

Mansfield Shire Council Meeting Action Register

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Meeting Date	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
2/8/2022	8.1	Appointment of Mansfield Shire Council Chief Executive Officer	Complete	<p>Action as per Resolution THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. Appoint Kirsten Alexander to the position of Chief Executive Officer of the Mansfield Shire Council effective from 5th September 2022 subject to and in accordance with a performance-based Contract of Employment for a term of 4 years. 2. Sign and seal the Contract of Employment between Council and Kirsten Alexander. 3. Makes this resolution public by including it within the public minutes of the Council meeting. 	Chief Executive Officer	<p>10/08/2022 Chief Executive Officer</p> <p>COMPLETE</p>
19/07/2022	13.2.1	Mansfield District Hospital Proposed Licence of Buckland Room and Anderson Hall	In Progress	<p>The Chief Executive Officer to enter into a licence with the Mansfield District Hospital for the rent of the Buckland Room, Anderson Hall, and associated office spaces generally in accordance with the following terms:</p> <ol style="list-style-type: none"> 1. A twelve (12) month term, with the option for two extensions. 2. Rental of \$400 per week (ex GST) plus outgoings 	Chief Executive Officer	<p>10/08/2022 Manager Planning & Environment</p> <p>IN PROGRESS. Draft lease being prepared.</p>
19/07/2022	13.3.1	Mansfield Emergency Services Precinct - Feasibility Study and Preliminary Business Case	In Progress	<p>Action as per Resolution The Chief Executive Officer to advocate for and accept opportunities to fund detailed design and build stages of the Mansfield Emergency Station Precinct</p>	Chief Executive Officer	<p>10/08/2022 General Manager Community & Corporate Services</p> <p>Grant application for the Investment Fast-Track Fund (IFF) for the next phase of the project in progress.</p>

