

CEO Monthly Report

June 2025



Mansfield Shire

1. Customer Service

Monthly Customer Request Management System (CRMS) Report

CRMS statistics for the month of June show 163 customer requests registered with 24 requests remaining open and 139 being closed during the month.

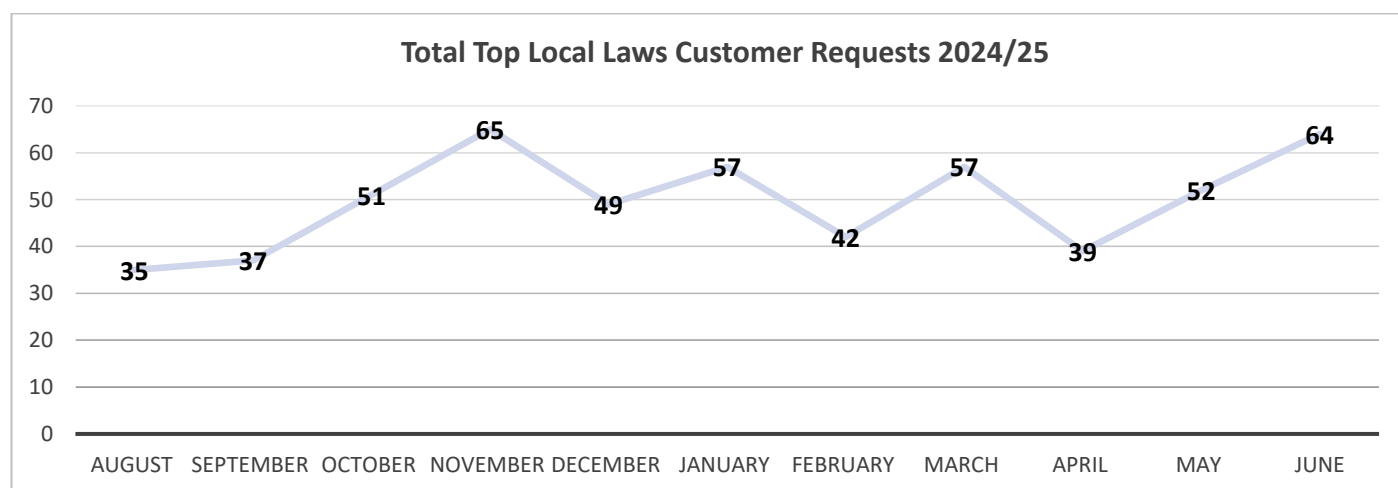
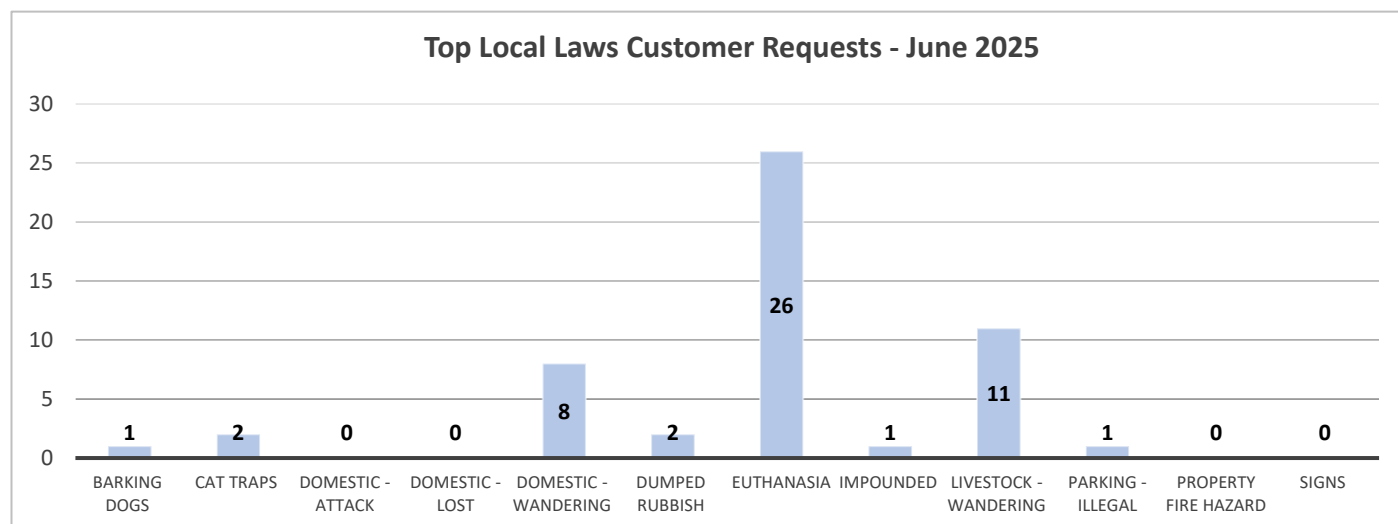
Customer Service had 1218 calls and 770 face to face contacts with community members for the month of June.

One Expression of Gratitude was received for June 2025:

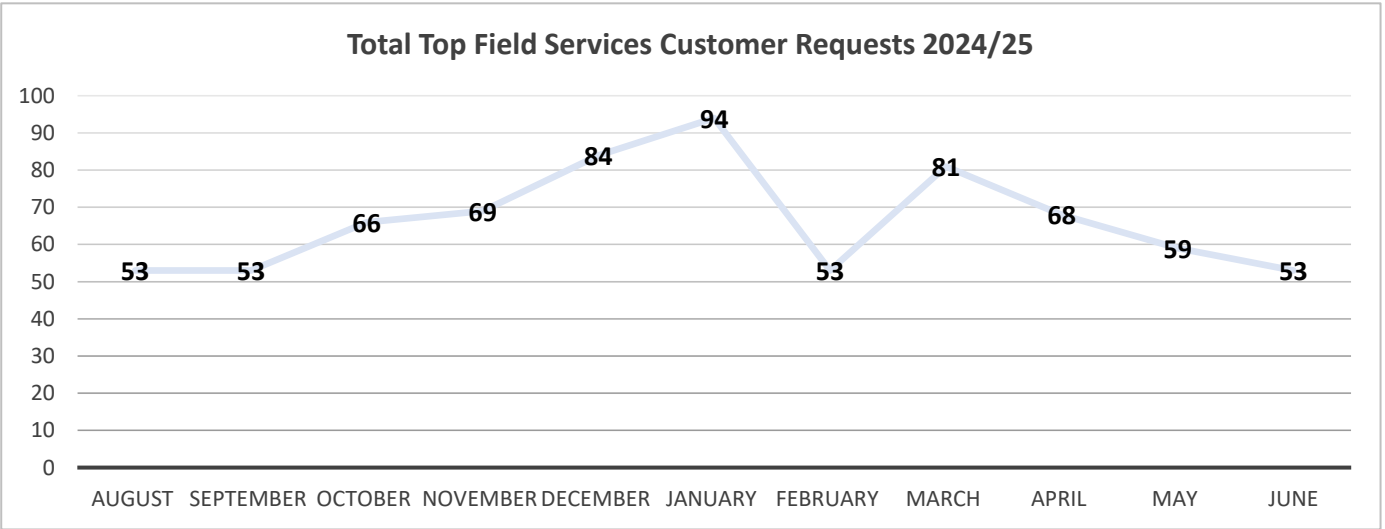
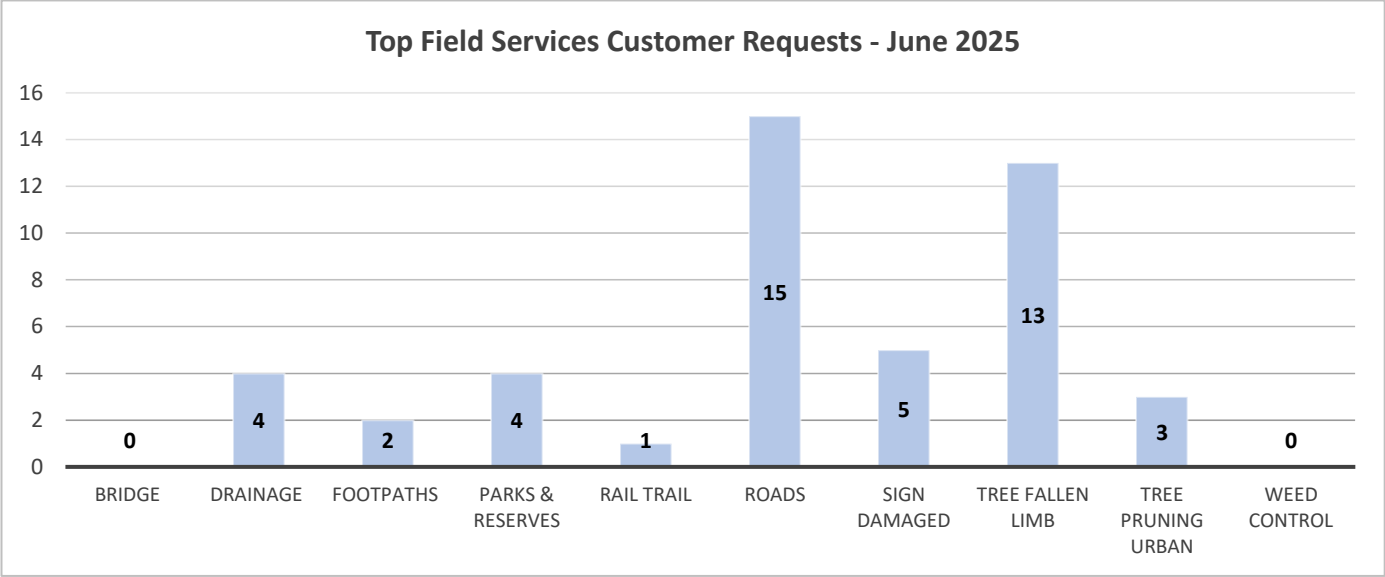
- ▶ A resident was very impressed with the incredibly prompt service and assistance they received from Council when the Historical Society building was flooding.

No Complaints were received for June 2025.

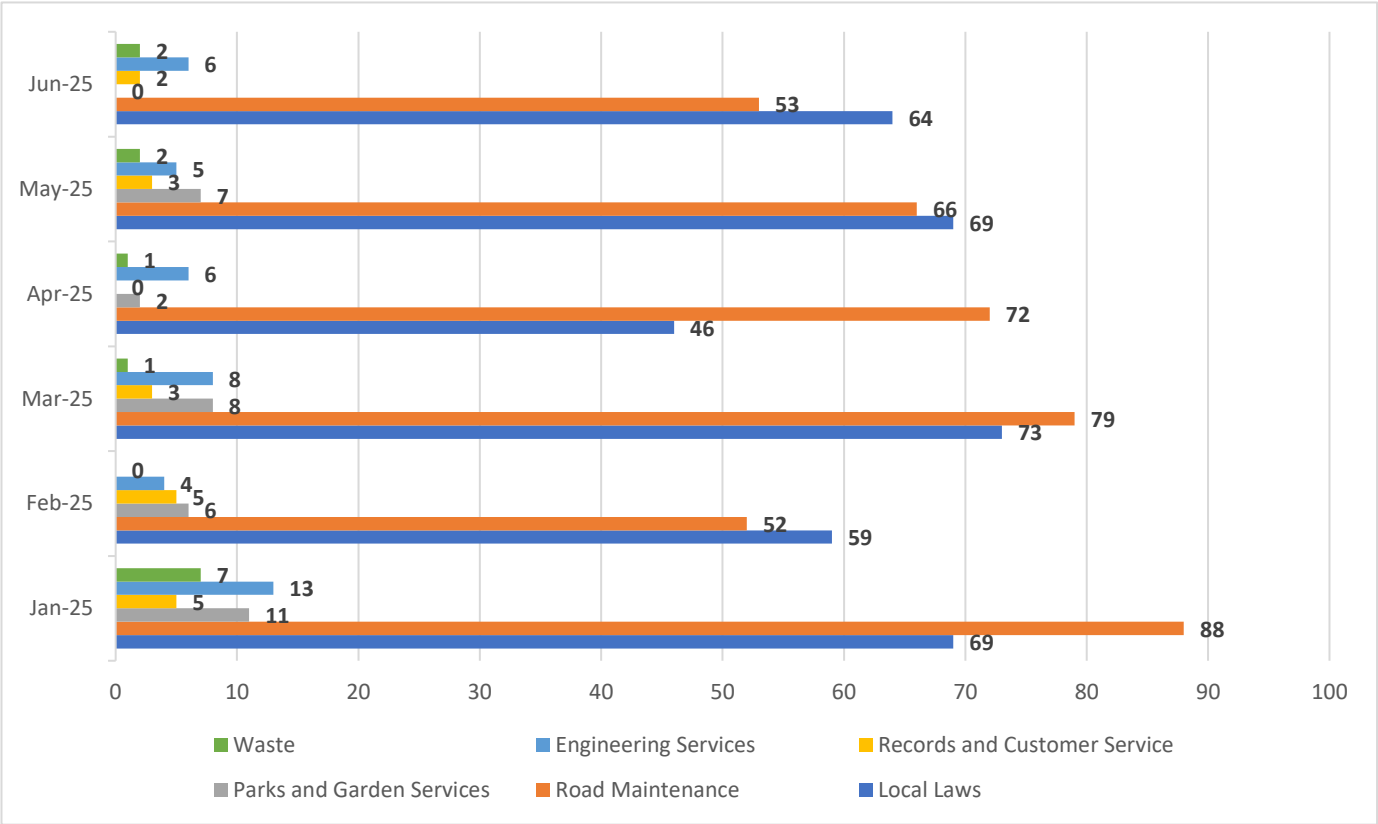
The most requests were for Local Laws, totalling **64** for June 2025.



Field Services had the second largest number of requests, totalling **53** for June 2025.

