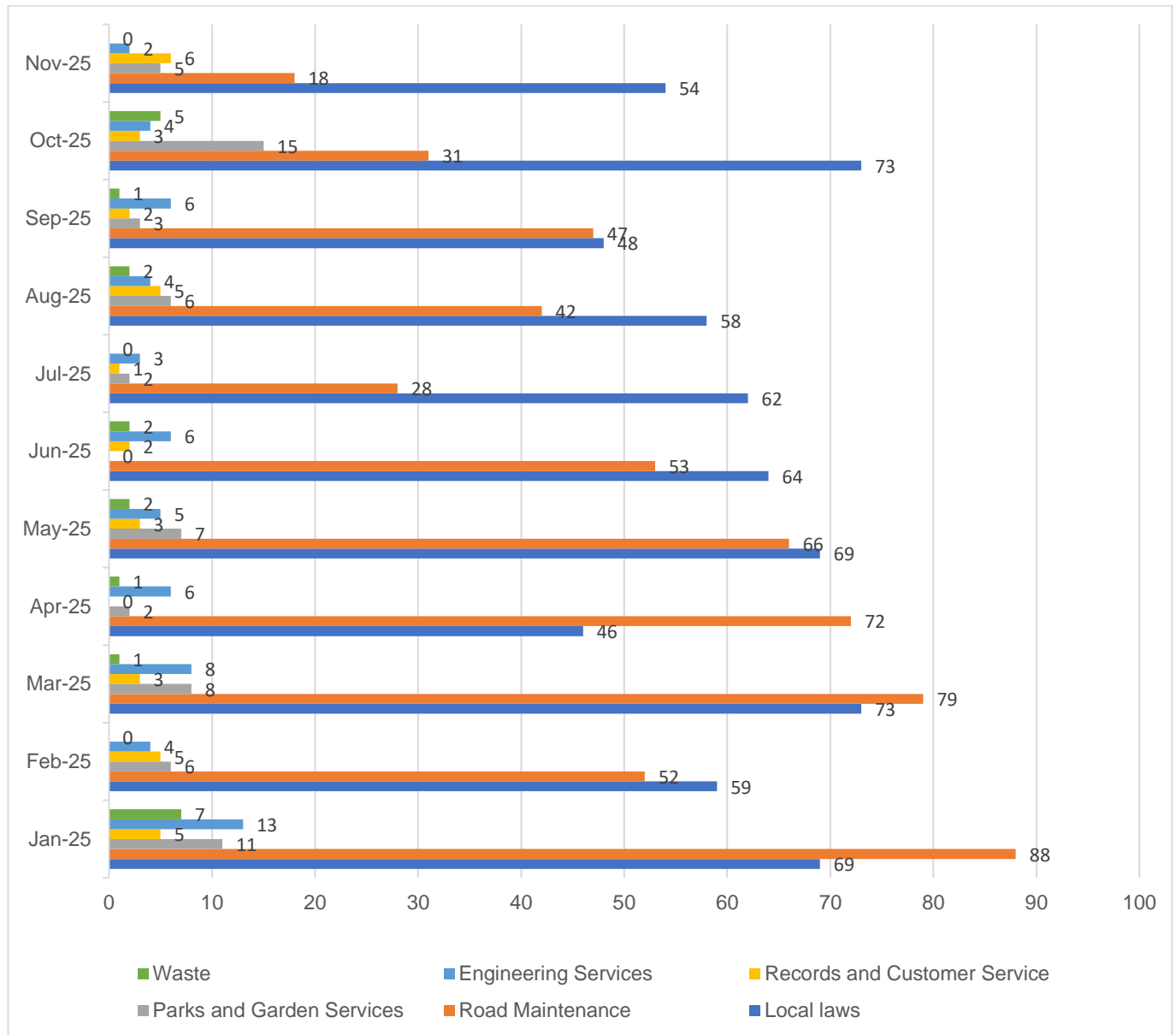
Field Services received the second highest number of requests, totalling 50 for November.

Top 10 Field Services Customer Requests



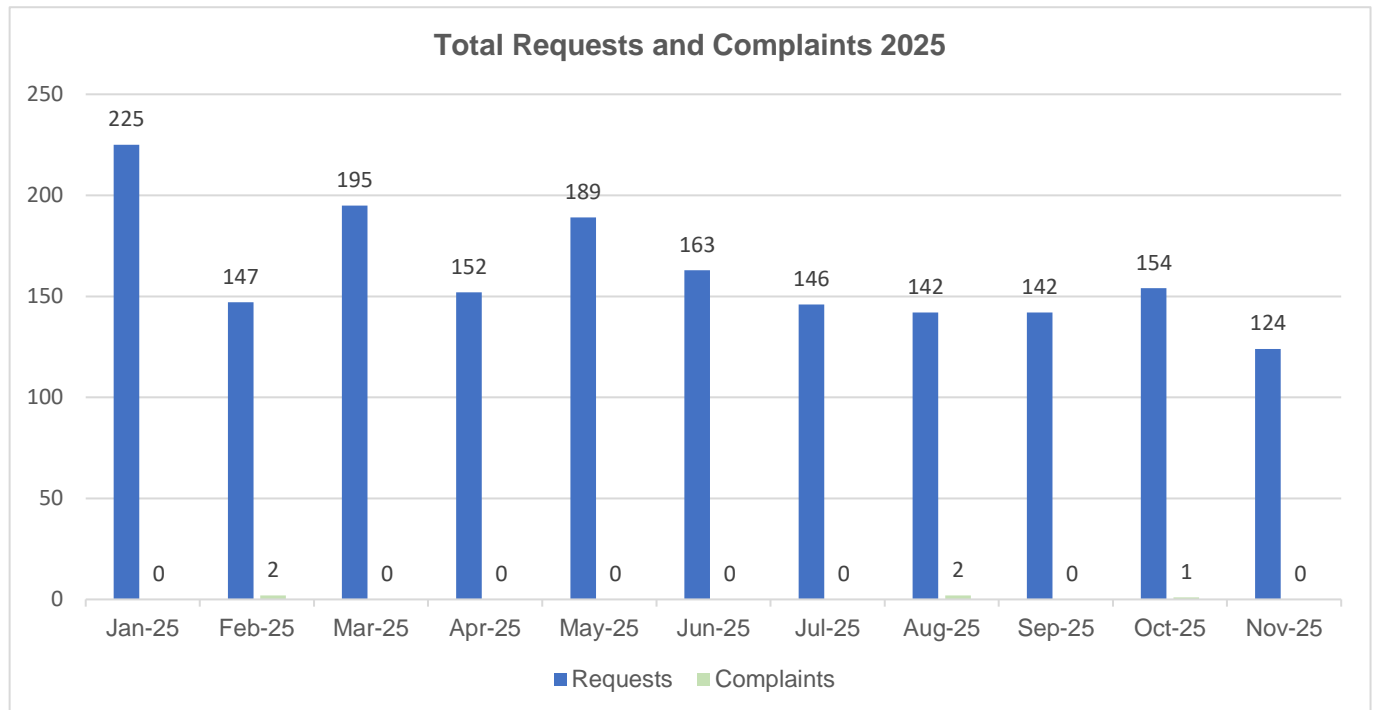


CRMS Monthly Totals January 2025 – November 2025



Requests and Complaints

November 2025	
	Total
Requests	124
Complaints	0



2. Capital Works

The Capital Works total project completion for the 2025-26 financial year is reported each month, with November being 10% complete (with two projects completed this month).

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Buildings				
Bonnie Doon Community Centre	\$16,000	Switchboard Upgrade and 3 phase connection. Works completed in August.	On Budget	Completed Aug 2025
Mansfield Library	\$27,000	HVAC improvements at Library. Procurement completed, with works scheduled to be completed in January.	On Budget	Jan 2026
Mansfield Sporting Complex	\$55,698	Roof renewal at higher end of building. Scoping progressed for roof restoration and replacement options, with procurement to follow in December.	On Budget	Feb 2025
Mechanics Institute Toilet	\$150,000	Construction of new toilet amenities at the rear of the Mechanics Institute. Funding agreement with Mansfield Kindergarten executed. Design procurement to commence in December.	On Budget	June 2026
Jamieson Hall	\$88,663	Lower roof renewal works. Scoping to commence in January in collaboration with the Jamieson Community Group.	On Budget	May 2026
Solar Panel Installation Program	\$57,000	Installation of solar panels and batteries at the Mansfield Sporting Complex. This project will commence once the roof renewal is complete, with grant applications currently in progress, targeted for January 2026. Installation of solar and batteries on Bonnie Doon Recreation Reserve & Community Centre. Project is being delivered by the Greenhouse Alliance with Council participating in the project control group.	On Budget	May 2026

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Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Public Toilet Renewal Program	\$50,000	Maintongoon Road, Bonnie Doon. Refurbishment of current facility. Scoping completed. Procurement to commence in December.	On Budget	May 2026
Lords Pavilion	\$1,954,750	Construction of the new Pavilion. Tender award approved at November Council Meeting. Works to commence in December.	On Budget	Nov 2026
Mansfield Recreation Reserve Play Our Way Change Room Upgrades	\$918,789	Mansfield Sporting Complex and Swimming Pool has received a grant for alterations to changeroom facilities to encourage female participation. The concept design is complete. Procurement in progress for a design consultant, with design work to commence in December.	On Budget	June 2027
Curia Street Police Stables public shower & toilets	-	Project being undertaken in collaboration with the Uniting Church. Council is contributing \$42,070, unbudgeted and funded from savings on other projects, to install a new toilet and shower facilities next to the Police Stables. Building permit issued in November. Works commenced on footings & firewall in November. A delay in the fabrication of the toilet block by the supplier, outside of Council's control, will delay the installation, with a confirmed date to be advised and likely to be early 2026.	On Budget	Nov 2025
Bridges & Culverts				
Bridge Renewal Program	\$70,000	Renewal works on Lake Nillahcootie, Long Lane and Glen Creek bridges. Works completed in August, including the carry forward scope from 2024-25.	On Budget	Completed Aug 2025
Greenvale Lane Bridge	\$548,837	Design and construction of a pedestrian footbridge. The tender closed in October and was awarded at the November Council Meeting. A letter of award was issued, and contract is under preparation.	On Budget	May 2026

