

# Mansfield Shire Council Meeting Action Register

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Meeting Date	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
15/03/2022	13.2.1	Bonnie Doon Streetscape Project	In progress	<p>Action as per Resolution</p> <p>THAT COUNCIL approve the allocation of \$22,000 from the Bonnie Doon Streetscape budget to the Planning and Environment Strategic Planning Unit to undertake the preparation of the Bonnie Doon Structure Plan to provide certainty and guide future change for the area.</p>	Manager Planning & Environment	<p><b>7/04/2022 Manager Planning &amp; Environment</b></p> <p>Works have commenced on the Bonnie Doon Structure Plan by the Strategic Planning Unit.</p>
15/03/2022	13.2.2	Men's Shed Lease of 17 Erril Street, Mansfield	In Progress	<p>Action as per Resolution</p> <p>THAT COUNCIL receives a report no later than 19th April 2022 with a draft lease, pending a review by Council's Solicitors, for the land at 17 Erril Street, Mansfield for consideration.</p>	Manager Planning & Environment	
	13.2.3	Planning Permit Application P0044A/06 - Development of Alterations and Additions to an Existing Dwelling – 646 Old Tolmie Road Barwite	Complete	<p>Action as per Resolution</p> <p>THAT COUNCIL, having considered all matters under Section 60 of the <i>Planning and Environment Act 1987</i>, determine to issue Amended Planning Permit P0044A/06 for the Development of alterations and additions to an existing dwelling on Lot 1 PS547465C, commonly addressed as 646 Old Tolmie Road Barwite in accordance with the endorsed plans and subject to the following conditions:</p> <p><b>Endorsed Plans</b></p> <p>A. The development must be in accordance with the endorsed plans forming part of this permit and must not be altered without the prior written consent of the Responsible Authority.</p> <p><b>External Cladding</b></p>	Coordinator Statutory Planning	<p><b>28/03/2022 Coordinator Statutory Planning</b></p> <p>Amended permit issued</p>

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				<p>2. The external materials of the buildings, including the roof, must be constructed of materials of muted colours to protect the aesthetic amenity of the area. No materials having a highly reflective surface must be used.</p> <ul style="list-style-type: none"> <li>▶ For the purpose of this clause "highly reflective" includes unpainted or untreated aluminium, zinc or similar materials.</li> </ul> <p><b>Engineering</b></p> <p>3. Interrupted overland flow from this development must not be allowed to impact on the adjacent lots, to the satisfaction of the Responsible Authority.</p> <p>4. Before an Occupancy Permit is issued for the dwelling hereby permitted, or by such later date as is approved by the Responsible Authority in writing, the following works must be completed in accordance with the endorsed plans and to the satisfaction of the Responsible Authority:</p> <p>a. All stormwater discharging from the site, buildings and works must be discharged to a water tank, soakwell or otherwise discharged so as not to cause erosion, flooding or nuisance to the subject or surrounding land to the satisfaction of the Responsible Authority. The water tank/s (if required) must be in muted, non-reflective tones to the satisfaction of the Responsible Authority.</p> <p><b>Goulburn Murray Water</b></p> <p>5. All construction and ongoing activities must be in accordance with sediment control principles</p>		

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				<p>outlined in 'Construction Techniques for Sediment Pollution Control' (EPA, 1991).</p> <p>6. All wastewater from the dwelling extension must be disposed of via connection to the existing wastewater management system. If necessary, the system must be altered and/or upgraded in accordance with the current EPA Code of Practice – Onsite Wastewater Management, and to the satisfaction of Council's Environmental Health Department.</p> <p><b>Mandatory Bushfire Condition</b></p> <p>7. The bushfire protection measures forming part of this permit or shown on the endorsed plans, including those relating to construction standards, defensible space, water supply and access, must be maintained to the satisfaction of the responsible authority on a continuing basis. This condition continues to have force and effect after the development authorised by this permit has been completed.</p> <p><b>Country Fire Authority</b></p> <p>8. Before the development starts, the Bushfire Management Plan prepared by Taylor Consulting Engineers Rev 1 dated 17/12/21 must be endorsed by the Responsible Authority. Once endorsed the plan must not be altered unless agreed to in writing by CFA and the Responsible Authority.</p> <p><b>Permit Expiry</b></p> <p>9. This permit will expire if one of the following circumstances applies:</p>		