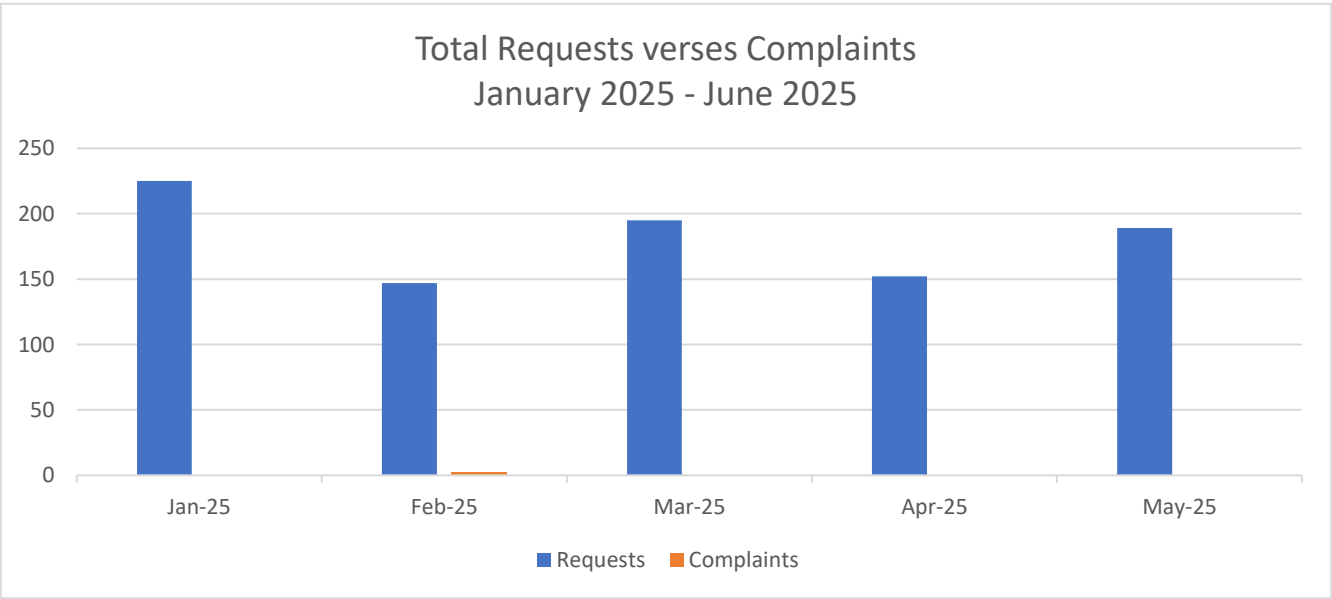


CRMS Monthly Totals per Top Categories January 2025 – June 2025



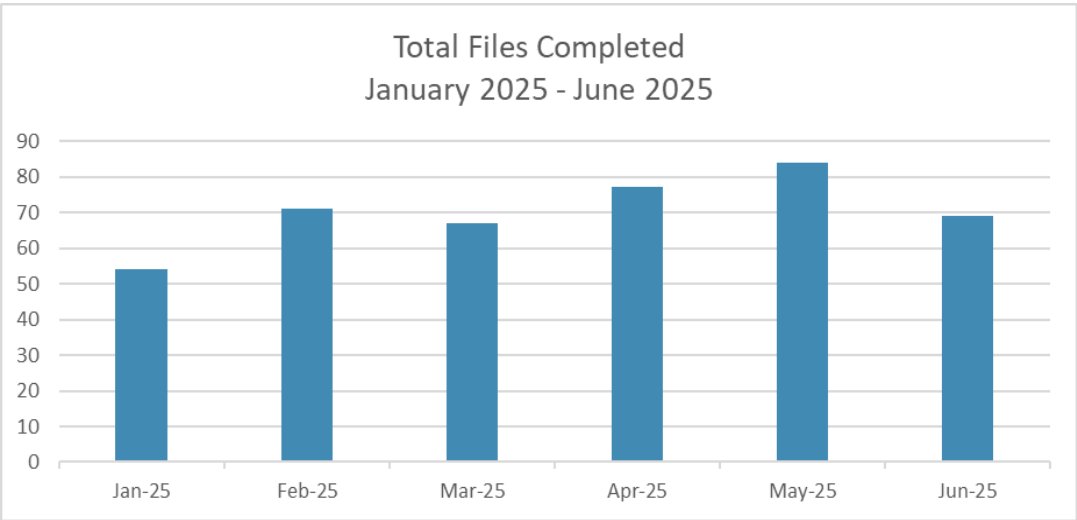
Requests Versus Complaints

June 2025	
	Total
Requests	163
Complaints	0



Digitisation Information Project

	Total Files
June 2025	69
Total files	8239
Completed	7182
Remaining	1057



2. Governance

Confidential Reports at Council Meetings

Month	No. of Confidential Reports	Comments
April	2	<ul style="list-style-type: none"> Tender Award: Purchase of Water Cart Rates Arrears - Section 181 Action
May	2	<ul style="list-style-type: none"> CEO Employee Matters Committee Meeting Minutes & CEO 6 Month Performance Review CODI Health Wastewater
June	3	<ul style="list-style-type: none"> Expression of Interest - Lease of Lot A, Part 141 Lakins Road, Mansfield Tender Award: Highton Lane Roundabout Tender Award: Lords Reserve Toilet Upgrade

Confidential Reports - Financial Year

Month	No. of Confidential Reports	No. Related to Tenders
July 2024	2	2
August 2024	5	5
September 2024	1	0
October 2024	0	0
November 2024	0	0
December 2024	3	2
January 2025	3	1
February 2025	1	1
March 2025	2	1
April 2025	2	0
May 2025	3	2
June 2025	2	2
TOTAL	22	14

Freedom of Information (FOI) Requests – Financial Year

Month	No. of FOI Requests
July 2024	3
August 2024	3
September 2024	7
October 20234	1
November 2024	0
December 2024	1
January 2025	3
February 2025	1
March 2025	3
April 2025	0
May 2025	0
June 2025	0
TOTAL	22

3. Capital Works

The Capital Works total project completion for 2024/25 is **96%** complete.

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Buildings				
Council Building Renewal Depot	\$30,000	Depot toilet facilities renewal – works completed in January.	On Budget	Completed Jan 2025
Solar Panel Install Program	\$25,000	A switchboard upgrade and roof repairs were completed at the Sporting Complex in November to enable the installation of solar panels next year. The Youth Centre had solar panels installed.	On Budget	Completed Nov 2024
Public Toilets - High Street - Lords Reserve	\$206,300	The High Street toilet floors were renewed with the project being completed on 23 October. Upgrade of Lords Reserve Toilet – designs complete, procurement commenced in March 2025 – tender awarded at June Council Meeting. Tender award for the public toilet upgrade has occurred with works expected to begin in July/August.	On Budget	Nov 2026
Mansfield Heritage Museum	\$389,000	Construction of the Mansfield Heritage Museum Stage 1 completed, including the LRCI funded component. Budget figure includes carry forward amount and contribution to fit out of museum building. Fit out works in the admin area/sales entrance completed in January. Museum exhibit fit out design commenced with concepts presented for PCG review in March, detailed design in progress.	On Budget	Completed Jan 2025 (Stage 1)
Lords Reserve Pavilion	\$510,000	This project is for the construction of a new Pavilion. Engagement with stakeholders commenced in March, to be followed by a tender process on completion of the	On Budget	Nov 2026

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
		stakeholder engagement. Funding agreement received in February for the successful funding application made to the Growing Regions fund for \$1.4m. Community consultation commenced following execution of Lords Reserve funding agreement in February.		
Mansfield Pre-School Centre	-	Project managed by Kindergarten Committee with funding contribution in 2023-24 from Council. Construction complete.	On Budget	Completed Aug 2024
Emergency Resilience Centre	\$546,000	Construction of the Emergency Resilience Centre is dependent on grant funding opportunities and is unable to commence until funding is secured. Council's application to the Disaster Ready Fund in 2024 was not successful. Council submitted an application for the whole precinct in June 2025 to the Regional Precincts and Partnerships Program.	On Budget	Dec 2025
Goughs Bay Boat Club	-	Construction complete, and official opening event held on 7 March 2025. Construction works were managed by the Goughs Bay Boat Club with monthly Project Control Group meetings with Council and RDV to provide governance and oversight of project.	On Budget	Completed Nov 2024
Bridges & Culverts				
Bridge Renewals	\$225,000	Bracks Bridge renewal – Contract awarded, construction completed in October 2024. Old Tonga Road barriers and widening works completed in October. Renewal works identified in Level 2 bridge inspections – completed in December.	On Budget	Completed Dec 2024
Hearns Road Bridge	\$50,000	Grant application unsuccessful with Safer Local Roads and Infrastructure Program (SLRIP) Round 1 for Hearns Road	On Budget	June 2026

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Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
		bridge design and upgrade. Council has reapplied to the same funding stream in second round.		
Bridge & Culvert inspection and assessment program	\$20,000	Level 2 bridge assessment contract awarded, inspection completed, reports received in November.	On Budget	Completed Nov 2024
Causeway & Culvert upgrade program	\$438,000	Lennons Lane culvert works completed in February. Graves Road culvert funds included as co-contribution to SLRIP grant application – awaiting outcome. Culverts on Buttercup Road – works completed with resheeting program in November.	On Budget	Completed Feb 2025
Drainage				
Drainage upgrades	\$543,000	The contract for the upgrade of Rowe Street drainage was awarded at the December 2024 Council meeting. Works commenced in February and works have been completed in May 2025. Logan Street spoon drain works have been completed. Construction of drainage along easement have been completed. Elvins Street drainage designs completed. Saligari Road culvert completed by Field Services team.	On Budget	Completed June 2025
Mansfield Flood Study	\$228,635	Mansfield Flood Study is in progress. Internal workshop held in March to review updated flood areas. Mitigation options are being assessed, with further (targeted) engagement with community to follow. Upper Catchment Tributaries Flood Study contract awarded and in progress.	On Budget	Oct 2025
Drainage Renewal Program	\$120,000	Drainage renewal budget allocated to Rowe Street project. Inspect and jet contract was awarded and associated works completed in early June.	On Budget	Completed June 2025

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
		College Lane stormwater diversion works were completed in February. Design and construction of Hurley Street Woods Point improvements – works completed in April.		
Open Space & Streetscapes				
Bonnie Doon Recreation Reserve	\$40,000	Master Plan implementation – procurement for playground renewal complete with works finalised end of June by the contractor. A funding application submitted for footpath links. Funding application for new netball courts and carpark was unsuccessful. Further grant opportunities to be identified.	On Budget	Completed June 2025
Street Furniture Renewal	\$50,000	Bench replacement program at recreation reserves, street furniture and bollard renewal; installation completed.	On Budget	Completed April 2025
Fenced off leash dog park	\$150,000	Dog park at Station Precinct to be completed as part of grant funded precinct package. Funding agreement has been executed in April.	On Budget	Dec 2025
High Street Master Plan	\$50,000	Town Booster engagement and mini-makeover event completed in May. Feedback from this program was that a new masterplan for High St was not required.	On Budget	Completed May 2025
Pump Track - Station Precinct	\$50,000	Design and construction of new pump track to be completed as part of grant funded precinct package. Funding agreement has been executed in April. Engagement is underway for this project.	On Budget	Dec 2025
Disabled Car Parking	\$50,000	Installation of disabled parking at various locations in Mansfield. Works completed in November. Parking Study awarded in June, for implementation in 2025-26.	On Budget	Completed Nov 2024

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Stage Platform	\$10,000	Design of small stage for Botanic Park. Consultation completed on Engage with positive feedback from the community. Design plans reviewed on-site in March, final design complete and budget quotes obtained. Building permit to be arranged and community donations sought to build stage.	On Budget	Sept 2025
Hihett St Playground & Drama Room	\$20,000	Strengthen fence and gates at playground – completed in April. Renew Drama Room at Mansfield Sporting Complex – works being scoped in conjunction with the successful Play Our Way grant, with construction planned to commence in FY2025-26.	On Budget	Completed April 2025
LED Street Lighting Upgrade	\$60,000	Conversion to LED streetlights – works completed in June.	On Budget	Completed June 2025
Swimming Pool Renewal	\$85,000	Digital Dosing System installation - completed November. Renewal of pool equipment – completed November.	On Budget	Completed Nov 2024
Rubbish Bin Renewal	\$20,000	Renewal of rubbish bins – completed September. Second (additional scope) rollout of new bins completed in February 2025.	On Budget	Completed Sept 2024
Tracks & Trails Strategy	\$55,000	Develop Tracks & Trails Strategy; PCG held, design brief completed, contractor awarded and engagement commenced.	On Budget	Oct 2025
Pathways				
Footpath Renewal	\$186,500	Goughs Bay foreshore path works completed in October. Rail Trail path contract awarded, works completed in February 2025. Concrete footpath renewal program – completed in October.	On Budget	Completed Feb 2025

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Footpath New	\$407,915	Design of Howqua Inlet shared path completed, and first stage completed by Howqua Inlet & Macs Cove Community Group volunteers, with materials supplied by Council. Maintongoon Road footpath design scoped, and design contract awarded, with design in progress and expected to be complete in the first quarter of 2025-26. Construction of Pires-Goughs Bay shared path - contract awarded, works completed in February. Mansfield-Whitfield footpath contract awarded - path works completed in June, with minor traffic island to occur on Oaksford Drive once MOA received from DTP. Kidson Parade Shared Path works completed in February.	On Budget	June 2025
Roads				
Kerb & Channel	\$128,444	Kerb and channel renewal program – work completed in November.	On Budget	Completed Nov 2024
Reseal / asphalt replacement program	\$592,256	Reseal program – contract awarded at the August Council meeting. Works completed in November.	On Budget	Completed Nov 2024
Re-Seal preparation program	\$550,000	Pavement re-seal preparation works including patching and drainage improvements prior to resealing. Contract awarded in August Council meeting. Works completed in November.	On Budget	Completed Nov 2024
Malcolm Street reconstruction	\$200,000	Geotechnical investigation completed. Pavement design completed in March. Construction works deferred to 2026 to enable works in conjunction with other grant funded works on Malcolm Street.	On Budget	Completed March 2025
Gravel Re-Sheeting Program	\$556,100	Re-sheet program – contract awarded at the August Council meeting. Works completed in November.	On Budget	Completed Nov 2024.
Township Sealing Program	\$295,250	James Street, Bonnie Doon sealing, and drainage works contract awarded, works completed in November.	On Budget	Completed Nov 2024

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Legend	
On Schedule	On Budget
Possible Delay	Above Budget by <10%
Delayed/On Hold	Above Budget by >10%