19/07/2022	19.1	Award of Tender - HVAR Stage 2 Construction	Complete	<p>Action as per Resolution THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. Awards a lump sum contract for the HVAR Stage 2 Construction to North East Civil Construction Pty Ltd in the amount of \$2,381,362.76 (excl. GST). 2. Approves a 10% construction contingency amount of \$238,136 (excl. GST). 3. Approve the allocation of \$591,593 from the Local Roads and Community Infrastructure Program Phase 3 Extension to this project, and the submission of a project nomination to the funding program for approval. 4. Under Section 112 of the Local Government Act 2020, Council authorises the transfer of land by agreement with the property owner concerned a section of land, as determined by survey from the land at 104 Dead Horse Lane, Mansfield, described as Lot 1 on Title Plan 232231, Certificate of Title Volume 08234 Folio 273 as a road reserve to incorporate the works for Dead Horse Lane, to the satisfaction of the Responsible Authority. 5. Under Section 112 of the Local Government Act 2020, Council authorises the transfer of land by agreement with the property owner concerned a section of land, as determined by survey from the land at 50 Mt Battery Road, Mansfield, described as Lot 21 on Parish Plan 3056 as a road reserve to incorporate the works for Mt Battery Road/Greenvale intersection, to the satisfaction of the Responsible Authority. 	Manager Operations & Capital Works	<p>22/07/2022 Manager Operations & Capital Works</p> <ol style="list-style-type: none"> 1. Contract awarded. COMPLETE. 2. Contingency allocated. COMPLETE. 3. Project nomination form being completed. IN PROGRESS. 4. IN PROGRESS. 5. IN PROGRESS. 6. No action required. COMPLETE.
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				<p>6. Makes this resolution public by including it within the public minutes of the Council meeting.</p>		
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28/6/2022	13.2.3	C55mans - Redgum Drive Planning Scheme Amendment	In Progress	<p>Action as per Resolution Councillor Steve Rabie/Councillor Mark Holcombe:</p> <p>THAT COUNCIL</p> <ol style="list-style-type: none"> 1. Adopt the Redgum Drive Amendment, resolving to implement the proposal generally in accordance with the attached documents through Amendment C55mans to the Mansfield Planning Scheme. 2. Request under Section 8A (2) and (3) of the Planning and Environment Act 1987 that the Minister for Planning authorise Mansfield Shire Council to prepare Amendment C55mans to the Mansfield Planning Scheme. 3. Notify the Minister for Planning that when it exhibits Amendment C55mans, Mansfield Shire Council intends to give full notification of the Amendment under Section 19 of the Planning and Environment Act 1987 for a minimum statutory exhibition period of one month. 4. When authorised by the Minister for Planning, exhibited Amendment C55mans to the Mansfield Planning Scheme under Section 19 of 	Manager Planning & Environment	<p>07/07/2022 Manager Planning & Environment</p> <p>Council officers have sent a draft of the amendment to DELWP prior to lodging for authorisation.</p> <p>12/07/2022 Manager Planning & Environment</p> <p>Amendment C55mans has been submitted to the Minister for Planning for authorisation. When authorised, the amendment will be exhibited.</p>
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				the Planning and Environment Act 1987.		
28/06/2022	19.2	Award of Tender - Service and Transportation of Skip Bins - Mansfield Resource Recovery Centre	In Progress	<p>Action as per Resolution Councillor Mark Holcombe/Councillor Paul Sladdin:</p> <ol style="list-style-type: none"> 1. Award a two-year contract for the supply and transportation of skip bins for the Mansfield Resource Recovery Centre to Cleanaway Pty Ltd for the total amount of \$265,860 (ex GST). <p>Makes this resolution public by including it within the public minutes of the Council meeting</p>	Manager Planning & Environment	<p>07/07/2022 Manager Planning & Environment</p> <p>Council officers are in the process of drawing up contracts for the services.</p> <p>05/08/2022 Manager Planning & Environment</p> <p>Contract has been signed by all parties and provision of the skip bins has now commenced.</p>
28/06/2022	19.3	Lakins Road Industrial Precinct Master Plan Project	In progress	Confidential.	Manager Operations & Capital Works	Confidential.
17/05/2022	13 2.5	Planning Scheme Amendment - 104 Dead Horse Lane, Mansfield	In Progress	<p>THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. Adopt the 104 Dead Horse Lane Rezoning Amendment, resolving to implement the proposal generally in accordance with the adopted documents through Amendment C54mans to the Mansfield Planning Scheme. 2. Request under Section 8A (2) and (3) of the Planning and Environment Act 1987 that the Minister for Planning authorise Mansfield Shire Council to prepare amendment C54mans to the Mansfield Planning Scheme that is generally in accordance with the proposal. 	Manager Planning & Environment	<p>25/05/2022 Manager Planning & Environment</p> <p>Council officers have submitted the draft amendment to the Department of Environment, Land, Water and Planning for comments prior to formal submission for authorisation.</p> <p>12/07/2022 Manager Planning & Environment</p> <p>Amendment C54 has been submitted to the Minister for Planning for authorisation. Upon receipt of Authorisation, the amendment will be exhibited.</p>

				<ol style="list-style-type: none"> 3. Notify the Minister for Planning that when it exhibits Amendment C54mans, Mansfield 4. Shire Council intends to give full notification of the amendment under Section 19 of the 5. Planning and Environment Act 1987 for a minimum statutory exhibition period of one 6. month. 7. When authorised by the Minister for Planning, exhibit Amendment C54mans to the Mansfield Planning Scheme under Section 19 of the Planning and Environment Act 1987. 		
15/03/2022	13 2.1	Bonnie Doon Streetscape Project	In progress	<p>Action as per Resolution Councillor Mark Holcombe/Councillor Paul Sladdin: THAT COUNCIL approve the allocation of \$22,000 from the Bonnie Doon Streetscape budget to the Planning and Environment Strategic Planning Unit to undertake the preparation of the Bonnie Doon Structure Plan to provide certainty and guide future change for the area.</p>	Manager Planning & Environment	<p>07/04/2022 Manager Planning & Environment</p> <p>Works have commenced on the Bonnie Doon Structure Plan by the Strategic Planning Unit.</p>
15/02/2022	13 2.1	Planning Scheme Amendment C53 - 104 Dead Horse Lane, Mansfield	Awaiting external response	<ol style="list-style-type: none"> 1. Adopt the 104 Dead Horse Lane Rezoning Amendment, resolving to implement the proposal through Amendment C53mans to the Mansfield Planning Scheme. 2. Request under Section 8A (2) and (3) of the <i>Planning and Environment Act</i> 1987 that the Minister for Planning authorise Mansfield Shire Council to prepare Amendment C53mans to the Mansfield Planning Scheme. 	General Manager Infrastructure & Planning, Manager Planning & Environment	<p>24/02/2022 Manager Planning & Environment</p> <ol style="list-style-type: none"> 1. Complete. 2. Amendment C53 has been submitted to the Minister for Planning with a request to authorise the preparation and exhibition of the amendment. 3. Not yet started, waiting on response from the Minister. 4. Not yet started, waiting on response from the Minister.