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Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Causeway/Culvert Upgrade Program	\$40,000	These works are being carried out around the Mansfield township packaged with the Township Sealing program. The budget allocation for this program will be used to support other capital works, as required.	On Budget	May 2026
Bridge Upgrade Program	\$80,000	Dry Creek Road Bridge (B36) repairs identified by condition assessment. Design assessment completed and procurement in progress for guardrail design works.	On Budget	May 2026
McKees Lane Culvert improvement	\$50,000	Culvert upgrade. Evaluation and award completed, waterway permit sought, letter of award issued to contractor and contract under preparation.	On Budget	Feb 2026
Causeway Upgrade Program	\$200,000	Graves Road - Construction is pending funding, with proposed Council co-contribution amount of \$200,000.	On Budget	Dec 2026
Open Space & Streetscapes				
Botanic Park Stage Platform	-	Design completed in 2024-25. Project being undertaken as a community collaboration. Engagement completed including site review with Councillors of final stage location. Construction to commence in December with site set out works, pending receipt of Building Permit.	On Budget	Jan 2026
Swimming Pool Upgrade (LAPS Package)	\$750,741	LAPS funding agreement received and executed following approval of proposed Council co-contribution amount at August Council meeting. Procurement in progress for a design consultant, with design work to commence in December.	On Budget	Aug 2027
Tracks & Trails Strategy	\$33,000	Engagement to gather community and stakeholder feedback completed. Draft strategy developed, community engagement to commence in December.	On Budget	Mar 2025
Peppin Point Community Hub Design	\$78,840	Grant funded project managed in collaboration with Peppin Hub community group. Procurement complete, design	On Budget	May 2026

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Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
		contract awarded and design commenced in August. Concept design in progress with updated draft under engagement with community group.		
Billy Maxwell House Relocation	-	Outlying Community Infrastructure Fund project. Relocation of house to be scoped and planned in collaboration with Bonnie Doon Community Centre. Project kick-off meeting occurred in October. Building Permit in progress for relocation.	On Budget	Jun 2026
Street furniture, benches and bollards	\$50,000	Replacing benches to recycled plastic in High Street and Botanic Park. Scoping and procurement completed for Botanic Park path bollard lighting.	On Budget	Feb 2026
Delatite Valley Riverside Park Masterplan	-	Outlying Community Infrastructure Fund project. Community engagement planned on the scope of the masterplan with support from Council's project officer. Currently on hold while the Delatite Valley Plan engagement is underway.	On Budget	May 2026
Irrigation and Oval Upgrades	\$45,000	Upgrade of Lords Oval and Mansfield Recreation Reserve Oval irrigation – scoping complete, procurement completed, work scheduled to be completed in December. Botanic Park Oval top-dressing completed as part of annual program in November.	On Budget	Feb 2026
Mansfield Tennis Club Roof	\$50,000	Clubroom roof renewal. Scoping and engagement in process – project to be undertaken in collaboration with Tennis Club Community Asset Committee.	On Budget	May 2026
Drainage				
Drainage Renewal Program	\$50,000	CCTV inspection and jetting of stormwater assets. Scoping in progress.	On Budget	Mar 2026

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
College Park Drainage Improvements (grant funded)	\$25,000	Shade sail, drainage and benches. Scoping completed; stakeholder engagement completed. Equipment procurement planned for December.	On Budget	May 2026
Drainage Study	\$30,000	Malcolm Street from Highett Street to Kidston Parade (West Catchment). Evaluation completed, awarded to contractor, proposed subdivision development plans provided for consideration with flood data.	On Budget	May 2026
Construction of Stormwater management	\$100,000	Elvins Street concept design completed and reviewed in October. Service location completed to assist with detailed design expected in December.	On Budget	April 2026
Pathways				
Bonnie Doon Community Centre Footpath	\$30,000	Procurement completed, recommendation being prepared for December award.	On Budget	Feb 2026
Footpath on Mansfield-Woods Point Road, Jamieson	\$50,000	Stage 1: Scoping and community engagement completed. Includes tree planting in DTP road reserve. Stage 2 on hold pending planning permit outcome and Engineering review of intersection design. Remaining 2025-26 budget will be allocated to improvement and infill of existing footpath links in Jamieson township, with community drop-in session completed in November.	On Budget	May 2026
New footpath on Maintongoon Road	\$54,130	Maintongoon Road - concept design completed. The project will occur in two stages. Stage 1, between the two boat ramps will be prioritised. Stage 2 will encompass a connection to the Rail Trail subject to further review and approval with DTP and a detailed design (expected next financial year).	On Budget	Mar 2026
Shared path on Piries-Goughs Bay Rd Stage 3	\$110,000	Piries-Goughs Bay Rd Stage 3 – project is 90% complete.	On Budget	Dec 2025

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Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Footpath missing link on Bellview Court	\$17,550	Initial procurement phase is completed, with contract award expected in December.	On Budget	Feb 2026
Footpaths Renewal Program - Concrete	\$70,000	Scope of works developed and final community engagement in progress.	On Budget	Mar 2026
Mansfield - Woods Point Road (Howqua Inlet) Path	\$50,000	Planning permit application is in progress, with further information supplied to DEECA including detailed construction methodology and native vegetation impact submitted in November. Aiming for approved Planning Permit January 2026.	On Budget	May 2026
Roads				
Kerb & Channel	\$109,560	High Street, Alpine Ridge Drive, Highett Street, Stewart Street, Curia Street completed in October.	On Budget	Completed Oct 2026
Car Park Renewal	\$56,340	Chenery Street, High Street and Collopy Street included in the reseal scope. Contract awarded, due for completion in December.	On Budget	Dec 2025
Reseal / asphalt replacement program	\$269,532	Mansfield township. Contract awarded, due for completion in December.	On Budget	Dec 2025
Re-Seal preparation Road Reconstruction program	\$430,480	Early Street, Alpine Ridge Drive. Works completed, defects currently being rectified.	On Budget	Completed Nov 2025
Township Sealing Program	\$321,180	Mansfield township. New Street and Church Street. Packaged with Glen Creek Road, Hearn's intersection and Chapel Hill Rd. Evaluation completed, recommendation report included for December Council Meeting.	On Budget	Mar 2026
Dead Horse Ln / Mansfield-Whitfield Rd	\$1,927,257	Dead Horse Lane/Mansfield-Whitfield Road intersection. Design review ongoing between the Department of Transport and Planning (DTP) and Council. Tender	On Budget	June 2026

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Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Roundabout - Design and Construction		request has proceeded in parallel with two design options to be priced. RFT closed in November and evaluation completed. Award recommendation being taken to December Council Meeting.		
Eildon-Jamieson Road Safety Improvement Program	\$357,820	Eildon-Jamieson Road shoulder and batter improvements. Scoping in progress. To be carried out concurrently with the Motorcycle Safety Improvement project. Concept design with DTP for approval.	On Budget	Apr 2026
Motorcycle Safety Improvement	\$85,000	Intersection of Barwite Road and Saligari Road. Scoping in progress. Concept design with DTP for approval.	On Budget	Apr 2026
Mansfield Parking Study	\$50,000	Awarded to consultant Trafficworks. Site survey and investigations were completed in September. Report issued for review by Council officers, with further information requested.	On Budget	Feb 2026
Resource Recovery Centre Access Road	\$250,000	Road upgrade, turnaround and drainage works. Scoping in progress.	On Budget	Mar 2026
IMPACT Project				
Hearns Road Intersection	\$120,000	Intersection upgrade. Detailed design of intersection complete. Procurement process completed with a recommendation going to Council for award of a contract in December, in combination with township sealing.	On Budget	Feb 2026
Highton Lane (includes new roundabout)	\$1,465,811	Highton Lane asphaltting works completed. Roundabout construction 70% complete.	On Budget	Jan 2026
Rifle Butts Road	\$1,432,164	Sealing completed in October, line marking completed, defect rectification works in progress. Practical completion issued.	On Budget	Completed Nov 2025

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Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Ogilvies Rd Intersection	\$410,400	Contract awarded, excavation and base preparation completed for culvert component.	On Budget	Feb 2026
Station Precinct		Regional Precincts and Partnerships Program Station Precinct Project.		
All Abilities Playground	\$2,237,570 (Budget is shared with Changing Places)	A detailed design contract has been awarded and a design is now in progress for the playground. Procurement to commence in December following stakeholder engagement, in parallel with broader community engagement.	On Budget	Jun 2026
Changing Places Facility	As per Playground	Detailed design contract awarded and design is now in progress. Procurement planned for December/January.	On Budget	Jul 2026
Museum Exhibit	\$3,205,533	Exhibit design completed. Some elements have progressed to fabrication and a project manager engaged to manage the Exhibit fit out.	On Budget	Nov 2026
Goods Shed Refurbishment	\$1,511,707	Scoping and design completed for Stage 1 works. Community engagement and procurement planned for December.	On Budget	Oct 2026
Taungurung Art Track	\$255,188	Research and development to progress scope elements in progress.	On Budget	Jan 2027
Museum Fit out	Included in Exhibit Budget	Design plans updated to reflect scope changes arising from Exhibit design. The award of contract approved at October meeting for Museum building fitout. Works to commence in December.	On Budget	Nov 2026
Pump Track	\$414,400	Procurement evaluation completed and award of contract approved at October Council meeting. Design work commenced in November with construction work planned for February. Stakeholder engagement completed on site location and community engagement on design plans to commence in December/January.	On Budget	Apr 2026