4. Statutory Planning

Planning Applications Lodged

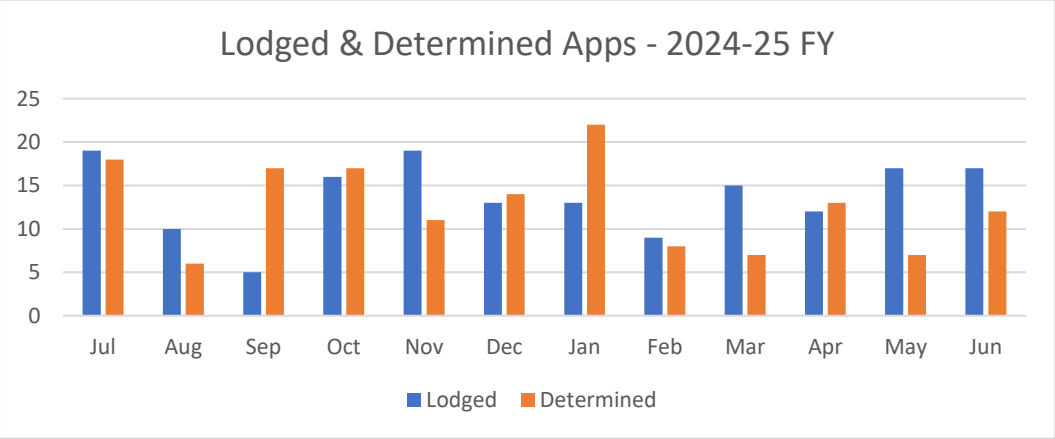
App No.	Property Address	Proposal
VS014-25	21 Lakins Road Mansfield	Agricultural shed
VS015-25	10 Highett Street Mansfield	Domestic Shed
VS016-25	2730 Maroondah Highway Maindample	Agricultural shed
P054-25	7 Dianella Court Mansfield	Domestic outbuilding
P055-25	91 Highett Street Mansfield	Steiner School (additional) building
P056-25	34 Reardon Lane Mansfield	Domestic Shed
P059-25	Mansfield-Woods Point Road Howqua Inlet	Leisure and Recreation [Shared Path]
P057-25	2995 Maintongoon Road Bonnie Doon	8 Lot subdivision
P058-25	78 Kiernans Road Bonnie Doon	House extension
P060-25	130 Walshs Road Goughs Bay	Second dwelling
P061-25	409 Hutchinsons Road Bonnie Doon	Two [2] lot re-subdivision
P062-25	27 Hunter Street Mansfield	Three [3] lot re-subdivision
P063-25	Monkey Gully Road Mansfield	Destroy Native vegetation (1 tree)
P064-25	81 Grandview Drive Mansfield	Dwelling and outbuilding
P065-25	4 Nolan Street Mansfield	Boxing gym
P066-25	104 Dead Horse Lane Mansfield + 57 Stock Route Mansfield	Two lot re-subdivision
P067-25	6584 Mansfield-Woods Point Road Knockwood	Dwelling and outbuildings
Total Applications Lodged:		17

Planning Applications Determined

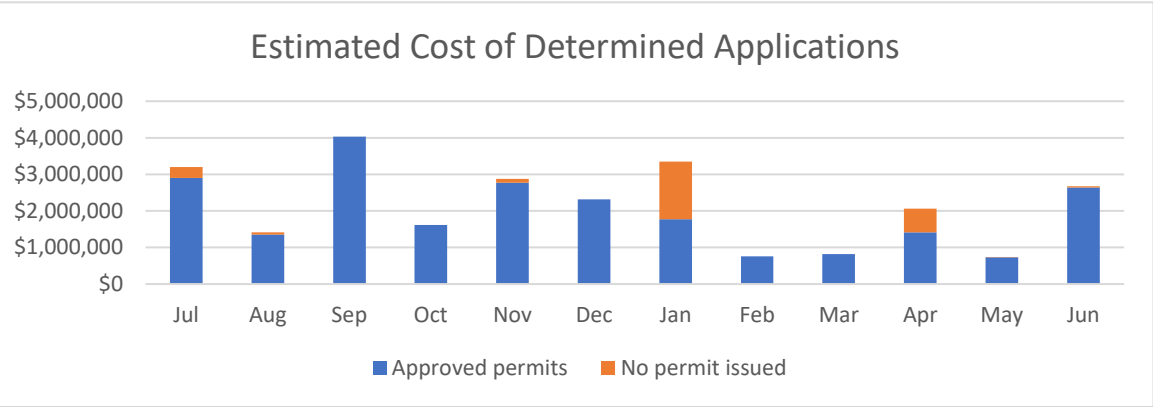
App No.	Property Address	Proposal	Decision Type
P054-25	7 Dianella Court Mansfield	Domestic outbuilding	Permit Not Required
VS007-25	3456 Maroondah Hwy Mansfield	Domestic Shed	Permit issued
P099-24	480 Hutchinsons Road Bonnie Doon	Development of land for a Small Second Dwelling	Permit issued
P041-23	180 Johnstons Road Barjarg	Camping and caravan park (1 Glamping Tent) and an associated habitable outbuilding (kitchette and bathroom)	Permit issued
P033-25	37 Rowe Street Mansfield	Two Lot Subdivision	Permit issued
P127B-19	221 Wairere Road Boorolite	S72 - Use and development for Group Accommodation	Permit issued
P019-25	62 Stoneleigh Road Mansfield	Two Lot Subdivision	Permit issued
P006-25	71 Range View Court Mansfield	Dwelling	Permit issued
P113-24	1564 Maroondah Highway Bonnie Doon	Use and development of land for a dwelling and additional Group Accommodation	Permit issued
VS015-25	10 Highett Street Mansfield	Domestic Shed	Permit issued
P045-24	2160 Mansfield-Woods Point Road Piries	Car Parking	NOD to Grant a Permit

App No.	Property Address	Proposal	Decision Type
P100-24	152 Malcolm Street Mansfield	Subdivision	NOD to Grant a Permit
Total Applications Determined:			12

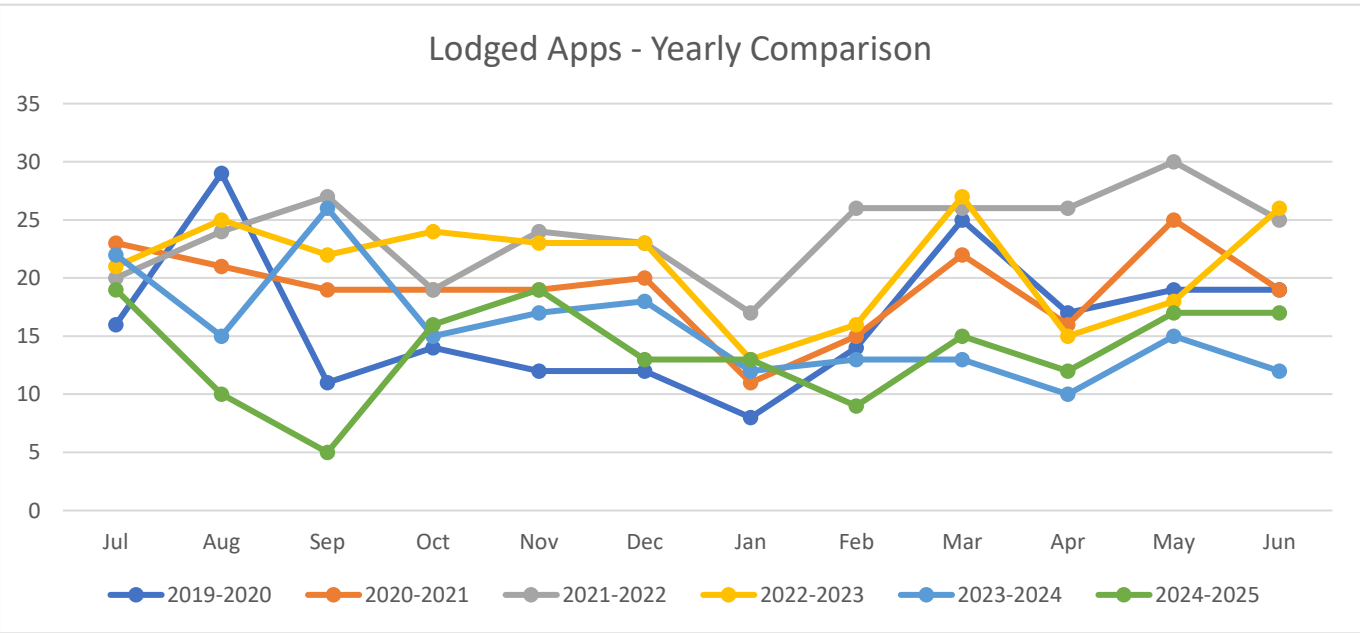
Number of Applications Lodged and Determined



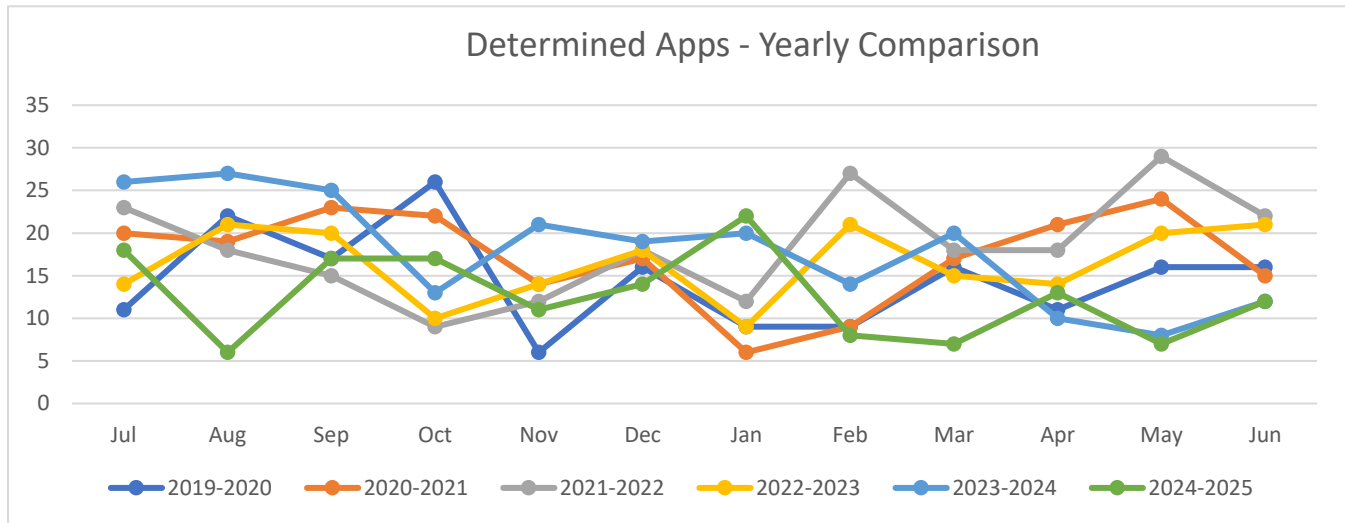
Estimated Cost of Development of Determined Applications



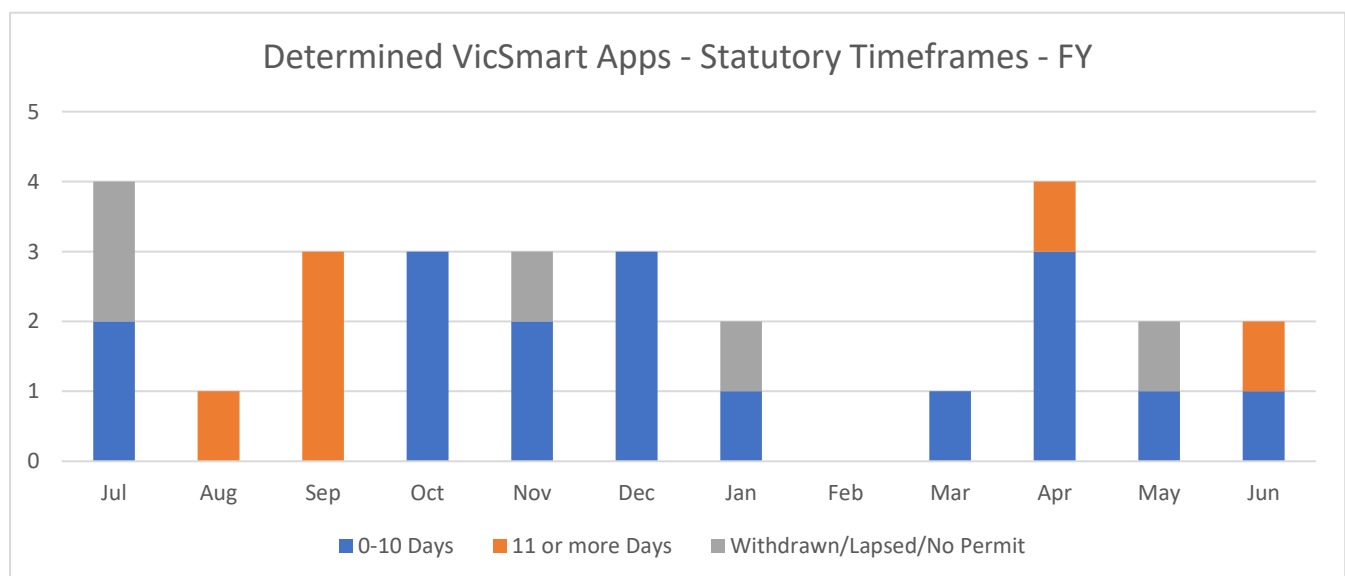
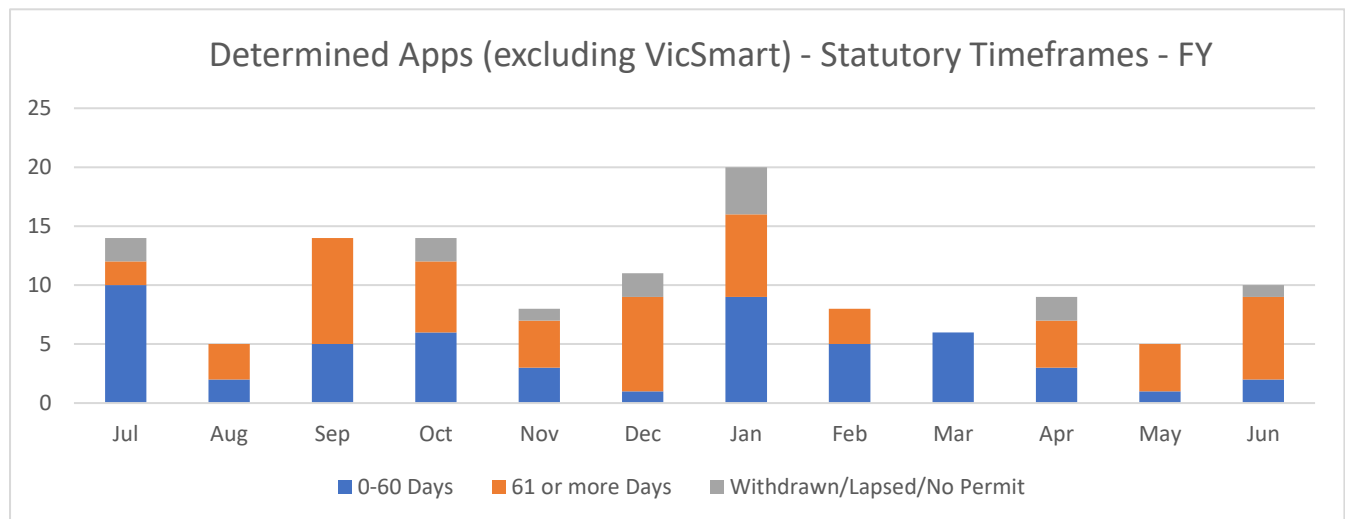
Lodged Planning Applications – Yearly Comparison



