

Mansfield Shire Council Meeting Action Register

Meeting Date	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
18/10/2022	13 2.2	Emergency Management Policy and Framework	Completed	THAT COUNCIL adopts the Emergency Management Framework and Emergency Management Policy. CARRIED	Acting General Manager Infrastructure & Planning	
18/10/2022	13 2.3	Planning Scheme Amendment C48	Completed	THAT COUNCIL: Having been authorised by the Minister for Planning to prepare Amendment C48mans to the Mansfield Planning Scheme under Section 8A (4) of the <i>Planning and Environment Act 1987</i> ('the Act'); Having prepared and exhibited Amendment C48mans to the Mansfield Planning Scheme under Section 19 of the Act; Having considered all submissions to Amendment C48mans under Section 22 of the Act; Mansfield Shire Council resolves to: 1. Split Amendment C48mans to the Mansfield Planning Scheme into two parts, Part 1 to include all content in attachment 3, titled "C48mans Part 1" and Part 2 to include all content included in attachment 3 titled "C48mans Part 2". PART 1: 2. Adopt Amendment C48mans Part 1 to the Mansfield Planning Scheme in accordance with Section 29 of the Act, adopting the amendment with the following changes, as outlined in the attached Amendment C48mans, Part 1. 3. Submit Amendment C48mans Part 1 to the Mansfield Planning Scheme, together with the prescribed information, to the Minister for Planning in accordance with Section 31 of the Act. PART 2: 4. Abandon Amendment C48mans Part 2 to the Mansfield Planning Scheme in accordance with Section 23(1)(c) of the Act. 5. Advise the Minister for Planning in accordance with Section 28(1) of the Act of Council's decision to abandon Amendment C48mans Part 2 to the Mansfield Planning Scheme. 6. Request the Minister for Planning under Section 30(1)(c) of the Act to publish a notice of lapsing of Amendment C48mans Part 2 to the Mansfield Planning Scheme in the Government Gazette in accordance with Section 30(2) of the Act. And: Prepare a new amendment to the Mansfield Planning Scheme in place of abandoned amendment C48mans Part 2 to include improved policy and controls.	Acting General Manager Infrastructure & Planning, Acting Manager Planning & Environment	In progress: Amendment C48 Part 1 has been submitted to the Minister for Planning for approval. Amendment C48 Part 2 has been abandoned. A new amendment is being prepared by Council officers.
18/10/2022	13 2.4	P101/22 827 Dry Creek Road, Ancona	Completed	THAT COUNCIL refer the matter of planning application P101/22, 827 Dry Creek Road Ancona, back to Council officers for further assessment.	Acting General Manager Infrastructure & Planning, Acting Manager Planning & Environment	In progress: Council officers are undertaking further assessment of the application.
18/10/2022	19.1	Lakins Road Industrial Precinct Master Plan Project	In progress	Confidential	Acting General Manager Infrastructure & Planning	Confidential
18/10/2022	19.2	2022-2023 Resheeting Program	Completed	THAT COUNCIL: 1. Awards a lump sum contract to Exton Pty Ltd in the amount of \$435,181.50 (excluding GST) for the 2022-23 Road Resheeting Program.	Acting General Manager Infrastructure & Planning	
16/08/2022	13 2.3	On-Site Wastewater Management Plan Review	Completed	THAT COUNCIL: <ul style="list-style-type: none"> Adopts the updated On-site Wastewater Management Plan (OWMP) 2022. Notes the updated Action Plan included in Part 10 of the OWMP 2022. Provides a copy of the adopted OWMP 2022 to each of the Water Authorities and thanks them for their participation in the review process. Notes the further engagement proposed with community and identified stakeholders regarding ongoing responsibilities related to system monitoring and management. 	Senior Coordinator Community Safety	
19/07/2022	13 2.1	Mansfield District Hospital Proposed Licence of Buckland Room and Anderson Hall	Completed	THAT COUNCIL authorise the Chief Executive Officer to enter into a licence with the Mansfield District Hospital for the rent of the Buckland Room, Anderson Hall, and associated office spaces generally in accordance with the following terms: <ol style="list-style-type: none"> A twelve (12) month term, with the option for two extensions. Rental of \$400 per week (ex GST) plus outgoings 	Acting General Manager Infrastructure & Planning, Chief Executive Officer (CEO)	12/09/2022 Community & Corporate Services Directorate Support Draft licence being prepared and negotiated with MDH 05/10/2022 Acting General Manager Infrastructure & Planning Draft licence prepared and meeting arranged with MDH to discuss terms.