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Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Fertiliser Shed Refurbishment	\$546,368	Roof renewal works completed in November. Mezzanine works planned to commence in December subject to building permit approval.	On Budget	May 2026
Landscaping (Irrigation, Solar Lighting, Furniture)	\$544,373	Scoping and design in progress for final stakeholder review in December, followed by broader community engagement.	On Budget	Jan 2027
Withers Lane Carpark	\$168,017	Design consultant appointed. Design in progress. Concept received in October, feedback from stakeholders to commence in December before finalising design.	On Budget	Sep 2026
Visitor Information Centre Carpark	\$761,868	Design consultant appointed. Design in progress. Concept received in October, feedback from stakeholders to commence in December before finalising design.	On Budget	Sep 2026
Kitchen Street Carpark	\$627,203	Design consultant appointed. Design in progress. Concept received in October, feedback from stakeholders to commence in December before finalising design.	On Budget	Sep 2026
Precinct Shared Pathway	\$771,680	Scoping and design in progress for stakeholder approval in December for first stage.	On Budget	May 2026
Fenced Dog Park	\$496,063	Detailed design received in November. Stakeholder and broader community engagement planned in December. Works planned to commence in January.	On Budget	Mar 2026
Railway infrastructure restore & Woodfield platform relocation	\$176,990	Scoping in progress. Procurement planned for March 2026.	On Budget	Dec 2026
Mullum Wetlands Rejuvenation	\$228,325	Procurement in progress. Contract award planned for December for first stage of works.	On Budget	Apr 2026
Station Precinct Branding	\$33,650	Procurement completed in November. Design work to commence in December.	On Budget	Feb 2027

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Legend	
On Schedule	On Budget
Possible Delay	Above Budget by <10%
Delayed/On Hold	Above Budget by >10%

3. Planning

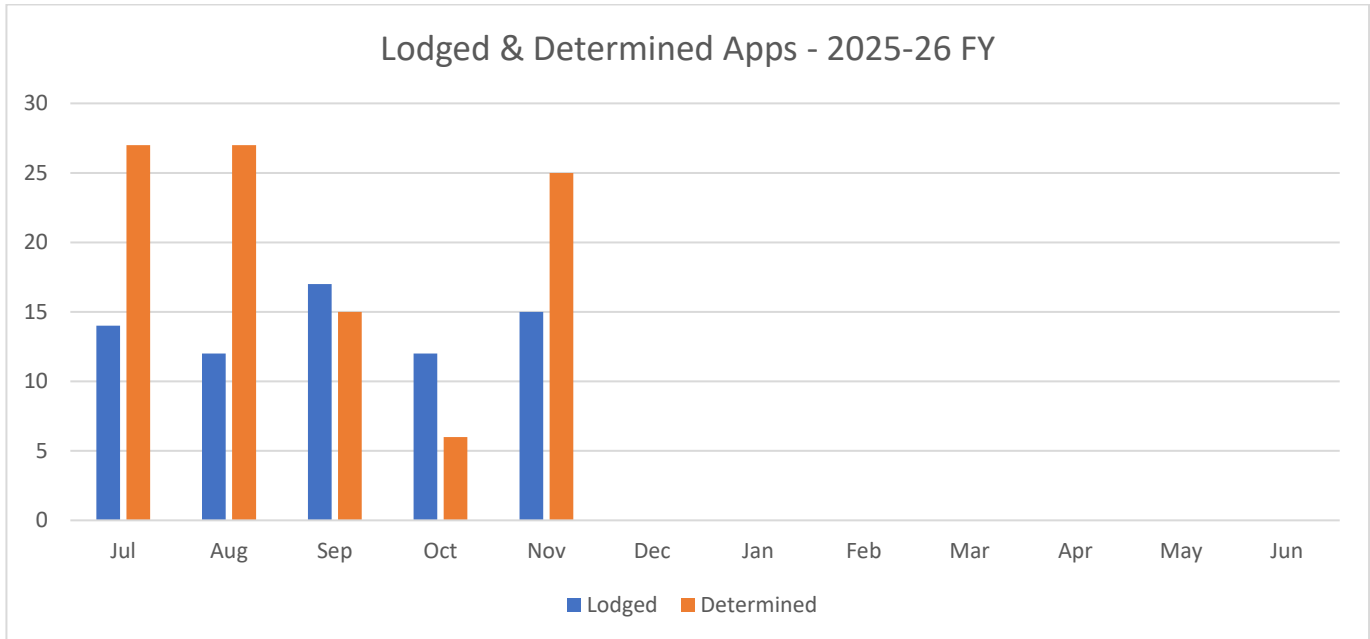
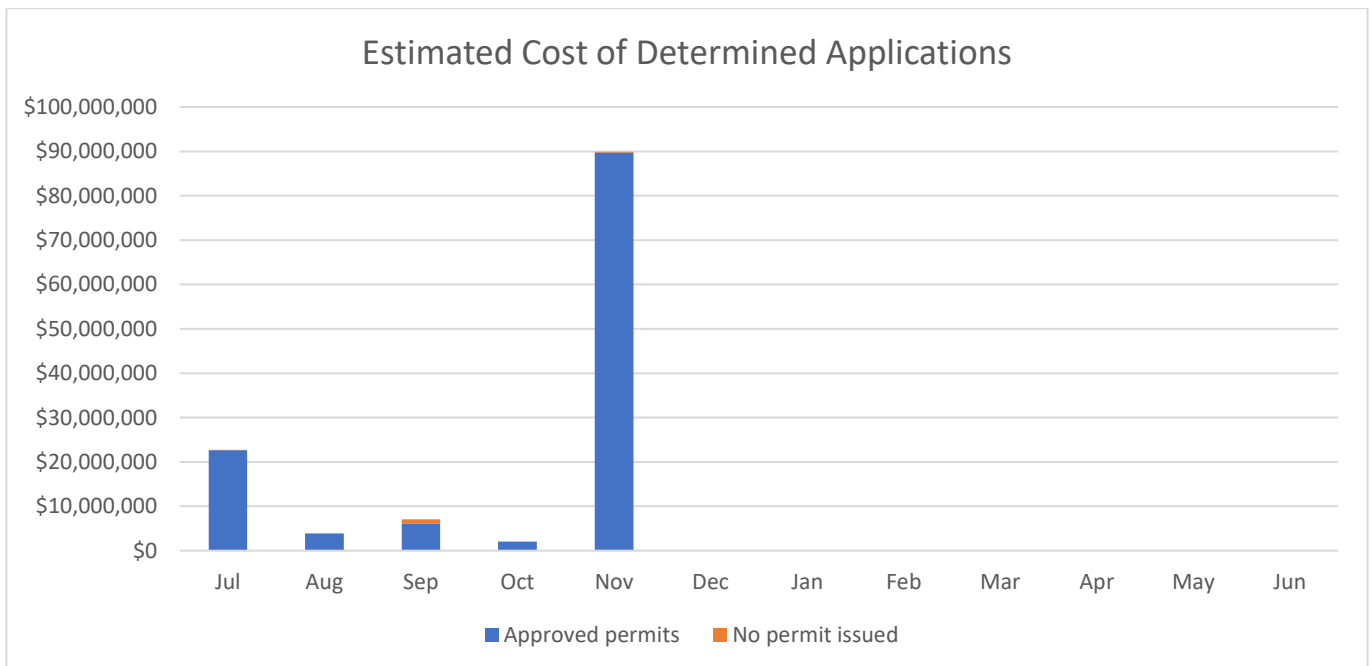
Planning Applications Lodged

App No.	Property Address	Proposal
VS028-25	2087 Maintongoon Road Woodfield	Development of land for a domestic outbuilding
VS029-25	5061 Mansfield-Woods Point Road Kevington	Development of land for a domestic outbuilding
P032A-23	94 Tolmie-Mahaikah Road Tolmie	Development of land for a dwelling and two [2] outbuildings
VS030-25	929 Ancona Road Ancona	Development of land for a domestic outbuilding
P106-25	62 Bromfield Drive Tolmie	Use and development of land for two [2] dwellings
P107-25	216 Dead Horse Lane Mansfield	Use and development of land for Car Sales, development of land for Motor Repairs, and display Internally Illuminated Business Identification Signs
P108-25	2 Sovereign Court Mansfield	Development of land for a Warehouse and Industry shed
P109-25	486 Rifle Butts Road Mansfield	Use and development of land for a dwelling and domestic outbuilding
P164B-17	140 High Street Mansfield	Use and development of land for a service station and car wash; development of land for a shop; display of business identification signage; and creation of access to a road in a Transport Zone 2
VS031-25	678 Piries-Goughs Bay Road Goughs Bay	Development of land for a domestic outbuilding
P110-25	35 Cambridge Drive Mansfield	Two [2] lot subdivision
P111-25	103 Eagles Lane Bonnie Doon	Development of land for a dwelling
P112-25	100 Facey Drive Tolmie	Development of land for a dwelling
P113-25	298 Davies Road Merrijig (Mount Buller)	Use and development of land for a second dwelling
VS032-25	36 Highett Street Mansfield	Alterations of an existing building [Medical Centre] and reduction of [3] car parking spaces
Total Applications Lodged: 15		