Determined Planning Applications – Yearly Comparison

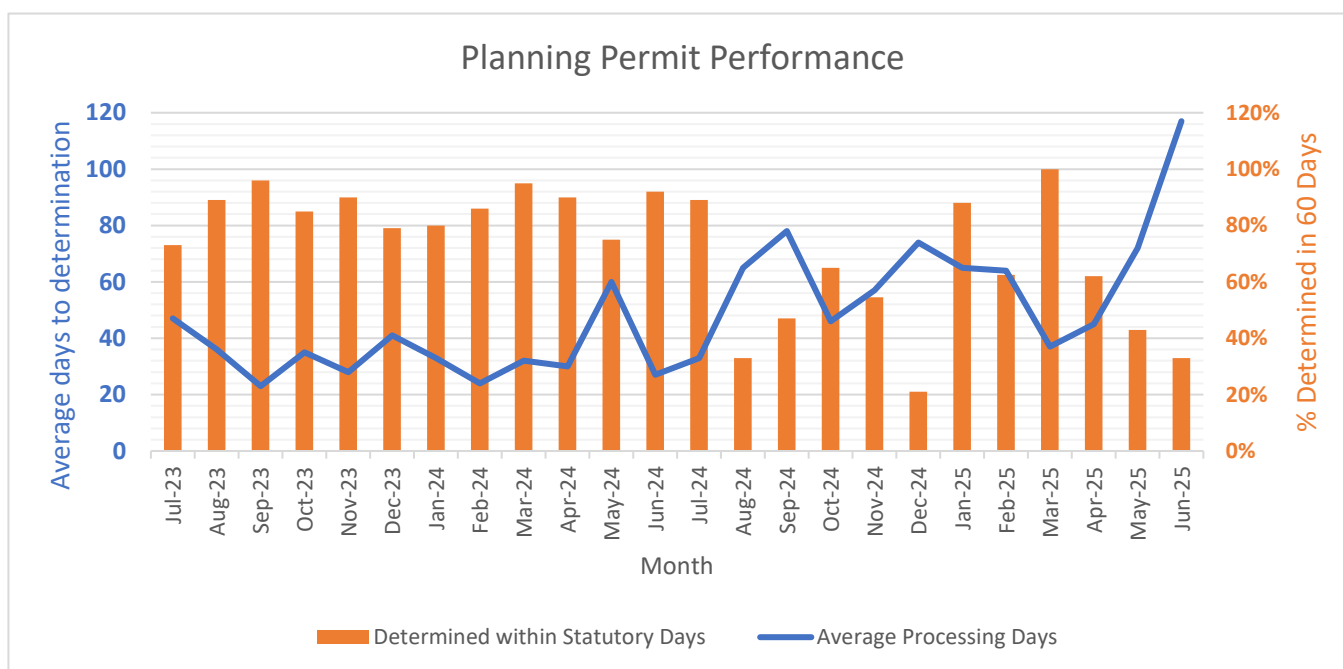


Determined Planning Applications



Overall Planning Permit Performance

Performance in May and June has been impacted by the recruitment and training of new team members, in addition the team working on larger, more complex applications. This is forecast to continue through July, however, is forecast to improve from August 2025. Expectations have been managed carefully with permit applicants to minimise impacts and to ensure that the conditions on issued permits are supported by permit applicants.



Subdivision Certification Applications Lodged

App No.	Property Address	Date Lodged
S250818H-25	37 Rowe Street Mansfield	19/06/2025
Total Applications Received:		1

Other Planning Consents & Assessments Determined

Type of Request	Number Issued
Condition Plans and Engineering Plans for endorsement	1
Secondary Consent	
Extension of Time	
Written Planning Advice	
Certification & Statement of Compliance	8
Section 71 Corrected Planning Permits	
Assessment against a Section 173 Agreement	2
Development Plan	
Total Applications Issued:	11

Strategic Planning

Project Name	Status	Description	Comments/ Next Steps	DTP Response expected by:
Planning Scheme Amendments				
C56mans Part 1	Awaiting Approval	Implements the Township Approaches Study DDO3 – Non-Residential Areas	Amendment split at April Council meeting. Part 1 submitted for ministerial approval.	DTP response expected by end of July 2025.
C56mans Part 2	In Progress	Implements the Township Approaches Study DDO1 – Prominent Sites	Amendment split at April Council meeting. Working with submitters to consider their concerns and reviewing the Mansfield Design Guidelines Study, expected to progress October 2025.	
C57mans Part 1	Awaiting Approval	Implements the Mansfield Planning Scheme Review	Amendment split at May Council meeting. Part 1 submitted for ministerial approval.	DTP response expected by end of August 2025.
C57mans Part 2	In Progress	Implements the Mansfield Open Space Strategy	Amendment split at May Council meeting. Working with submitters to consider their concerns and reviewing the Mansfield Open Space Strategy, expected to progress in November 2025.	
C60mans	Awaiting Authorisation	Implements the Mansfield Planning Strategy into the Mansfield Planning Scheme.	Amendment submitted to DTP for authorisation 29 April 2025. Further information requested 27 June.	Meeting with DTP to discuss in July.
C61mans	Under Review	Creation of a planning scheme amendment to implement the Bonnie Doon and Merton Plans	Meeting with DTP on 6 March discussed options based on response to draft. Further information from Council sent to DTP in July 2025 to address changes required.	DTP letter of advice received 19 July 2024.
C62mans	Under Review	Environmental Significance Overlay review to reduce referrals to GMW	Draft MOU with GMW for wastewater management in alignment with new EPA guidelines currently under review. Council officers are currently considering this feedback. This process will not be completed end of July 2025. Council officers are also working	DTP letter of advice received 5 April 2024. Additional meeting held with GMW 19 November 2024

Project Name	Status	Description	Comments/ Next Steps	DTP Response expected by:
			with GMW on principles around a risk based approach to permit considerations on applications that are referred to GMW, in an effort to reduce delays for applicants.	with feedback given May 2025.
C63mans	Proponent Review	Proponent led amendment to re-zone land at 73 & 75 Dead Horse Lane Mansfield to Industrial 3 Zone	Progression of the amendment is subject to the proponent undertaking further studies.	Advice received from DTP 17 December 2024.
BAO	Proponent-led GVW	Introduction of Buffer Area Overlay to GVW Waste Management Facilities	Meeting held with proponents 15 April 2025 to discuss proposed ordinance and amendment processing through Government Land Planning Service. Progression of amendment is subject to proponent. Council has been involved for comment/advice only. Further details will be provided to Council at a future briefing when available from GMW.	

Project Name	Status	Description	Comments/ Actions Completed	Next steps
Strategic/Structure Plans				
Goughs Bay Plan	Completed	Creates a Structure Plan for Goughs Bay for the next 20 years.	Plan adopted at June Council meeting.	Planning Scheme Amendment to be drafted based on results on IWMP and sewer feasibility study. Timeframe to be confirmed following completion of IWMP.
Delatite Valley Plan	In Progress	Create a community, tourism and structure plan applying from Merrijig to Mirrimbah	Draft plan updated based on early community feedback. Engagement commenced on 7 July 2025, and will be open for four weeks.	Upon completion of community engagement, review of submissions to be undertaken.
Other (Strategic Planning adjacent projects)				
Flood Study	In Progress	Creation of new flood mapping and exploration of flood mitigation options.	RFT completed and contract awarded, with data supplied to consultant in preparation for flood modelling. Draft hydrology report received.	Engagement plan and draft findings to be presented to August Briefing. Community consultation planned for August 2025 following review of

Project Name	Status	Description	Comments/ Actions Completed	Next steps
				mapping. Consultation to include property owners affected. Study due for completion in 2026-27.
Infrastructure Plan	In Progress		Draft plan prepared and has undergone review by internal staff. Feedback being provided to consultant to make changes to the draft plan prior to presenting to a future Council briefing.	Comments to be communicated back to consultants in July.
Integrated Wastewater Management Plan	In Progress		Internal review of Draft plan completed. Input being sought from Project Control Group for final draft to be prepared for exhibition.	Community engagement to follow review of draft study in July/August 2025.
High Street Design – Stage 1: Car Parking Study	In Progress	Preparation of a study and strategy for the future design of the Mansfield township CBD and Parking Strategy	Consultant appointed to prepare Car Parking Study. Community engagement plan drafted and internal engagement completed.	Initial business and community engagement undertaken for May 2025 and consultancy to be awarded to undertake study.

5. Waste Services

Kerbside Waste Collection Statistics

The landfill diversion rate for the month of June 2025 was 33.82%.

The final yearly average landfill diversion rate for FY24/25 was 39.95%.

Looking at the past 12 months, being the first 12 months of the FOGO/Green bin service, the 2024/25 yearly average landfill diversion has been recorded as 39.95%, in comparison to 29.79% in 2023/24.

Recycling tonnes for 2024/25 were recorded at 1038.93 tonnes, down from 1093.52 tonnes in 2023/24. The reduction of tonnes is likely due to the introduction and uptake of the Container Deposit Scheme (CDS) in Victoria.

Landfill tonnes for 2024/25 were recorded as 2321.94 tonnes, down from 2580.01 tonnes in 23/24. It is pleasing to see that the landfill tonnes have decreased, and 514.77 tonnes of food and gardens organics was diverted from landfill over the 2024/25 period.

	2024-25					
	Recycling (total tonnage)	FOGO (total tonnage)	Landfill (total tonnage)	Total Waste (tonnage)	Total Diverted Waste	Landfill Diversion Rate
Jul	83.90	30.40	201.40	315.70	114.30	36.21%
Aug	80.65	39.63	192.50	312.78	120.28	38.46%
Sep	69.44	49.84	166.10	285.38	119.28	41.80%
Oct	86.64	60.95	195.02	342.61	147.59	43.08%
Nov	89.71	59.91	188.58	338.20	149.62	44.24%
Dec	91.72	54.80	205.64	352.16	146.52	41.61%
Jan	127.55	50.76	276.02	454.33	178.31	39.25%
Feb	77.20	31.96	167.38	276.54	109.16	39.47%
Mar	82.10	31.52	173.24	286.86	113.62	39.61%
Apr	97.62	37.62	204.38	339.62	135.24	39.82%
May	98.10	37.76	187.48	323.34	135.86	42.02%
Jun	54.30	29.62	164.20	248.12	83.92	33.82%
Total Tonnage	1038.93	514.77	2321.94	3875.64	1553.70	
Avg Landfill Diversion Rate for the FY			39.95%			

Project Updates:**► May Kerbside Bin Upsize/Downsize Summary**

As part of Council's ongoing commitment to waste reduction and cost-saving for residents, the "Downsize Your Bin Month" campaign in May encouraged the community to reassess their waste needs and consider adjusting their bin sizes.

For the month of May, 46 bin size change requests were received.

29 residents opted to downsize their bins, taking advantage of the opportunity to reduce waste and save on collection fees, with the bulk of these in Mansfield where the green bin was rolled out from 1 July 2024.

17 residents requested an upsize, reflecting changing household needs.

Council's waste contractor will be working to switch bins over the next few weeks and rate notices will reflect these changes by 1 July.

► Carry In Carry Out Camping Waste Program – King's Birthday Long Weekend

The Carry In Carry Out camping waste program was prepared for the King's Birthday long weekend, continuing Council's commitment to responsible waste management and supporting a consistent year-round approach. This also aimed to capture the early snow season visitors and the short-stay market, with less campers anticipated for the winter weather.

Results for the weekend saw that between 7–9 June, 4 campers dropped off waste, which equated to approximately 16 small bags of camping rubbish.

While camper numbers were low, the program-maintained visibility and reinforced the importance of responsible waste practices. Pleasingly, no major reports of overflowing bins or dumped rubbish were received over that weekend.

7. Property

Description	Total
Licences Active	17
Leases Active	12
New Licence	0
New Lease	0
Licences due to renew	1
Leases due to renew	0
Licences due to end and not renewed	0
Leases due to end and not renewed	0

Property Update – June 2025

- Leases/Licenses

Renewed Licence

- Mansfield District Hospital

Currently under negotiation:

- Jamieson Community Hall Community Asset Committee Agreement
- Bonnie Doon Community Centre Community Asset Committee Agreement
- Station Precinct Mansfield Historical Society Heritage Museum Community Asset Committee Agreement
- Mansfield Kindergarten – Mechanics Institute Licence

Public Notifications:

- Mansfield District Hospital – Notice of Intent – Renew Licence

8. Building Services

Reporting on building services has been unavailable while Greenlight has been implemented. This report contains data since last the CEO Report in October 2024.