Meeting Date	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
						08/11/2022 Acting General Manager Infrastructure & Planning Licence has been finalised and signed by all parties.
19/07/2022	13 3.1	Mansfield Emergency Services Precinct - Feasibility Study and Preliminary Business Case	In progress	<p>THAT COUNCIL</p> <ol style="list-style-type: none"> 1. Receives the Stage 2: Mansfield Emergency Services Precinct Feasibility Study and Preliminary Business Case; 2. Endorses the recommendations of the Feasibility Study report for the Mansfield Emergency Station Precinct; and 3. Authorises the Chief Executive Officer to advocate for and accept opportunities to fund detailed design and build stages of the Mansfield Emergency Station Precinct 	Chief Executive Officer (CEO)	Grant application submitted to Investment Fast Track Fund for design works.
18/07/2022	19.1	Award of Tender - HVAR Stage 2 Construction	Completed	<p>THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. Awards a lump sum contract for the HVAR Stage 2 Construction to North East Civil Construction Pty Ltd in the amount of \$2,381,362.76 (excl. GST). 2. Approves a 10% construction contingency amount of \$238,136 (excl. GST). 3. Approve the allocation of \$591,593 from the Local Roads and Community Infrastructure Program Phase 3 Extension to this project, and the submission of a project nomination to the funding program for approval. 4. Under Section 112 of the Local Government Act 2020, Council authorises the transfer of land by agreement with the property owner concerned a section of land, as determined by survey from the land at 104 Dead Horse Lane, Mansfield, described as Lot 1 on Title Plan 232231, Certificate of Title Volume 08234 Folio 273 as a road reserve to incorporate the works for Dead Horse Lane, to the satisfaction of the Responsible Authority. 5. Under Section 112 of the Local Government Act 2020, Council authorises the transfer of land by agreement with the property owner concerned a section of land, as determined by survey from the land at 50 Mt Battery Road, Mansfield, described as Lot 21 on Parish Plan 3056 as a road reserve to incorporate the works for Mt Battery Road/Greenvale intersection, to the satisfaction of the Responsible Authority. 6. Makes this resolution public by including it within the public minutes of the Council meeting. 	Manager Operations & Capital Works, Project Officer - Road Infrastructure	<p>22/07/2022 Manager Operations & Capital Works</p> <ol style="list-style-type: none"> 1. Contract awarded. COMPLETE. 2. Contingency allocated. COMPLETE. 3. Project nomination form being completed. IN PROGRESS. 4. IN PROGRESS. 5. IN PROGRESS. 6. No action required. COMPLETE.
28/06/2022	13 2.3	C55mans - Redgum Drive Planning Scheme Amendment	In progress	<p>THAT COUNCIL</p> <ol style="list-style-type: none"> 1. Adopt the Redgum Drive Amendment, resolving to implement the proposal generally in accordance with the attached documents through Amendment C55mans to the Mansfield Planning Scheme. 2. Request under Section 8A (2) and (3) of the <i>Planning and Environment Act 1987</i> that the Minister for Planning authorise Mansfield Shire Council to prepare Amendment C55mans to the Mansfield Planning Scheme. 3. Notify the Minister for Planning that when it exhibits Amendment C55mans, Mansfield Shire Council intends to give full notification of the Amendment under Section 19 of the <i>Planning and Environment Act 1987</i> for a minimum statutory exhibition period of one month. 4. When authorised by the Minister for Planning, exhibited Amendment C55mans to the Mansfield Planning Scheme under Section 19 of the <i>Planning and Environment Act 1987</i>. 	Acting General Manager Infrastructure & Planning	<p>07/07/2022 Manager Planning & Environment Council officers have sent a draft of the amendment to DELWP prior to lodging for authorisation.</p> <p>12/07/2022 Manager Planning & Environment Amendment C55mans has been submitted to the Minister for Planning for authorisation. When authorised, the amendment will be exhibited.</p> <p>31/08/2022 Manager Planning & Environment The Department of Environment, Land, Water and Planning have requested further information prior to giving authorisation to exhibit the amendment.</p> <p>14/09/2022 Acting General Manager Infrastructure & Planning Council has received conditional consent to exhibit the amendment. Council officers are working through the conditions prior to the amendment being exhibited.</p> <p>08/11/2022 Acting General Manager Infrastructure & Planning Council officers are waiting on amendments to the documents from the proponent prior to commencing exhibition.</p>

Meeting Date	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
28/06/2022	19.3	Lakins Road Industrial Precinct Master Plan Project	In progress	Confidential	Manager Operations & Capital Works	Confidential
19/04/2022	13.2.1	Mansfield Resource Recovery Centre - Adoption of Master Plan	Completed	<p>THAT COUNCIL</p> <ol style="list-style-type: none"> 1. Adopt the <i>Mansfield Resource Recovery Centre Master Plan</i>, prepared by Tonkin and Taylor, January 2022. 2. Authorises the Chief Executive Officer to apply for grant opportunities to fund part or whole of Stage 1 Part 1 of the Mansfield Resource Recovery Centre Master Plan; and 3. Support the submission of the application to the Regional Recycling Fund for grant funding of \$500,000 to assist with Stage 1, Part 1 of the upgrade works. 4. Notes a Council contribution of \$700,000, spread over two financial years, will be required to fund Stage 1, Part 1 of the upgrade to the Mansfield Resource Recovery Centre. 	Acting General Manager Infrastructure & Planning, Coordinator Statutory Planning	<p>16/11/2022 Acting General Manager Infrastructure and Planning Complete: the submission to the Regional Recycling Fund was not successful. Council officers will look for future funding opportunities to implement the Masterplan.</p> <p>26/04/2022 Manager Planning & Environment Mansfield Resource Recovery Centre Master Plan adopted and made available on Council's website.</p>
21/09/2021	13.1.6	Purchase of Crown Allotment 2009, Brown Street (Police Paddock) Jamieson	Complete	<p>THAT Council</p> <ol style="list-style-type: none"> 1. Approve the acquisition of the land known as Crown Allotment 2009, Parish of Jamieson, Brown Street, Jamieson, from the Department of Treasury, at the cost in the 2014 Valuer General's Valuation of \$25,000 +GST. 2. Approve the additional expenditure of \$1066.05 to support the purchase of this land. 	Manager Business & Performance, Manager Planning & Environment	<p>16/11/2022 Manager Planning & Environment Complete. Land has been transferred to Mansfield Shire Council.</p> <p>01/05/2022 Manager Planning & Environment Ministerial and Governor in Council approvals have been obtained. Draft Contract of Sale received from the State Government.</p> <p>08/08/2022 Manager Planning & Environment Internal contract review completed and awaiting lawyers' comments.</p>