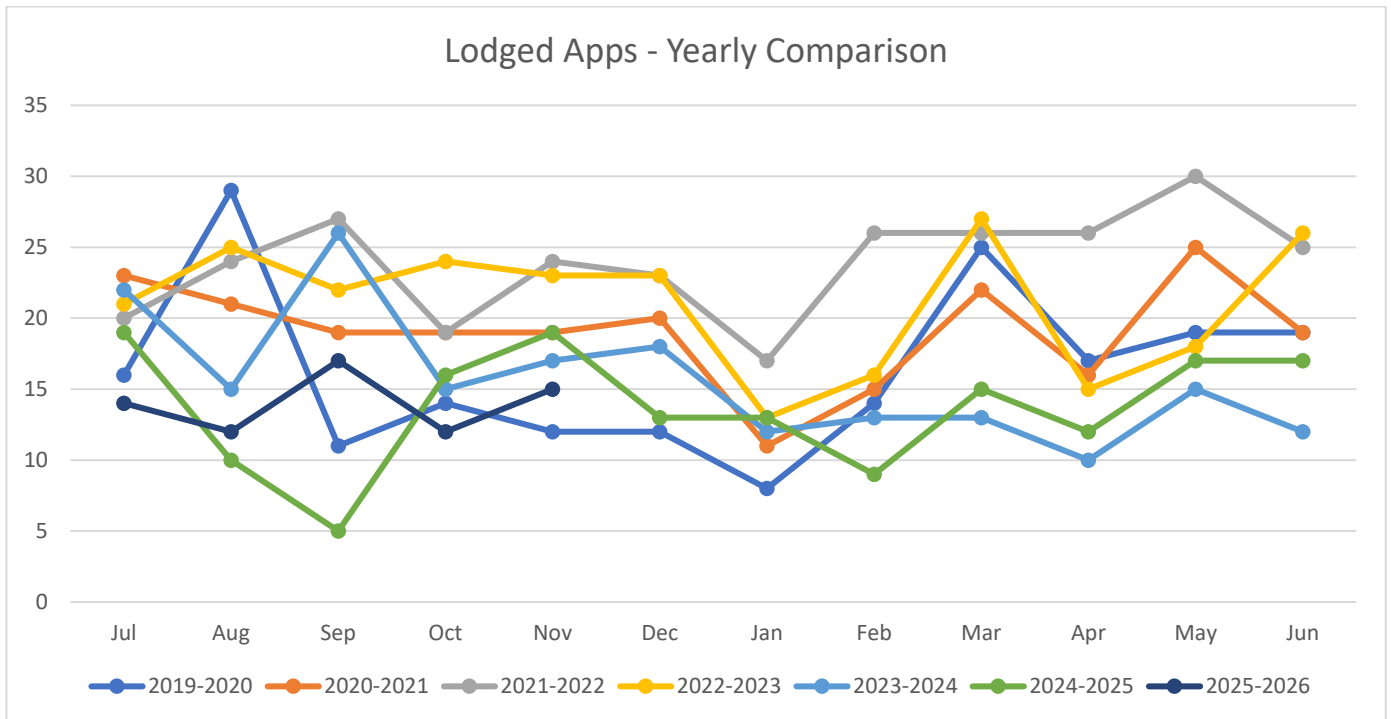
Planning Applications Determined

App No.	Property Address	Proposal	Decision Type
P052-24	2 Chanro Court Bonnie Doon	Two [2] Lot Subdivision	Withdrawn
P040-23	180 Star Of The Glen Road Bonnie Doon	Use and development of land for Group Accommodation [Six Cabins], development of land for an agricultural shed,	NOD to Grant a Permit
P120-24	12 Broadwater Street Goughs Bay	Development of land for a dwelling	Permit issued
P008-25	8235 Maroondah Highway Merton	Development of land for a dwelling and outbuilding, and removal and destruction of native vegetation	Permit issued
P022-25	18 Hillcrest Road Bonnie Doon	Development of land for a [replacement] dwelling	Permit issued
P028-25	31 Hunter Street Mansfield	Development of land for five [5] dwellings and a five [5] lot subdivision, and reduction of visitor car parking requirements	NOD to Grant a Permit
P073-25	85 Main Street Maindample	Two [2] lot subdivision	Permit issued
P079-25	233 Sonnberg Drive Bonnie Doon	Development of land for a domestic outbuilding and removal of native vegetation [3 trees]	Permit issued
P013-25	227 Homepoint Drive Bonnie Doon	Use and development of land for a second dwelling	Permit issued
P077-25	37 Drakes Hill Road Mansfield	Development of land for a Small Second Dwelling	Permit issued
P090-25	101 Owens Creek Drive Mansfield	Use and development of land for a dwelling and domestic outbuilding	Permit issued
P092-25	389 Glen Creek Road Bonnie Doon	Two [2] lot subdivision	Permit issued
VS025-25	144 Mt Battery Road Mansfield	Development of land for a domestic outbuilding	Permit issued
P087-25	89 Owens Creek Drive Mansfield	Use and development of land for a dwelling and domestic outbuilding	Permit issued
VS028-25	2087 Maintongoon Road Woodfield	Development of land for a domestic outbuilding	Permit issued
VS029-25	5061 Mansfield-Woods Point Road Kevington	Development of land for a domestic outbuilding	Permit issued
VS030-25	929 Ancona Road Ancona	Development of land for a domestic outbuilding	Permit issued
VS031-25	678 Piries-Goughs Bay Road Goughs Bay	Development of land for a domestic outbuilding	Permit issued

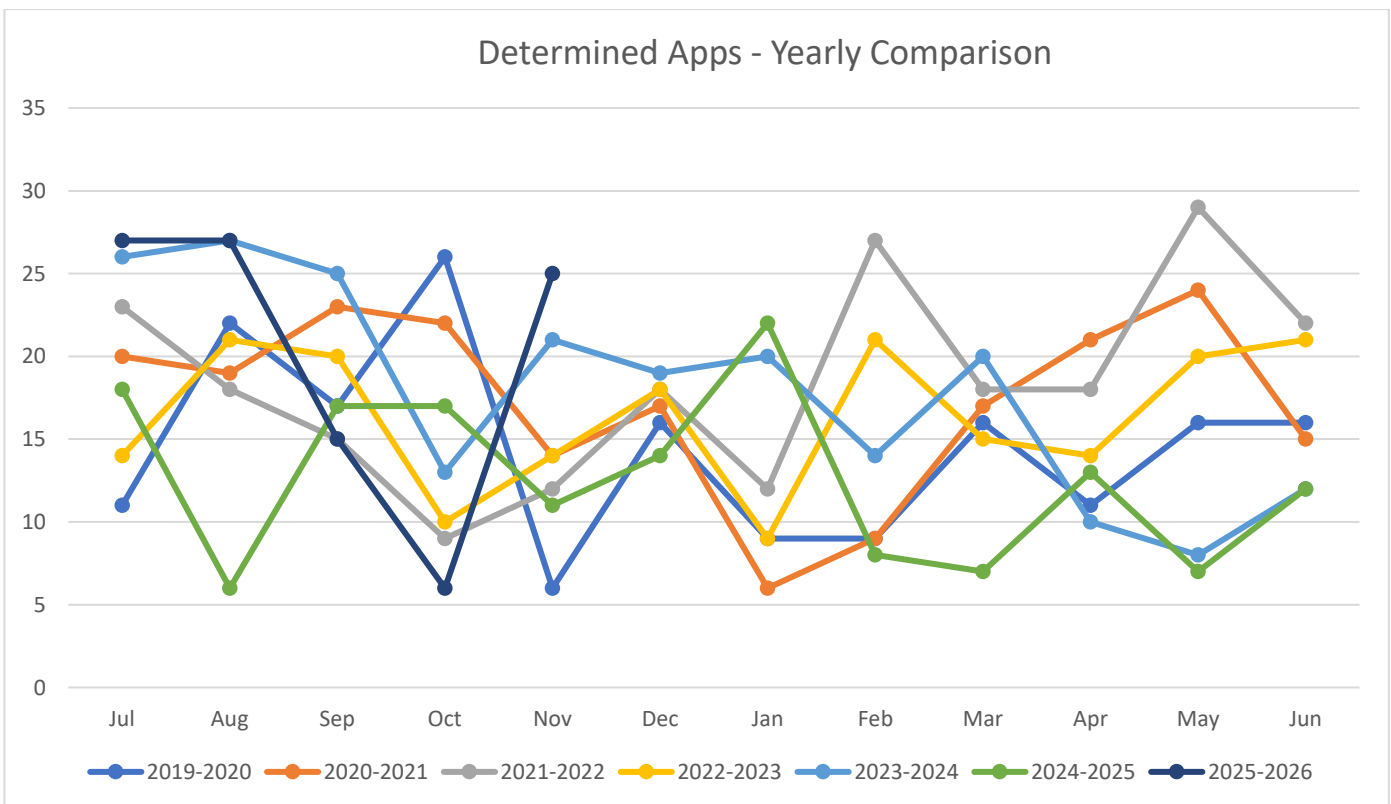
App No.	Property Address	Proposal	Decision Type
P062-24	656 Blue Range Road Bridge Creek	Use and Development of land for a Third Dwelling, and development for a verandah extension and mud room to an existing farm shed	Permit issued
P060-25	130 Walshs Road Goughs Bay	Use and development of land for a second dwelling, alterations and additions to the existing dwelling, and a habitable outbuilding	Permit issued
P078-25	48 Glenroy Road Merrijig (Mount Buller)	Use and development of land for a dwelling	Permit issued
P089-25	256 Dead Horse Lane Mansfield	Removal of native vegetation [one tree]	Permit issued
P052-25	57 Stock Route Mansfield (Part Of) 104 Dead Horse Lane Mansfield	Use and development of land for a staged Residential Village [185 dwellings] and Childcare Centre, Two [2] Lot Subdivision, and removal of native vegetation [one tree]	NOD to Grant a Permit
P005A-24	7 Song Bird Way Goughs Bay	Development of land for a dwelling, carport and domestic outbuilding	Permit issued
P098-25	36 Highett Street Mansfield	Use of land for a Medical Centre and reduction of car parking	Withdrawn
Total Applications Determined: 25			