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				<p>a. The buildings and works have not substantially commenced within two (2) years of the date of this permit.</p> <p>b. The development is not completed within four (4) years of the date of this permit.</p> <p>In accordance with Section 69 of the <i>Planning and Environment Act 1987</i>, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.</p> <p>Where an amended permit is issued allowing for further development, the expiry provisions for those works will commence from the date of issue of the amended permit.</p>		
15/03/2022	13.3.10	Stage 2 Emergency Services Precinct	Complete	<p>Action as per Resolution</p> <p>THAT COUNCIL approve the commencement of Stage 2 Emergency Services Precinct Study using identified unspent bushfire recovery funds from the Council Assist Funding Program and a proportion of unspent staff salaries as a result of staff reassignment to the State Government COVID Business Concierge Program.</p>	Chief Executive Officer (CEO)	<p><b>7/04/2022 Community &amp; Corporate Services Directorate Support</b></p> <p>Completed as per resolution.</p>
15/03/2022	13.3.3	Loan Borrowings 2021/22	In progress	<p>Action as per Resolution</p> <p>THAT COUNCIL</p> <p>B. Notes the planned borrowings of \$2,632,000 as prescribed in the 2021/22 Budget.</p> <p>C. Notes that the loan of \$2,632,000 is to fund Council's capital works program.</p>	Chief Executive Officer (CEO), Manager of Business & Performance	<p><b>7/04/2022 Community &amp; Corporate Services Directorate Support</b></p> <p>Documents being prepared to be signed by TC.V.</p>

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				D. Authorises the Chief Executive Officer and Mayor, on behalf of Council, to execute the necessary loan and mortgage documentation (sign and seal if necessary) to facilitate the loan of \$2,632,000 for the implementation of the capital works projects detailed in the 2021/22 Budget.		
15/03/2022	13.3.9	Rate Reduction Request Mansfield Agricultural and Pastoral Society	Complete	Action as per Resolution:  THAT COUNCIL request a meeting with the Mansfield Agricultural & Pastoral Society to discuss their request for a rate reduction due to the impact COVID-19 has had on their revenue for the financial year 2021-22.	Manager of Business & Performance	<b>7/04/2022 Community &amp; Corporate Services Directorate Support</b>  Councillors' are meeting with the Mansfield Agricultural & Pastoral Society to discuss further on Tuesday 12 April.
15/03/2022	13.3.11	Extension of Internal Audit Contract	Complete	Action as per Resolution:  THAT COUNCIL extend for a further 2 years (24-months), commencing 1 July 2022, Council's Internal Audit Contract CM1819/030 awarded to AFS & Associates at the total cost of \$116,959	Acting Senior Accountant, Manager of Business & Performance	<b>7/04/2022 Community &amp; Corporate Services Directorate Support</b>  Council has extended their internal audit contract with AFS & Associates for a further 2 years (24-months), commencing 1 July 2022 at the total cost of \$116,959.
15/02/2022	13.2.1	Planning Scheme Amendment C53 - 104 Dead Horse Lane, Mansfield	Awaiting external response	Action as per Resolution:  THAT COUNCIL: 1. Adopt the 104 Dead Horse Lane Rezoning Amendment, resolving to implement the proposal through Amendment C53mans to the Mansfield Planning Scheme. 2. Request under Section 8A (2) and (3) of the <i>Planning and Environment Act</i> 1987 that the Minister for Planning authorise Mansfield Shire Council to prepare Amendment C53mans to the Mansfield Planning Scheme.	General Manager Infrastructure & Planning, Manager Planning & Environment	<b>24/02/2022 Manager Planning &amp; Environment</b>  1. Complete. 2. Amendment C53 has been submitted to the Minister for Planning with a request to authorise the preparation and exhibition of the amendment. 3. Not yet started, waiting on response from the Minister. 4. Not yet started, waiting on response from the Minister.