				<ol style="list-style-type: none"> 3. Notify the Minister for Planning that when it exhibits Amendment C53mans, Mansfield Shire Council intends to give full notification of the amendment under Section 19 of the <i>Planning and Environment Act 1987</i> for a minimum statutory exhibition period of one month. 4. When authorised by the Minister for Planning, exhibit Amendment C53mans to the Mansfield Planning Scheme under Section 19 of the <i>Planning and Environment Act 1987</i>. 		
15/02/2022	13 2.2	Planning Scheme Amendment C51 - Implementation of the Commercial and Industrial Land Use Strategy	Awaiting external response	<p>Having prepared and exhibited Amendment C51 to the Mansfield Planning Scheme under Section 19 of the <i>Planning and Environment Act 1987</i> ('the Act'); and Having considered all submissions to Amendment C51 under Section 22 of the Act; resolves to:</p> <ol style="list-style-type: none"> 1. Split Amendment C51 to the Mansfield Planning Scheme into two parts, Part 1 to include Industrial and Bonnie Doon aspects to be adopted without changes and Part 2 to include commercial aspects to be referred to an independent panel. <p>PART 1:</p> <ol style="list-style-type: none"> 2. Adopt Amendment C51 (Part 1) to the Mansfield Planning Scheme in accordance with Section 29 of the Act, adopting the amendment without changes. (C51 (Part 1) proposed for adoption is attached as Attachment 3) 3. Submit Amendment C51 (Part 1) to the Mansfield Planning Scheme, together with the prescribed information, to the 	General Manager Infrastructure & Planning, Manager Planning & Environment	<p>24/02/2022 Manager Planning & Environment</p> <ol style="list-style-type: none"> 1. Request to split the amendment has been submitted to the Department of Environment, Land, Water and Planning. 2. Not yet started, dependent on item 1. 3. Not yet started, dependent on item 1. <p>07/04/2022 Manager Planning & Environment</p> <p>Amendment C51 Part 1 was submitted to the Minister for Planning on 15 March 2022 for consideration.</p> <p>Amendment C51 Part 2 was referred to a Planning Panel, and all submitters have been notified of Council's position in relation to their submission.</p>

				<p>Minister for Planning in accordance with Section 31 of the Act.</p> <p>PART 2:</p> <ol style="list-style-type: none"> 1. Under Section 23 of the Act, refer submissions to Amendment C51 (Part 2) to the Mansfield Planning Scheme to an independent panel appointed under Part 8 of the Act. 2. The summary of submissions to Amendment C51 (Part 2) (Attachment 2) be adopted as Mansfield Shire Council's position on the submissions that will be presented to an independent panel. 3. Each submitter to Amendment C51 (Part 2) be notified in writing of Mansfield Shire Council's position regarding their submission and informed of the forthcoming independent panel process. 		
21/9/2021	13.1.6	Purchase of Crown Allotment 2009, Brown Street (Police Paddock) Jamieson	Awaiting external response	<p>Action as per Resolution:</p> <p>THAT Council</p> <ol style="list-style-type: none"> 1. Approve the acquisition of the land known as Crown Allotment 2009, Parish of Jamieson, Brown Street, Jamieson, from the Department of Treasury, at the cost in the 2014 Valuer General's Valuation of \$25,000 +GST. 2. Approve the additional expenditure of \$1066.05 to support the purchase of this land. 	Manager Planning and Environment	<p>01/05/2022 Manager Planning & Environment</p> <p>Ministerial and Governor in Council approvals have been obtained. Draft Contract of Sale received from the State Government.</p> <p>08/08/2022 Manager Planning & Environment</p> <p>Internal contract review completed and awaiting lawyers' comments.</p>