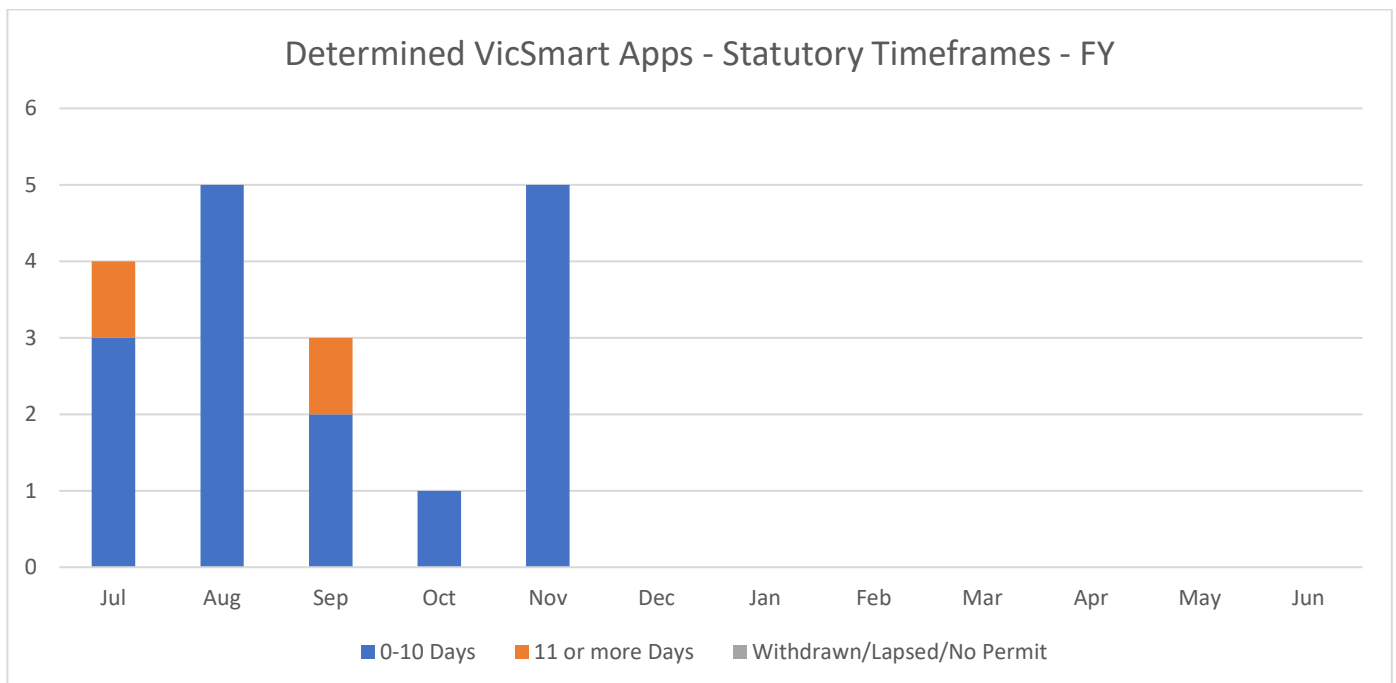
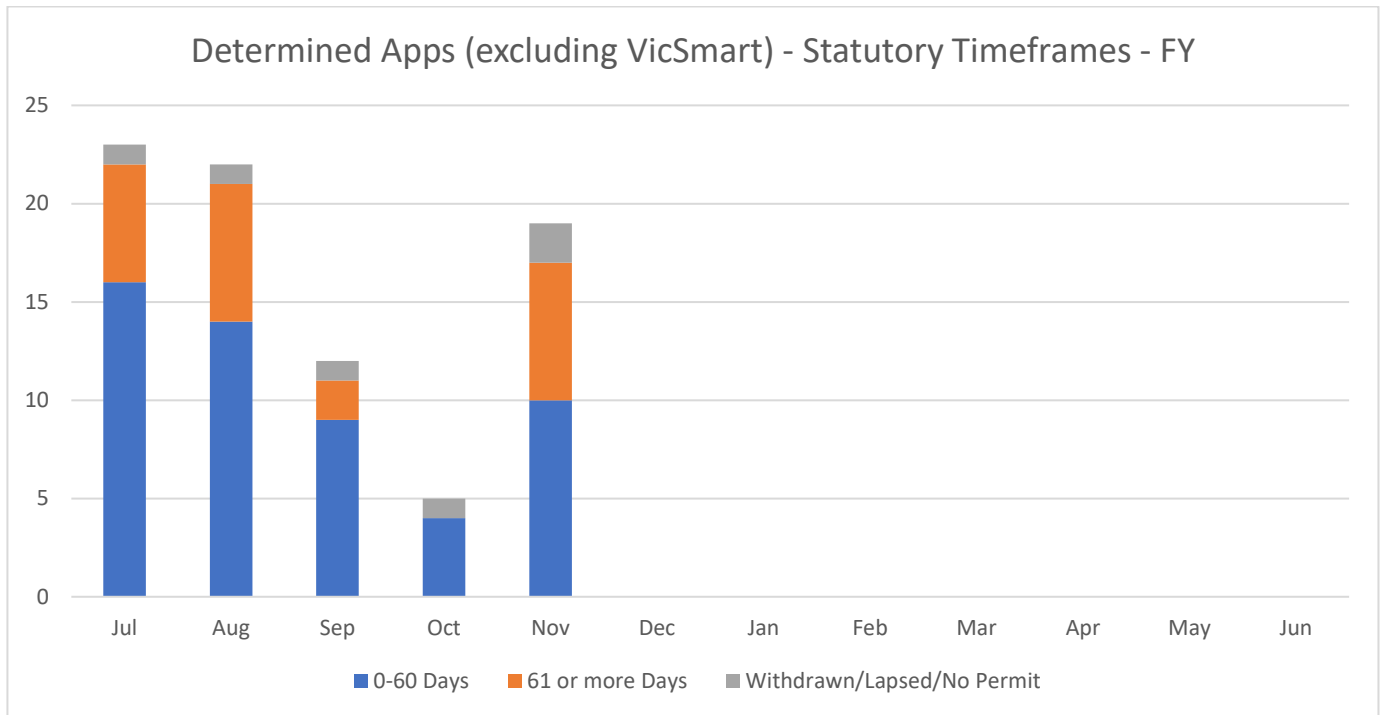
Number of Applications Lodged and Determined**Estimated Cost of Development of Determined Applications**