Monthly Comparative Value of Building Permits Lodged

	2024-2025	2023-2024	2022-2023
JUL	\$4,611,001	\$9,416,143	\$7,830,045
AUG	\$7,447,793	\$9,660,939	\$6,184,961
SEP	\$15,468,547	\$8,285,734	\$7,294,440
OCT	\$33,277,285	\$5,983,269	\$11,189,249
NOV	\$6,392,500	\$4,946,338	\$9,084,874
DEC	\$5,996,363	\$8,675,149	\$3,593,347
JAN	\$2,857,043	\$5,409,263	\$5,829,556
FEB	\$3,685,173	\$4,045,519	\$6,049,268
MAR	\$2,506,558	\$5,631,967	\$10,907,270
APR	\$7,839,512	\$7,796,948	\$3,383,999
MAY	\$1,783,727	\$5,797,218	\$10,536,593
JUN	\$3,159,805	\$4,000,852	\$9,937,814
TOTAL	\$95,025,307	\$79,649,339	\$91,821,416

Monthly Comparison of Permits Lodged for Dwellings

	2024-2025		2023-2024		2022-2023	
	Monthly Total	Cumulative Total	Monthly Total	Cumulative Total	Monthly Total	Cumulative Total
JUL	9	9	5	5	24*	24
AUG	7	16	9	14	5	29
SEP	7	23	6	20	5	34
OCT	10*	33	6	26	11	45
NOV	8	41	6	32	30	75
DEC	3	44	10	42	5	80
JAN	1	45	4	46	7	87
FEB	4	49	4	50	5	92
MAR	2	51	5	55	5	97
APR	4	55	10*	65	6	103
MAY	1	56	9	74	13*	116
JUN	5	61	6	80	12*	118
TOTAL	61		80		118	

* Includes permit for 4 dwellings at Beolite

Value of Building Permits Lodged with Council – November 2024

Type	Number	Value
RESIDENTIAL	8	\$5,220,227
ALT & ADDITIONS	4	\$378,990
SHEDS & CARPORTS	5	\$315,622
SWIMMING POOLS, SPAS & FENCES	2	\$156,814
COMMERCIAL & PUBLIC AMENITIES	4	\$320,847
TOTAL COST OF BUILDING WORKS	23	\$6,392,500

Value of Building Permits Lodged with Council – December 2024

Type	Number	Value
RESIDENTIAL	3	\$1,759,866
ALT & ADDITIONS	2	\$ 736,430
SHEDS & CARPORTS	2	\$ 207,906
SWIMMING POOLS, SPAS & FENCES	1	\$ 65,500
COMMERCIAL & PUBLIC AMENITIES	1	\$ 3,216,661
TOTAL COST OF BUILDING WORKS	9	\$5,996,363

Value of Building Permits Lodged with Council – January 2025

Type	Number	Value
RESIDENTIAL	1	\$606,450
ALT & ADDITIONS	1	\$ 45,000
SHEDS & CARPORTS	2	\$ 43,638
SWIMMING POOLS, SPAS & FENCES	3	\$226,955
COMMERCIAL & PUBLIC AMENITIES	2	\$1,935,000
TOTAL COST OF BUILDING WORKS	9	\$2,857,043

Value of Building Permits Lodged with Council – February 2025

Type	Number	Value
RESIDENTIAL	4	\$2,832,105
ALT & ADDITIONS	3	\$ 576,994
SHEDS & CARPORTS	4	\$ 191,149
SWIMMING POOLS, SPAS & FENCES	1	\$ 66,925
COMMERCIAL & PUBLIC AMENITIES	1	\$ 1,800
TOTAL COST OF BUILDING WORKS	13	\$3,685,173

Value of Building Permits Lodged with Council – March 2025

Type	Number	Value
RESIDENTIAL	2	\$ 1,652,096
ALT & ADDITIONS	3	\$ 70,400
SHEDS & CARPORTS	11	\$ 554,752
SWIMMING POOLS, SPAS & FENCES	3	\$ 229,310
COMMERCIAL & PUBLIC AMENITIES	0	
TOTAL COST OF BUILDING WORKS	18	\$2,506,558

Value of Building Permits Lodged with Council – April 2025

Type	Number	Value
RESIDENTIAL	4	\$ 5,486,812
ALT & ADDITIONS	5	\$ 1,530,497
SHEDS & CARPORTS	2	\$ 219,423
SWIMMING POOLS, SPAS & FENCES	1	\$ 118,000
COMMERCIAL & PUBLIC AMENITIES	2	\$ 484,780
TOTAL COST OF BUILDING WORKS	14	\$7,839,512

Value of Building Permits Lodged with Council – May 2025

Type	Number	Value
RESIDENTIAL	1	\$ 250,000
ALT & ADDITIONS	4	\$ 146,036
SHEDS & CARPORTS	5	\$ 165,605
SWIMMING POOLS, SPAS & FENCES	1	\$ 60,222
COMMERCIAL & PUBLIC AMENITIES	5	\$ 1,161,864
TOTAL COST OF BUILDING WORKS	16	\$1,783,727

Value of Building Permits Lodged with Council – June 2025

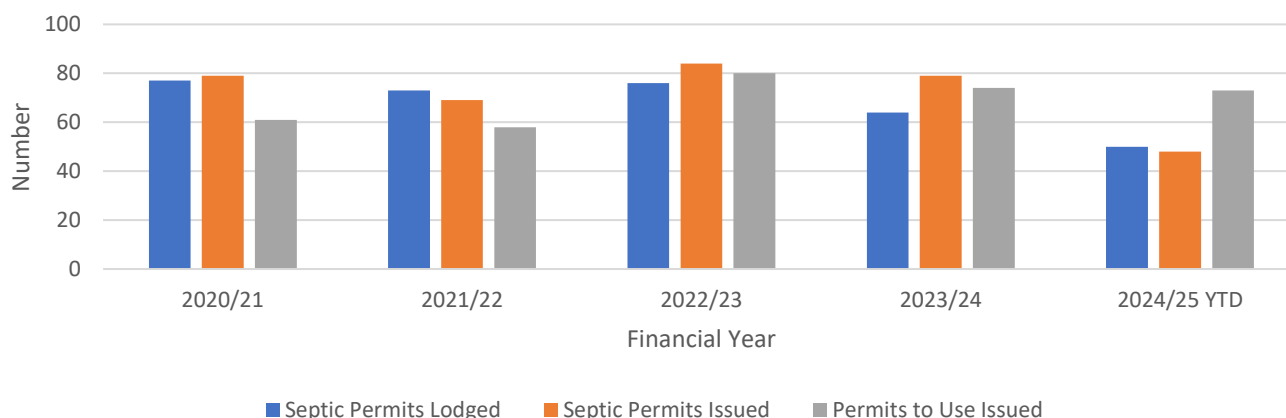
Type	Number	Value
RESIDENTIAL	5	\$ 2,566,982
ALT & ADDITIONS	4	\$ 312,472
SHEDS & CARPORTS	6	\$ 182,351
SWIMMING POOLS, SPAS & FENCES	0	
COMMERCIAL & PUBLIC AMENITIES	8	\$ 98,000
TOTAL COST OF BUILDING WORKS	24	\$3,159,805

9. Regulatory Services

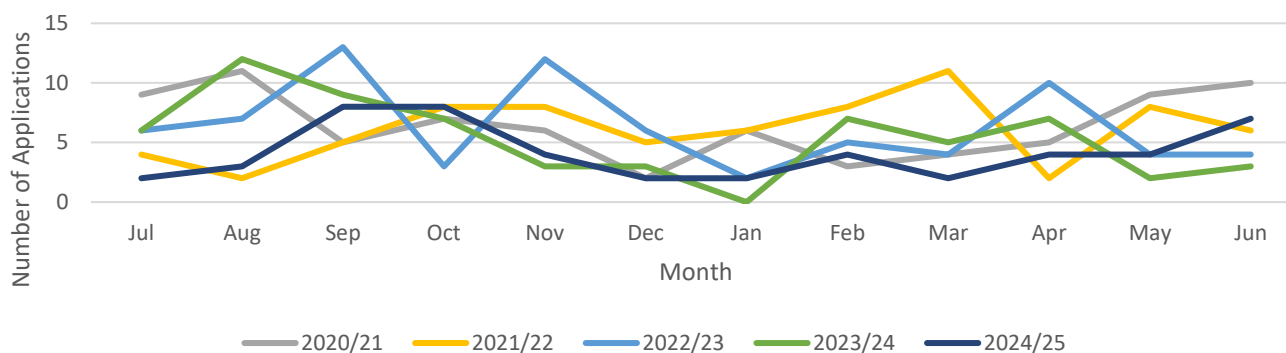
Summary of Septic Applications Lodged, Approved and Issued for the Month

	Applications Lodged			Permits to Install Issued	Permits to Use Issued	Total
	New	Alteration	Total			
JUL	2	0	2	3	8	13
AUG	2	1	3	1	8	12
SEP	4	4	8	7	4	19
OCT	5	3	8	4	5	17
NOV	3	1	4	6	4	14
DEC	1	1	2	4	8	14
JAN	2	0	2	1	2	5
FEB	1	3	4	2	6	12
MAR	2	0	2	3	11	16
APR	4	0	4	2	5	11
MAY	4	0	4	5	7	16
JUN	2	5	7	10	5	22
TOTAL	30	13	50	48	73	171

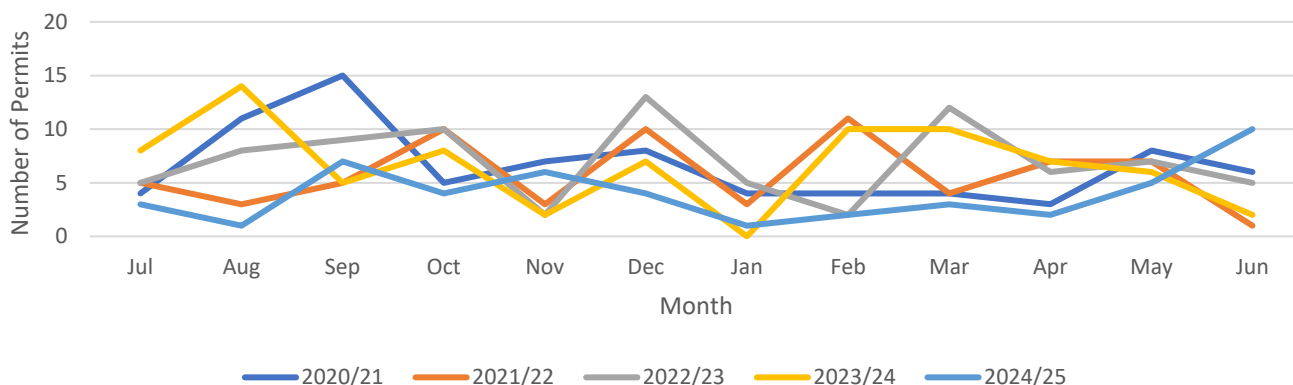
Septic Permits Processing - Totals Per Annum



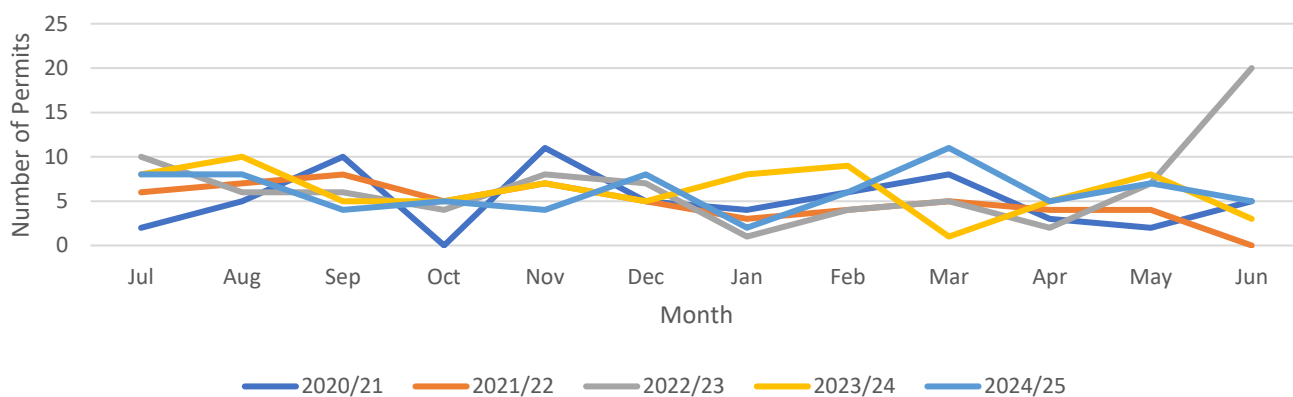
Septic Applications Lodged - Yearly Comparison



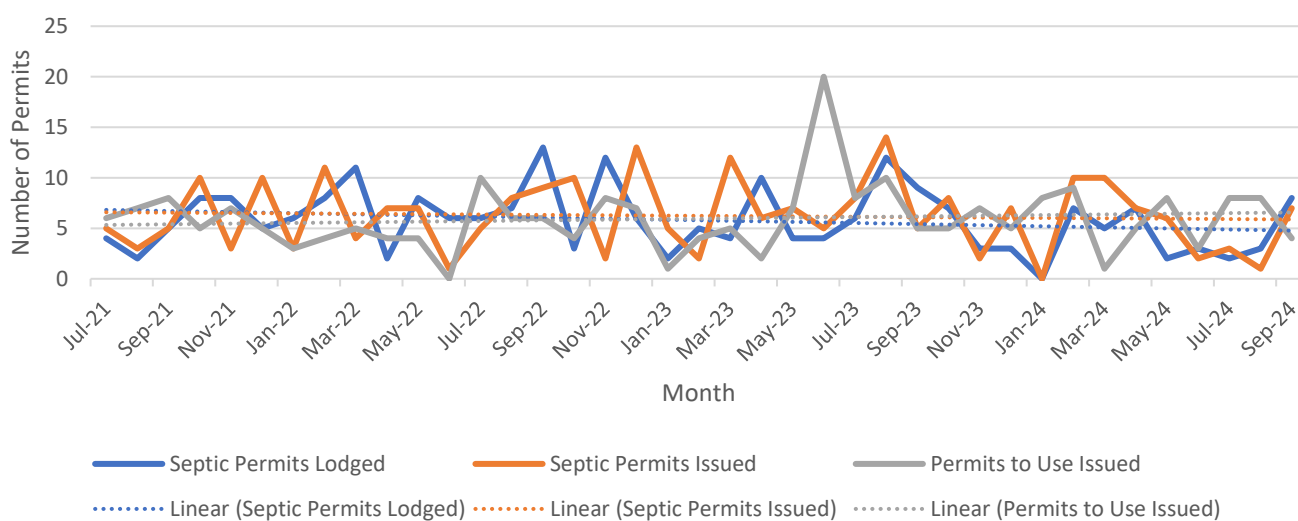
Septic Permits Issued - Yearly Comparison



Permits to Use Issued - Yearly Comparison



Septic Permits Data - Trends Over Time



Other OWMP and Septic Systems Consents and Assessments

Month	No. of Treatment Plants	AWTS Overdue Service Reports	Expiring Permit Notification	Total
Jul-24	410	14	4	18
Aug-24	413	0	5	5
Sep-24	413	26	3	29
Oct-24	414	0	2	2
Nov-24	417	9	2	11
Dec-24	421	0	0	0
Jan-25	422	7	5	12
Feb-25	424	15	0	15
Mar-25	429	8	5	13
Apr-25	430	6	5	11
May-25	431	18	2	20
Jun-25	433	0	4	0
Total	N/A	103	37	140

Notes:

1. Aerated Wastewater Treatment Systems (AWTS) must be regularly maintained by a professional service technician. Council monitors the lodgement of service reports to ensure systems comply with these requirements. AWTS are required every 3 months.
2. The total number of AWTS can increase each month and are tracked by Council.
3. Compliance checks for reporting are undertaken every second month.