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				<ol style="list-style-type: none"> <li>3. Notify the Minister for Planning that when it exhibits Amendment C53mans, Mansfield Shire Council intends to give full notification of the amendment under Section 19 of the <i>Planning and Environment Act 1987</i> for a minimum statutory exhibition period of one month.</li> <li>4. When authorised by the Minister for Planning, exhibit Amendment C53mans to the Mansfield Planning Scheme under Section 19 of the <i>Planning and Environment Act 1987</i>.</li> </ol>		
15/02/2022	13.2.2	Planning Scheme Amendment C51 - Implementation of the Commercial and Industrial Land Use Strategy	In progress	<p>Action as per Resolution:</p> <p>THAT COUNCIL:</p> <p>Having prepared and exhibited Amendment C51 to the Mansfield Planning Scheme under Section 19 of the <i>Planning and Environment Act 1987</i> ('the Act'); and</p> <p>Having considered all submissions to Amendment C51 under Section 22 of the Act; resolves to:</p> <ol style="list-style-type: none"> <li>1. Split Amendment C51 to the Mansfield Planning Scheme into two parts, Part 1 to include Industrial and Bonnie Doon aspects to be adopted without changes and Part 2 to include commercial aspects to be referred to an independent panel.</li> </ol> <p>PART 1:</p> <ol style="list-style-type: none"> <li>2. Adopt Amendment C51 (Part 1) to the Mansfield Planning Scheme in accordance with Section 29 of the Act, adopting the amendment without changes. (C51 (Part 1) proposed for adoption is attached as Attachment 3)</li> <li>3. Submit Amendment C51 (Part 1) to the Mansfield Planning Scheme, together with the prescribed information, to the Minister for</li> </ol>	General Manager Infrastructure & Planning, Manager Planning & Environment	<p><b>24/02/2022 Manager Planning &amp; Environment</b></p> <ol style="list-style-type: none"> <li>1. Request to split the amendment has been submitted to the Department of Environment, Land, Water and Planning.</li> <li>2. Not yet started, dependant on item 1.</li> <li>3. Not yet started, dependant on item 1.</li> </ol> <p><b>7/04/2022 Manager Planning &amp; Environment</b></p> <p>Amendment C51 Part 1 was submitted to the Minister for Planning on 15 March 2022 for consideration.</p> <p>Amendment C51 Part 2 was referred to a Planning Panel, and all submitters have been notified of Council's position in relation to their submission.</p>

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				<p>Planning in accordance with Section 31 of the Act.</p> <p>PART 2:</p> <ol style="list-style-type: none"> <li>Under Section 23 of the Act, refer submissions to Amendment C51 (Part 2) to the Mansfield Planning Scheme to an independent panel appointed under Part 8 of the Act.</li> <li>The summary of submissions to Amendment C51 (Part 2) (Attachment 2) be adopted as Mansfield Shire Council's position on the submissions that will be presented to an independent panel.</li> <li>Each submitter to Amendment C51 (Part 2) be notified in writing of Mansfield Shire Council's position regarding their submission and informed of the forthcoming independent panel process.</li> </ol>		
21/9/2021	13.1.6	Purchase of Crown Allotment 2009, Brown Street (Police Paddock) Jamieson	In Progress	<p>Action as per Resolution:</p> <p>THAT Council</p> <ol style="list-style-type: none"> <li>Approve the acquisition of the land known as Crown Allotment 2009, Parish of Jamieson, Brown Street, Jamieson, from the Department of Treasury, at the cost in the 2014 Valuer General's Valuation of \$25,000 +GST.</li> <li>Approve the additional expenditure of \$1066.05 to support the purchase of this land.</li> </ol>	Manager Planning and Environment	In progress: Ministerial and Governor in Council approvals have been obtained. Waiting on survey of land to be completed. Contract of sale currently being drafted by the State Government.
20/7/2021	13.2.1	Road Access to 61A McCormacks Road, Merrijig	In Progress	<p>Action as per Resolution:</p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>Upon the satisfactory written request of the property owner, formally request the cancellation of a portion of grazing Licence 2008957 from the</li> </ol>	Manager Planning and Environment	<ol style="list-style-type: none"> <li>Complete: Licence cancelled by DELWP.</li> <li>&amp; 3. Advice to landowner on next steps has been provided. The S173 Agreement will be entered into when they are ready to construct</li> </ol>



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				<p>Department of Environment, Land, Water and Planning.</p> <ol style="list-style-type: none"> <li>2. Notes that a Works in Road Reserve permit will be required for the property owner to construct the access to a standard agreed to by Council officers.</li> <li>3. Enters into a Section 173 Agreement with the property owner under the Planning and Environment Act 1987 to require any ongoing maintenance of the new access road to be at no cost to Council and remain the responsibility of the owner of Crown Allotment 61A, with this agreement to be prepared by Council's solicitors at no cost to council.</li> </ol>		