Lodged Planning Applications – Yearly Comparison

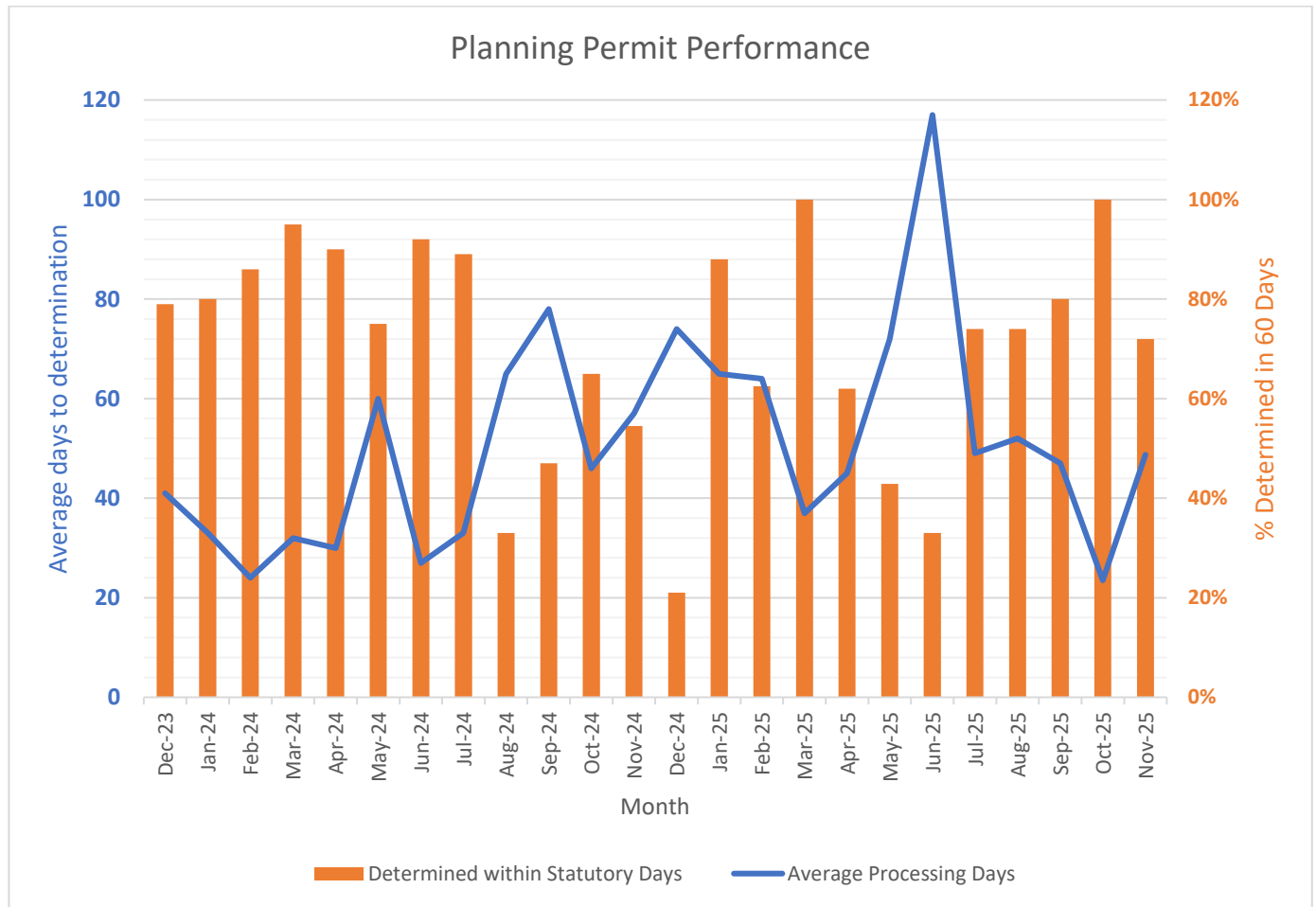


Determined Planning Applications – Yearly Comparison



Determined Planning Applications

Overall Planning Permit Performance



Subdivision Certification Applications Lodged

App No.	Property Address	Date Lodged
S258932V-25	240 Malcolm Street, Mansfield	07/11/2025
S259152T-25	Williams Drive, Mansfield	10/11/2025
Total Applications Received: 2		

Other Planning Consents & Assessments Determined

Type of Request	Number Issued
Condition Plans and Engineering Plans for endorsement	
Secondary Consent	
Extension of Time	1
Written Planning Advice	
Certification & Statement of Compliance	10
Section 71 Corrected Planning Permits	1
Assessment against a Section 173 Agreement	3
Development Plan	
Certificate of Compliance for Existing Use	
Retrieval of Permits and Plans	
Total Applications Issued:	15

Strategic Planning

Planning Scheme Amendments

Project Name	Status	Description	Comments/ Next Steps	DTP Response expected by:
C57mans Part 1	Approved	Implements the Mansfield Planning Scheme Review	Amendment split at May Council meeting. Part 1 submitted for Ministerial approval 11 June 2025. Amendment Gazetted on 28 November 2025.	
C56mans Part 1	Awaiting Approval	Implements the Township Approaches Study DDO3 – Non-Residential Areas	Amendment split at April Council meeting. Part 1 submitted for Ministerial approval 4 June 2025.	Additional information requested by DTP 18 July 2025. Council response provided to DTP 25 August 2025. Meeting held with DTP on 26 September where they advised administrative tasks to be undertaken. Council response provided 20 October 2025. DTP raised concerns with CFA submission 5 November, and Council contacted the CFA the same day. CFA response received 3 December 2025, and will be included in the final response back to DTP.
C56mans Part 2	In Progress	Implements the Township Approaches Study DDO1 – Prominent Sites	Amendment split at April Council meeting. Working with submitters to consider their concerns and reviewing the Mansfield Design Guidelines Study. Funding approved by Regional Planning Hub for additional resources/ consultant review. Additional information provided to RPH 1 December. Expected to progress in December 2025.	
C57mans Part 2	In Progress	Implements the Mansfield Open Space Strategy	Amendment split at May Council meeting. Working with submitters to consider their concerns and reviewing the Mansfield Open Space Strategy. Funding approved by Regional Planning Hub for additional resources/ consultant review.	

Project Name	Status	Description	Comments/ Next Steps	DTP Response expected by:
			Additional information provided to RPH 1 December. Expected to progress in December 2025.	
C60mans	Awaiting Authorisation	Implements the Mansfield Planning Strategy into the Mansfield Planning Scheme.	Amendment submitted to DTP for authorisation to exhibit 29 April 2025.	DTP advised further review required 9 May 2025. Further information verbally requested at meeting 15 May 2025. No written advice provided. Meeting held 9 July 2025 to discuss requirements. DTP provided formal comment and requested additional information and changes to be made on 11 September. Council gathering additional information required and requested advice on new Ministerial Directions 20 October. DTP response provided 24 October. Draft changes developed and to be provided to DTP in December.
C61mans	Under Review	Creation of a planning scheme amendment to implement the Bonnie Doon and Merton Plans	Council to respond to DTP feedback by end of December.	Draft Amendment submitted to DTP for comment 22 December 2023. DTP feedback provided 19 July 2024. Council response and further information submitted 29 July 2025. DTP response provided 28 August 2025. Meeting held on 26 September to provide advice regarding DTP response.
C62mans	Under Review	Environmental Significance Overlay review to reduce referrals to GMW	Draft MOU with GMW for wastewater management in alignment with new EPA guidelines reviewed, and comments/changes sent to GMW 31 July 2025. Follow up email sent 1 September 2025. Council officers are also working with GMW on principles around a risk-based approach to permit considerations on applications that are referred to GMW, in an effort to reduce delays for applicants.	Further information and re-drafted ordinance to be provided to DTP once new MOU is signed.

Project Name	Status	Description	Comments/ Next Steps	DTP Response expected by:
C63mans	Proponent Review	Proponent led amendment to re-zone land at 73 & 75 Dead Horse Lane Mansfield to Industrial 3 Zone	Progression of the amendment is subject to the proponent undertaking further studies. Additional information provided to applicant June 2025; revised amendment expected in line with DTP advice.	Advice received from DTP 17 December 2024.
GC268	Proponent-led GVW	Introduction of Buffer Area Overlay to GVW Waste Management Facilities	Meeting held with proponents 15 April 2025 to discuss proposed ordinance and amendment processing through Government Land Planning Service. Draft documentation provided for Council review 15 September 2025. Progression of amendment is subject to proponent. Council has been involved for comment/advice only.	
PSA003-25	Under Review	Proponent led amendment to re-zone land at 4 & 5 Lily Court Mansfield to Rural Living Zone	Proposed amendment under review by Council Officers. Proposal presented at October briefing for preliminary review and Councillor input. Draft to be submitted to DTP in November.	Advice sought from DTP 5 November 2025. Preliminary comment provided on 1 December 2025 and sent to applicant for their consideration.

Strategic/Structure Plans

Project Name	Status	Description	Comments/ Actions Completed	Next steps
Delatite Valley Plan	In Progress	Create a community, tourism and structure plan applying from Merrijig to Mirrimbah	Engagement on draft plan closed 31 August 2025. 126 submissions received. Summary of community feedback presented at October briefing for Councillor input. Summary of submissions shared with community 17 October. Draft plan updated in line with community and Councillor feedback and presented at November Council briefing. Revised draft plan issued for community engagement until 21 December 2025 (extended to 30 January 2026).	Review any additional submissions made during community engagement.

Other (Strategic Planning adjacent projects)

Project Name	Status	Description	Comments/ Actions Completed	Next steps
Mansfield Flood Study	In Progress	Creation of new flood mapping and exploration of flood mitigation options.	Draft hydrology report received. Engagement plan and draft findings presented at September Briefing.	Additional analysis of properties impacted required prior to community consultation. Consultation to commence in December. Consultation to include property owners affected. Study due for completion in 2026-27.
Infrastructure Plan	In Progress		Draft plan prepared and has undergone review by internal staff. Feedback being provided to consultant with a second draft provided to Council on 24 November 2025, and now undergoing internal review.	Following internal review, the Plan will be presented to Council at briefing for consideration.
Goughs Bay Integrated Wastewater Management Plan	In Progress		Internal review of Draft plan completed. Consultant has been issued with instructions for the next steps and is now preparing a draft report, expected to be with Council by the end of January 2026.	Community engagement to follow review of draft study in early 2026.
High Street Design – Stage 1: Car Parking Study	In Progress	Preparation of a study and strategy for the future design of the Mansfield township CBD and Parking Strategy	Consultant appointed to prepare Car Parking Study. Initial community engagement has been undertaken, and initial data has been provided to Council. This is being reviewed by Council officers to provide feedback to the consultant.	Review of consultation results and draft Study to be presented to a Council Briefing in early 2026.

4. Waste Services

The landfill diversion rate for the month of November 2025 was 44.05%. This was due to a small reduction of both commingled recycling and FOGO for the month. This, coupled with a reduction in general waste during November saw the diversion rate reduce slightly by 0.45%.

The average diversion rate year to date (YTD) has increased from 39.24% to 40.20% this month.