OWMP Inspections

	OWMP Inspections Conducted	Major Alterations Rqd.	Minor Alterations Rqd.	Maintenance Rqd.	System Report Requested	Compliant	No Access Available
<i>2023/24 Total</i>	126	5	6	0	57	51	18
Jul-24	13	2	0	1	1	4	5
Aug-24	26	1	0	6	3	13	3
Sep-24	0						
Oct-24	0						
Nov-24	10				1	9	
Dec-24	7				3	4	
Jan-25	13	1			4	8	
Feb-25	17				3	12	2
Mar-25	15	1			1	13	
Apr-25	12				1	11	
May-25	17	2	1		2	12	
Jun-25	5	1				4	
2024/25 Total YTD	135	8	1	7	19	90	10

Health Inspections

Month	Food Premises				Prescribed Accom.	Health Premises	Complaint Inspections including nuisances	Total
	Class 1	Class 2	Class 3A	Class 3				
Jul-24	2	15		3	21	1	1	43
Aug-24		21	3		32	1	3	60
Sep-24	3	41		1	6		3	54
Oct-24		14	1	1	1	1	2	20
Nov-24		16	1	22	4	1	5	49
Dec-24		10	2	5	3	1	0	21
Jan-25	1	3		6	1	2	4	17
Feb-25		9		1	3		5	18
Mar-25		8		2	1		1	12
Apr-25	3	11		2	3	2		21
May-25		20		3	16	3		42
Jun-25		19		3	17	4	2	45
Total	9	187	7	49	108	16	26	402

Other Environmental Health Consents & Assessments Determined

Food Sampling

	Samples Analysed			Results		
	Microbiological	Allergens	Other	Satisfactory	Marginal	Unsatisfactory
JUL – SEP	10			10		
OCT – DEC	13			11	1	1
JAN - MAR	9			9		
MAR - JUN	2			2		
TOTAL	34			32	1	1

Mansfield Shire Council | CEO Monthly Report

Month	Extension to Permits	Planning Referrals	Tobacco Inspections	Food Recalls	Gastro Outbreaks or Single Incident Investigations	Statement of Trade (Mobile/Temporary Premises)	New Food Reg.	New Prescribed Accom. Reg.	New Health Registrations	Registration Renewals (Annual)	Total
Jul-24	4	5	3	1		10	1				24
Aug-24	1	2	2	4		11	3	1	1		25
Sep-24	3	4	18	3		16	1				45
Oct-24	1	2	4	5	2	113	1				128
Nov-24		3			1	31	5			54	94
Dec-24		1	6	4		37	1		1	155	205
Jan-25	1	2	4	4		89				63	163
Feb-25	2	2	5	6	1	30		1		19	66
Mar-25	2	12	5	5		58				3	85
Apr-25	2	2	6	6		45	3		1		65
May-25	1	3	9	4	1	16	3	1		4	42
Jun-25	3	8	8	5	1	18	1			1	45
Total	20	48	70	47	6	474	19	3	3	299	987

10. Field Services

Parks and Gardens

- ▶ CRMS – 7 closed on time, 4 closed out of time
- ▶ Leaves – Jamieson, Mansfield
- ▶ Pruning – street trees, damaged trees at Visitor Information Centre, Jamieson
- ▶ Botanic Park – cleaning up garden beds.
- ▶ Street tree planting – Withers Lane, Botanic Park, Highett St South
- ▶ Brushcutting of Fords Creek
- ▶ Mowing/Brushcutting – narrow strips, Buckland Centre, Nillahcootie sign, Swimming Pool
- ▶ Buckland Centre – removed shrub from window
- ▶ Garden maintenance – Shire Office, Grange, skate park, Nolans Street, Erril Street, Bonnie Doon
- ▶ Burials – 3 bodily and 1 ashes, plaques
- ▶ Mulch and clean up Merton
- ▶ Oval mowing
- ▶ Litter removal
- ▶ Benalla Rd team day – clean up garden beds in reserve, with 31 truckloads to RRC
- ▶ Event preparation – Lantern Festival
- ▶ CPR - online training
- ▶ Aerate Recreation Reserve and Lords Oval



Roads Crew

Grading kms for the month of June were 58.5 kms which makes a total for the year being 311.4 kms. Other works completed for the month include:

- ▶ Renewing static pedestrian crossing lines at school crossings
- ▶ General urban maintenance
- ▶ CRMS - 35 received, of which 28 have been closed
- ▶ Vandalism – Repair damage to Merton and Nillahcootie town entrances
- ▶ Toilet repairs – various locations
- ▶ Street sweeping of Mansfield CBD - twice a week
- ▶ Street sweeping of Jamieson, Bonnie Doon and Sawmill Settlement
- ▶ Pit and drainage inspection/cleaning in Mansfield, Jamieson, Sawmill Settlement and Bonnie Doon
- ▶ Removal of old playground at Bonnie Doon



Grading

- ▶ Harpers Rd
- ▶ Nillalook Lane
- ▶ Sandy Creek Rd
- ▶ Nillahcootie Rd
- ▶ Youngs Rd
- ▶ Magills Ln
- ▶ Greens Rd
- ▶ Buttercup Rd
- ▶ Purcell's Rd
- ▶ School Ln
- ▶ Gonzaga Ln
- ▶ Powers Rd
- ▶ Davies Rd
- ▶ Warringa Rd
- ▶ Moonah Rd
- ▶ Hillcrest Rd
- ▶ Dry Creek Rd
- ▶ Glen Creek Rd
- ▶ McKees Lane
- ▶ Finkelstein's Rd
- ▶ Royaltown Rd
- ▶ Black Swamp Rd
- ▶ Adams Rd
- ▶ Hearn's Rd
- ▶ Lovick Ln
- ▶ Glenroy Rd
- ▶ Coles Rd
- ▶ Woolshed Rd
- ▶ Maintongoon Park Rd

Excavator

- ▶ Drainage upgrade completed on Old School House Rd.
- ▶ Drainage works at Bonnie Doon.

Asset Maintenance

- ▶ Recruitment advertising has begun for the upcoming pool season with Customer Service, Youth team, Mansfield Secondary College and also shared with Mt Buller seasonal staff.
- ▶ Lifting and height safety equipment inspections completed.
- ▶ Mansfield Performing Arts Centre - Joint User Agreement presented to Council.
- ▶ North East Gutter Cleaning engaged for another year of servicing.
- ▶ Purchased 40ft container for Records storage and to enable retrieval of archives from offsite locations.
- ▶ Renewed septic pump out program for FY25/26 with Henry the Third.



Enjoy working in a rewarding, purposeful role whilst contributing to the safety of the community.
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11. Community Health and Wellbeing

Maternal and Child Health

March – June 2025

Mansfield Shire has seen a 2.7% increase in birth notifications for the 2024-25 financial year with a total of 76 birth notifications received.

2024-25 Key Indicators for MCH service delivery

Indicator - Satisfaction

Percentage of participation in 4-week Key Age and Stage visit from birth notices received = **105.26%** an increase from 98.65% in 2023-24. Statewide target = 98%

Indicator - Service Standard

Percentage of infants enrolled in MCH service = **100%**. Statewide target = 99%

Indicator - Participation

Percentage of children aged 0-3.5 years enrolled who participate in the MCH service = **91.13%** an increase from 88.42% in 2023-24

Indicator - Participation of Aboriginal children

Percentage of aboriginal children 0-3.5 years enrolled who participate in MCH service = **84.62%**

Universal MCH 2024 - 25	March - June	2024-25 Financial Year
Birth Notifications	21	76
Enrolments	21	76 (100%)
Key Ages and Stages Visits	195	783
Child Counselling	31	211
Child Referrals	24	106
Maternal Counselling	7	49
Maternal Referrals	7	18
Telephone Consultations	25.27 hours	74.78 hours
Additional Consultations	34.5 hours	111 hours
Family Violence Support		
Family Violence Consultations	6	13
Family Violence Counselling	3	4
Groups		
New parents group, sleep and settling, INFANT	17.5 hours	68.75 hours
Enhanced MCH hours		
	149.03 hours	454.5 hours
Sleep and Settling Outreach		
	2.25 hours	25.17 hours

Staffing

New team member (internal transfer) commenced role as a Maternal and Child Health Nurse filling a 20-month vacancy and working 0.8 FTE.

Initiatives

Maternal and Child Health team, with support from Supported Playgroup/Library Officer are producing 'literacy packs' that will be provided to all families at select key age and stage visits: 4 months, 12 months, 18 months, and 3.5 years. Around 500 books will be distributed to children over the next 12 months. These literacy packs will have information about the importance of early literacy and supporting play and development as well as extension activities that families can do at home with their child.

Staff development

Two MCH nurses have completed 120 hours of breastfeeding education with Australasian Lactation Courses funded through the Department of Health's - Lactation Funding. They are now eligible to sit their International Board of Lactation Consultants examination.

Mansfield Dads Group Grant

Maternal and Child Health held a successful Family Fun Event at Mansfield Youth Centre on 15 June as part of its Dads Group grant. These events aim to connect dads in Mansfield in a family friendly environment. Families enjoyed entertainment from Ballonatic Bruce. 24 adults and 30 children attended.

Mansfield's Dads Group are running fortnightly peer led catchups in Mansfield. These provide an opportunity for dads to meet informally with other dads and their children.

Supported Playgroup

Supported Playgroup is proving more and more popular with increased attendance rates over the past 12 months. Supported Playgroup's most popular group is Monday's Crawl and Play a unique session which was designed by a Paediatric Occupational Therapist to provide opportunities to learn and play with an emphasis on movement, thinking, songs and rhymes.



Supported Playgroup has introduced an additional Playgroup in Term 2, 2025 at the library called Sing & Rhyme, Play & Stay. This is a great opportunity to showcase Council's library facility to

families and children. Sing & Rhyme Stay and Play has already proven to be a much enjoyed playgroup with up to 20 children attending at any given session.

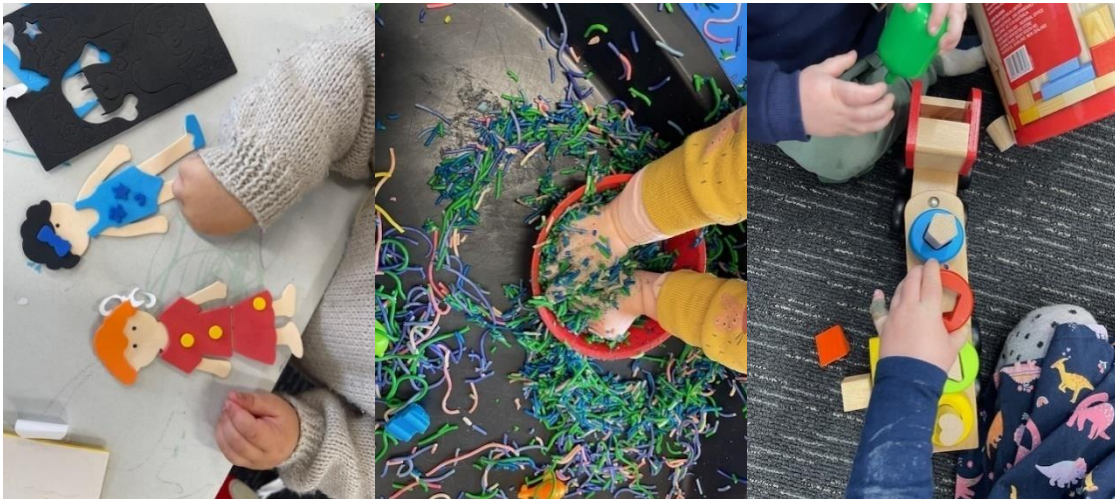
A 2025 Children's Week Grant application has been completed by the Supported Playgroup facilitator. Children's Week is a national celebration that recognises the talents, skills, achievements, and rights of children. It is based on the articles expressed in the United Nations Convention on the Rights of the Child (UNCRC), highlighting the importance of play, wellbeing, and protection. The theme for Children's Week 2025 is: "Everyone should know about Children's Rights".

Current Playgroups for Term 2 2025

2024 – 2025 Supported Playgroups			
Term 2 2025	Groups	Where	Time
Monday	Crawl and Play 1	St Mary's Mercy centre, 39 Malcolm St, Mansfield	9:30-10:15
Monday	Crawls and Play 2	St Mary's Mercy centre, 39 Malcolm St, Mansfield	10:30-11:15
Tuesday	Sing and Rhyme	Mansfield Library, 2 Collopy St, Mansfield	10:00-12:00
Wednesday	Youth Centre 1	Mansfield Youth Centre, 7 Erril St, Mansfield	10:00-12:00
Friday	Youth Centre 2	Mansfield Youth Centre, 7 Erril St, Mansfield	10:00-12:00
Total	5 per week		

2024-2025 Attendances Supported Playgroup

2024 – 2025 Supported Playgroup total number of children attending						
Playgroup	Crawl and Play 1	Crawl and Play 2	Youth Centre 1	Youth Centre 2	Sing and Rhyme Library	Total attendance per term
Term 3 2024	106	28	67	80	Not running	281
Term 4 2024	145	57	92	51	Not running	345
Term 1 2025	195	46	71	67	Not running	379
Term 2 2025	160	63	116	108	126	573
Total attendances for each playgroup	606	194	346	36	126	



Integrated Family Services

Staff started the new school year by meeting with wellbeing and mental health staff from schools in the Shire, ensuring awareness of the services provided and how to access them. Schools have also been offered support in other forms such as the availability of staff to be present at schools to assess referrals and support students. A second meeting has now taken place to provide schools with information on supporting children where there is a parent in the family with mental health challenges.

IFS staff continued to develop the Cyber Safety and Digital Citizenship project, which is Shire wide and aims to educate all children from grade 3 to 12 about cyber safety, and also includes parents and other community members. This culminated in expert Susan McLean attending Mansfield to present a number of events to various cohorts – Education Professionals, Students from Grade 3 to Year 12 and Parents. The events were attended by over 1000 of Mansfield community members.

Since March the program has seen an increase in referrals, some being direct and others via The Orange Door, with families facing a range of issues such as escaping family violence, having child protection involvement, kinship care placements, financial hardship and housing insecurity, as well as disability, NDIS and complex parenting problems. Currently there are 18 active cases with family violence occurring in 95% of the cases.

Staff continue to access professional supervision, training and education in order to ensure they are proficient in the issues being faced by families and are able to provide best practice support.

- Service Hours April to June - 973.34
- Full year to 30 June 2025 - 2791.36
- Target hours - 2253.59

Community Strengthening

Social Inclusion Action Group

The Mansfield Health, Community and Volunteers Expo was held on 21 May 2025. The expo was well received with lots of positive feedback provided from community members and stall holders. Event evaluation is taking place and next steps will be stakeholder discussions regarding when and where the event will take place for next year.

Funding Opportunities - The 2025 funding round has opened with applications of up to \$5,000.00 accepted for social inclusion and connection initiatives - submissions opened on 23 June and will close on 1 August 2025.

Direct Partnering – The following community groups/organisations have been identified by the group to partner with for initiatives/activities:

- Up2Us Landcare
- RAR Mansfield
- Yooralla
- CWA
- Woods Point Progress Association

SIAG Group Member recruitment – Applications for new members will open from 1 August – September 2025.

Community Health and Quality

The Community Health and Quality Officer is working on the new Pads and Tampons project that is a government initiative to have free sanitary items available in select public facilities. Agreements are currently being developed.

The local government partnership provided some funding for Men's Health Week Event which held classes at local gyms and a "breakfast and talk" at the Youth Centre as well as also supported some memberships for children to attend sports.

The Active Footpaths and Walk to School project is being reviewed with the new signage being designed to replace old stickers and walk to school signs and will include an updated map.

The Fruit and Veggie program for early years and primary schools has continued this term.

Community Networks and Wellbeing

Outlying Community Infrastructure Fund – The 2025/26 funding guidelines have been reviewed ready for advertising.

2024/25 Round - All 6 funding agreements have been sent out and signed, and regular contact made with groups to see how projects are progressing.

2023/24 Round - All projects apart from Goughs Bay Progress Association playground have been acquitted. Community engagement for the playground site has been completed and a site has been selected.

Sport and Recreation Reference Group – The initial meeting on 26 May was well received with a list of actions developed.

Fair Access Action Plan – Council was successfully awarded a "Change our Game" grant of \$3,700 to run fair access and equity workshops for sporting clubs. These will be held later in the year.

Valley Sports – Visited 25 June. Council was invited to their strategic plan development workshop on Friday 27 June in Shepparton. The Acting Executive Manager for Community Health and Wellbeing attended. Council is assisting Valley Sports to develop a survey for sporting clubs.

Gadhaba – Monthly meetings and cloak workshops were attended.

Bonnie Doon Recreation Reserve Reference Group – meeting held on 21 May.

Arts Forum – Meeting held with Arts Mansfield after Council Briefing, a reference group will be created towards the end of 2025.

Volunteer Coordination

The Volunteer handbook and onboarding process is under development.

The recently appointed Volunteer Officer has been getting to know the mentors and learners currently in the L2P program as well as signing up new mentors and learners.

We are pleased to have recently recruited volunteers for the Botanic Park community garden which is an exciting new venture.

Project in development in partnership with community groups include Seniors Festival in October 2025.

Community Connections

The Community Connections Officer completed routine monthly visits to some of our outlying communities including:

- Goughs Bay who are interested in starting a Neighbourhood House.
- Bonnie Doon – where main concerns seem to be in relation to My Aged Care.
- Jamieson who also had queries on aged care support, as well as discussing a disabled parking project.
- Woods Point/Gaffney Creek – Follow up on community requests such as Community Notice boards, fireproof safe, and new firehoses.

Visits were made to several community groups including Out & About Group, Mansfield Support Group for Carers & People with Special Needs and Senior Citizens.

Community Strengthening team members attended the Victorian Farmer Federation Drought talk at the Golf Club and spoke about the Community Connections role and how it could be of assistance.

As part of the Health Literacy Project with the Goulburn Valley Primary Health Unit, webinars were attended with COTA Victoria, GVPFU and MAV which provided learning valuable information about ageing well.

Joining the Mansfield District Hospital Community Advisory group will provide additional support for this age group.

A hoarding workshop funded through DFFH was held in Wangaratta.

Summary of discussion points with community over the last quarter.

Support at Home	9
Assistance to contact Agencies	3
Transport	6
Newcomers' advice	2
Volunteering	3
Council operations	14
Environmental	1
Assistance with Form completion	0
Assistance with phone technology	1
Job Application assistance	1
Community Bus enquiries	3
Home visits	2
New my aged care clients	3
Medical	3
Other	5

Financial Counselling

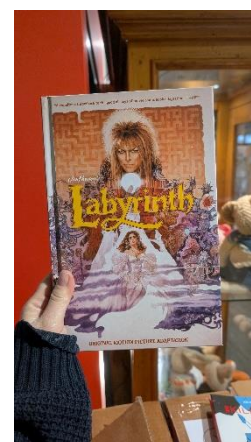
A new Financial Counsellor has been employed and is commencing 8 July 2025. He brings with him broad experience of financial counselling and has extensive local knowledge after working in this region for many years. This role has been vacant while recruitment was in progress, therefore no data to report this quarter.

12. Library

Growing the Collection

Graphic Novels

Mansfield Library has added a significant enhancement to the collection this month with the addition of 120 new graphic novels for the junior and young adult sections. This expansion is particularly exciting as borrowing statistics for graphic novels have seen a 26% increase over the past 12 months, reflecting a strong demand in our community. This valuable addition was made possible through the support of the Friends of the Mansfield Library, who contributed \$1800, and \$1000 from this year's Premiers Reading Challenge grant from the State Government.



Complete set of 1963 Enid Blyton's Famous Five series The Library is delighted to report the unique acquisition of a complete set of Enid Blyton's Famous Five series from 1963. This rare collection, generously purchased by the Friends of Mansfield Library from a local family, provides a unique opportunity for young readers to engage with classic stories written and printed over 60 years ago. It is uncommon for public libraries to offer children access to vintage collections, making this a particularly valuable resource for our community.



Armchair Travel

This month, our second Armchair Travel event for 2025 *Six months working and living in a village in Spain with Bec and Chris Johnstone*, was met with tremendous enthusiasm, reaching a maximum capacity audience. These sessions continue to demonstrate a strong community interest in cultural programs and highlights the diverse experiences of the people in Mansfield.



CWA donation

Through their kind (and crafty) efforts, Mansfield's Country Women's Association generously created a custom set of children's art smocks for the Library, ingeniously upcycled from bed sheets. This thoughtful donation significantly enhances our potential for creative children's programs, and highlights the ongoing collaborative ties with the community.



Preschool Storytime

Trish Thorne has taken over the popular Preschool Storytime sessions, replacing Susan who concluded her time at the Library last month. As an early introduction to literacy, Trish is eager to

provide engaging experiences which spark a lifelong love of reading in our youngest community members.

IT Help Program

This month marked the completion of this successful round of Tech Help sessions, a program which has provided 160 free one-on-one tech support sessions for people with low digital literacy since October 2025. Following the immense popularity and significant positive impact of the program, Mansfield Shire Council has budgeted \$10,000 to continue this program in 2025 - 26. Requests for quotations have been sent to IT specialists within the community. With a growing waitlist of eager community members, the Library hopes to resume this program next month.

Statistics for June

	Visits	Loans	Library programs	Program attendees	Room use	IT help	Holds placed	New*
June	3057	3263	16	273	18	70	806	32
May	3670	4041	22	382	21	80	754	37
April	3104	3539	21	331	15	131	758	32
March	3748	3890	15	121	20	154	781	34
February	3549	3498	19	160	12	117	835	31
January	3099	4755	15	461	16	124	750	61
June 2024	3574	3785	12	122	16	101	692	29

*New memberships

FaceBook

The Library’s most popular posts for June:



Mansfield Library Victoria

Jun 17 · 🌐

A big heartfelt thank you to the amazing [Mansfield CWA!](#) 🌟 These wonderful women have generously made us a fantastic batch of children's art smocks. Created from upcycled bed sheets, these smocks are not only practical for our story times and play group sessions but also a brilliant example of creativity and sustainability. We are so grateful for your contribution to our library and community! Our littlest artists are in for a treat.



👍❤️

40



Mansfield Library Victoria

Jun 18 · 🌐

Get ready for a hoot-tastic time! Join Trish this Friday for a special owl-themed session! We'll be reading the beloved book "Owl Babies" by Martin Waddell and making our very own mini owls to take home 🦉

📖Preschool Storytime
🕒Friday, 10:30am-12pm
📍Mansfield Library

See you there!



👍❤️

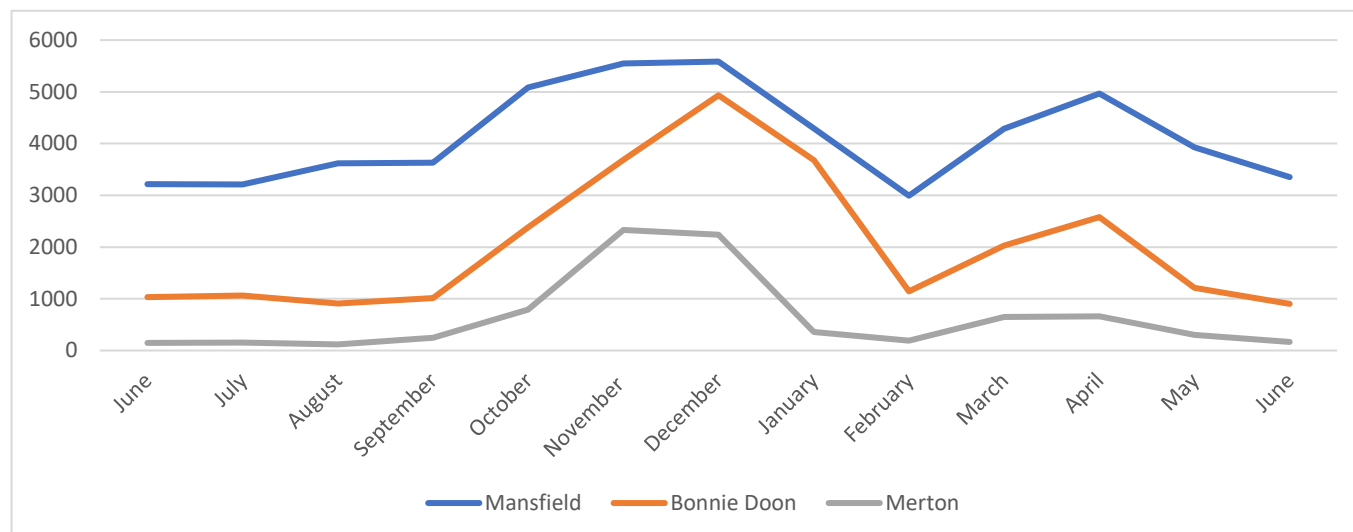
39

A snapshot of the Mansfield Library Victoria FaceBook page.

- Followers – 1169 +1.4%
- Posts published – 18
- Views – 15,836 +151%
- Engagement – 1135 +427%
- Interactions – 278 +15.8%

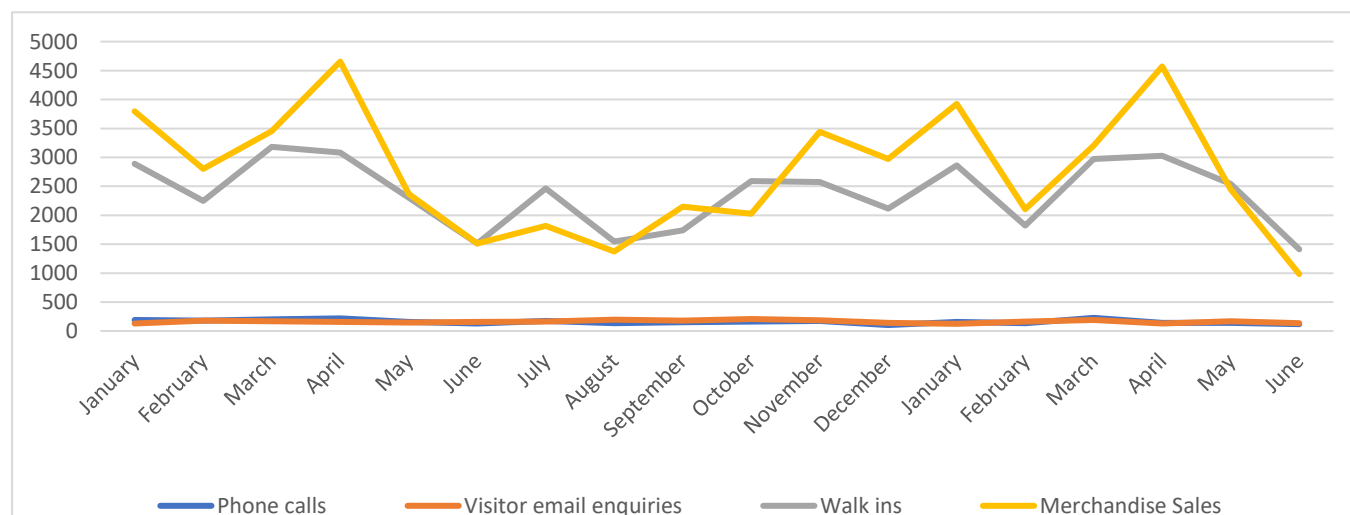
13. Visitor Services

Great Victorian Rail Trail Users



Location	Mar – June 2024	Mar – June 2025	+/-	%
Mansfield	17909	16539	- 1370	- 7.6
Bonnie Doon	7670	6720	- 950	- 12.3
Merton	2096	1779	- 317	- 15.12
TOTAL	27675	25038	- 2637	- 9.5

Visitor Information Centre (VIC) Stats



	Mar – June 2024	Mar – June 2025	+/-	YTD 24-25
Walk In visitors	8569	9953	+ 1384	29220
Retail Sales	\$10,476	\$10,220	- 255.69	\$30,885

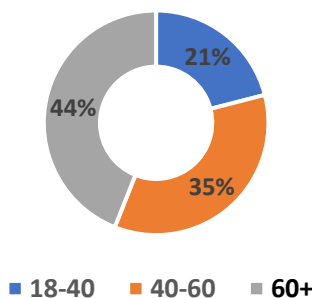
Visitor Information Centre Officers track data on visitors to the centre via a survey questionnaire for each season, including their postcode of origin, whether it's their first time to Mansfield, how

long they're staying, what activities they're interested in and why they are in the Information Centre. They received input from 1563 people.