	2025-26					
	Recycling (total tonnage)	FOGO (total tonnage)	Landfill (total tonnage)	Total Waste (tonnage)	Total Diverted Waste	Landfill Diversion Rate
Jul	81.00	29.14	194.45	304.59	110.14	36.16%
Aug	75.14	39.33	190.69	305.16	114.47	37.51%
Sep	72.24	44.52	184.28	301.04	116.76	38.79%
Oct	89.17	76.18	206.26	371.61	165.35	44.50%
Nov	79.84	66.08	185.37	331.29	145.92	44.05%
Dec						
Jan						
Feb						
Mar						
Apr						
May						
Jun						
Total Tonnage	397.39	255.25	961.05	1613.69	652.64	
Average Landfill Diversion Rate for FY			40.20%			

5. Field Services

Parks and Gardens

- ▶ Roundabout changeover to summer display of geraniums, salvias and petunias
- ▶ Oval renovations works at Lords Reserve, College Field 2 and Botanic Park
- ▶ Fertilising of the ovals at Lords Reserve, College Field 1 and Recreation Reserve
- ▶ Slicing for aeration and water retention, Highett Street, Lords, Recreation Reserve, College Field 1
- ▶ Mowing (ride on) in Mansfield, Jamieson, Merton, Macs Cove, Goughs Bay and Bonnie Doon
- ▶ Mowing (ovals) at the Mansfield Recreation Reserve, Lords Reserve, College Park Field 1 & 2, and at Bonnie Doon and Merton
- ▶ Mowing (push mowers) Narrow strips, Gadhaba, Pool, Youth Centre, Buckland & High Street Carpark
- ▶ Brushcutting and edging on narrow strips, Gadhaba, Pool, Youth Centre, Buckland & High Street Carpark, High Street, at the Council offices, on Mansfield ovals and on Davies Street
- ▶ Mansfield Cemetery mowing and brush cutting
- ▶ Garden maintenance at the Mechanics Institute, Erril Street, Visitor Information Centre, Roundabout, and in Bonnie Doon and Goughs Bay
- ▶ Irrigation repairs at College Park Field 2
- ▶ Litter pick up on High Street, at the Skate Park and on Highett Street
- ▶ Pruning works on Davies Street, Botanic Park, Maroondah Highway and Mansfield Cemetery
- ▶ Events set up and pack down for the CFA Merriijig Open Day and the Mansfield Show
- ▶ Tree planting on Malcolm Street
- ▶ White card training for 2 x staff
- ▶ Traffic control for tree removal at Recreation Reserve Playground
- ▶ Planting of shrubs at Len Lynch Reserve



Roads Crew

Customer requests for November were 33 of which 27 were closed during the month. Grading kilometres completed for this month were 42.8 kms, totalling 558.1 kms for the year.

All of the 11 in-house resheets have been completed as part of the Capital Works Program for 2025/26, along with the upgrade and resheeting of Fern Street off Old Tolmie Road.

In addition, the Roads Crew maintained street sweeping throughout town, cleaned up vandalism, completed banner and flag changeovers, completed asset routine inspections and work orders, cleared toilet blockages, provided event assistance, set up of the Christmas tree in High Street, repaired potholes and cleared the Withers Lane stack site ready for Station Precinct works to begin.

Cow work (shrub and grass slashing)

- ▶ Matlock area
- ▶ Walhalla area
- ▶ Piries-Goughs Bay Road
- ▶ Chapel Hill Road
- ▶ Delatite Lane
- ▶ Greenvale Lane

Drainage

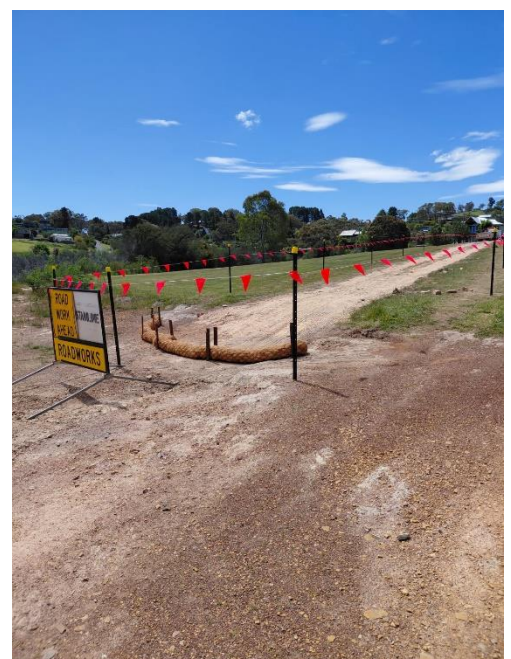
- ▶ Walhalla Road
- ▶ Jamieson-Licola Road
- ▶ Reardon Lane
- ▶ Goughs Bay

Excavator

- ▶ Goughs Bay township
- ▶ Goughs Bay foreshore rehabilitation
- ▶ Curia Street shower pod footings

Maintenance Grading

- ▶ Cambatong Road
- ▶ North Creek Road
- ▶ Obriens Road
- ▶ North Creek Road
- ▶ Dry Creek Road
- ▶ Tabletop Road
- ▶ Bunstons Road



- ▶ Tolmie-Mahaikah Road
- ▶ Tolmie Sport Ground
- ▶ Altmans Road
- ▶ Fern Street upgrade

Resheeting Program 2025/26

Road	Status
Aldous Road	Complete
Banksia Street (Court Bowl)	Complete
Cambatong Road	Complete
Desmonds Road	Complete
Dry Creek Road	Complete
Long Lane	Complete
Merton-Strathbogie Road	Complete
Sonnberg Drive	Complete
Spring Creek Road	Complete
Woolshed Road	Complete
Royal Town Road	Complete
Fern Street	Complete

Asset Maintenance

- ▶ Swimming pool commissioning and opening with Belgravia
- ▶ Install depth markers at the Mansfield Aquatic Centre and repair leaking taps at the pool
- ▶ Installation of ceiling fans in the Council Chambers
- ▶ Replaced broken tiles at the Jamieson toilet block
- ▶ Repair vandalism in toilet blocks
- ▶ Repair broken door at the Buckland Centre after break in
- ▶ Closed out 8 customer requests with none remaining open for the month
- ▶ Air conditioner servicing at all Council sites
- ▶ New keys and fobs for Alex Pullin stadium
- ▶ Attend Bonnie Doon Recreation Reserve meeting

6. Library

Living Libraries Grant

The Library is pleased to report the approval of a recent grant application through the Living Libraries initiative, securing \$242,000 for the purchase of a new outreach Library vehicle. This funding will allow for the purchase of an appropriate vehicle and the complex internal fitout required to operate a mini library service.

Roblox Ban

Upon announcing the change to public computer policy restricting access to Roblox, the Library received an overwhelmingly positive response from parents and the broader community, supporting the move to ensure public computer access is safe for children of all ages. Four supportive in-person responses were received as well as 154 likes on Facebook.

NGV Kids On Tour Program

The Library received confirmation for participation in the National Gallery of Victoria's (NGV) Kids on Tour program for the summer holidays. The collaboration with the NGV on two free, creative workshops, provides the children of Mansfield Shire with access to fun and engaging experiences these upcoming school holidays.

Puppet Theatre

The new puppet theatre hit the children's play area this month. This resource, purchased by the Friends of The Mansfield Library has been extremely well received by young patrons and is actively promoting creative play and spontaneous storytelling in the space.



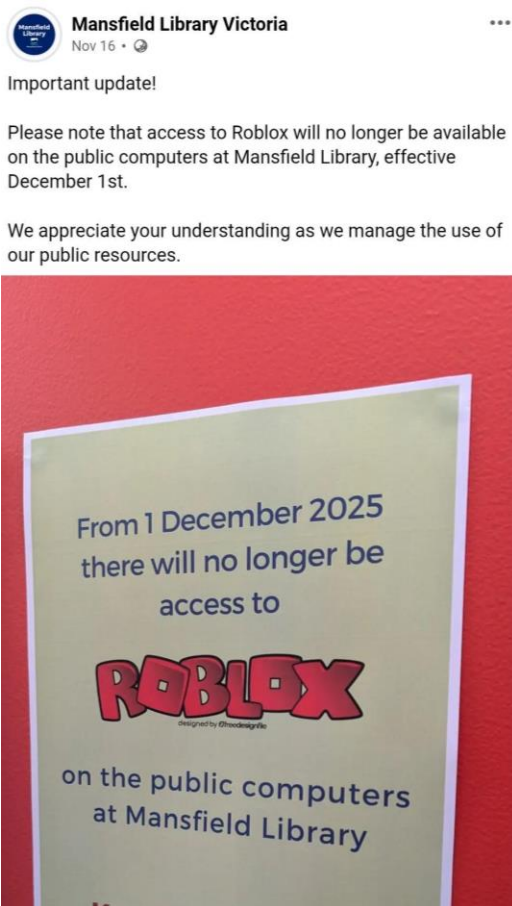
Staff

The recruitment process for the Library Services Support Officer position went live this month, following the announcement that the current Library officer will conclude her role at the end of the year.

A snapshot of the Mansfield Library Victoria Facebook page

- ▶ Followers – 1,203
- ▶ Views – 27,351
- ▶ Posts published – 19
- ▶ Visits – 41

The Library's most popular posts to Facebook for November:



Statistics for November 2025

	Visits	Loans	Library programs	Program attendees	Room use	IT help	Holds placed	New*
November	2597	2946	10	95	9	141	689	42
October	3648	3559	13	227	15	180	789	38
September	3270	3294	17	300	20	93	758	40
August	3924	4360	31	554	22	126	756	54
July	3786	4034	26	450	30	182	777	48
June	3574	3785	12	122	16	101	692	29
Nov 2024		4129	19	393	28	138	717	41

*New membership

7. Youth Services & Events

School Holiday Program

The school holiday program for summer is about to be launched and features some great local activities and training opportunities.