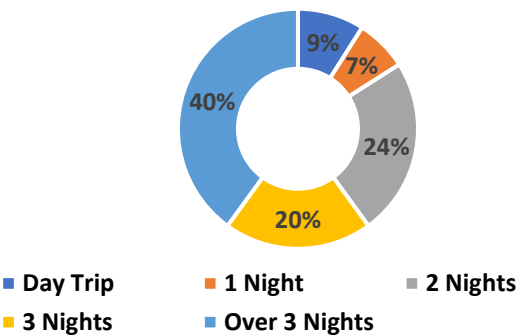
Victoria (VIC) appears to be the largest visitor origin based on the number of postcodes provided. Many of the postcodes are from regional areas in Victoria, such as Bendigo (3550), Ballarat (3243), and Geelong (3220), which indicates a strong regional interest in Mansfield.

New South Wales (NSW) also shows a significant number of visitors, with a focus on areas like Sydney (2230) and regional locations like Wagga Wagga and Goulburn, with only 1% of the visitation being from international visitors.

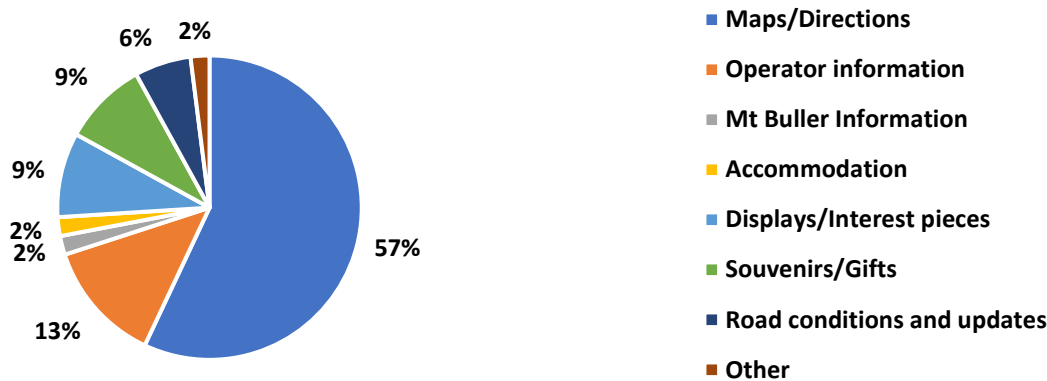
Age group visiting



Length of stay

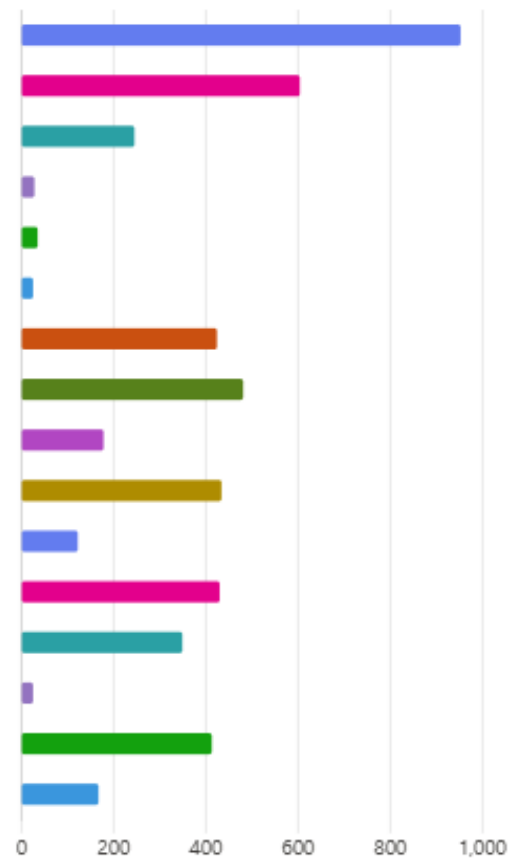


Reason for visiting information centre

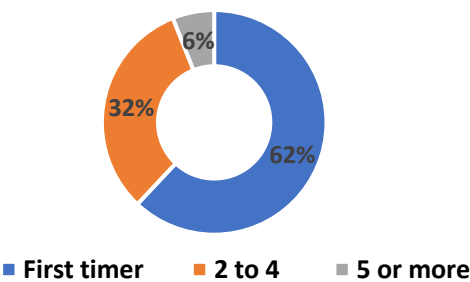


Top activities to do while visiting

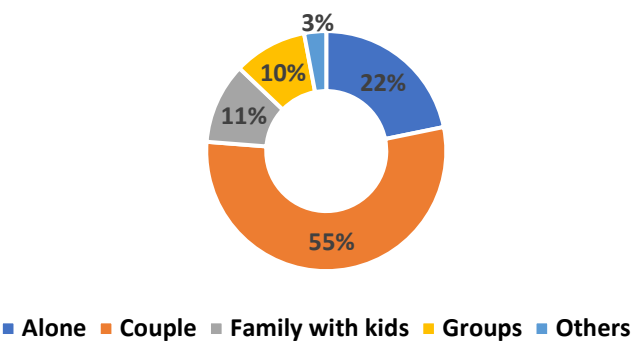
Rivers, lakes and water	952
Bushwalking or outdoors	603
Food & Wine	244
Road Cycling	27
Gravel Cycling	34
Mountain Biking	24
Mt Buller	423
Attractions - Zoo, Maze etc	480
GVRT	177
Camping	433
Attend event	121
Craigs Hut	429
4WD	348
Horse riding	24
History - Ned Kelly, Family Etc	412
Other	166



How many times have you visited Mansfield?



Traveling Group



Events

Council Run

21 June – Mansfield Lantern Festival

Council officers teamed with Walker Events to deliver the Mansfield Lantern Festival. The youth hub was very popular with live music, face painting and lantern crafts. The space was also activated with a quiet zone and a parent & babies space for quiet feeding and play. The festival was once again very popular with an estimated 3000 people in attendance. Council worked with organisers on making the parade and pedestrian management safer this year to great success.

24 – 27 June – Cyber Safety with SayIT

Council was able to fund world leading cyber safety expert Susan McLean through the Future Proof program at the end of 2024 with her scheduled to come in July 2025. Over 5 sessions resulted in 24.6% of people aged 8-49 in Mansfield Shire trained in cyber safety. Over 100 educators from schools across the region — including Mansfield Primary School, Merrijig Primary School, Mansfield Steiner School, Mansfield Secondary College, St Mary's Primary School and alternative education settings — also took part in a specific professional learning session to ensure staff were equipped with the tools and knowledge to ensure the safety of students.

Every student from Grades 3–6 and Years 7–10 across the Shire also received tailored cyber safety education as part of this program.

Council officers set up all sessions and co-ordinated attendance and promotion with Community Officers from MACE, and with assistance from Bendigo Bank in planning stages.

Upcoming Events

July	August	September	October
6 – 13 – NAIDOC Week 27 – National Tree Planting Day	30 – Bloom At Doon	5 – Youth Gallery Exhibition 19 – Kylvie Pate Opens 20 – Youth Mountain Bike Workshop	5 – Kylvie Pate finishes 6 – 10 – Seniors Festival 10 – 12 – Jamieson Hot Rod Festival 10 – 12 – Mansfield Readers & Writers Festival 18 – Battle of the bands/Youth Fest 30 – Halloween 31 – High Country Festival Opening Night

Youth

Regular Programming

The School Holiday program has booked out for July with a range of local events throughout NAIDOC week, cooking classes, art classes and a special trip to Shepparton for “Bounce N Bowl” to visit the indoor bounce play centre and ten pin bowling.

Amplify (formerly FReeZA)

Amplify delivered the Youth Lantern Festival event setting up staging, activities, lighting and assisting during the event. Amplify are now planning the Bike Workshop in September, Battle of the bands and looking ahead to the High Country Festival.

Youth Advisory Group (YAG)

The YAG is full steam ahead having a successful Council Plan session with members of the council executive team. The workshop was engaging and offered a youth perspective on the upcoming council plan.

The YAG has begun to map out the next Youth Strategy, looking at other examples, Council's previous plans and how different strategies are structured. Engagement with the wider youth community has begun as they form feedback and ideas into actionable outcomes for the strategy.

Code Club

Due to volunteer numbers the code club have now merged to the Wednesday night only so there can always be a volunteer in attendance. This has worked well and creates a great environment with more people together to learn and be involved in coding.

14. Communications

Media releases

Fifteen media releases were generated and distributed:

- ▶ Highton Lane upgrades nearing completion
- ▶ Mansfield Shire's young planners take the lead
- ▶ Mansfield unites to boost town centre in four-day activation
- ▶ Big wins for tiny towns across the Shire
- ▶ Community spirit and hard work refresh Shire's public spaces
- ▶ North East Skate Park Series a success in Mansfield
- ▶ SIAG grants set to boost social inclusion and connection
- ▶ Youth mountain bike clinic gets the green light
- ▶ Community support needed to light up Lords Oval
- ▶ Have your say on the future of our tracks and trails
- ▶ Council Budget 2025-26 adopted
- ▶ Council reiterates opposition to ESVF
- ▶ Goughs Bay Plan Adopted
- ▶ A splendiferous school holiday activity (Roald Dahl Library event)
- ▶ Mayor's Report

Responses to media enquiries

Responses were provided on the following topics:

- ▶ Emergency Services Volunteer Fund
- ▶ Men's Health Week
- ▶ Chilean needle grass
- ▶ Wild dogs
- ▶ Stone extraction
- ▶ Municipal charges
- ▶ Welcome to Country ceremonies

Speeches

The Mayor recorded a video encouraging community members to show their support for the planned Mansfield Emergency Services Precinct as Council prepares an application for funding. The video received approximately 2,100 views on Facebook.

Social media

Council's Facebook page is followed by 7,423 accounts. Page activity over the past 4 months:

	March	April	May	June
▶ Change in followers	+27	+13	+72	+18
▶ Reach	19,933	30,117	68,853	37,489
▶ Content interactions	1,107	976	5,295	958
▶ Link clicks	688	294	1,195	373

Posts that received the most interactions this month are listed below:

Topic	Reach	Interactions	Comments
▶ Emergency Services Precinct funding	1,643	59	8
▶ Parks & Gardens update	7,639	57	6
▶ Parking on median strip	3,294	51	19
▶ Long weekend waste options	19,527	45	15
▶ Tracks and Trails Strategy	4,635	44	1

Engage Mansfield

Regular community consultation is undertaken online via Engage Mansfield. Statistics on activity on the portal is provided below.

	March	April	May	June
▶ New registrations	2	5	19	12
▶ Visits	970	1,073	2,067	1,273
▶ Contributions	19	114	256	122
▶ Engagement rate	2.4%	11.9%	13.4%	10%

The Tracks and Trails Strategy received 44 survey responses and 27 map pins. The Mansfield Emergency Services Precinct received 42 comments.

YouTube

Council meetings are streamed live on YouTube. Viewership of recent Council meetings within each month is as follows:

	18 March	15 April	21 May	24 June
▶ Views:	51	53	63	70

15. Digital Transformation Project

Information/Records Management (IM)

In June, the quarterly AvePoint review was held. The next software fixes, expected in September 2025, may address remaining "fit for purpose" issues. The Office Connect issue is resolved for Mansfield.

A meeting with CircleT at Mansfield brought together IM representatives from all four councils, the project team, and CircleT. It was a useful forum to share issues, explore solutions and begin discussions on potential AI applications for councils.

Planning, Building and Regulatory (PBR)

With the Greenlight functions for Planning, Building, and Regulatory now rolled out, focus has shifted to additional functions and resolving outstanding issues.

Several development items—mainly enhancements—remain open. Council officers will be renewing efforts with a particular focus on finalising development requests for the program.

Discussions continue around implementing Animal Registration and Infringements through Civica, which appears to be a better-integrated solution. The project team is working with Civica to reduce the proposed pricing for Council in an ongoing way.

Enterprise Resource Planning (ERP)

Murrindindi is now live with the new Authority Altitude version of Civica, showing significant improvements in Procure to Pay, CRM-to-Asset Management integration, and Payroll processing. There are some initial issues with the Altitude to SharePoint integration and determining the best reporting options.

Multiple training sessions have been completed, and the training phase is nearing completion. Councils are now preparing for User Acceptance Testing (UAT), which will be directed by the project team to ensure all system functions meet requirements before the planned go-live date of 8 December 2025.

Heath and Wastewater (HWW)

The RFT has been issued, and evaluation is proceeding with two submissions. The process includes assessing responses, supplier demonstrations and council review before contracting. A solution is expected to be selected by the end of August, with implementation to follow.