- ▶ Food Handler Certificate
- ▶ Barista Training
- ▶ Jamieson Kayaking
- ▶ Mug Making Pottery Workshop
- ▶ Sewing Workshop with the CWA
- ▶ Chop n Chat Program
- ▶ Movie at MAC
- ▶ Bonnie Doon Youth Trip
- ▶ Board Games Workshops

Code Club

Code Club has begun sorting out dates and curriculum for 2026. With the SIAG grant securing a trainer for the year, Code Club is now able to market more and organise terms and offer stability and assurance for young people attending.

Youth Advisory Group (YAG) & Amplify

Our YAG & Amplify groups have been working on a project that highlights their achievements over the year. This also includes goals for next year they would like to see considered. The groups have also provided feedback on their year and what they enjoyed most, in order for the youth team to tailor the 2026 groups based on this feedback.

Interestingly, there were some YAG members who expressed they wanted to be part of Amplify next year and have more focus on events, demonstrating a shift in priorities of those members.

Events

Council Run Events

1 November– Mansfield Grand Parade

The Mansfield Grand Parade took place on High Street on Saturday 1 November with 18 parade entrants marching through town in this long running community favourite.

23 November – North East Final – Battle Of The Bands

A sold out Delatite Hotel was treated to the best young musicians in the North East as competitors from Wangaratta, Strathbogie, Benalla, Euroa, Albury and Mansfield Shire came together to battle it out for the North East title. Positive feedback was received from attendees, parents and supporters of live music.

Council Supported Events***1 November – Delatite Drivers Car Club Show N Shine***

Support provided with planning and permit assistance and promotion.

1 – 3 November – Mansfield Hospital Art Exhibition

Support with promotion and banner for town.

1 – 2 November – Mansfield Open Studio Trail

Major sponsor with a \$1,500 sponsorship. Assistance with planning for signage and also an exhibition at the Visitor Information Centre in the months leading up to the event.

4 November – Marks IGA Cup Day Races

Loan of equipment including fence and umbrellas.

8 November – Merrijig CFA Open Day

Loan of equipment including marquees, chairs, tables and also donation of 'Go Bags' left over from Youth Futureproof program for giveaways.

15 November – Mansfield Show

Basic Traffic Management Setup for day.

15 November – High Country Halls Music Festival Tolmie

Support with promotion and banner for town.

16 November – Mansfield Psychic Expo

Support with promotion, organisation of stadium and general assistance with contacts.

21 – 23 November – Merrijig Campdraft

Council organised bins and watering of event driveway.

28 November – Walk for Activism Rotary

Council organised equipment for the event including marquee, chairs and speaker. Also organised flags for roundabout at cost to Rotary.

28 – 30 - Friends of Mansfield EA Horse Trials

Council organised bins and watering of event arena.

Upcoming Events: Council has manufactured and installed three new recycled pallet 'pillars' in the High Street median strip and in Highett Street to advertise upcoming events, as listed below.

December

Fri 5 | Community Christmas Picnic & Carols | 5pm - 9pm | Mansfield Botanic Gardens, Mansfield
Sun 7 | Mt Buller Sky Run | 6.30am onwards | The Village Square, Mt Buller
Sun 7 | Dads Group Christmas Event | Mansfield Shire Youth, Erril St
Fri 12 | Christmas Artisan Market | 4pm - 7pm | Mansfield Regional Produce Store
Sat 13 | Broken River Blues | 7pm | The Delatite Hotel, 95 High St, Mansfield
Sat 13 | Mansfield Farmers Market | 8.30am - 1.00pm | High St, Mansfield - Opposite Post Office
Sat 20 | Outdoor Provedore Market | 8.30am - 12.30pm | High St, Mansfield

**2026 Events****January**

Sat 10 | Mansfield Motor Group Cup Picnic Races | 11.00am - 5.30pm | Mansfield Racecourse
Sat 17 | Outdoor Provedore Market | 8.30am - 12.30pm | High St, Mansfield
Sat 25 | Horsepower In The High Country | 10am - 2pm | Mansfield Botanical Gardens, Mansfield
Sat 25 | Yea Cruise Night in Mansfield! | 5pm - 7pm | Highett St, Mansfield
Sat 25 | Goughstock | Various Times | Goughs Bay Boat Club
Mon 26 | Australia Day Citizenship Ceremony & Awards | 8.30am - 10.30am | Mansfield Botanical Gardens, Mansfield
Fri 30 | Youth Arty Awards | 5.30pm - 7.30pm | Mansfield Youth Centre, Erril St, Mansfield

February

Sat 14 | Mansfield Farmers Market | 8.30am - 1.00pm | High St, Mansfield Opposite Post Office
Sat 14 | Tolmie Sports | 11.00am - 5.30pm | Mansfield Racecourse
Sat 21 | Outdoor Provedore Market | 8.30am - 12.30pm | High St, Mansfield
Fri 20 - Sun 22 | Oscars Hut 2 Hut Challenge | Mt Buller Village
Sat 28 | Mansfield Hunting & Fishing Outdoor Expo | 9am - 4pm | High St, Mansfield
Sat 28 | Mansfield Farmers Market | 8.30am - 1.00pm | High St, Mansfield Opposite Post Office

March

Fri 6 - Mon 9 | Mansfield Pottery Festival | Various Times | Various Locations
Sat 7 - Sun 8 | Stockdog Spectacular | 8am onwards | Mansfield Showgrounds
Sat 7 | Merrijig Rodeo | 12pm - 10pm | McCormack Park, Merrijig
Fri 13 - Sun 15 | Mansfield Campdraft | Various Times | McCormack Park, Merrijig
Sat 14 | Mansfield Farmers Market | 8.30am - 1.00pm | High St, Mansfield Opposite Post Office
Sat 21 | Outdoor Provedore Market | 8.30am - 12.30pm | High St, Mansfield
Sat 21 | Harmony Day Festival | 9am onwards | High St, Mansfield
Sat 21 - Sun 22 | Equine Revive Retreat | Various Times | High Country Arena, Mansfield
Sat 28 | Mansfield Farmers Market | 8.30am - 1.00pm | High St, Mansfield Opposite Post Office



8. Communications

Media releases

Thirteen media releases were generated and distributed:

- ▶ Petition calls to keep Planning Local
- ▶ Mansfield Dads Group invites families to Christmas Fun Day
- ▶ Community invited to help brighten Mansfield this Christmas
- ▶ Pitch perfect partnership brings cricket back to Bonnie Doon
- ▶ Balancing Public Access and Landholder Responsibilities at Merrijig Ri
- ▶ Tender Awarded for Ogilvies Road Intersection Upgrade
- ▶ Council seeks feedback on revised Delatite Valley Plan
- ▶ Inaugural meeting for Friends of Mansfield Botanic Park
- ▶ Road Renewal program set to seal the deal on smoother streets
- ▶ Council requests feedback on Bonnie Doon netball facilities
- ▶ Rabie returns for third term as Mayor
- ▶ Time to get pumped for the Station Precinct
- ▶ Toddler play comes to Goughs Bay

Responses to media enquiries

Responses were provided on the following topics:

- ▶ ESVF (2 responses provided separately throughout the month)
- ▶ Mandated Growth Targets

Social media

Council's Facebook page is followed by 8,451 accounts. Page activity over the past 4 months:

	August	September	October	November
Change in followers	+44	+71	+263	+544
Content interactions	1,703	1,228	3,999	6,576
Link clicks	723	506	1,145	854

Posts that received the most interactions this month are listed below:

Topic	Reach	Interactions	Comments
Parvovirus is a dangerous and contagious...	48,545	215	47
Help us protect our community's voice	47,419	2,630	57
The roundabout changeover is scheduled	20,182	152	25
The state government isn't interested	11,447	386	9

Engage Mansfield

Regular community consultation is undertaken online via Engage Mansfield. Statistics on activity on the portal is provided below.

	August	September	October	November
New registrations	2	8	2	31
Visits	3.2k	1k	1.9k	2.7k
Engaged	77	30	11	141
Engagement rate	2.4%	3%	0.6%	6%

YouTube

Council meetings are streamed live on YouTube. Viewership of recent Council meetings within each month is as follows:

	19 Aug	16 Sept	21 Oct	25 Nov
Views	68	59	92	162

9. Digital Transformation Project

Work continued to rollout the core enterprise system (ERP) through the CODI program. User Acceptance Testing (UAT) has now been completed. The ERP is planned to go live in December 2025. Once this is complete, the Health and Wastewater (HWW) system will be delivered, with final rollout planned for 2026.

Enterprise Resource Planning (ERP)

With Benalla and Strathbogie now live, and Mansfield due to go live on 8 December, the implementation of the ERP is nearly complete. After the ERP goes live in all four Council's, the Animal Registration and Infringement Management module will be introduced in the first half of 2026. This will link directly with the rates system and the online portal (eServices), making services simpler for the community.

Health and Wastewater (HWW)

The open tender has now closed, and a tender was awarded at the November meeting of Council. Implementation is expected to start in **December 2025**.

Information and Records Management (IM)

The IM system is continuing to settle into business as usual (BAU). Ongoing improvements are being delivered through enhancement requests and regular vendor updates. Council is gathering feedback on staff user experience to help identify areas for improvement and support.

Planning, Building and Regulatory (PBR)

All PBR modules are now in place across the collaborating councils and are being managed in BAU. Councils are working with the vendor through regular meetings to progress enhancements and further improve the system.